

**Board of Directors - Regular Meeting
San Simeon Community Services District
AGENDA
Wednesday, January 14, 2004 – 5:30 PM
Cavalier Banquet Room**

Note: All comments concerning any item on the agenda are to be directed to the Board Chairperson

1. 5:30 PM - CALL TO ORDER
 - 1.1 Roll Call
 - 1.2 Public Comment on Closed Session Items

2. ADJOURN TO CLOSED SESSION
 - 2.1 Personnel Issues – Government Code Section 54957: discussions regarding personnel issues:
 - Discussion regarding one (1) contract employee, specifically the Consulting Engineering Services
 - Discussion regarding one (1) Public Employee, specifically the Office Administrator
 - 2.2 Conference with Legal Counsel Due to Potential Litigation – Government Code Section 54956.9(b): Potential exposure to litigation exists based upon existing facts and the advise of legal counsel on two (2) matters:
 - Community Bank vs. San Simeon Community Services District
 - Cavalier Inn vs. San Simeon Community Services District

3. RECONVENE IN OPEN SESSION (6:30 PM)
 - 3.1 Roll Call
 - 3.2 Election of Officers
 - 3.3 Pledge of Allegiance
 - 3.4 Report on Closed Session

4. PUBLIC COMMENT:
 - Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.
 - 4.1 Sheriff's Report
 - 4.2 Public Comment

5. PUBLIC HEARING: Discussion regarding the recognition, establishing and re-certification of the priority list for the Hook-Up and Deposit Waiting List. This hearing will be held in accordance with the Settlement Agreement between the Cavalier Inn, Inc, Cavalier Acres, Inc., Cavalier Investments, Inc. and V&H Holdings, LLC and the San Simeon Community Services District prior to the deadline of February 11, 2004.

6. STAFF REPORTS
 - 6.1 General Manager's Report
 - 6.2 District Counsel Report
 - 6.3 Plant Superintendent's Report
 - 6.4 District Engineer's Report

7. ITEMS OF BUSINESS
 - 7.1 Approval of Minutes – October 8, 2003 and November 12, 2003
 - 7.2 Approval of Warrants – November 1 - 30, 2003 and December 1 – 31, 2003

8. **DISCUSSION/ACTION ITEMS**
 - 8.1 Discussion Regarding the December 22, 2003 San Simeon Earthquake – Including Damage Assessment Reports
 - 8.2 Water Conservation and Water Restrictions Triggering Events Program Update
 - 8.3 Request for Qualifications / Proposals to Evaluate District Electrical Systems – Update
 - 8.4 Discussion Regarding the Future of the District Office Operations
 - 8.5 Annual Appointment of District Committees / District Committee Reports
 - a) Policy Committee
 - b) Finance Committee
 - c) Ordinance 66 Ad – Hoc Committee
 - d) Water / Facilities Committee
 - 8.6 Board Reports

9. **BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS**

10. **ADJOURNMENT**

San Simeon Community Services District

111 Pico Avenue, San Simeon, California 93452
Telephone: (805) 927-4778 Fax (805) 927-0399

Board of Directors

David Kiech, Loraine Mirabal-Boubion, Eric Schell, Carol Bailey-Wood, Terry Lambeth

MEMORANDUM

DATE: January 14, 2004
TO: Board of Directors
FROM: Mark A. Bloodgood, General Manager
RE: General Manager's Report

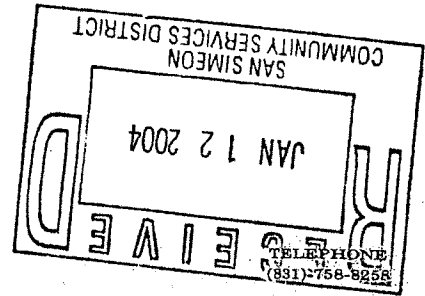
1. **Internal Controls Program and Office Procedures** – No update.
2. **Completion of the Action Plan** – We still have to finish soliciting changes or comments to the draft from Board members and incorporate any necessary additions or deletions. We are still waiting for a Board meeting without a scheduled closed session so we can do the mission statement. As an alternative, Staff can be available at another time, if the Board chooses.
3. **Hearst Ranch Agreement with American Land Conservancy.** – No Update.
4. **Prop 50** – No update.
5. **Solids Disposal Alternatives** –No update.
6. **Rate Study** – Staff is waiting on further numbers for maintenance costs coming from the Facilities / Water Committee before completing the final draft for the Requests for Proposal (RFP) for the Rate Study. After this is done, the RFP will be reviewed by the Facilities / Water Committee, the Finance Committee and the Board before being sent out.
7. **Fiscal Year 2002 – 2003 Audit** – The final draft of the audit will be reviewed at the next Finance Committee meeting. Copies will then be distributed to the board members. Mr. Crosby will be attending the February 11th board meeting.
8. **Recycling in San Simeon** – Staff has finally been able to speak with representatives of Mission County Disposal. They do not offer recycling or green waste pickup in the San Simeon area, and will not be doing so any time in the near future. No other information was given.
9. **Pet Station Research** – No update.

- 10. Retro-fit Toilets and Repairs** - Staff has recently received calls regarding faulty toilets in need of repairs. The misconception is that the district is responsible for repairs, since it required the retro-fit. This is not the case. The toilet manufacturer apparently contracted with a local plumber to do repairs. Again, the district is not responsible for the repair and maintenance of the toilets. We will attempt to locate the name and number of the plumber.
- 11. Postmaster Retirement** – Sherri Vieth, Postmaster in San Simeon is retiring on January 31, 2004. We thank her for her years of service to the community and wish her the best of luck in the future. Following her departure, interim plans are for a mail clerk from Cambria to cover the office in San Simeon.
- 12. San Simeon Earthquake, December 22, 2003** – This issue will be discussed more fully under Discussion / Action Items (8.1). Suffice it to say that many other items were put on hold as we dealt with this incident. We have tabulated immediate costs of close to \$20,000 with more to follow. One encouraging note is that just yesterday, Governor Schwarzenegger announced that President Bush approved his request for Federal disaster assistance for victims of the earthquake. “The declaration makes federal funds available to cover the estimated \$69 million in damages to public entities in San Luis Obispo and Santa Barbara counties, as well as repairs to the 133 homes and businesses in San Luis Obispo County that received major damage or were destroyed.”

NOLL & HUSBY
ATTORNEYS AT LAW
210 CAPITOL STREET, SUITE 11
SALINAS, CALIFORNIA 93901

FRANK J. NOLL
KENNETH C. HUSBY

December 18, 2003
(VIA FACSIMILE AND U.S. MAIL)



FAX
(831) 758-1927

Robert W. Schultz, District Counsel
San Simeon Community Services District
111 Pico Avenue
San Simeon, CA 93452

Re: Lien on 9450 Castillo Drive and
9492 Avonne, San Simeon, CA

Dear Mr. Shultz:

Escrow has now closed and 9450 Castillo Drive is owned by Manish Enterprises, Inc., a California corporation and 9492 Avonne is owned by Keshav Gupta and Kiran Gupta, husband and wife.

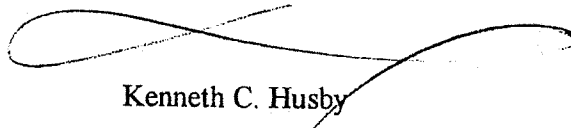
Given that you had a Board meeting on December 10, 2003, please advise as to the current position of San Simeon Community Services District re removing the lien.

As you know it is Community Bank's position that the lien recorded by San Simeon Community Services District is an abuse of process and malicious. The lien cites as authority Section 61621 of the Government Code which itself references "the name and address of the person liable therefor." You and the San Simeon Community Services District knew that Community Bank was the new owner and had not incurred the referenced water charges well prior to the recording of the lien and yet you recorded a lien with the old owner's name.

Further this was done at a time when you knew Community Bank was attempting to market the property. Clearly such an illegal clouding of title is actionable under a number of causes of action and Community Bank intends to pursue them all.

Contrary to your letter of November 20, 2003 it is the District's legal and ethical responsibility to remove the lien and not incur further losses for its citizens with respect to attorney fees, compensatory damages, and any punitive damages that may derive from the District's malicious actions.

Very truly yours,



Kenneth C. Husby

KCH:kc

San Simeon Community Services District



111 Pico Avenue, San Simeon, California 93452
(805) 927-4778 Fax (805) 927-0399

Board of Directors
Carol Bailey-Wood, Loraine Mirabal-Boubion, Eric Schell, David Kiech, Terry Lambeth

November 20, 2003

Kenneth Husby Esq.
Noll & Husby
210 Capitol Street, Suite 11
Salinas, CA 93901

Re: Water Service at Courtesy Inn; 9540 Castillo Dr. San Simeon

Dear Ms. Husby:

I am in receipt of your correspondence dated November 18, 2003 in regard to the above referenced matter.

It is the District's position that it had both the legal and ethical obligation to the Citizens of the San Simeon Community Services District to file a Lien on the above referenced property. In addition, I am unaware of any legal obligation to notify you when the Lien was placed on the property.

As you are aware, the SSCSD is a very small community and the non-payment of water services at Courtesy Inn in a sum over \$14,000. has crippled the District. In fact, the loss of this revenue has prevented the District from providing needed and valuable service to the Citizens of San Simeon Community Services District.

Unfortunately, based upon the circumstances, I am not in position to remove the Lien without Board approval. If you would like to propose a written settlement of this matter that would avoid litigation, I would be more than willing to take it the Board on December 10, 2003.

Sincerely,

Robert W. Schultz
District Counsel

Nov 18 03 04:34p

Robert Schultz

8057726572

p. 2

FROM :NOLL & HUSBY

FROM NO. :831-758-1927

Nov. 18 2003 03:39PM P2

NOLL & HUSBY
ATTORNEYS AT LAW
810 CAPITOL AVENUE, SUITE 11
SACRAMENTO, CALIFORNIA 95801

FRANK J. NOLL
KRISTINE C. HUSBY

November 18, 2003
(VIA FACSIMILE AND U.S. MAIL)

TELEPHONE
(916) 768-8168

FAX
(916) 768-1127

Robert W. Schultz
Attorney at Law
c/o City of Morro Bay
955 Shasta Avenue
Morro Bay, CA 93442

Re: Water service of Courtesy Inn at
9450 Castillo Drive, San Simeon

Dear Mr. Shultz:

As a result of a pending sale of the property at 9450 Castillo Drive and 9492 Avonne, the Lien, recorded by the Simeon Community Services District, dated July 29, 2003, and recorded July 29, 2003, came to light as a cloud on title under a Preliminary Title Report.

The fact that this lien was recorded after my letter to Eileen Putnam, General Manger of San Simeon Community Services District of June 23, 2003, and my letters to you of July 1, 2003 and July 16, 2003 and our various phone conversations is an act of extreme bad faith and abuse of process.

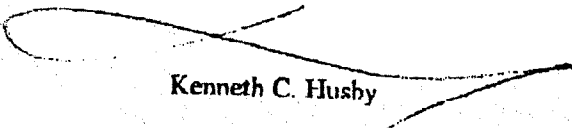
The lien was recorded with no notice to me and you were well aware that the Courtesy Inns, LLC. was no longer the owner of the subject real property.

Obviously as a result of the Lien the sale is being held up and demand is hereby made that you release and remove the Lien forthwith.

Failure to remove the Lien will result in further delays and the need for Community Bank to "bond around the lien" and incur additional costs, in which event Community Bank will have no choice but to commence litigation.

Please advise.

Very truly yours,


Kenneth C. Husby

KCH:kc

cc: Community Bank Of Central California



FLUID RESOURCE MANAGEMENT, INC.

