

2-14-07 SSCSD

Closed

For closed session

Motion - Russell

2<sup>ND</sup> Ricci

5/0

Motion to accept GM O'Neills Resignation &  
to Approve Charles Grace as GM

Motion - Russell

2<sup>ND</sup> - Ricci

5/0

5:17 PM

Motion to ~~Close~~<sup>Adjourn</sup> - closed session

Motion - Russell

2<sup>ND</sup> - Ricci

5/0

5:30 Special Mtg

Varancy of SSCSD Board

Motion to accept the appointment of  
Ralph McAdams as SSCSD Board  
~~new~~ Member to Replce Minabal-Boubina

Motion - Russell

2<sup>ND</sup> - Ricci

5/0

5:32

12-14-07

SSCSD Regular Board Mtg  
6:00 pm

Lambeth, Russell, Fields, Ricci  
O'Neill, Schultz, Grace

Water bill Hanchett claims we reviewed  
was ~~was~~ months

Minutes approved as amended

Approved as amended  
by Ricci  
2<sup>ND</sup> Russell  
§/o

~~Discussion~~ Warrants Approved

Amend. date to Feb  
Ricci  
Russell  
§/o

Discussion/Action Item

7.1 Water Master Plan Committee

2 Board members, 1 Commercial, 1 Ad large  
Ricci / Russell / Hanchett Boh Magbulini  
Long Hanchett-Alternate

Motion - Russell  
2<sup>ND</sup> - Lambeth  
4/0

7.2. Alternate list of projects submitted  
to RWQCB

~~Approve~~ Motion to approve list as submitted  
Motion - Russell  
2<sup>ND</sup> - Ricci  
4/0

7.3 Repair of Road to water wells

Motion to approve contractors bid to  
repair Road to water wells <sup>with Basic materials</sup> pending  
approval by Hearst Corp. Not to exceed  
\$6,540

Motion: Russell  
2<sup>ND</sup>: Fields  
4/0

7.4 Tabled to March Regulator Mtg.

7.5 Tentative meeting for 21<sup>st</sup> Feb to  
discuss SSCSD activities

Motion to have <sup>Workshop</sup> ~~Special Meeting~~ tentatively ~~on~~  
~~Feb 21<sup>st</sup>~~ ~~to form~~ have a workshop  
~~2 hrs before march mtg~~  
to discuss SSCSD specific plan (20/20 Vision  
plan) No Vote Required

~~Tabled until March Meeting~~

## Agenda - Items

Contents of Web Page

Quarterly Newsletter

~~By~~ Bicycle Race discussion

Adjournment 7:25

11106739  
Conf #)  
\$90K

**Other Reports**  
**District Financials Summary**

3.1.3.1 District Financials

January 2007 Billings	\$27,954.77
December 2006 Billings	\$27,395.61
January Past Due	\$4,763.00
LAIF Account	\$912,063.21
SEPs Account	\$84,264.01
	\$20,270.36
Accounts Payable	\$115,301.42
Checking Account Balance	\$27,413.27

PLACE IN FEB  
14 TH BOARD  
PACKET

# General Manager Charles

## Board of Directors – Regular Meeting and Special Meeting San Simeon Community Services District

### AGENDA

Wednesday February 14, 2007

Closed Session 5:00 PM

Special Meeting 5:30 PM

Regular Meeting 6:00 PM

Cavalier Banquet Room

*Note: All comments concerning any item on the agenda are to be directed to the Board Chairperson.*

1. 5:00 PM-PERSONNEL ISSUES -- GOVERNMENT CODE SECTION 54957: Discussions regarding Personnel Issues including one (1) public employee, specifically the General Manager.
2. 5:30 PM SPECIAL MEETING-Filling of vacancy on SSCSD Board
3. 6:00 PM – REGULAR SESSION
  - 3.1 Roll Call
  - 3.2 Pledge of Allegiance
4. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.

  - 4.1 Sheriff's Report
  - 4.2 Public Comment
5. STAFF REPORTS
  - 5.1 General Manager Report
    - 5.1.1 Current Project Report
      - 5.1.1.1 Water Master Plan
      - 5.1.1.2 WWTP Tertiary Upgrade / Alternative WWTP projects submittal to RWQCB
      - 5.1.1.3 Repair of Road Leading to Water Pumps
      - 5.1.1.4 Street Lights *one on jasper done*
    - 5.1.2 Superintendent Report
      - 5.1.2.1 Water & Wastewater Operation Report
    - 5.1.3 Other Reports
      - 5.1.3.1 District Financial Summary
  - 5.2 District Counsel Report

6. ITEMS OF BUSINESS
  - 6.1 Approval of Minutes – January 10, 2007
  - 6.2 Approval of Warrants – January 1, 2007 – January 31, 2007
7. DISCUSSION/ACTION ITEM
  - 7.1 Discussion/Action Regarding SSCSD Board establishing a Water Master Plan Committee.
  - 7.2 Discussion/Action Regarding Tertiary Treatment Upgrade / Alternative WWTP Projects submittal to RWQCB.
  - 7.3 Discussion/ Action Regarding repair of road to water wells
  - 7.4 Discussion/ Action Regarding Courtesy Inn
  - 7.5 Discussion/ Action Regarding Tentative February 21, 2007 meeting finding committee to plan SSCSD activities.
  - 7.6 Board Committee Reports.
  - 7.7 Board Reports.
8. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

9. ADJOURNMENT

INCLUDE THESE ITEMS ON MARCH AGENDA

→ CONTENTS OF THE WEB PAGE

- QUARTERLY REPORT / CAN BOARD MEMBER DO

- DISCUSS ACTION / ~~CAN WE EXPRESS OUR DISAPPROVAL~~  
BI-CYCLE ROAD DISCUSSION.

- NEW BOARD MEMBER ~~IA~~

# **General Manager's Report**

## **February 14, 2007**

**5.1.1.1 - Water Master Plan** – The draft water master plan is complete. Staff recommends developing a Water Master Plan Committee in effort to review the detailed document and expedite the adoption process.

**5.1.1.2 - WWTP Tertiary Upgrade Alternative WWTP projects submittal to RWQCB** – Staff and District Counsel met with RWQCB on February 1, 2007 in response to the most recent N.O.V. Staff suggested alternative projects. The RWQCB staff requested a written list of projects. That list of projects is being presented for submittal approval as part of Discussion Action Item 5.2.

**5.1.1.3 – Repair of Road leading to Water Pumps** – The road to the water pumps is in a state of disrepair. Staff recommends repairing the road to ensure adequate access to the water pump stations and to reduce further erosion during rain events.

**5.1.1.4 – Street Lights** – A call was placed to Pacific Gas and Electric describing the issues regarding the recent street light concerns. Given that PG&E has been notified, staff anticipates the issues to be resolved in the near future.