Design, Operation and Maintenance

TO: Mark Bloodgood, District Manager
John Wallace, District Engineer
Chuck Ellison, Systems Manager

FROM: Chris Nally, Systems Supervisor for FRM

DATE: January 7, 2004

SUBJECT: Superintendent's Report for December 2003

Wastewater:

As you know, December was a very busy month for District Staff. The following is an itemized list of events and responses taken by FRM Staff. I am also including a time-line for the hours following the San Simeon Earthquake.

- 12-1, Staff was notified of an overflowing man hole at 150 Pico Ave.. The spill was intermittent and small in volume. Staff coned off the area and called FRM to respond with the jetting equipment. The blockage was cleared, the area was disinfected, and a sewage spill report was completed.
- 12-3, FRM staff and PC Mechanical installed the rebuilt 60 hp blower, the blower has been running well and producing more air than before as indicated by the pressure gauge and the ability to sustain plant D.O. with lower rpms.
- 12-4 & 5, As a result of the Pico sewer line plug, FRM staff cleaned all sewer lines east of Highway 1. Heavy grease, grit and roots were removed from the line. The west side of the collection system is slated for cleaning in 2004. The video inspection tapes from April 2002 were reviewed and two small portions of the collection system were re-videoed to verify the condition of the lines.
- 12-11, Plant staff made arrangements with Hearst staff to change the pumping schedule from the castle to lessen the impact on the plant. Earl Moon was eager to help.
- 12-29, Staff was called out to plant for high eq chamber, due to heavy rain.

Water:

Aside from power outages resulting from the earthquake, the water system operated very well the month of December. Staff is beginning to have difficulty with diaphragm pumps losing prime on occasion, options are currently being investigated for replacement pumps.

- Staff is currently creating a valve exercising program for the district distribution system. Critical valves will be identified and evaluated during this process.

Additional :

There are several small additional items to be noted from the month of December.

- The district truck is beginning to show the effects of the harsh environment of the plant. Staff had several body shops look at the truck, rack and utility bed, in hopes of touching up the rusted areas. All but one shop refused to do the work, the bid was \$7,245 without warranty. Staff is looking to the district at other options to benefit the district.
- Staff purchased a new pump for the office/lab lift station.
- The plant chlorine system is beginning to have difficulties which were exacerbated by the earthquake. Staff is currently investigating options for improving the chemical system.



SAN SIMEON COMMUNITY SERVICES DISTRICT

SUPERINTENDENT'S REPORT FOR DECEMBER 2003

FLOW COMPARISON - Water

Dec-03 2,269,000 gallons	YTD 2003 36,248,000 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	0% decrease 3% increase
Dec-02 2,277,000 gallons	YTD 2002 35,082,000 gallons	GROSS WATER PRODUCTION: NET WATER PRODUCTION: MONTHLY RECOVERY RATE:	2,249,000 gallons 2,242,339 gallons 100%

RAINFALL

Dec-03 7.44 inches	02-03 YTD 8.29 inches	MONTHLY COMPARISON: ANNUAL COMPARISON:	1.34 inches more 1.11 inches less
Dec-02 6.10 inches	01-02 YTD 9.40 inches		

WELL DEPTH COMPARISON

Dec-03 9.3 feet	Nov-03 13.7 feet	Dec-02 9.90 feet	MONTHLY COMPARISON: ANNUAL COMPARISON:	4.4 feet higher 0.6 feet higher
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CHLORIDE COMPARISON

Dec-03 40 mg/l	Nov-03 43 mg/l	Dec-02 40 mg/l	MONTHLY COMPARISON: ANNUAL COMPARISON:	3 mg/l lower CONSTANT
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FLOW COMPARISON - District Wastewater Treated

Dec-03 1,737,255 gallons	YTD 2003 25,803,424 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	22% decrease 0% decrease
Dec-02 2,235,140 gallons	YTD 2002 25,928,282 gallons		

FLOW COMPARISON - State Wastewater Treated

Dec-03 336,105 gallons	YTD 2003 3,738,295 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	5% increase 3% increase
Dec-02 319,128 gallons	YTD 2002 3,641,318 gallons		

DISCHARGE REQUIREMENTS

EFFLUENT BOD:	4 mg/l	EFFLUENT SUSPENDED SOLIDS:	10 mg/l
INFLUENT BOD:	N/A mg/l	INFLUENT SUSPENDED SOLIDS:	N/A mg/l

BIOSOLID DISPOSAL

DECEMBER:	10000 gallons	YTD:	140500 gallons
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FLUID RESOURCE MANAGEMENT, INC.

Design, Operation and Maintenance

TO: Mark Bloodgood, District Manager
John Wallace, District Engineer
Chuck Ellison, Systems Manager

FROM: Chris Nally, Systems Supervisor

DATE: January 7, 2004

SUBJECT: San Simeon Earthquake Time-line

On December 22nd, the San Simeon Treatment Plant experienced an earthquake. The event occurred at approximately 11:20 am. FRM staff located in San Luis Obispo learning that the epicenter was very close to San Simeon, immediately dispatched staff to the plant and began locating a standby generator large enough to run the treatment plant equipment.

Monday December 22nd

- 11:30 Bill Callahan began inspecting the district equipment at the wastewater treatment facility. The plant was without power and phone service. Bill began to gravity to the eq basin to prevent discharging untreated material. The Chemical pumps were run on battery until flow stopped.
- 12:30 Chris Nally arrives at the treatment plant to assist in the inspection of the plant, collection system, reservoir, wells, and distribution system. Aside from the loss of power, no major problems were located.
- 1:30 Gary Ellison with FRM was meeting United Rentals in Templeton to pick up a standby generator from a job site. Gary then fueled the generator and transported to the plant.
- 2:00 The wells were run using the standby generator at the well field. Staff visually confirmed the reservoir was kept completely full in case of fire.
- 3:45 FRM staff connected a 150 KW standby generator to the treatment plant, began flowing into the plant again, and brought a truck outfitted with a 100 gallon diesel tank to the plant to ensure the generator remained running.

Tuesday December 23rd

- 6:30 am FRM staff arrived to find Generator running fine.
- 7:00 am Staff visually inspected reservoir and began running wells on standby power to maintain reservoir levels.
- 9:00 (approx.) power was restored to wells, staff shut down standby generator.
- 9:45 Staff returned to the treatment facility to find the meter box was destroyed when power was restored. Staff continued to operate on standby power, notifying PG&E and District Management of the damage.

- 11:00 staff again called PG&E for an update, "no tech. had been assigned yet"
- 12:00 staff called Rob Fraser with Sun Pacific, to inform him of problems and arrange for him to inspect the meter box, and order parts needed for repairs.
- 12:00 CDF arrived at plant to inspect meter box and interior of blower room for potential hazards, at the urging of Eileen Putnam.
- 2:00 Staff again called PG&E to emphasize the importance of power at the treatment plant.
- 2:30 PG&E "T-Man" arrived to inspect plant, "damage occurred to district property, not PG&E's" breakers were removed to protect electrician.
- 2:45 Gerhardt Hubner and Matt Thompson of RWQCB arrived to inspect plant for damages and possible illegal discharges.
- 6:00 Rob Fraser inspects panel

As of the morning of January 7th, the treatment plant continues to operate on standby power, however Sun Pacific is planning to install the new panel in the afternoon.

Aside from the electrical damaged, the treatment plant also had damage to a chemical pump at the plant, a chemical supply line, and a small crack in the cat walk between aeration basins 3 and 4 appears to be larger.

**FLUID RESOURCE MANAGEMENT, INC.****Design, Operation and Maintenance****MEMORANDUM**

TO: Mark Bloodgood, District Manager for San Simeon CSD
John Wallace, District Engineer for San Simeon CSD
Chuck Ellison, Operations Manager for FRM

FROM: Chris Nally, Systems Supervisor for FRM

DATE: December 8, 2003

SUBJECT: REPORT FOR SSCSD COLLECTION SYSTEM EAST OF HIGHWAY I

FRM staff completed the jetting of the San Simeon collection system East of Highway I on Friday 12-5-03. The following is a report detailing areas of concern.

1. Pico Ave. - cleaning from SSMH#2 to SSMH#1
 - Blockage @ 100-150 feet, most likely due to roots from large pine trees lining street.
 - Recommend root sawing line after remaining system is cleaned.
2. Avonne Ave.- cleaning from SSMH#5 TO SSMH#4(Inside condo complex)
 - This is the location of blockage 12-1-03 causing a small spill.
 - During cleaning there was a blockage @ approx. 200 feet. Also heavy grit and grease in line.
 - Recommend root sawing line after remaining system is cleaned.
3. Avonne Ave. - cleaning from SSMH#9 to SSMH#10
 - Heavy grit and grease inside manhole
 - Blockage @ 15 feet, required high pressure to push past, grease and grit present in line.
 - Blockage @ 300 feet, found heavy grit, rocks and debris
 - Recommend root sawing line after remaining system is cleaned
4. Avonne Ave. - cleaning from SSMH#8 to SSMH#9
 - Heavy grease in line
 - Blockage at approx. 400 feet.

5. **Castillo Dr. - cleaning from SSMH# 12 to SSMH# 15**
 - **600 feet + between manholes makes maintenance difficult**
 - **Large amount of debris in line including pieces of clay sewer pipe 4-6 inches across.**
 - **Also, crew noted large volume of flow from State forced main causes surcharging to occur in Castillo line entering SSMH# 12 from the south.**

6. **Throughout the collection system, extremely long runs of pipe between manholes exist, which make preventive and emergency maintenance very difficult.**

According to plant records 16 months has passed between preventive maintenance performed on the collection system. Judging from the condition of the lines and the amount of debris and blockages removed on December 4th and 5th staff recommends cleaning the lines once a year.

FRM staff is also reviewing the video inspection of the SSCSD collection system done April 2002, for problems with the collection system that coincide with the areas listed above as well as other potential problems.

Staff would like to proceed with the cleaning of the collection system on the west side of highway 1 early in 2004. Once the jetting is completed and problem areas are noted, staff would like to address those sections of pipe, using de-rooting equipment, video inspection and possible spot repairs if needed.





FLUID RESOURCE MANAGEMENT, INC.
Design, Operation and Maintenance

MEMORANDUM

TO: Mark Bloodgood, District Manager for San Simeon CSD
John Wallace, District Engineer for San Simeon CSD
Chuck Ellison, Operations Manager for FRM

FROM: Chris Nally, Systems Supervisor for FRM

DATE: December 10, 2003

SUBJECT: SUMMARY OF APRIL 2002 VIDEO INSPECTION AND DECEMBER 2003 JETTING FOR EAST SIDE OF HIGHWAY ONE.

After the cleaning of the collection system east of Highway 1, FRM staff reviewed the videos and report generated by Video Inspection Specialists dated April of 2002. The following are overlapping problem areas found during both inspections. The reports can be confusing due to the fact that the Manholes are numbered differently on the report and the map of the collection system. Also, the lines are video inspected and jetted in opposite directions. A map has been created showing the problem areas from the video inspection denoted by letters and highlighted in green and the problem areas found when jetting are denoted with roman numerals and highlighted in blue.

Summary of the video inspection done in April of 2002

Report information in standard type, FRM comments from video review in *italics*.
Manholes are designated by the same numbers used in the report.

- A. MH1 to MH2
 - 136'- Radial crack (*at joint, some infiltration stains, not serious*)
 - 167'- Longitudinal crack (*large section of pipe cracked*)
 - 220'- Cracked pipe and roots (*pipe cracked in complete circle, no roots*)

- B. MH10 to MH9
 - 254'- Major offset at joint (*gasket showing, no roots*)

- C. MH9 to MH8
 - Multiple radial cracks (*none serious, no signs of infiltration*)

- D. MH4 to MH5
 - 136'- Radial crack, signs of infiltration (*small crack at joint*)

- E. MH22 - Manhole buried (*manhole 370' from both mh21 and mh23*)



- F. MH 23 to MH 22
33'- Protruding lateral, signs of infiltration (*not serious, cast iron pipe*)
- G. MH 23 to 22
368'-Radial crack (*not serious*)
- H. MH23 to MH15
242'- Radial crack (*large crack, dirt showing*)
277'- Small crack (*small crack, not at joint*)
- I. MH6 to MH7
180'- Radial crack (*small crack*)
215'- Radial crack (*SERIOUS CRACK @ joint, roots in crack*)
- J. MH13 to MH12
25'- Radial crack (*not serious*)
- K. MH13 to MH14
1'- Radial crack at manhole (*large triangular crack at manhole*)
20'-Longitudinal crack (*not serious*)
44-45'- Radial cracks (*crack begins at lateral and continues*)

Summary of Cleaning done December 2003 and any overlapping problem areas

Operators comments in standard type, overlapping issues in *Italics*.

Manholes are designated by the numbers on the collection system map provided by EDA.

- I. MH2 to MH1
Approx. 100-150'- Blockage (*roots in same area on video inspection*)
- II. MH5 to MH4
Approx. 200'- Blockage (*roots in same area on video inspection*)
- III. MH9 to MH10
Approx. 15'- Difficulty passing (*offset joint*)
Approx. 300'- Blockage in line, unable to pass (*major offset, see B above*)
- IV. MH8 to MH9
Approx. 400'- Blockage (*offset joint on video inspection*)
- V. MH12 to MH15
Large amount of debris and pieces of clay pipe recovered (*video inspection shows multiple cracks, a video inspection is scheduled for this section of pipe for Wed. 12-10-03*)
- VI. Throughout system extremely long sections of pipe exist between manholes, making maintenance difficult.

SAN SIMEON COMMUNITY SERVICES DISTRICT			
SUPERINTENDENT'S REPORT FOR DECEMBER 2003			
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EFFLUENT BOD: INFLUENT BOD:	4 mg/l N/A mg/l	EFFLUENT SUSPENDED SOLIDS: INFLUENT SUSPENDED SOLIDS:	10 mg/l N/A mfl)
BIOSOLID DISPOSAL			
DECEMBER:	10000 gallons	YTD:	140500 gallons



FLUID RESOURCE MANAGEMENT, INC.

Design, Operation and Maintenance

MEMORANDUM

TO: Mark Bloodgood, District Manager for San Simeon CSD
John Wallace, District Engineer for San Simeon CSD
Chuck Ellison, Operations Manager for FRM

FROM: Chris Nally, Systems Supervisor for FRM

DATE: December 8, 2003

SUBJECT: REPORT FOR SSCSD COLLECTION SYSTEM ^{EAST} ~~WEST~~ OF HIGHWAY 1

FRM staff completed the jetting of the San Simeon collection system East of Highway 1 on Friday 12-5-03. The following is a report detailing areas of concern.

1. Pico Ave. - cleaning from SSMH#2 to SSMH#1
 - Blockage @ 100-150 feet, most likely due to roots from large pine trees lining street.
 - Recommend root sawing line after remaining system is cleaned.
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6. Throughout the collection system, extremely long runs of pipe between manholes exist, which make preventive and emergency maintenance very difficult.

According to plant records 16 months has passed between preventive maintenance performed on the collection system. Judging from the condition of the lines and the amount of debris and blockages removed on December 4th and 5th staff recommends cleaning the lines once a year.

FRM staff is also reviewing the video inspection of the SSCSD collection system done April 2002, for problems with the collection system that coincide with the areas listed above as well as other potential problems.

Staff would like to proceed with the cleaning of the collection system on the west side of highway 1 early in 2004. Once the jetting is completed and problem areas are noted, staff would like to address those sections of pipe, using de-rooting equipment, video inspection and possible spot repairs if needed.



To: Mark Bloodgood, District Manager San Simeon Community Services District

From: Chris Nally Systems Supervisor for FRM

Subject: November Operations Report

Wastewater:

The plant is currently running on the back-up 60 hp blower while repairs are made to the primary blower. The Blower was re-installed on Wednesday, December 3rd by PC Mechanical and FRM. Staff ran the blower for 5 days then shut down to allow plant to run on one 30hp during low flow period. The blower will be run weekly for maintenance and used as needed until flows increase.

Taking advantage of the low flow period staff drained, cleaned and performed routine maintenance on the #3 aeration chamber. Blockages were found in the return line and the gate valve between the aeration chamber and clarifier was 80% blocked. The diffusers were replaced and the plant was put back in service. Since the maintenance the plant operations have shown great improvement, allowing staff to operate with one 30 hp blower.

Water:

The water system is operating normally and routine preventive maintenance was performed on the standby generator.


Additional:

Staff is preparing to drain, clean and make changes to the EQ basin to help eliminate any odors and reduce power consumption.

Also, staff is currently inspecting the collection system for areas in need of repair or cleaning.

SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

DATE: January 14, 2003
TO: Board of Directors
VIA: Mark Bloodgood, District Manager
FROM: John L. Wallace, District Engineer 
SUBJECT: Engineer's Report - Project Status

SUMMARY OF ACTIVE PROJECTS:

1. San Simeon Earthquake Status - December 22, 2003 San Simeon Earthquake
2. Capital Improvement and Major Maintenance Projects Priority List
3. Emergency Standby Power - Included in Facilities Plan
4. Wastewater Treatment Plant Rip-rap & Aeration Tank Expansion-Coastal Permit Pending
5. State Revolving Fund Loan - District is on the list.
6. Facilities Plan - To be used as a guide for future projects.
7. Proposition 50 Projects - Funding Legislation delayed.
8. District Infrastructure Inventory - Completed
9. Transient Occupancy Tax Revenue - Status

DISCUSSION:

1. Earthquake Status;

A separate report is included with this month's Board package in both the Plant Superintendent's report and the regular agenda.

2. Capital Improvement and Major Maintenance Projects Priority List;

The Board has approved the Capital Improvement and Major Maintenance Projects as part of the FY 2003-04 Budget. These projects are being individually reviewed/approved as part of the Facilities Committee and Board approval process. Attached is the analysis of the highest priority projects as presented to the Facilities Committee on December 8, 2003.

3. Emergency Standby Power;

Recommendations for standby power were made as part of the Final Facilities Plan and further analysis of horsepower requirements is the subject of an RFP for electrical facilities/power review. However, attached is a letter from the RWQB requiring the District to submit a time line for installation.

**4. Wastewater Treatment Plant Rip-rap & Aeration Tank Expansion-Coastal Permit;
Wastewater Treatment Plant Rip-rap**

No change in status; Staff received a revised proposal from Fugro West for the excavation and analysis of the amount, location and what type of rock rip rap was installed in 1968 and 1983, please see the attached proposal. The revised proposal is for an open trench excavation and not for a drill exploration as originally proposed. The change in exploration technique was due to Fugro's recent experience of the proposed equipment of a similar project and its poor performance. The cost to excavate and evaluate the rock rip rap is \$12,400. Fugro's proposal does not include county/coastal permits or site access permission or monitors, those items would need to be obtained by the District prior to construction. Staff has not heard back from County Planning, nor the Coastal Commission regarding the need for a permits for excavation. Staff recommends to the Board to decline Fugro's proposal while working out the application process with the Coastal Commission.

5. State Revolving Fund (SRF) Program;

Staff investigated potential loan funding for wastewater projects through the State Revolving Fund which provides loans at a low interest rate (approximately 2.5 to 3%). Because of the potential to construct several different improvements with SRF funds, a "general project" application was submitted as a "place holder" for the SWRCB to consider. As a result, San Simeon has been placed on the draft State-wide priority list for funding. A project application will be submitted in accordance with the final Facilities Plan recommendations Facilities Committee recommendations and the Proposed FY 2003-04 Budget. However, at this time due to State budgetary constraints, most SRF loans are being frozen.

6. Facilities Plan;

The plan was approved for use as a guide in formulating future projects. The proposed FY 2003-04 Budget addresses projects being recommended in the first phase.

7. Proposition 50 Projects;

No change in status; As previously discussed with the Board, Prop. 50 may eventually make \$650,000 of funding available to this District for water/recycling and water tank/water line projects. The projects selected will eventually be included in the District's capital improvement program. Unfortunately, the State budget process has delayed funding for an undetermined period..

8. Infrastructure Inventory;

The drawings for the District's water, sewer, roads and street lighting infrastructure have been finalized.

9. Transient Occupancy Tax;

Attached is a summary of the Transient Occupancy Tax collected from the Cambria and San Simeon areas of the County. The District receives no portion of these funds.



California Regional Water Quality Control Board

Central Coast Region



Terry Tamminem
Secretary for
ironmental
rotection

Internet Address: <http://www.swrcb.ca.gov/rwqcb3>
895 Aerovista Place, Suite 101, San Luis Obispo, California 93401
Phone (805) 549-3147 • FAX (805) 543-0397

Arnold
Schwarzenegger

January 2, 2004

Mr. Mark Bloodgood, General Manager
San Simeon Community Services District
c/o EDA
P.O. Box 1829
San Luis Obispo, CA 93406

Dear Mr. Bloodgood:

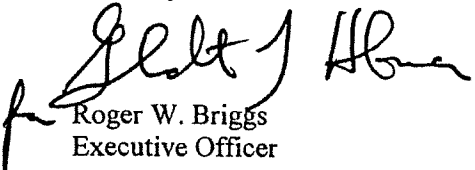
REQUEST FOR INSTALLATION OF BACKUP POWER SUPPLY, SAN SIMEON WASTEWATER TREATMENT PLANT, SAN LUIS OBISPO COUNTY

As you know, as a result of the December 22, 2003 San Simeon Earthquake, the treatment plant immediately shut down when the treatment facility lost main power. Had Fluid Resource Management not brought in a portable generator from Templeton, thousands of gallons of raw sewage potentially could have overflowed directly to the adjacent beach and ocean in front of Cavalier Inn. Therefore, to avoid a similar incident, we request the San Simeon Community Services District immediately take steps necessary to install a backup power generator at San Simeon Wastewater Treatment Plant.

We understand you should be able to release a Request for Proposals within 60 days. Please submit a copy of the Request for Proposals, which includes a timeline for installation of the backup power generator, by **March 25, 2004**.

Thank you for your prompt attention to this request. If you have any questions, please contact **Matt Thompson** at (805) 549-3159 or Gerhardt Hubner at (805) 542-4647.

Sincerely,


Roger W. Briggs
Executive Officer

cc:

John Wallace
Fluid Resource Management
4115 Broad St., Suite B-5
San Luis Obispo, CA 93401

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California Environmental Protection Agency



Recycled Paper

SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

DATE: December 8, 2003
TO: Facilities Committee Meeting
VIA: Mark Bloodgood, District Manager
FROM: John L. Wallace, District Engineer
SUBJECT: Priority Project Status Report

SUMMARY OF PRIORITY PROJECTS:

1. Capital Improvement Project - Water System:	Priority
a. 12-inch Parallel Reservoir Line	2.1
b. Jasper/Avonne Loop	2.2
c. Avonne/Castillo Loop (Motel 6)	3
2. Water Maintenance Projects:	
a. Main Line Valve Replacement	3
b. Raise Well Pump Heads above 100 yr. Flood Levels	4
3. Capital Improvement Project - Sewer Collection System:	
a. San Simeon Avenue Reclaimed Water Line to Highway 1	1
b. Wastewater Treatment Plant Improvements, Priority 1 and 2	2
4. Sewer Maintenance Projects:	
a. Sewer Manhole Improvements	1
b. Clean and Video Sewer Collection System	2
5. Road Maintenance Projects:	
a. Rehabilitate Otter Way	1
b. Rehabilitate Avonne Avenue	1

PROJECT SCOPE AND BUDGET:

- 1. Capital Improvement Project - Water System**
- a. W-15 12-inch Parallel Reservoir Line (FY 2003/04 \$10,000 FY 2004/05 \$140,000)*
 - b. W-7 Jasper/Avonne Loop (FY 2003/04 \$10,000 FY 2004/05 \$85,000)*
 - c. W-5 Avonne/Castillo Loop (Motel 6) (FY 2003/04 \$40,000)* The District's water committee met on February 6, 2003 to discuss priority water line projects. It was decided that the reservoir line would be constructed as a top priority.