San Simeon Community Services District

# Superintendent's Report

January 2007

**San Simeon Community Services District  
WARRANT REPORT  
February 1-28, 2007**

Type	Date	Open Balance	Warrant #	Check #
Fields, Alan Bill	2/14/2007	\$ 100.00	1402-001	5589
Ricci, Dee Dee Bill	2/14/2007	\$ 100.00	1402-002	5590
Lambeth, Terry Bill	2/14/2007	\$ 100.00	1402-003	5593
Rial, Robb Bill	2/14/2007	\$ 50.00	1402-004	5588
Russell, John Bill	2/14/2007	\$ 100.00	1402-005	5591
Schultz, Rob Bill	2/14/2007	\$ 1,575.00	1402-006	5592
ECO Resources Bill	2/14/2007	\$ 94,162.79	1402-007	5597
PERS Health Bill	2/14/2007	\$ 178.11	1402-008	5595
GBP&B Bill	2/14/2007	\$ 1,200.00	1402-009	5598
SLO County of Environmental Health Bill	2/14/2007	\$ 16.59	1402-010	5600
State Water Resources Control Board Bill	2/14/2007	\$ 114.29	1402-011	5601
PG and E Bill	2/14/2007	\$ 80.78	1402-012	5599
Bonny Winton Bill	2/14/2007	\$ 50.00	1402-013	5602
Crosby and Cindrich Bill	2/14/2007	\$ 2,500.00	1402-014	5596
Boyle Engineering Corp. Bill	2/14/2007	\$ 14,773.86	1402-015	5594
Bytes and Sites Bill	2/14/2007	\$ 200.00	1402-016	5600

**Total:** \$ 115,301.42

## Superintendent's Report

January 2007

(Includes data for December 2006 & January 2007)

February 8, 2007

The Wastewater Treatment Plant performed well overall during both the months of December and January and the quality of water leaving the plant continued to be high. All waste discharge permit conditions were met during both months.

As can be seen from the attached data sheets, the amount of domestic water produced and used was down slightly from previous months and the flow into the wastewater treatment plant was down slightly. The static water level for the domestic wells came up slightly in spite of the fact that we still haven't received very much rainfall.

We experienced a power outage on December 26<sup>th</sup> that lasted for approximately 4 hours and the generator at the wastewater treatment plant automatically started as it is supposed to. Operator Jerry Copeland responded to the power alarm and made sure that all equipment re-started correctly. The only equipment we had problems with was the instrumentation that monitors the water reservoir level and controls the well pumps. The system would not operate properly when the power was restored and had to be reset manually. We also experienced similar problems with the system on January 14<sup>th</sup> at which time the system failed to turn the pump that was running off when the reservoir reached the full point. We received a high reservoir level alarm and had to manually shut off the well controls until we were able to get the system working again the next day. Fortunately, the reservoir was full so there was not a problem with leaving the pumps shut off until we were able to get the system restored to normal operation.

Report prepared and submitted by Dan Daniels, Facility Manager, ECO Resources, Inc.

JERRY COSTANEO HAS GRADE II CERTIFICATION.



**San Simeon Community Services District - Superintendent's Report - Monthly Data - January 2007**

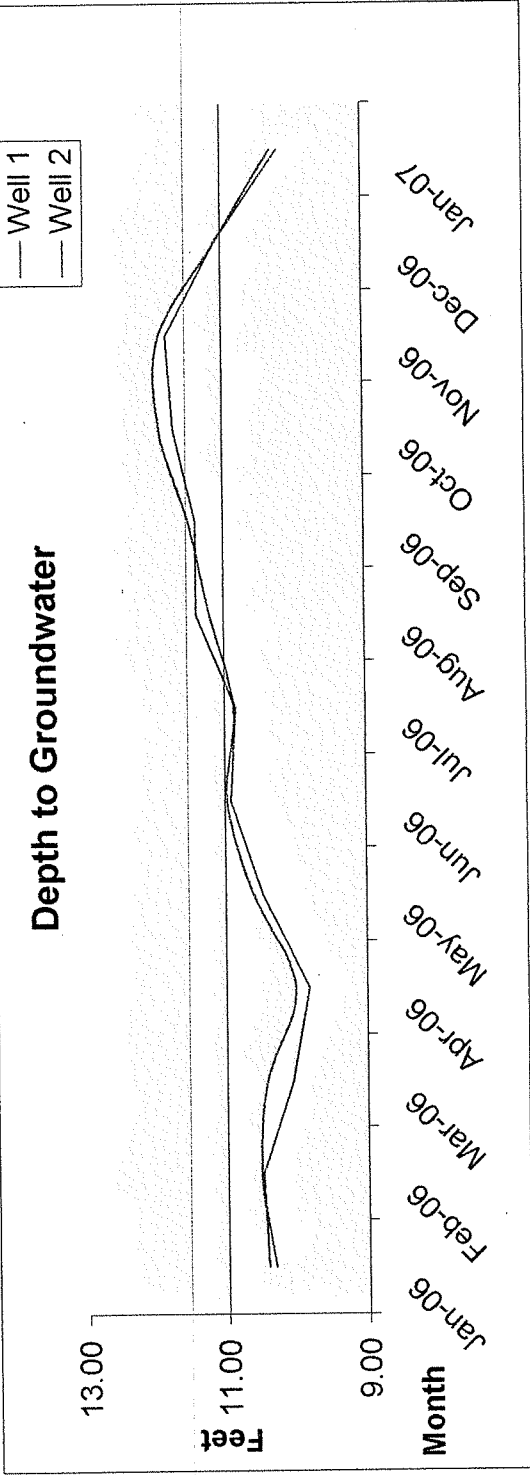
	INPUT Wastewater Inf Meter Tot	CALCULATED Wastewater Daily Flow	INPUT Well 1 Readings	CALCULATED Well 1 Total Pumped	INPUT Well 2 Readings	CALCULATED Well 2 Total Pumped	CALCULATED Total Daily Water Produced	INPUT Well 1 level	INPUT Well 2 level	INPUT State Sewer Daily Flow
1-Jan	2686935		18987		37653					
01/01/07	2759111	72,176	18987	0	37729	56,324	56,324	On	On	7,854
01/02/07	2788347	29,236	18987	0	37825	72,332	72,332	10.3	10.4	3,851
01/03/07	2813461	25,114	18987	0	37935	82,056	82,056	10.3	10.4	6,389
01/04/07	2876926	63,465	18987	0	38040	78,241	78,241	10.3	10.4	9,053
01/05/07	2918843	41,917	18987	0	38188	111,078	111,078	10.3	10.4	7,762
01/06/07	2964762	45,919	18987	0	38297	81,308	81,308	10.3	10.4	6,505
01/07/07	3002301	37,539	18987	0	38399	76,520	76,520	10.3	10.4	6,457
01/08/07	3036554	34,253	18987	0	38493	70,013	70,013	10.3	10.4	5,292
01/09/07	3050245	13,691	18987	0	38585	68,816	68,816	10.3	10.4	4,782
01/10/07	3082315	32,070	18987	0	38673	65,899	65,899	10.3	10.4	4,231
01/11/07	3122567	40,252	18987	0	38773	74,875	74,875	10.4	10.5	4,604
01/12/07	3147788	25,221	18987	0	38773	0	0	10.4	10.5	4,655
01/13/07	3184583	36,795	18987	0	38910	102,551	102,551	On	On	5,391
01/14/07	3214529	29,946	19024	27,826	39015	78,615	106,440	10.4	10.5	8,135
01/15/07	3258821	44,292	19024	0	39096	60,738	60,738	10.4	10.5	7,705
01/16/07	3311966	53,145	19024	0	39199	76,446	76,446	10.4	10.5	5,484
01/17/07	3331995	20,029	19024	0	39295	72,032	72,032	10.3	10.4	4,228
01/18/07	3353137	21,142	19024	0	39392	72,332	72,332	10.2	10.3	4,444
01/19/07	3379142	26,005	19024	0	39392	0	0	10.0	10.1	4,387
01/20/07	3409264	30,122	19024	0	39495	77,418	77,418	9.9	10.0	4,251
01/21/07	3445148	35,884	19024	0	39595	74,501	74,501	9.9	10.0	7,518
01/22/07	3481756	36,508	19024	0	39700	78,540	78,540	9.9	10.0	6,432
01/23/07	3505770	24,014	19024	0	39798	73,154	73,154	10.0	10.1	4,406
01/24/07	3526959	21,189	19024	0	39896	73,379	73,379	10.1	10.2	4,690
01/25/07	3553114	26,155	19024	0	39983	65,375	65,375	10.2	10.3	4,666
01/26/07	3579520	26,406	19024	0	40079	71,509	71,509	10.2	10.3	4,512
01/27/07	3614955	35,435	19024	0	40079	0	0	10.2	10.3	8,659
01/28/07	3649836	34,881	19024	0	40306	170,320	170,320	10.2	10.3	9,836
01/29/07	3701341	51,505	19024	0	40392	64,403	64,403	10.1	10.2	8,607
01/30/07	3733347	32,006	19024	0	40392	0	0	9.9	10.0	6,434
01/31/07	3761829	28,482	19024	0	40478	63,655	63,655	9.7	9.8	10,684
	Total Wastewater		Total Well 1		Total Well 2	Total Water Pumped				Total State WW
	<b>1,074,894</b>		<b>27,826</b>		<b>2,112,427</b>	<b>2,140,252</b>				<b>191,904</b>
	Average	<b>34,674</b>	Average	<b>928</b>	Average	<b>68,143</b>		<b>10.2</b>	<b>10.3</b>	<b>6,190</b>
	Min	<b>13,691</b>	Min	<b>0</b>	Min	<b>0.00</b>		<b>9.7</b>	<b>9.8</b>	<b>3,851</b>
	Max	<b>72,176</b>	Max	<b>27,826</b>	Max	<b>170,320</b>		<b>10.4</b>	<b>10.5</b>	<b>10,684</b>