As shown on the attached map, another priority project required to deliver water at a fire

flow rate designated by the California Department of Forestry is the 10-inch Jasper Way line connecting the new reservoir line to a point of connection provided during the last water system improvement in Avonne Avenue. Additional fire flow increases are also experienced with the completion of the Motel 6 Loop at the end of Castillo and Avonne Avenue. The design for the Motel 6 water line has been completed.

The completion of the transmission lines from the reservoir to Jasper and Motel 6 will improve water quality and fire flow capabilities in accordance with the District's water system priority improvements as previously reviewed by the Board and as shown in the Five Year Capital Improvement Plan.

It is recommended that all three projects be combined and design would begin at the estimated total project cost of **\$285,000** including engineering/incidentals.

2. Water Maintenance Projects:

a. W-6 Main Line Valve Replacement (FY2003/04 - \$5,000) - In the past, mainline gate valves have not been exercised properly, therefore many valves do not work and are in need of replacement. During the fire hydrant replacement project, two known valves on Avonne Street from Pico to Otter did not operate. It is difficult if not impossible to isolate a main line break any where within the District's service area without having to shut down the entire system. It is recommended that these two valves, at a minimum be replaced with a three way valve cluster at the intersection of Pico and Avonne Avenues at an estimated cost of **\$5,000**.

b. W-10 Raise Well Pump Heads above 100 yr. Flood Levels (FY2005/06 - \$35,000) - The District owns and operates two domestic water wells that supply the community's drinking water needs. The wells are located approximately 1,500 feet from the shoreline. As an indicator to potential seawater intrusion or high chlorides due to high winter waves running up the creek, the groundwater level is routinely monitored at this location. If the groundwater level become too low and chloride levels too high, it may become desirable to alternate use of the District wells with the Hearst well as a back-up supply.

For sanitary conditions related to flooding and drainage, the top of the well casing needs to terminate above grade and above known levels of flooding caused by drainage or runoff from surrounding land. FEMA's flood insurance rate map indicates that the well field is within an area of a 100 year flood from the Pico Creek watershed but actual base flood elevations have not been determined at this time.

It is recommended that the design work begin. A preliminary estimate of total project costs (including engineering/incidentals) is **\$70,000**.

3. Capital Improvement Project - Sewer Collection System:

a. S-8 San Simeon Avenue Reclaimed Water Line to Highway 1 (FY 2003/04 \$7,500 FY 2004/05 \$52,500) - The initial phase (Phase 1) of water recycling is to utilize secondary effluent from the District's treatment plant to irrigate the Caltrans right-of-way and limited subsurface irrigation at the Cavalier Hotel.

Staff estimated that Phase 1, Secondary reuse water would cost around **\$75,000**, as indicated in the Water Recycling Study Report. The project is defined to include pumping facilities at the treatment plant, and approximately 650 LF of new 6-inch PVC recycled water force

main, extending from the west side of the creek crossing and along San Simeon Avenue to an irrigation stub-out to serve Caltrans.

The pipeline would also include a turn-out for the Cavalier Motel, at the intersection of the San Simeon Avenue cul-de-sac and San Simeon Avenue. On-site user retrofits for subsurface irrigation of landscaping at the Cavalier Hotel would be borne by the owner. This project, once implemented, is expected to utilize approximately a total of 7 Acre Feet per Year (AFY) of water (assuming Caltrans currently irrigates using imported water). The Cavalier Hotel would be expected to utilize approximately 3 AFY of the estimated total usage of 7 AFY.

b. S-10/S-14 Wastewater Treatment Plant Improvements, Priority 1 and 2 (FY 2004/05 \$47,500 FY 2005/06 \$177,500) - The Wastewater Treatment Facilities Plan recommends to begin implementation of Priority 1 improvements to primarily address odor mitigation. Modifications will need to be made to the equalization tank. A concrete dividing wall would be constructed for reducing the volume and area of the existing equalization tank as outlined in the Facilities Plan at an estimated cost of **\$50,000** subject to the cost of pump and control modifications.

Priority 2 improvements will need to be designed and implemented concurrently or shortly after Priority 1 improvements. This improvement addresses the need for a separate aerobic digester which would allow the existing aeration tank/final sedimentation tank No. 1 to be available continuously for the function intended, the handling of incoming wastewater flows as described in the Facilities Plan (see attached). A preliminary estimate of total project costs (including engineering/incidentals) is **\$225,000**. It is recommended that design begin.

4. Sewer Maintenance Projects:

a. S-9 Sewer Manhole Improvements (FY 2003/04 \$15,000) A manhole inventory was conducted recently to evaluate the condition of each manhole within the District's sewer collection system. Four manhole were identified as needing cleaning and coating due to hydrogen sulfate conditions. It is estimated that each manhole will cost **\$1,500** per manhole to rehabilitate, totaling **\$6,000**.

There are a few sewer mains that are in need of repairs throughout the collection system (see collection system map). These repairs could be made with the remainder **\$9,000** fund.

b. S-13 Clean and Video Sewer Collection System (FY 2004/05 \$15,000) - Approximately 70% of the District's east side sewer lines have been cleaned. In some areas, root intrusion exists. It is recommended that the remaining collection system be cleaned with a root saw as shown on the sewer collection system map.

5. Road Maintenance Projects:

a. R-6 Rehabilitate Otter Way (FY 2003/04 \$50,000) - Minor potholes have been patched, approval of the CIP and major maintenance budget for FY 2003-04 will make further authorizations for these projects. Major water line projects listed above must be completed prior to road improvements.

b. R-7 Rehabilitate Avonne Avenue (FY 2004/05 \$100,000) - Minor potholes have been patched, approval of the CIP and major maintenance budget for FY 2003-04 will make

further authorizations for these projects. Major water line projects listed above must be completed prior to road improvements.

Both projects are influenced with the proposed water piping project and sewer repair projects in this area. Efforts to rehabilitate other areas in the District, such as Balboa Avenue could be focused.

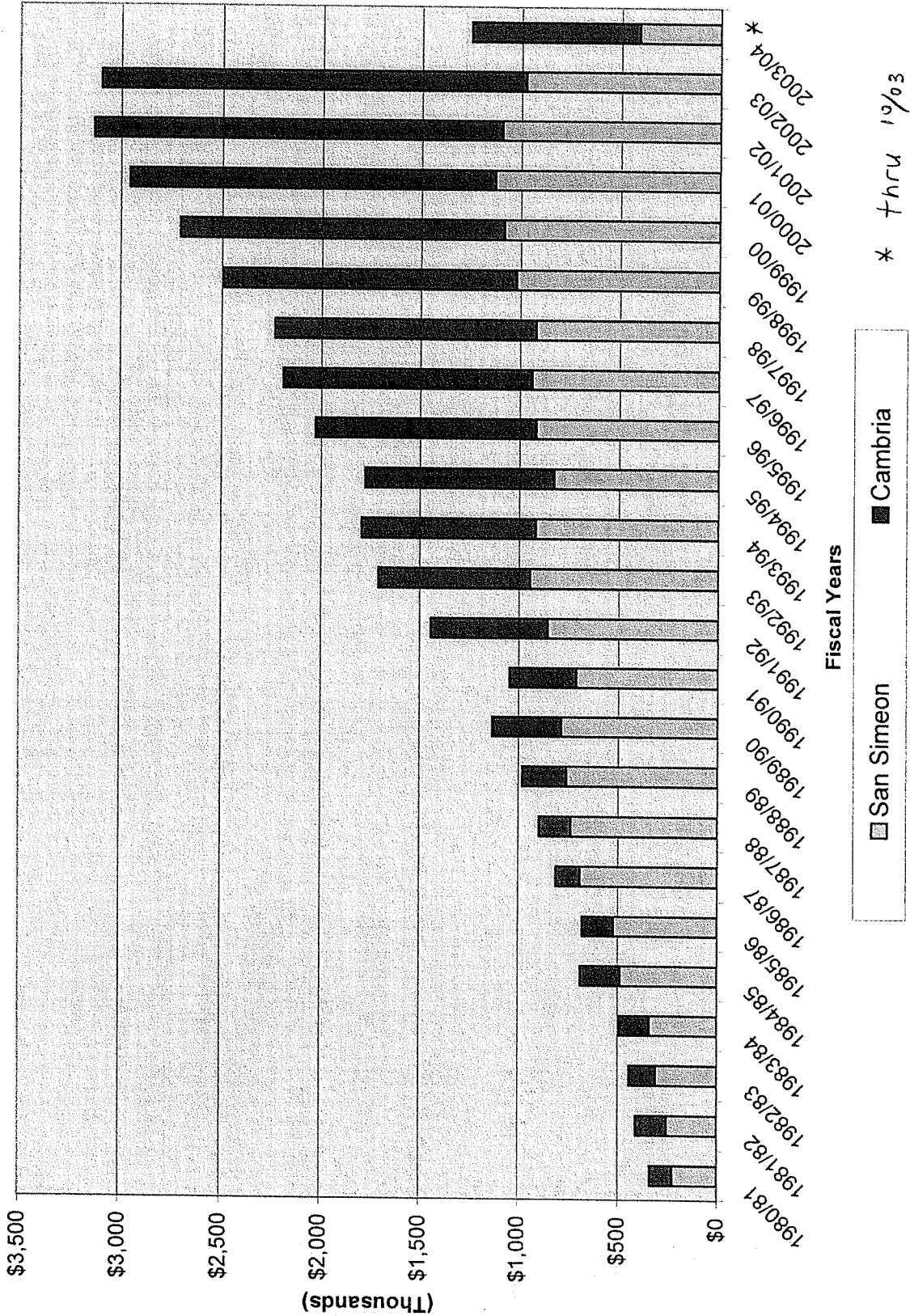
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**Transient Occupancy Tax Fiscal Year Cambria,
Moonstone and San Simeon Areas**

Fiscal Year	San Simeon	Cambria	Total
1980/81	\$227,213.71	\$111,479.45	\$338,693.16
1981/82	\$254,817.26	\$153,690.94	\$408,508.20
1982/83	\$309,194.30	\$131,630.23	\$440,824.53
1983/84	\$340,874.75	\$151,762.57	\$492,637.32
1984/85	\$487,384.96	\$199,047.72	\$686,432.68
1985/86	\$521,088.14	\$157,053.67	\$678,141.81
1986/87	\$690,126.23	\$119,870.85	\$809,997.08
1987/88	\$735,740.30	\$159,329.72	\$895,070.02
1988/89	\$757,510.02	\$222,147.27	\$979,657.29
1989/90	\$784,381.30	\$346,214.40	\$1,130,595.70
1990/91	\$709,943.39	\$334,809.25	\$1,044,752.64
1991/92	\$854,846.19	\$590,382.54	\$1,445,228.73
1992/93	\$944,454.30	\$765,632.13	\$1,710,086.43
1993/94	\$916,915.61	\$876,959.72	\$1,793,875.33
1994/95	\$823,778.26	\$953,351.35	\$1,777,129.61
1995/96	\$916,766.64	\$1,112,328.78	\$2,029,095.42
1996/97	\$937,444.10	\$1,253,227.13	\$2,190,671.23
1997/98	\$919,304.32	\$1,314,809.68	\$2,234,114.00
1998/99	\$1,020,422.68	\$1,474,185.25	\$2,494,607.93
1999/00	\$1,082,783.50	\$1,623,801.44	\$2,706,584.94
2000/01	\$1,126,780.10	\$1,828,324.14	\$2,955,104.24
2001/02	\$1,093,828.58	\$2,040,365.64	\$3,134,194.22
2002/03	\$975,925.44	\$2,121,856.77	\$3,097,782.21
2003/04	\$407,803.28	\$844,803.84	\$1,252,607.12

Data based on County Tax Collector using a Transient Occupancy Tax rate of 9% and the 2003/2004 fiscal year is through October 31, 2003.

Transient Occupancy Tax San Simeon and Cambria Areas



**REGULAR BOARD OF DIRECTORS MEETING
SAN SIMEON COMMUNITY SERVICES DISTRICT**

Date: Wednesday, October 8, 2003

Place: Cavalier Banquet Room

MINUTES

1.0 CALL TO ORDER

The Board convened at 5:30 p.m.

1.1 Roll Call:

Directors Present: Loraine Mirabal-Boubion, David Kiech, Eric Schell and Carol Bailey-Wood. Director Terry Lambeth connected via teleconference at 6:15PM.

Staff Present: District Manager Mark Bloodgood, Assistant General Manager Eileen Putnam, District Counsel Robert Schultz and District Engineer John Wallace

1.2 Public Comment on Closed Session:

Michael R. Hanchett stated that both he and his son, Michael C. Hanchett would be available next door if there were any questions.

2.0 ADJOURN TO CLOSED SESSION

A motion was made by Director Mirabal-Boubion and seconded by Director Lambeth and carried unanimously, to adjourn to closed session for conference with the General Manager, District Counsel and District Engineer, regarding:

- 2.1 Conference with Legal Counsel regarding existing Litigation – Gov't Code Section 54956.9(a): Cavalier Inn vs. San Simeon Community Services District
-

3.0 RECONVENE IN OPEN SESSION/CALL TO ORDER

The Board re-convened in open session at approximately 6:43 p.m.

3.1 Roll Call:

Directors Present: Loraine Mirabal-Boubion, David Kiech, Carol Bailey-Wood, and Eric Schell, and Terry Lambeth via teleconference call.

Staff Present: District Manager Mark Bloodgood, Assistant General Manager Eileen Putnam, District Engineer John Wallace, District Counsel Rob Schultz and Chris Nally – Fluid Resource Management (FRM) – Water / Wastewater Operations Supervisor

- 3.2 Pledge of Allegiance – Chairperson Kiech led the Pledge of Allegiance.

3.3 Report on Closed Session:

District Counsel Schultz reported that the Board had met in closed session regarding several topics, including:

- 2.1 Pending Litigation involving the cross complaint by the Cavalier Inn. No action was taken in closed session. Following the Public Hearing on the matter, the Board will take action.

4.0 PUBLIC COMMENT

4.1 Sheriff's Report:

Deputy Todd Steeb gave the Sheriff's Report. Five individuals, part of a credit card fraud ring from Monterey were arrested. Additional incidents included a stolen /

recovered vehicle with one arrest made, and an arrest at the Piedras Blancas lighthouse, during which the Sheriff's patrol car sustained damage. A burglary ring, suspected of auto break-ins on Avonne and Santa Rosa Creek Road, has been broken up and arrests have been made. Finally, Deputy Steeb indicated that while violations of the District's 72 hour parking limit is actually a C.H.P. jurisdictional issue, they have supplied the local Sheriff's Department with "tags" so that the removal of violators can be expedited.

- 4.2 Public Comment:
There were no comments from the public.

- 5.0 **PUBLIC HEARING:** Proposed Settlement Agreement and Release between Cavalier Inn, Inc. Cavalier Acres, Inc., Cavalier Investments, Inc., and V&H Holdings, LLC ("Cavalier") and San Simeon Community Services District ("S.S.C.S.D.")

Prior to opening the public hearing, Chairperson Kiech asked District Counsel Schultz to give an overview of the lawsuit. The Cavalier has been sued by Carolyn Martin on the alleged basis of non-ADA compliance issues. On October 21, 2002, the Cavalier defendants filed a cross complaint against the District, alleging the District wrongfully refused to issue a will serve letter to the Cavalier so that they could perform renovations to their restaurant bathroom facilities. The District adamantly denied these allegations and retained legal counsel to defend its position as litigation is excluded from the District Counsel's contractual obligations. Extensive research has supported the District's position, as there is nothing to substantiate the Cavalier's claim, either in the way of documentation, nor formal action taken by previous boards. The District's insurance carrier SDRMA denied coverage for legal representation, stating that the complaint did not fall within any area listed in the memorandum of coverage. Their decision is being appealed. Since no budgetary provisions had been made, in August 2003, the Board authorized funding of \$25,000 to cover legal expenses in defense against the allegations. Legal Counsel filed for dismissal of the cross complaint against the District. In mid-September, Cavalier contacted the District, stating they wished to negotiate a settlement agreement. The settlement does not involve any payment of funds by the District. Indeed, many of the items included in the agreement are things that the District had already begun addressing. Negotiations involved developing realistic timelines for completion of the tasks. These tasks include: 1. Creation and adoption of procedures for requesting new water and sewer services and potential transferring of existing services through the review and amending of Ordinance 66; 2. Holding a public hearing by February 2004 in regards to the Hook Up and Deposit Waiting List. Cavalier contends that it should be in the first position on the list, since they had purchased the former Dalton property.

6.0 STAFF REPORTS

- 6.1 General Manager Report
6.2 District Counsel Report
6.3 Plant Superintendent Report
6.4 District Engineer Report

7.0 ITEMS OF BUSINESS

- 7.1 Approval of Minutes – September 10, 2003 and October 1, 2003

A motion was made by Director Mirabal-Boubion, and seconded by Director Kiech, to approve the minutes of September 10, 2003. Directors Kiech, Mirabal-Boubion and Schell all voted in favor. Director Bailey-Wood (absent from the meeting) and Director Lambeth (who did not have a chance to review the minutes) abstained. The motion carried.

A motion was made by Director Bailey-Wood and seconded by Director Schell, to approve the minutes of the October 1, 2003 special meeting. Directors Kiech, Bailey-Wood and Schell voted in the affirmative. Director Mirabal-Boubion (who was absent from the meeting) and Director Lambeth (did not have the minutes) abstained. The motion carried.

7.2 Approval of Warrants – September 1, 2003 through September 30, 2003

A motion was made by Director Mirabal-Boubion and seconded by Director Bailey-Wood to approve the warrants of September 1, 2003 through September 30, 2003 in the amount of \$57,590.11. The motion carried four / zero with Director Lambeth abstaining.

8.0 DISCUSSION / ACTION ITEMS

8.1 Settlement Agreement and Release between “Cavalier” and “S.S.C.S.D.”

8.2 Renewal of District Counsel Contract – September 1, 2003 through June 30, 2004

A motion was made by Director Bailey-Wood, and seconded by Director Mirabal-Boubion, to renew the contract between S.S.C.S.D. and Robert W. Schultz for the ten month period, September 1, 2003 through June 30, 2004. The monthly stipend will continue to be \$1,500 per month. Directors Bailey-Wood, Mirabal-Boubion, Schell and Kiech voted in the affirmative. Director Lambeth abstained because he did not have a copy of the renewal with him. He did, however, extend gratitude to Mr. Schultz for his work on behalf of the District.

8.3 Board Committee Reports

Finance Committee: Will hold their first meeting on Monday, October 20th. The agenda includes review of the first quarter, discussion relating to the audit and quarterly investment report, and planning for the 2004-2005 Fiscal Year budgeting process.

Policy Committee: Will meet on October 20th to continue their review of the new district policy draft. At the last meeting, the input from members of the Board of Directors, staff and community members were incorporated. The committee also looked at several current district policies that need to be incorporated into the document. In order to qualify for credit on our annual insurance premium, the new policy book must be adopted prior to March 1st. Dee Dee Ricci offered to review the draft when it is ready.

Water-Facilities Committee: Will meet on October 16th. The committee will continue its work on a template for recommendations for dealing with restrictions during water emergencies. Once complete, these will be forwarded to the Board of Directors for final approval.

Ad-Hoc Ordinance No. 66 Review Committee: Will meet on Monday, October 20th.

8.4 Board Reports

There were no board reports.

9.0 BOARD / STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

Director Mirabal-Boubion inquired as to the status of the District Engineer contract. Mr. Schultz indicated that he had been working on the language, putting it in a format similar to that of the

other contracted staff, including the General Manager, District Counsel and Operations Manager. He will bring this back to the November meeting.

Mr. Wallace initiated a discussion relative to the Transient Occupancy Tax (T.O.T.), collected by the County and allocated to their General Fund. Contributions from San Simeon are considerable, and yet no benefit is realized in the community itself. The purpose of these funds is to maintain infrastructure, including roads, in tourist areas. The local chapter of CSDA is interested in forming a coalition to work on negotiations with the County, in an attempt to have some sort of re-allocation that will benefit local tourist areas, including San Simeon. Ms. Putnam indicated that a commitment of staff time will need to be authorized by the Board, as the SLO – CSDA projects approximately 15 hours of staff time for this project. A formal proposal will be forthcoming.

10.0 ADJOURNMENT

On a motion made by Director Mirabal-Boubion and seconded by Director Schell, the meeting was adjourned at 7:50 PM

**REGULAR BOARD OF DIRECTORS MEETING
SAN SIMEON COMMUNITY SERVICES DISTRICT**

Date: Wednesday, November 12, 2003
Place: Cavalier Banquet Room

MINUTES

1.0 CALL TO ORDER

The Board convened at 5:30 p.m.

1.1 Roll Call:

Directors Present: Loraine Mirabal-Boubion, David Kiech, Eric Schell and Carol Bailey-Wood and Terry Lambeth.

Staff Present: District Manager Mark Bloodgood, District Counsel Robert Schultz

1.2 Public Comment on Closed Session:

2.0 ADJOURN TO CLOSED SESSION

A motion was made by Director Mirabal-Boubion and seconded by Director Bailey-Wood and carried unanimously, to adjourn to closed session for conference with the General Manager and District Counsel regarding:

- 2.1 Personnel Issues – Government Code Section 54957: Discussions regarding personnel issues, specifically one (1) contract employee – District Engineer and one (1) public employee – Office Administrator

3.0 RECONVENE IN OPEN SESSION/CALL TO ORDER

The Board re-convened in open session at approximately 6:35 p.m.

3.1 Roll Call:

Directors Present: Loraine Mirabal-Boubion, David Kiech, Carol Bailey-Wood, and Eric Schell, and Terry Lambeth.

Staff Present: District Manager Mark Bloodgood, District Engineer John Wallace, District Counsel Rob Schultz and Chris Nally – Fluid Resource Management (FRM) – Water / Wastewater Operations Supervisor

3.2 Pledge of Allegiance – Chairperson Kiech led the Pledge of Allegiance.

3.3 Report on Closed Session:

District Counsel Schultz reported that the Board had met in closed session regarding personnel issues under Government Code Section 54957. Specifically, the Board discussed the District Engineer and Office Administrator positions. No action, reportable under the Brown Act, was taken.