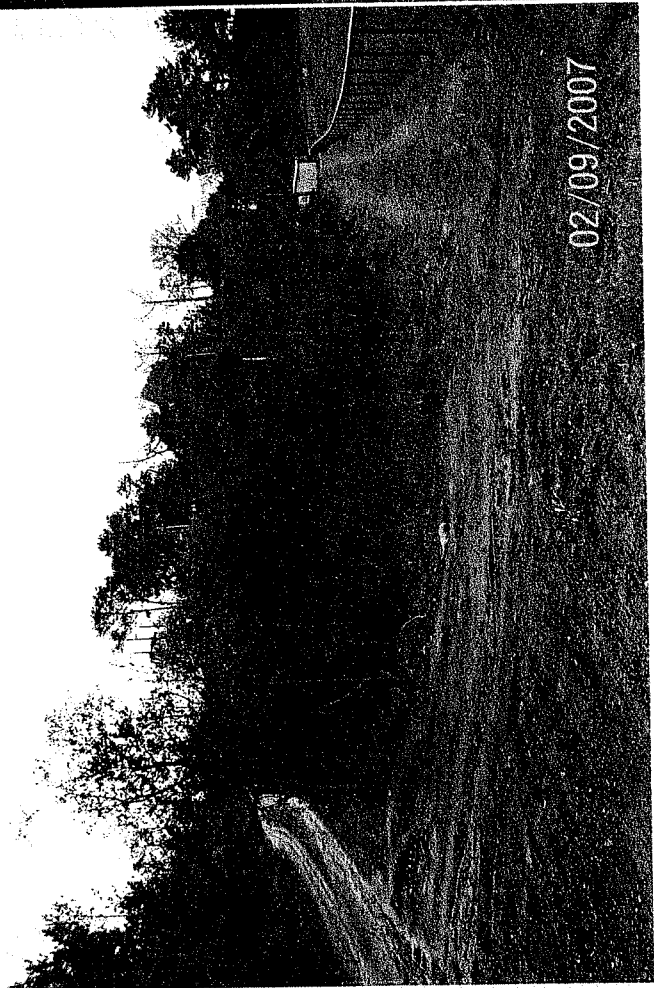
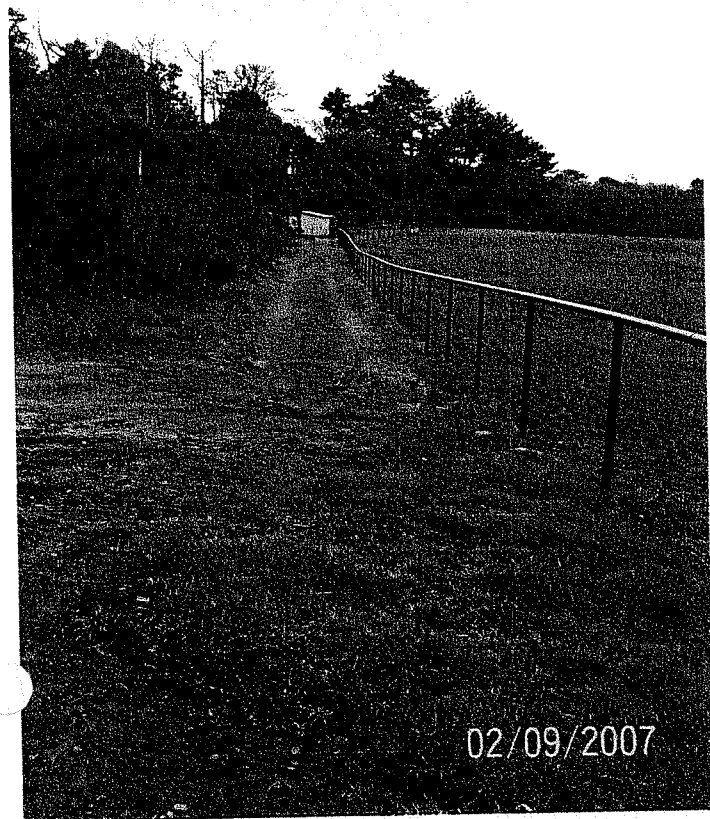
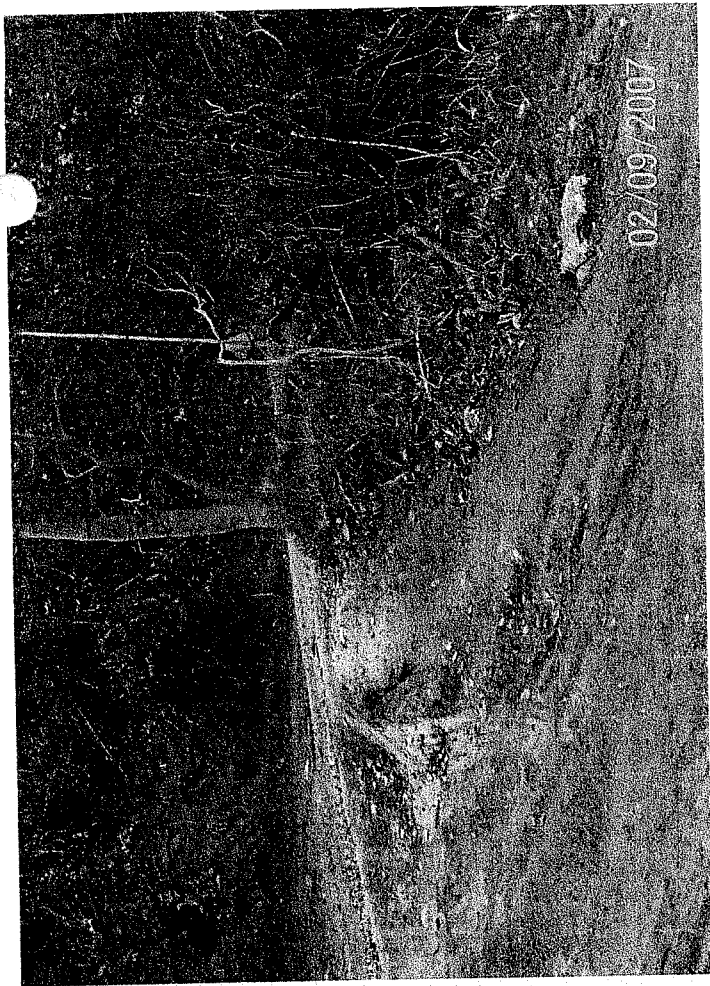
**San Simeon Community Services District - Superintendent's Report - Monthly Data December 2006**