4.0 PUBLIC COMMENT

4.1 Sheriff's Report:

There was no one present to give a Sheriff's Report.

4.2 Public Comment:

There was no public comment.

5.0 STAFF REPORTS

5.1 General Manager Report

Mr. Bloodgood gave the General Manager's Report. Addressing the recent published reports of alleged embezzlement in other districts, Mr. Bloodgood reported on current SSCSD internal control procedures that are utilized for validating and authorizing transactions, verification of completeness and accuracy in accounting transactions. These are monitored via segregation of duties, custodial arrangements, supervision and internal and external auditing procedures. Mr. Bloodgood gave an example of how account payables are handled, showing how standard checks and balances have been put in place in order to mitigate various risks to the District.

Mr. Bloodgood reported that board members will be polled for any changes they may have relative to the District Action Plan. Once we have a meeting where no closed session is needed, we will address the request of Director Mirabel-Boubion to develop a Mission Statement. He also reported that, in response to a request from the San Luis Obispo County Grand Jury, staff submitted various items of information, including agendas, board minutes and budget and contract statistics to the Grand Jury offices, well in advance of the November 4th deadline.

Mr. Bloodgood also indicated that staff is completing the final draft of the Request for Proposals for the Rate Study. This draft must be reviewed by the Facilities / Water Committee and Finance Committee prior to being submitted to the Board for final approval. The 2002 – 2003 Financial Audit is still in progress. Staff has responded to questions from the auditor and a final draft is expected soon. Finally, a copy of Ms. Putnam's report to the Water Facilities Committee regarding her meeting with Ben Boer of the CCSD was included in the Board packet. Ms. Putnam and Mr. Boer discussed various water conservation measures.

5.2 District Counsel Report

Mr. Schultz reported that his primary focus has been on clean up work, including the item on this evening's agenda relative to the Grant of Easement to the Cavalier as it relates to the Sewer Pipeline Bridge. He is also working on the committee addressing the Hook-Up Deposit Wait List and the Policy Manual Revisions.

5.3 Plant Superintendent Report

Chris Nally reported on the difficulty encountered with a 60 hp blower at the wastewater plant when bearings failed and caused damage to the impellers and housing unit. PC Mechanical removed the blower, evaluated its condition and determined that a complete re-build was necessary. Staff recommends that the backup blower be inspected once the rebuilt unit is re-installed. Staff also identified a partially plugged line in the #3 plant aeration chamber and clarifier. Since the #3 plant requires routine cleaning, maintenance and inspection, staff has ordered new diffusers, and will complete the work when the parts arrive.

The water system operated well in October, and staff made necessary repairs to the well houses. During the low usage period, staff would like to perform some routine maintenance on the distribution system. Staff proposes flushing the supply lines by opening several hydrants. This is normal maintenance procedure, with regular lines flushed once a year, and dead ends flushed every six (6) months. Staff will be very cognizant of the amount of water flushed. A brief discussion followed, and it was agreed

that residents / community businesses would be notified in advance of the flushing. This will be done in the next billing.

Well depths dropped slightly, but the reading on the report was taken prior to the rains. The monthly recovery rate is back on track, at 95%. It should be noted that during the month of September, there was a large meter that was jumpered because of the malfunctioning of the new 2 inch compound meter that had been installed at that location. The meter has been returned to the factory for repair. The fact that this location's water usage for September was mistakenly omitted from the usage affected the total recovery rate for September. In addition, while investigating what caused such a drop in recovery, it was found that meter readings were mistakenly done over a three (3) day period rather than in a single day (the same day as the well readings). This also contributed to the drop. Director Kiech asked if the September Report would be revised and Mr. Nally agreed that it should be. A footnote will be included on the revised report. Finally, the current well levels are 13.8 feet. We are approximately one foot higher than last year. Director Bailey-Wood asked if the District should consider implementation of restrictions. Mr. Wallace indicated that this topic would be discussed under the Facilities / Water Committee meeting notes and the topic of "triggers" for conservation measures. Mr. Nally also pointed out that the recent rains had a positive effect on the levels.

5.4 District Engineer Report

With regards to a proposed combining of waterline projects, including the Reservoir, Jasper Way, and the Castillo to Avonne Loop, Mr. Wallace indicated that while these projects had been budgeted for over the past several years, they still have not been completed. An updated hydraulic model of the water distribution system re-confirmed these three projects as top priorities for improved operations and compliance with CDF Fire Flow requirements. Mr. Wallace then reviewed the existing water distribution system, and available flows, ranging from a low of 425GPM (Hydrant #1024 – Avonne Avenue) to a high of 725GPM (Hydrant #1005 – Pico Ave/Hwy 1). CDF current minimum fire flow requirement is 1500 GPM. Completion of the proposed combined projects would increase fire flow to adequate levels. Staff recommends that this combined project be initiated through Board review and approval, through the Water / Facilities Committee. The forecast for monies that were to be available through Proposition 50 is unclear at this time. In regards to water reclamation, staff recommends that the Water / Facilities Committee and Board move forward with the design phase of Priority 1 Project Improvement as outlined in the Water Recycling Study and the Kennedy Jenks Facility Plan. Finally, Mr. Wallace reported that he has been looking into the costs of a desalination plant. Costs have generally decreased since the last time the District considered desal. The skid mounted plants are of particular interest. Dee Dee Ricci asked if there was room for desal processing at the plant. Due to technology changes, Mr. Wallace indicated that a desal system, especially a skid mount, would fit. A discussion followed.

6.0 ITEMS OF BUSINESS

6.1 Approval of Minutes – October 8, 2003

Because not all board members had had a chance to review the minutes of the October 8, 2003 meeting, this item was tabled until the next regular meeting.

- 6.2 Approval of Warrants for October 1 – 31, 2003
Following clarification on Warrants 0310-018 (carpeting for District Office, stamped envelopes order from USPS, and annual payment for Earthlink) and a discussion regarding the warrants for LA Chemical (which included invoicing for September and October deliveries) a motion was made by Director Bailey-Wood and seconded by Director Lambeth to approve the warrants for October 1 – 31, 2003 in the amount of \$45,485.24. The motion carried unanimously.
- 6.3 Quarterly Investment Fund Report – Period Ending 9-30-03
Mr. Bloodgood reviewed the quarterly investment report for the District. Interest earned on investments with the Local Agency Investment Fund for the quarter ending 9-30-03 totaled \$5,627.77. The interest rate for the quarter had once again declined to 1.63%. The good news is that the market has shown steady improvement, which may be reflected in the next quarterly report.

7.0 DISCUSSION / ACTION ITEMS

- 7.1 Resolution No. 03-293: A Resolution Authorizing the Chairperson, Vice-Chairperson and Board Members to Order the Deposit and / or Withdrawal of Monies in LAIF
Mr. Bloodgood indicated that LAIF requires an updated resolution, authorizing members of the Board to deposit and/or withdraw monies to and from LAIF. Director Bailey-Wood indicated that the process of transferring District funds is very complex and lengthy, but also very controlled and impressive. A motion was made by Director Bailey-Wood and seconded by Director Mirabal-Boubion, to adopt Resolution No. 03-293, authorizing the Chairperson, Vice-Chairperson and Board Members to deposit and / or withdraw monies in the Local Agency Investment Fund. A roll call vote was taken, with Directors Kiech, Lambeth, Mirabal-Boubion, Bailey-Wood and Schell all voting in the affirmative.
- 7.2 Grant of Easement – Cavalier Inn for San Simeon Sanitary Sewer Pipeline Bridge
Mr. Schultz explained that this was a “clean-up” item for the sewer pipeline bridge project. Part of the construction of that project included approval from Cavalier Acres, Inc. for a Public Utilities Easement for the purpose of construction, reconstruction and maintenance of the sanitary sewer line, water line and reclaimed water line. Unfortunately, the final paperwork was never completed, and this was one of items included in the settlement agreement between the District and the Cavalier. Once this is completed, it will be recorded with the County Clerk – Recorder’s Office. A motion was made by Director Lambeth, and seconded by Director Mirabal-Boubion, to adopt Resolution No. 03-294, accepting the Public Utilities Easement. A roll call vote was held, with Directors Kiech, Lambeth, Mirabal-Boubion, Bailey-Wood and Schell all voting in the affirmative.
- 7.3 Addendum to District Engineer’s Contract – Effective July 1, 2003 through June 30, 2004
This item was continued to a later date.
- 7.4 Resignation of Office Administrator – Discussion Regarding Vacancy
Mr. Bloodgood indicated that Kim Allison had resigned her position with the District. Her last day was November 7, 2003. The Board will need to discuss what they want to

do with regards to this position. Chairperson Kiech said that this would be done at the next meeting.

7.5 Emergency Repairs – Hoffman Centrifugal Blower

This item was addressed under the Superintendent's Report. The repairs are underway.

7.6 Evaluation of Electrical System – Wastewater Treatment Plant

Staff reported that, while there have been recent challenges at the wastewater plant and keeping things running, the "patch jobs" done in the past are catching up. While we have received some recommendations during the course of recent electrical repairs, a more thorough analysis is needed. Eda staff member, Rob Carnes, in association with FRM Staff and Chairperson Kiech, has prepared an extensive scope of services for the Request for Proposals(RFP) to evaluate the electrical system. Chris Nally indicated that it would be helpful to have a master plan, aside from the Facilities Plan, that will address power consumption issues. A discussion followed regarding safety issues and current power consumption. Director Lambeth asked if this would be a full scope evaluation and if recommendations for the most efficient use of power would be made. Staff indicated that this was addressed in Item 1 on the RFP, requiring a determination, using both existing conditions and future equipment requirements as discussed in the Kennedy Jenks Facilities Plan. A review of past history and a risk evaluation are also required. The RFP includes an evaluation of the well field as well. All agree that the review should be done by an electrical engineer. Mike Hanchett stated that Kennedy Jenks had developed the Facilities Plan to be used for development of a game plan for the District. He indicated that he had heard comments that led him to believe that the District might not follow the K-J Facilities Plan. He asked how we evaluate the electrical needs when we don't know what our air needs are. He also mentioned the use of manifolds. His belief is that District Boards continue to go about things all wrong, and that perhaps a mechanical engineer should perform an evaluation before an electrical evaluation is done. Staff reiterated that the evaluation would be based on the findings and proposals outlined in the Kennedy Jenks Report. This report does lay out the capacity needs, and also calls out the need for the electrical evaluation. It is logical that the electrical engineer will use the KJ Report and will work with Board and Staff to identify needs. Mr. Hanchett disagreed and said the District was merely going off on a merry path once again, much like when it acquired the 2 60hp motors from CCSD because they were cheap, not necessarily because the size was what was needed. He also stated that it was his understanding the VFD's were not working. Mr. Nally responded to the comments made, stating that the VFD's were working, and that the recent events did not include "blowing up a motor". Instead, the problems encountered were the result of bad bearings in the blower that was attached to the motor. The motors are functioning properly, and the current operations have the VFD's ramp up or down, depending on the oxygen sensor level readings. Chairperson Kiech asked if anyone had ever done an electrical study of the 30 hp and 60 hp motors and the addition of a manifold. Staff referred to Item 5 of the RFP, and indicated that this is not a closed study, that the electrical engineer would be required to dialogue with all parties, and also present their observations. It was once again reiterated that Kennedy Jenks Report would be the guide for the evaluation. The RFP was developed by Mr. Carnes and FRM Staff. So, any concerns and recommendations for changes should be directed to Mr. Carnes, so that they can be incorporated into the final document prior to its issuance. A mechanical engineering evaluation of appropriate sizing can be incorporated into Item 1, and can be completed simultaneously. Additional recommended changes were discussed, and will be forwarded to Mr. Carnes to

incorporate into the document. A motion was made by Director Mirabal-Boubion and seconded by Director Bailey-Wood to direct staff to issue the RFP once the recommended changes had been made. The motion carried unanimously.