	INPUT Wastewater Inf Meter Tot	CALCULATED Wastewater Daily Flow	INPUT Well 1 Readings	CALCULATED Well 1 Total Pumped	INPUT Well 2 Readings	CALCULATED Well 2 Total Pumped	CALCULATED Total Daily Water Produced	INPUT Well 1 level	INPUT Well 2 level	INPUT State Sewer Daily Flow
30-Nov	1496705		18370		35307					
12/1/06	1513622	16,917	18461	67,694	35307	0	67,694	11.9	12.0	5,486
12/2/06	1569665	56,043	18552	68,292	35307	0	68,292	11.9	12.0	5,520
12/3/06	1596898	27,233	18644	68,741	35307	0	68,741	11.9	12.0	6,636
12/4/06	1624751	27,853	18740	71,733	35307	0	71,733	11.9	11.9	5,037
12/5/06	1651699	26,948	18847	80,260	35307	0	80,260	12.0	12.0	4,981
12/6/06	1683142	31,443	18847		35307	0	0	11.8	11.8	4,462
12/7/06	1707243	24,101	18945	73,454	35307	0	73,454	11.7	11.7	4,908
12/8/06	1721938	14,695	18947	972	35406	73,977	74,950	11.8	11.8	4,800
12/9/06	1779794	57,856	18947	0	35500	70,836	70,836	11.8	11.8	7,452
12/10/06	1809970	30,176	18947	0	35590	67,470	67,470	11.5	11.5	13,390
12/11/06	1873791	63,821	18947	0	35680	67,320	67,320	11.1	11.2	18,255
12/12/06	1899287	25,496	18947	0	35779	73,678	73,678	11.2	11.3	4,090
12/13/06	1926497	27,210	18947	0	35779	0	0	11.0	11.1	4,033
12/14/06	1948026	21,529	18947	0	35874	71,434	71,434	10.8	10.9	4,281
12/15/06	1973637	25,611	18947	0	35966	68,666	68,666	10.6	10.7	4,992
12/16/06	2011857	38,220	18947	0	36067	75,249	75,249	10.5	10.6	6,093
12/17/06	2042563	30,706	18947	0	36168	75,473	75,473	ON	ON	5,649
12/18/06	2067703	25,140	18947	0	36178	7,555	7,555	10.5	10.6	5,729
12/19/06	2092669	24,966	18947	0	36275	72,930	72,930	10.4	10.5	5,492
12/20/06	2120698	28,029	18947	0	36378	76,745	76,745	10.3	10.4	5,853
12/21/06	2149458	28,760	18947	0	36473	70,910	70,910	10.5	10.6	6,198
12/22/06	2194578	45,120	18947	0	36556	61,934	61,934	10.4	10.5	10,204
12/23/06	2230160	35,582	18947	0	36650	70,387	70,387	10.6	10.7	6,847
12/24/06	2260170	30,010	18947	0	36739	66,497	66,497	10.5	10.7	9,700
12/25/06	2326284	66,114	18947	0	36841	76,520	76,520	10.6	10.7	49
12/26/06	2353233	26,949	18947	0	36940	73,902	73,902	10.5	10.6	9,844
12/27/06	2382918	29,685	18947	0	37024	63,056	63,056	10.3	10.4	9,513
12/28/06	2471084	88,166	18987	30,070	37137	84,300	114,369	ON	ON	32,764
12/29/06	2542518	71,434	18987	0	37307	127,534	127,534	ON	ON	28,547
12/30/06	2614829	72,311	18987	0	37483	131,498	131,498	10.8	10.9	11,655
12/31/06	2686935	72,106	18987	0	37653	127,534	127,534	10.6	10.7	17,034
		Total Wastewater		Total Well 1		Total Well 2	Total Water Pumped			Total State WW
		<b>1,190,230</b>		<b>461,217</b>		<b>1,755,406</b>	<b>2,216,623</b>			<b>269,494</b>
	Average	<b>38,395</b>	Average	<b>14,878</b>	Average	<b>56,626</b>	<b>71,504</b>	<b>11.1</b>	<b>11.1</b>	<b>8,693</b>
	Min	<b>14,695</b>	Min	<b>0</b>	Min	<b>0.00</b>	<b>0</b>	<b>10.3</b>	<b>10.4</b>	<b>49</b>
	Max	<b>88,166</b>	Max	<b>80,260</b>	Max	<b>131,498</b>	<b>131,498</b>	<b>12.0</b>	<b>12.0</b>	<b>32,764</b>

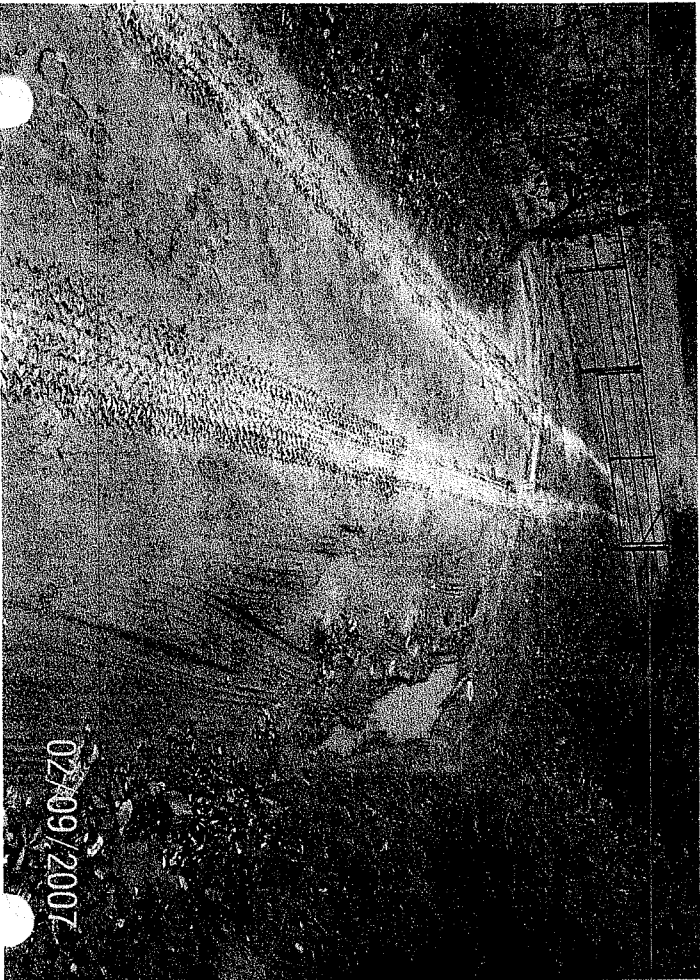
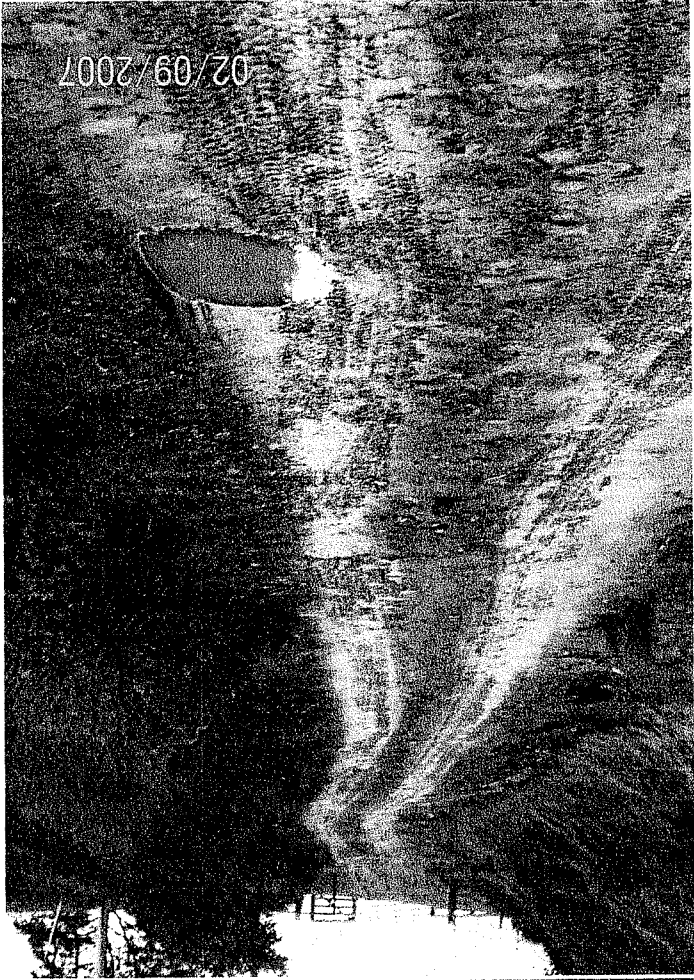
## Superintendent Report For January 2007