7.7 Southwest Water Company – Default on Letter of Interest Stipulation

Last August, the Board of Directors sent a letter to Southwest Water, expressing interest in exploring the option of a desal plant. This letter included a stipulation that any and all discussions with other agencies regarding a desal plant in San Simeon must first be approved by the SSCSD, and that representatives of SSCSD would be in attendance at those meetings. District staff learned that Southwest Water approached CCSD to discuss desal, but did not notify anyone from SSCSD, nor request representation at the meeting. District Management member Paul Reichardt happened to be in attendance at the CCSD meeting where Southwest Water made its presentation. This was clearly a violation of the stipulations outlined in the Letter of Interest. A motion was made by Director Lambeth, seconded by Director Mirabal-Boubion, to direct staff to write a letter to Southwest Water regarding this violation. The motion carried unanimously.

7.8 District Committee Reports

Finance Committee: Reviewed the audit, and first quarter. A better analysis can be done at the six month point. Several other items will also be looked at in greater detail. The next meeting is to be announced.

Policy Committee: Continues with final revisions. Next meeting will be November 17th at 9:30AM .

Water-Facilities Committee: At the October 16th meeting, the committee reviewed various proposals for development of an easy to understand water conservation plan. Mr. Wallace gave an overview past water usage issues and conservation measures taken. He then reviewed the various proposals that the committee looked at. The final recommendation was the “thermometer” concept, which reflects the well levels, and, dependent upon what the levels are, the conservation measures that would be effected at specific “trigger” levels. The discussion that followed included how often the well levels would be recorded, establishment of a procedure for automatic implementation of required conservation measures by staff, rather than having to wait for Board action, posting of the “thermometer” on the District website and distribution of the information for those who might not have access to internet service. The final recommendations will come from the committee to the Board and formal action will take place to initiate the program. The next meeting will be December 11th at 3PM.

Ad-Hoc Ordinance No. 66 Review Committee: The committee has found the need to focus on verification of the current Deposit List. Once this is complete, the committee will address updating Ordinance 66 language. Next meeting will be held November 17th at 8:30AM.

7.9 Board Reports

Director Bailey-Wood asked that staff look into complaints she had received regarding a business on the east side of the highway, that may be making illegal building improvements. Mr. Schultz recommended staff contact the County to see if any permits had been issued for the enclosure.

Chairperson Kiech reminded staff of the need to address the abandoned outflow line. The lowest tides are in December, and the lowest one will occur on December 22. Mr. Nally indicated that FRM does have a torch, and would try to address the matter. It will

be helpful for FRM staff if someone can assist in identifying the location. Directors Kiech and Mirabal-Boubion both volunteered.

8.0 BOARD / STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

9.0 ADJOURNMENT

The meeting adjourned at 7:50PM

**San Simeon
Warrant Report
December 2003**

**SAN SIMEON COMMUNITY SERVICES DISTRICT
WARRANT REPORT**

December 1 through December 31, 2003

Date	Num	Name	Memo	Item Description	Amount
12/11/2003	4715	AT & T	0312-001	LONG DISTANCE TELEPHONE	\$ 78.67
12/11/2003	4716	AVILA BEACH CSD	0312-002	SLUDGE DISPOSAL-NOV/03	\$ 240.00
12/11/2003	4717	CAMBRIA AUTO PART	0312-003	OIL	\$ 18.02
12/11/2003	4718	CAMBRIA HARDWARE	0312-004	WATER OPERATING SUPPLIES	\$ 135.15
12/11/2003	4719	CREEK ENVIRONMENTAL LABORATORIES, INC.	0312-005	TOTAL COLIFORM ANALYSIS	\$ 140.00
12/11/2003	4720	EDA, INC.	0312-006	GENERAL MANAGEMENT-SEPT/03	\$ 5,304.30
12/11/2003	4721	EMPLOYMENT DEVELOPMENT DEPARTMENT	0312-007	STATE PAYROLL TAX FOR NOV/03	\$ 23.64
12/11/2003	4722	FLUID RESOURCE MANAGEMENT, INC.	0312-008	WWTP OPERATIONS FOR NOV/03	\$ 10,850.00
12/11/2003	4723	HALL & HIEATT	0312-009	PROFFESIONAL SERV. FOR JULY/03	\$ 6,124.85
12/11/2003	4724	JOHN WALLACE & ASSOCIATES, INC.	0312-010	DISTRICT ENGINEERING FOR JULY/03	\$ 3,303.58
12/11/2003	4725	LA CHEMICAL	0312-011	CHEMCHLOR & SODIUM BISULFITE	\$ 1,120.58
12/11/2003	4726	MID-STATE BANK-P/R TAXES	0312-012	FED. PAYROLL TAXES/MEDICARE NOV/03	\$ 105.40
12/11/2003	4727	PACIFIC BELL	0312-013	TELEPHONE	\$ 180.84
12/11/2003	4728	PG&E	0312-014	STREET LIGHTS	\$ 896.92
12/11/2003	4729	RMA COMPUTER SOLUTIONS	0312-015	WEBSITE UPDATES FOR DEC/03	\$ 25.00
12/11/2003	4730	SAN LUIS OBISPO CO. ENVIRON. HEALTH	0312-016	COMMUNITY WATER	\$ 689.00
12/11/2003	4731	SAN LUIS POWERHOUSE, INC.	0312-017	QTRLY. SERVICE ON EMERG. GENERATORS	\$ 436.40
12/15/2003	4732	AMERIPRIDE	0312-018	MATS & WET MOP	\$ 41.50
12/15/2003	4733	CALIFORNIA SPECIAL DISTRICTS ASSOCIATION	0312-019	2004 MEMBERSHIP DUES	\$ 443.00
12/15/2003	4734	CAMBRIA HARDWARE	0312-020	SEWER OPERATING SUPPLIES	\$ 15.32
12/15/2003	4735	CREEK ENVIRONMENTAL LABORATORIES, INC.	0312-021	TOTAL COLIFORM ANALYSIS	\$ 40.00
12/15/2003	4736	CRYSTAL SPRINGS WATER	0312-022	WATER DELIVERY	\$ 17.25
12/15/2003	4737	FLUID RESOURCE MANAGEMENT, INC.	0312-023	WWTP OPERATIONS FOR DEC/03	\$ 10,850.00
12/15/2003	4738	MISSION COUNTRY DISPOSAL	0312-024	RUBBISH	\$ 137.00
12/15/2003	4739	PG&E	0312-025	ELECTRICITY	\$ 4,841.55
12/15/2003	4740	PLATINUM PLUS FOR BUSINESS	0312-026	GAS & OIL & INTERNET SERVICE	\$ 75.12
12/15/2003	4741	SAN LUIS OBISPO CO. ENVIRON. HEALTH	0312-027	CHEMICALS ON SITE	\$ 157.00
12/15/2003	4742	SAN LUIS OBISPO COUNTY NEWSPAPERS	0312-028	RFP ADVERT. FOR ELECTRICAL ANALYSIS	\$ 62.42
12/15/2003	4743	STATE COMPENSATION FUND	0312-029	WORKERS COMP. INSURANCE FOR NOV/03	\$ 40.74
12/15/2003	4744	U.S.A. TRANSPORT INC.	0312-030	SLUDGE DISPOSAL	\$ 698.10
12/29/2003	4745	HALL & HIEATT	0312-031	PROFFESIONAL SERV. FOR AUGUST/03	\$ 9,250.36
12/29/2003	4746	PERS - HEALTH	0312-032	MEDICAL INSURANCE FOR DEC/JAN RETIREE	\$ 223.27
12/29/2003	4747	ROBERT W. SCHULTZ ESQ.	0312-033	LEGAL SERVICES FOR DEC/03	\$ 1,500.00
12/29/2003	4748	CREEK ENVIRONMENTAL LABORATORIES, INC.	0312-034	TOTAL COLIFORM ANALYSIS	\$ 40.00
12/29/2003	4749	FLUID RESOURCE MANAGEMENT, INC.	0312-035	MAJOR EQUIPMENT MAINT-SEWER	\$ 890.00
12/29/2003	4750	SAN LUIS SECURITY SYSTEMS	0312-036	ALARM FOR JAN-MARCH/04	\$ 81.00
12/31/2003		TOTAL			\$ 59,075.98

SAN SIMEON COMMUNITY SERVICES DISTRICT
WARRANT REPORT
November 1 through November 30, 2003

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Warrant #</u>	<u>Item Description</u>	<u>Amount</u>
11/06/2003	4680	AMERIPRIDE	0311-001	MATS & WET MOP	\$ 20.75
11/06/2003	4681	AT & T	0311-002	LONG DIST. TELEPHONE	\$ 39.33
11/06/2003	4682	CAMBRIA AUTO PART	0311-003	OIL, COOLANT, WD-40, AIR FILTER	\$ 49.35
11/06/2003	4683	CREEK ENVIRONMENTAL LABORATORIES, INC	0311-004	TOTAL COLIFORM ANALYSIS	\$ 120.00
11/06/2003	4684	RMA COMPUTER SOLUTIONS	0311-005	WEBSITE UPDATES-NOV/03	\$ 25.00
11/06/2003	4685	U.S.A. TRANSPORT INC.	0311-006	SLUDGE DISPOSAL	\$ 695.42
11/06/2003	4686	ALLISON, KIMBERLY L.	0311-007	PAYROLL	\$ 307.54
11/06/2003	4687	ALLISON, KIMBERLY L.	0311-008	FINAL VACATION PAY	\$ 780.39
11/06/2003	4688	KIM ALLISON	0311-009	MILEAGE FOR OCT/NOV 03	\$ 16.92
11/06/2003	4689	PERS - RETIREMENT	0311-010	RETIREMENT FOR NOV/03	\$ 95.33
11/30/2003	4690	AMERIPRIDE	0311-011	MATS & WET MOP	\$ 62.25
11/30/2003	4691	CAMBRIA HARDWARE	0311-012	NUTS, BOLTS, SCREWS, WAHERS, PAINT	\$ 13.99
11/30/2003	4692	CAROL BAILEY-WOOD	0311-013	MONTHLY BOARD SERVICE-NOV/03	\$ 100.00
11/30/2003	4693	CREEK ENVIRONMENTAL LABORATORIES, INC	0311-014	LAB TESTING-11/9-12/10	\$ 1,663.00
11/30/2003	4694	CRYSTAL SPRINGS WATER	0311-015	WATER DELIVERY	\$ 10.00
11/30/2003	4695	DAVID KIECH	0311-016	MONTHLY BOARD SERVICE-NOV/03	\$ 100.00
11/30/2003	4696	EDA, INC.	0311-017	GENERAL MANAGEMENT SERV.-AUG/03	\$ 6,199.84
11/30/2003	4697	ERIC SCHELL	0311-018	MONTHLY BOARD SERVICE-NOV/03	\$ 100.00
11/30/2003	4698	FLUID RESOURCE MANAGEMENT, INC.	0311-019	WWTP OPERATIONS FOR OCTOBER/03	\$ 10,850.00
11/30/2003	4699	GREAT WESTERN ALARM & COMMUNICATION	0311-020	MONTHLY ALARM MONITORING	\$ 25.00
11/30/2003	4700	JOHN WALLACE & ASSOCIATES, INC.	0311-021	MAJOR WATER PROJECTS	\$ 2,540.85
11/30/2003	4701	LA CHEMICAL	0311-022	CHEMCLOR & SODIUM BISULFITE	\$ 1,197.54
11/30/2003	4702	LORAIN MIRABAL-BOUBION	0311-023	MONTHLY BOARD SERVICE-NOV/03	\$ 100.00
11/30/2003	4703	MISSION COUNTRY DISPOSAL	0311-024	RUBBISH	\$ 137.30
11/30/2003	4704	PACIFIC BELL	0311-025	TELEPHONE	\$ 181.02
11/30/2003	4705	PG&E	0311-026	ELECTRICITY	\$ 7,934.97
11/30/2003	4706	ROBERT W. SCHULTZ ESQ.	0311-027	LEGAL SERVICES FOR NOV/03	\$ 1,500.00
11/30/2003	4707	SAN LUIS OBISPO CO. ENVIRON. HEALTH	0311-028	VOID	\$ -
11/30/2003	4708	TERRY LAMBETH	0311-029	MONTHLY BOARD SERVICE-NOV/03	\$ 100.00
11/30/2003	4709	TITAN INDUSTRIAL & SAFETY SUPPLY	0311-030	EXPANSION JOINT, GASKET, WIPES	\$ 192.44
11/30/2003	4710	U.S.A. BLUE BOOK	0311-031	DIFFUSERS FOR #3, LAB SUPPLIES	\$ 493.06
11/30/2003	4711	U.S.A. TRANSPORT INC.	0311-032	SLUDGE DISPOSAL	\$ 1,390.29
11/30/2003	4712	UNIVERSAL SILENCER	0311-033	PAPER ELEMENT	\$ 212.46
11/30/2003	4713	SAN LUIS OBISPO CO. ENVIRON. HEALTH	0311-034	CROSS CONNECTION	\$ 100.00
11/30/2003	4714	SAN LUIS OBISPO COUNTY CLERK-RECORDER	0311-035	VOID	\$ -
11/30/2003		TOTAL			\$ 37,364.04