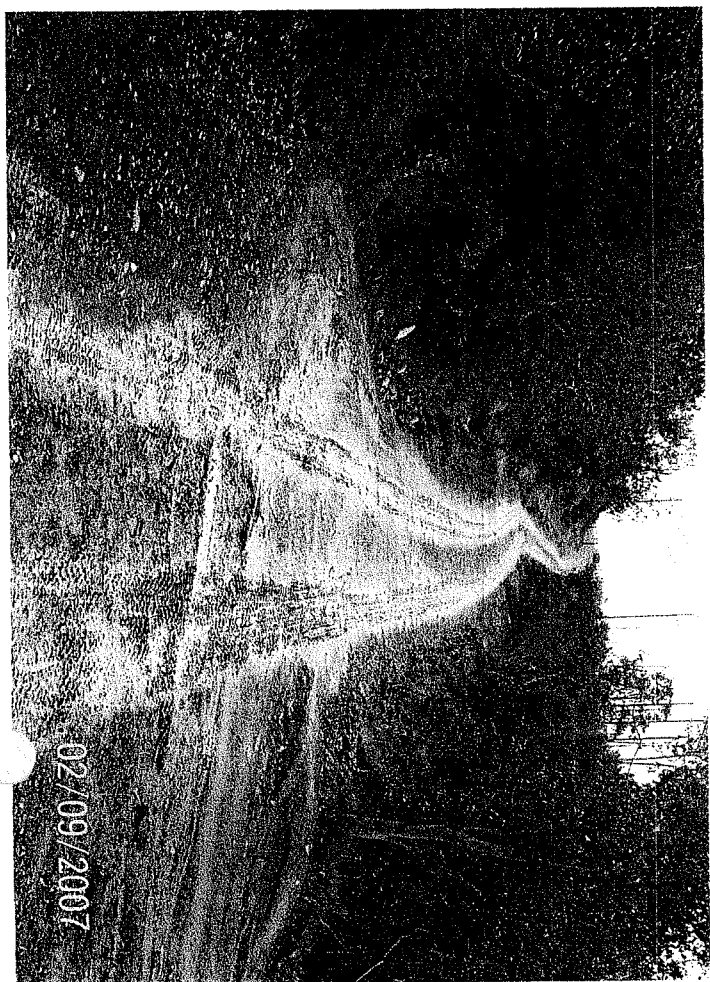
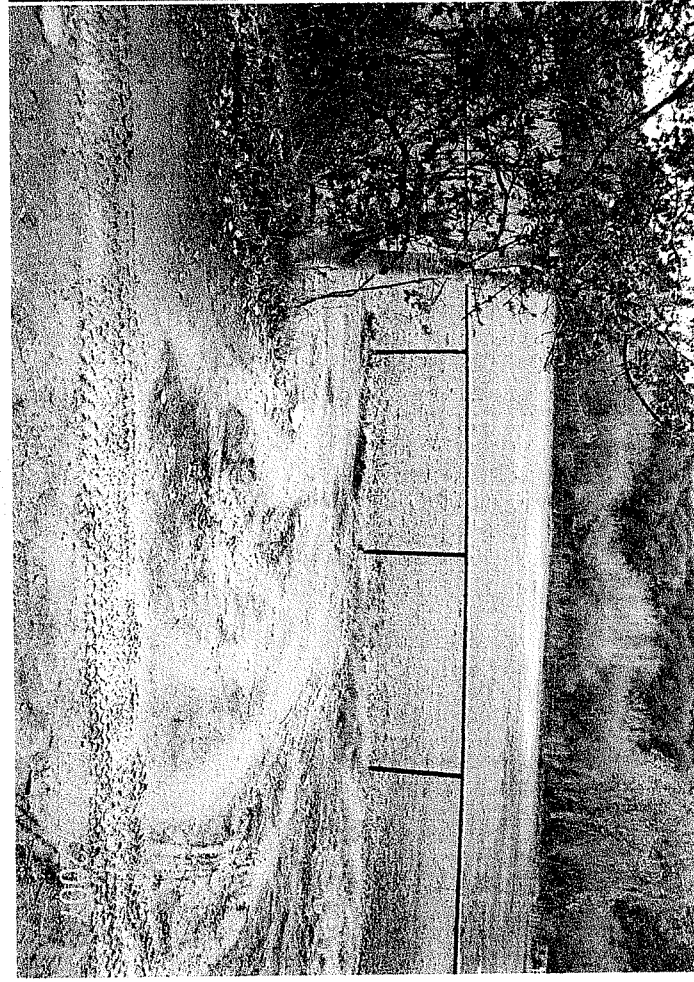
	Jan-06	Feb-06	Mar-06	Apr-06	May-06	Jun-06	Jul-06	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06	Jan-07
Well 1 Avg Depth	10.44	10.50	10.07	9.83	10.48	10.92	10.84	11.40	11.40	11.7	11.8	11.1	10.2
Well 2 Avg Depth	10.34	10.53	10.44	10.02	10.61	10.97	10.87	11.20	11.50	11.9	11.9	11.1	10.3











**Board of Directors-Regular Meeting  
San Simeon Community Services District  
MINUTES  
Wednesday January 10, 2007 6:00 PM**

**1. Regular Session**

**1.1 Roll Call:** All directors, except Mirabal-Boubion, in attendance.

**1.2 Pledge of Allegiance**

**2. Public Comment:** Director Ricci mentioned that a street light is out on the corner of Penn and Jasper.

**2.1 Sheriff's Report:** Deputy Mike Manuely and Deputy Jordan Whaley arrived to report there was not much activity in San Simeon for December. The department has provided extra enforcement, including Special Forces, to the area. Some recent activity included traffic stops, a suspicious vehicle, and a stolen handgun. A citizen asked about an attempt made to steal gas from a woman's car. No report was filed. Another question referenced a November incident involving gunshots heard at night. No report was filed because not enough information was recovered.

**3. Staff Reports**

**3.1 General Manager's Report**

**3.1.1.1 Water Master Plan:**

District Operations Manager Charles Grace reported that the Water Master Plan will be finished at the end of January and will be presented by Boyle Engineering at the February regular meeting.

**3.1.1.2 WWTP Tertiary Upgrade Preliminary Design Report:**

Jon Hanlon of Boyle Engineering was present to take questions from the Board regarding the Report. Director Russell asked Mr. Hanlon about the water reclamation survey in which Mr. Hanlon replied he did not think there would be enough need for reclaimed water, especially in the winter months, to make the tertiary upgrade cost effective. He went on to describe the difference between the two alternatives for water treatment. The first option, though less expensive, releases water to the ocean because it would not be Title 22 compliant. The second option produces Title 22 water which could be used for laundry as well as irrigation. Discussion followed about the cost of equipment maintenance and other aspects of the PDR.

**3.1.1.3 Review of Plant Evaluation Performed by ECO Resources Denver Operation:**

In November 2006, ECO Resources requested that their Denver operation do a formal review of all the facilities ECO operates in California. Included in the board packet is a copy of the report as it relates to San Simeon. Mr. Grace highlighted portions of the report including suggestions by Denver to install an overall screening device on the influent and improving the influent flow meter. The evaluation team was generally impressed with the plant improvements made thus far due to combined staff efforts.

**3.1.1.3 Review of Water Revenue Recovery Old Water Meters vs. New Water Meters:**

Last month staff was asked to supply the board with details of how the residential meter replacement project impacted the revenue the District receives for water usage. The details, based on 5 months, were reported in the packet as follows:

**Old Meters**

January 2006 through May 2006 total revenue - \$64,372

**New Meters**

July 2006 through November 2006 total revenue - \$103,145

The Board agreed that the revenue totals should be re-released using comparable months since flows vary throughout the year along with tourism. Staff will do another comparison later in the year.

Director Russell asked for verification from Mr. Grace that the new meters were read in whole numbers and therefore it would be likely for several customers to have a water bill in the exact same amount as another customer. Mr. Grace explained how the meters were read, supporting Director Russell's statement.

**3.1.2 Superintendent's Report:**

Facility Manager Dan Daniels is recovering from surgery and will present the report upon his return at the February meeting. Mr. Grace reported that the well levels were at 11 feet in November and have since "increased" to 10.3 in December.

Per the San Simeon-ECO contract, a vacuum truck has been cleaning the sewer lines. Cleaning is done annually with 50% of the system being done each year.

**3.1.3.1 District Financial Summary:**

November 2006 Billings	\$34,261.18
December 2006 Billings	\$27,395.61
Past Due	\$4,322.11
LAIF Account (no new statement yet)	\$900,400.64

SEP Account (no new statement yet)	\$83,758.37
	\$20,148.72
Accounts Payable	\$43,213.89
Checking Account Balance (no new statement yet)	\$39,276.61

**3.2 District Counsel Report:** District Counsel Schultz, besides his regular duties, met several times with Charles Grace and the RWQCB to discuss the recent Notice of Violation.

#### **4. Items of Business**

##### **4.1 Approval of Minutes- December 13, 2006:**

As suggested by Director Ricci, a motion was made to amend the minutes to add under item 5.1 that "Discussion occurred concerning the attached letter from Loraine Mirabal-Boubion" and to have the letter attached to the minutes. Chairperson Lambeth said he was in receipt of a resignation letter from Director Mirabal-Boubion as of that day and wanted to mention it in case it had any influence on the direction of the vote.

Motion made by Director Ricci  
 Second by Director Fields  
 Approved 3-1, Director Russell opposed

##### **4.3 Approval of Warrants-November 1-30, 2006:**

Motion made by Director Russell  
 Second by Director Fields  
 Approved 4-0 without exception

#### **5. Discussion/Action Items**

##### **5.1 Discussion/Action Regarding Water Bill for 540 Pico Ave. #103:**

At the December board meeting, the board requested that staff return in January with details as to why the board should accept staffs report that the meter at 540 Pico Ave. #103 was reading accurately. The billing for July was correct, and staff suggested that a bill should be sent to the resident for July charges minus any late fees. After discussing the meter reads at the residence for account 189, the Board determined that the charges for the 2 month period of June and July would be \$75.66. A motion was made to accept these calculations and adjust the customer's bill as such.

Motion made by Director Russell  
 Second by Director Ricci  
 Approved 3-1, Director Fields opposed

##### **5.2 Discussion/Action Regarding District Counsel Rob Schultz's discussion with RWQCB as it relates to latest Notice of Violation:**

Mr. Schultz researched the possibility of the District challenging the RWQCB Notice of Violation. Due to a minimal chance of a favorable outcome, Mr. Schultz does not suggest following through. His instruction to staff is to waive the hearing and allocate the

finer to an SEP where the funds could be used for plant improvements. Legislation has changed allowing all of the fines to be used. The law is retroactive. A motion was made to waive the hearing and pay the \$60,000 fines to the Water Board.

Motion made by Director Russell  
Second by Director Ricci  
Approved 4-0 without exception

**5.5 Board Committee Reports: None**

**5.6 Board Reports: None**

**6. Board/Staff General Discussions and Proposed Agenda Items: None**

**7. Adjournment**

January 10, 2007

Mr. Terry Lambeth, Chairperson  
San Simeon Community Service District

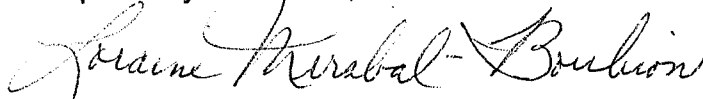
I am writing to you today to officially tender my resignation from the SSCSD board effective Wednesday, January 10, 2007.

My tenure with the SSCSD has been an opportunity to both learn and contribute to my community.

I firmly believe that the District's board exists for only one reason - to serve the community. However, when directors use the agenda to berate fellow board members (as evidenced at our last board meeting); meetings become unproductive.

My decision to resign was difficult and took much consideration. I am confident, however, that I can be more effective working for my community as a private citizen rather than as a member of the board.

Respectfully submitted,

  
Loraine Mirabal-Boubion

RECOMMENDED WATER MASTER PLAN  
COMMITTEE MEMBERS

- RAY E
- MEL H.
- JOHN R.
- DERE R.
- BOB M. IF NOT ACNETT

**Discussion/Action Items  
February 14, 2007**

**7.1 Discussion/Action Regarding SSCSD Board establishing a Water Master Plan Committee:**

The draft water master plan is complete. Staff recommends developing a Water Master Plan Committee in effort to review the detailed document and expedite the adoption process.

**7.2 Discussion/Action Regarding Tertiary Treatment Upgrade / Alternative WWTP Projects submittal to RWQCB:**

— FAX STUFF  
SENT

Staff and District Counsel met with RWQCB on February 1, 2007 in response to the most recent N.O.V. Staff suggested alternative projects. The RWQCB staff requested a written list of projects. That list of projects is being presented for submittal approval as part of Discussion Action Item 7.2

**7.3 Discussion/ Action Regarding repair of road to water wells:** The road to the water pumps is in a state of disrepair. Staff recommends repairing the road to ensure adequate access to the water pump stations and to reduce further erosion during rain events.

— Approved

**7.4 Discussion/ Action Regarding Courtesy Inn**

— TASKS

**7.5 Discussion/ Action Regarding Tentative February 21, 2007 meeting finding committee to plan SSCSD activities:** The San Simeon Community Services District would like to form a community workshop to discuss general and specific plans for San Simeon. Staff suggests having the first meeting on Wednesday, February 21<sup>st</sup>.

~~20/20~~ ~~Vessel plan~~ Chamber of Commerce will meet and come back w/ a suggestion meeting DATE  
NO VOTE REQUIRE



February 6, 2007

Mr. Roger Briggs, Executive Officer  
California Regional Water Quality Control Board  
Central Coast Region  
895 Aerovista Place, Suite 101  
San Luis Obispo, CA 93401

Dear Mr. Briggs:

Per our February 1, 2007 meeting with Regional Water Quality Control Board Staff, we are responding to staff's request to provide a Compliance Project (CP) pursuant to Water Code Section 13385(k). If a CP is not approved by the RWQCB, then in the alternative the SSCSD proposes a Supplemental Environmental Project (SEP) pursuant to Water Code Section 13385(l).

We expect that the CP for this 200,000 gallon per day facility will cost ~\$165,400 and be completed 12 – 18 months from approval, depending upon environmental and regulatory factors. It is SSCSD's position that it qualifies under the new definition of "small community" criteria – most notably, the "low population density in the service area of the publicly owned treatment works."

Below is a Compliance Project summary for your review. We intend to work cooperatively with the RWQCB to affect multiple solutions that: [a] solves the existing problems at the wastewater treatment facility and [b] permanently improves the water quality of its District and environs.

1. Installation of flow meter on gravity line to the Equalization Basin.

An influent flow meter will provide an accurate account of flow entering the treatment plant versus the existing influent flow meter which provides only pumped flow from the Equalization Basin allowing for increased control of the treatment process and a better understanding of collection system conditions.

Greyline AVFM –II Area Velocity Flow meter	\$7,500.00
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2. Installation of new flow meter to measure flow into aeration basins.

This would consist of purchasing and installation of a flow meter on discharge line from Equalization Basin pumps, including installation of wiring necessary to provide signal to flow chart and flow totalizer.

Greyline DFM-IV Doppler Flow meter	\$6,500.00
7 day monitoring chart	\$1,000.00

3. Installation of measuring weirs on outlet of each clarifier.

At present there is no method of determining the flow through each aeration basin and clarifier. In order to balance flows evenly between the aeration units there needs to be a means of measuring the flow. Installation of "V Notch" weirs on the outlet of each clarifier would allow for such measurement and balance of flow.

Fabrication and installation of "V" Notch Weirs \$4,000.00

4. Installation of Flow meter at outlet of CCC

The installation of a flow meter at the end of the Chlorine Contact Basin will allow for a more precise control of flow paced sodium hypochlorite dosing equipment.

Flow monitoring \$10,000.00

7 day monitoring chart \$1,000.00

5. Level sensor for Equalization Basin

This would consist of installation of level transducer, send signal to Variable Frequency Drive (VFD) units for Equalization Basin (EQ) pumps to control level in EQ basin.

Transducer, installation and programming \$7,000.00

6. Replacement of flow gates into each aeration basin

Due to the changing flow dynamics in the inlet channel, the original gates do not allow for proper distribution of flow into each of the aeration basins plus the fact that one of the gates has rusted out and requires replacement. Installation of a new type of flow distribution gates would allow for a more accurate distribution of flow into each aeration unit. Balanced flow through each of the aeration units is necessary for optimum process control and loading on each of the clarifiers with a net result of higher recovery of suspended solids prior to discharge from the clarifiers into the Chlorine Contact Chamber (CCC).

Design, fabrication, installation of new flow gates \$8,400.00

7. New VFD controlled pumps for Return Activated Sludge (RAS)

Return activated sludge is a function of a manually position ball valve which controls the amount of air provided to a air lift pump at the bottom of each secondary clarifier. Manually adjusted valves do not account for a diurnal flow pattern. The installation of a submersible electric pump in each secondary clarifier which are variable speed controlled based on influent flow would account for variations in influent flow.

Installation of 4 submersible electric pumps and VFDs \$20,000.00

8. Processed plant effluent water re-use system

In plant water re-use would reduce the demand on the potable water system

Installation of pumps and plant piping \$15,000.00

## 9. Influent Screening Installation

Influent screening would reduce the amount of material which collects in each basin and associated equipment while minimizing floating material on the surface of clarifiers and the chlorine contact chamber resulting in better air transfer in the reactor tanks and increased reliability of equipment downstream of the influent screener.

Including equipment, fabrication, installation

\$61,000.00

### **Disinfection Process (Chlorine Contact Chamber; chlorine dosage, chlorine residual measurement; de-chlorination)**

The present physical configuration of Chlorine Contact Chamber (CCC) does not provide an effective means of providing disinfection to the treated effluent. Inherent design problems allow for some of the flow to travel from the inlet of the CCC faster than the balance of the flow. This is referred to a "short circuiting" and results in too short of a period of detention time for effective disinfection. This is due to the fact the serpentine channels are much wider and deeper than desired for effectively guiding the flow through the unit. At present, the chemical dosing pumps for the disinfecting chemical (Sodium Hypochlorite) and the de-chlorinating chemical (Sodium Bisulfite) must be manually adjusted dependent upon changes in flow and the quality of treated effluent.

The Chlorine Contact Chamber (CCC) is used to disinfect process wastewater flow received from the secondary clarifiers by providing contact time for process flow and Sodium Hypochlorite prior to final discharge to the ocean in effort to kill disease causing bacteria. Three factors affect the ability of the CCC to provide adequate disinfection:

1. The amount of flow entering the CCC (flow)
2. The amount of solids and bacteria in the flow (demand)
3. The amount of Sodium Hypochlorite being added (dose)

Flow, the first variable, is held somewhat constant by the use of the influent Equalization Basin (EQB) which serves to store influent flow during high influent flow periods and then pumps the stored flow into the actual treatment process during low flow periods. At this time the pumping rate of the EQB is manually adjusted. A manual increase in pumped EQB flow causes there to be a need to manually increase or decrease the amount of Sodium Hypochlorite added to the CCC. Operators are quite adept at adjusting the Sodium Hypochlorite dose to compensate for changes in flow; however, during certain periods it is possible for demand and or flow to outpace dose. This is demonstrated by the occasional Coliform Bacteria or Chlorine limit exceedance found in monthly monitoring reports.

The second variable, solids and, henceforth bacteria counts is dependent upon a number of things such as flow – when flow increases it typically carries more solids out of each clarifier into the CCC; solids remaining in the flow stream represents a demand for the chlorine used to disinfect. The more solids there are the higher the demand and, inversely, the lower the solids level in the flow stream, the lower the demand.

The third variable listed above is adding the proper amount of Sodium Hypochlorite to maintain adequate disinfection within the Chlorine Contact Chamber and would be controlled through instrumentation. Currently the Sodium Hypochlorite is added to the CCC by use of a single dosing pump that is manually adjusted in order to accommodate the variations in flow and demand entering the CCC.

The necessity to control dose is directly related to the above listed variable factors. As demand and flow increase and decrease, chemical dosage must be increased and decreased. Increasing and decreasing the dosage to pace demand and flow will allow a constant mg/L to be applied to the CCC, improving the effectiveness of the disinfection process in destroying bacteria.

In an effort to remedy the above described problem which occasionally results in either a coliform or chlorine exceedance, staff suggests the addition of Sodium Hypochlorite analyzers to measure total chlorine residual, a programmable control unit (PCU) and a residual monitoring chart. The analyzer will measure the dosage being applied to the flow going into the CCC. The programmable control unit will read the dose as well as receive a signal of how much flow is entering the CCC. The programmable control unit then provides a calculated signal to the dosing pump to increase or decrease the amount of sodium hypochlorite therefore compensating for demand and flow, thus maintaining constant chlorine residual. The monitoring chart would provide a visual record of dosage/residual levels which will provide operators with information necessary to program the PCU.

#### 10. Chlorine dosage control

In order to automatically control the chlorine dosage pump, three things are needed: an electronic instrument with means of determining flow into or out of the CCC and sending out a 4 to 20 ml control signal; instrumentation to determine the chlorine residual at a yet to be determined point within the CCC and sending out a control signal and; a Programmable Control Unit (PCU) to receive flow and chlorine residual signal information and send out a control signal to the dosage pump.

Installation of new Chlorine Analyzer that is capable of measuring Total Chlorine Residual in wastewater.

New Chlorine Analyzer  
 Programmable Control Unit  
 Installation

\$5,000.00
\$4,500.00
\$2,500.00

#### 11. To correct short circuiting and settling issues, there is a need to:

Install additional channels within the existing CCC which would more effectively guide the flow through the unit.

Estimated cost of fabrication/installation of new baffles

\$12,000.00
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*move  
 For w/  
 w/ The*

Total \$165,400.00

The above CP projects are in effort to correct a long-standing RWQCB concern about the secondary clarifiers, upgrade the disinfection facilities to current standards and increase the process control and treatment reliability. Given the success of the recently completed Immediate Improvement Projects, the SSCSD wishes to apply current penalties and previously allotted SEP penalty funds toward the above listed CP projects pursuant to Water Code Section 13385(k)

We would be available to meet your representative(s) towards that end at your earliest convenience.

Sincerely,

Tom O'Neill  
General Manager  
SSCSD

P.O. Box 556  
Cambria, California 93428  
(805) 927-3321  
Fax (805) 927-9640  
E-mail: winsorconstruction@thegrid.net  
CA License No. 747281  
— Established 1973 —



Leach Rock  
Red Rock  
Sand  
Base Rock  
Lot Clearing  
Top Soil  
Rip Rap  
Demolition  
Beach Gravel  
Hauling  
Wood Recycling

San Simeon Community District  
Attention: Dan Daniels  
805-927-0365  
805-927-1484 fax  
805-431-3206

**BID**

February 7, 2007

- |    |  |                                   |
|----|--|-----------------------------------|
| 1. | 40 feet X 18inch Steel Pipe installed                                    | \$1,000.00                        |
| 2. | Red Rock Road downhill towards field<br>Base Road downhill towards field | \$2,725.00<br>\$3,325.00 (option) |
| 3. | Red Rock Road to Well Site<br>Base Road to Well Site                     | \$1,815.00<br>\$2,215.00 (option) |

5,540.00 / 6,540.00

*Tim Winsor*  
Tim Winsor,  
Winsor Construction

**SAN SIMEON COMMUNITY SERVICE DISTRICT**  
**111 Pico Avenue, San Simeon, CA 93452**  
**(805) 927-4778**

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Date: January 16, 2007  
To: Board of Directors  
From: District Counsel  
Subject: Filling Board of Directors Vacancy

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What options are available to the Board of Directors with respect to filling the vacancy resulting from Board Member Mirabal-Boubion's resignation?

**SUMMARY**

Government Code Section 1780 authorizes the "remaining" District directors to fill any vacancy on the District board by appointment. A notice of the vacancy must "be posted in three or more conspicuous places in the district at least 15 days before the appointment is made." (§ 1780, subd. (a).) In lieu of the remaining District directors making the appointment, the remaining District directors may call an election. (§ 1780, subd. (a).) Failing either of these procedures for filling the vacancy, the county board of supervisors may make the appointment or order the District to call an election. (§ 1780, subd. (b).)

**DISCUSSION**

Government Code Section 1780 provides:

(a) Notwithstanding any other provision of law, a vacancy in any elective office on the governing board of a special district, other than those specified in Section 1781, shall be filled as provided in this section. The district shall notify the county elections official of the vacancy no later than 15 days following either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. The remaining district board members may fill the vacancy by appointment. The person appointed shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person elected at that election to fill the vacancy has been qualified. The person

elected to fill the vacancy shall fill the balance of the unexpired term. If the term of office is due to expire following the next general district election and that election is scheduled 130 or more days after the date the county elections official is notified of the vacancy, the person appointed to the vacancy shall fill the balance of the unexpired term of his or her predecessor. Appointments pursuant to this subdivision shall be made within a period of 60 days immediately subsequent to either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, and a notice of the vacancy shall be posted in three or more conspicuous places in the district at least 15 days before the appointment is made. The county elections official shall be notified of the appointment no later than 15 days after the appointment. In lieu of making an appointment the remaining members of the board may within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy. The election shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(b) If the vacancy is not filled by the district board as specified, or if the board has not called for an election within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the city council of the city in which the district is wholly located, or if the district is not wholly located within a city, the board of supervisors of the county representing the larger portion of the district area in which the election to fill the vacancy will be held, may fill the vacancy within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, or the city council or county supervisors may order the district to call an election to fill the vacancy. The election shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the city council or board of supervisors calls the election.

(c)(1) If within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the remaining members of the board or the appropriate board of supervisors or city council have not filled the vacancy and no election has been called for, the district shall call an election to fill the vacancy. The election shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(2) If the number of remaining members of the board falls below a quorum, at the request of the district secretary, or a remaining board member, the board of supervisors or the city council may waive the 60-



day period provided in subdivision (a) and appoint immediately to fill the vacancy as provided in subdivision (a), or may call an election to fill the vacancy. The election shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is held 130 or more days after the date the city council or board of supervisors calls the election. The board of supervisors or the city council shall only fill enough vacancies to provide the board with a quorum.

(d) Persons appointed to fill a vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the county elections official is notified of the vacancy and thereafter until the person elected at that election to fill the vacancy has been qualified, but persons elected to fill a vacancy shall hold office for the unexpired balance of the term of office.

### **CONCLUSION**

Pursuant to Government Code Section 1780, the District Staff posted the notice of vacancy on January 16, 2007. Therefore, the remaining Board members may appoint a new board member after February 1, 2007. My suggestion would be to hold a special meeting prior to your regular meeting on February 14<sup>th</sup> and appoint a new member at that time. If you would like to appoint earlier than February 14<sup>th</sup> then it would require a special meeting anytime between February 1 and February 14.

Verify 06  
is correct

2/2-07

'07

'06

'05

Dec 06 Billings	31,750	26,318
Nov 06	34,261	
Oct 06	41,368	
Sept 06	44,515	
Aug 06	64,595	
July 06	59,474	
June 06	37,062	
May 06	31,796	
Apr 06	28,730	
Mar 06	26,175	
Feb 06	27,492	
Jan 06	27,955	(29,951) (26,394)

nothing previous