FLUID RESOURCE MANAGEMENT, INC.
Design, Operation and Maintenance

TO: Mark Bloodgood, District Manager
John Wallace, District Engineer
Chuck Ellison, Systems Manager

FROM: Chris Nally, Systems Supervisor

DATE: January 7, 2004

SUBJECT: San Simeon Earthquake Time-line

On December 22nd, the San Simeon Treatment Plant experienced an earthquake. The event occurred at approximately 11:20 am. FRM staff located in San Luis Obispo learning that the epicenter was very close to San Simeon, immediately dispatched staff to the plant and began locating a standby generator large enough to run the treatment plant equipment.

Monday December 22nd

- 11:30 Bill Callahan began inspecting the district equipment at the wastewater treatment facility. The plant was without power and phone service. Bill began to gravity to the eq basin to prevent discharging untreated material. The Chemical pumps were run on battery until flow stopped.
- 12:30 Chris Nally arrives at the treatment plant to assist in the inspection of the plant, collection system, reservoir, wells, and distribution system. Aside from the loss of power, no major problems were located.
- 1:30 Gary Ellison with FRM was meeting United Rentals in Templeton to pick up a standby generator from a job site. Gary then fueled the generator and transported to the plant.
- 2:00 The wells were run using the standby generator at the well field. Staff visually confirmed the reservoir was kept completely full in case of fire.
- 3:45 FRM staff connected a 150 KW standby generator to the treatment plant, began flowing into the plant again, and brought a truck outfitted with a 100 gallon diesel tank to the plant to ensure the generator remained running.

Tuesday December 23rd

- 6:30 am FRM staff arrived to find Generator running fine.
- 7:00 am Staff visually inspected reservoir and began running wells on standby power to maintain reservoir levels.
- 9:00 (approx.) power was restored to wells, staff shut down standby generator.
- 9:45 Staff returned to the treatment facility to find the meter box was destroyed when power was restored. Staff continued to operate on standby power, notifying PG&E and District Management of the damage.

- 11:00 staff again called PG&E for an update, "no tech. had been assigned yet"
- 12:00 staff called Rob Fraser with Sun Pacific, to inform him of problems and arrange for him to inspect the meter box, and order parts needed for repairs.
- 12:00 CDF arrived at plant to inspect meter box and interior of blower room for potential hazards, at the urging of Eileen Putnam.
- 2:00 Staff again called PG&E to emphasize the importance of power at the treatment plant.
- 2:30 PG&E "T-Man" arrived to inspect plant, "damage occurred to district property, not PG&E's" breakers were removed to protect electrician.
- 2:45 Gerhardt Hubner and Matt Thompson of RWQCB arrived to inspect plant for damages and possible illegal discharges.
- 6:00 Rob Fraser inspects panel

As of the morning of January 7th, the treatment plant continues to operate on standby power, however Sun Pacific is planning to install the new panel in the afternoon.

Aside from the electrical damaged, the treatment plant also had damage to a chemical pump at the plant, a chemical supply line, and a small crack in the cat walk between aeration basins 3 and 4 appears to be larger.

Eileen Putnam

From: John Wallace [JohnW@jlwa.com]
Sent: Friday, January 09, 2004 9:45 AM
To: Eileen Putnam (E-mail)
Subject: FW: SAN SIMEON EARTHQUAKE PDA - FINAL



San Simeon EQ PDA'san Simeon EQ PDA
- PA - Final... - IA - Final...

Eileen,

Just received this...might add to the package I sent over.

thx

J

-----Original Message-----

From: ralsop@co.slo.ca.us [mailto:ralsop@co.slo.ca.us]
Sent: Friday, January 09, 2004 9:21 AM
To: bcherry@atascadero.org; bhendrix@morro-bay.ca.us;
dan.turner@fire.ca.gov; dedge@co.slo.ca.us; dcassidy@prcity.com;
dhegwood@atascadero.org; gwilcox@co.slo.ca.us; gbfire@grover.org;
gbrown@co.slo.ca.us; greg.pisano@fire.ca.gov; japp@prcity.com;
jbradbury@gbpd.org; jcortez@pismobeach.org; mwhitake@co.slo.ca.us;
fwerimuth@co.slo.ca.us; jcasper@co.slo.ca.us; jgrant@co.slo.ca.us;
jjones@morro-bay.ca.us; kjohnson@prcity.com; kmcbride@arroyogrande.org;
kstone@atascadero.org; ktaylor@prcity.com; mfroggatt@co.slo.ca.us;
mswearingen@co.slo.ca.us; phedges@co.slo.ca.us; rbello@co.slo.ca.us;
sandrews@arroyogrande.org; tfibich@arroyogrande.org;
tway@atascadero.org; tzeulner@slocity.org; wknabe@slocity.org;
npond@morro-bay.ca.us; tfd@templetoncsd.org; John Wallace;
ovo@templetoncsd.org; bpickens@losososcscsd.org; mitch@oceanocsd.org
Subject: SAN SIMEON EARTHQUAKE PDA - FINAL

Just FYI, as you can see below here are the final tallies for the Preliminary Damage Assessments (PDA) done by FEMA and State OES during their tours of the affected areas. As noted in my earlier e-mail to each of you asking for updated public agency damages, I thought the current figure we are using for PA damage (\$54,027,500) as a total is low; as you will see, the PDA teams came with \$59,018,500 for we local agencies in our county (the total in the text of the below e-mail includes state agencies and S. Barb County), and they did not see everything, of course. So, again, updated PA damages from each jurisdiction would be great, please.

Also, one of the first questions Congressman Thomas asked yesterday is why Governor Schwarzenegger's news release has different damage assessment figures that we have (same question was asked me by a reporter a bit later, too); while it actually seems to reference only PA dollars of \$55,000,000 in the Governor's new release, it can be read otherwise; anyway, remember that the PDA teams DID NOT look at everything - especially individual citizen damages - however our damage assessment figures include an attempt to capture everything, based on damage reports and extrapolated additional damages from those reports.

Also, we have received a few inquiries on what to do now - other than please sending - or re-sending - all of your PA damages to us, we are essentially on a "stand by" mode as for fiscal recovery assistance until hear a decision at the federal level.

If you have any questions, as always, please let me know.

Thank you.

Ron

----- Forwarded by Ron Alsop/CountyofSLO on 01/09/2004 09:04 AM -----

catharine_currie@oes.ca.gov
To: ralsop@co.slo.ca.us,
bruce.carter@sbcfire.com, gbrown@co.slo.ca.us, richard.abrams@sbcfire.com
01/09/2004 09:00 AM
Subject: SAN SIMEON EARTHQUAKE PDA - FINAL

FYI

Regards,
Cathie Currie
OES Southern Region
805/ 652-0624

----- Forwarded by Catharine Currie/OES on 01/09/04 09:04 AM -----

----- Forwarded by Stephen Sellers/OES on 01/09/2004 07:52 AM -----

Michae

l
To: Anita Garcia-Fante/OES@OES, Barbara
Sabbag Strough/OES@OES, Brian Rentschler/OES@OES, Charles
hian Rabamad/OES@OES, Chris Adams/OES@OES, Cynthia Shipley/OES@OES,
Dennis Castrillo/OES@OES, Gilbert Najera/OES@OES, John
Rowden/OES@OES, Karma Hackney/OES@OES, Ken Worman/OES@OES,
01/08/ Kenneth Meeker/OES@OES, Larry Miller/OES@OES, Marcia
2004 Rentschler/OES@OES, MaryAnn Campbell-Smith/OES@OES, Peter
06:45 Crase/OES@OES, Rebecca Wagoner/OES@OES, Rich Eisner/OES@OES,
PM Sandra Oreb/OES@OES, Sherilyn Webb/OES, Victoria La
Mar-Haas/OES@OES, Jim Barnes/OES@OES, Sheryl Tankersley/OES@OES,
Charles Wynne/OES@OES, Phyllis Cauley/OES@OES, Stephen
Sellers/OES@OES, Eric Lamoureux/OES@OES, Grace Koch/OES@OES
cc: Paul Jacks/OES@OES
Fax to:
Subject: SAN SIMEON EARTHQUAKE PDA - FINAL

These are final PDA numbers and they can be shared with interested parties outside of OES, such as state agencies or media. Thanks

The PDA was finalized today after we sent PA and IA teams out for the second time to the area. The attached documents provide the details. The PA PDA total is \$69 million, which includes \$1.2 million for FHWA projects claimed by Caltrans. The IA PDA identified 86 residential and 47 business units destroyed or with major damage.

In general, OES and FEMA have reviewed and agree with the numbers in the attached documents. Please let me know if there are any questions regarding the process. Thanks

Michael Sabbaghian, PE
Disaster Assistance Programs Branch Chief
DR-1498 Operations Chief

PRELIMINARY DAMAGE ASSESSMENT

SAN SIMEON EARTHQUAKE
(county, city, unincorp. area, etc.)

TEAM:FEMA / OES / SBA

LOCATION OF DAMAGE	BUSINESS UNIT DAMAGE		\$ DAMAGE	RESIDENTIAL UNIT DAMAGE			PERCENTAGES			
	MJ	MR		TOTAL	D	MJ	MR/AF	TOTAL	OWN	INS
San Luis Obispo County	47	64	111	14	72	585	671			
Santa Barbara County		3	3			1	1			
TOTALS	47	67	114	14	72	586	672	\$	-	\$

COMMENTS:

Team Summaries for (date):

Total Properties observed =

Total Damages observed to both residential and businesses = \$

D=Destroyed MJ=Major Damage MR=Minor Damage AF=Affected OWN=Structure Owner/Occupied INS=Insurance Coverage L/I = Low Income

Governor's Office of Emergency Services

Team Member Signature: _____

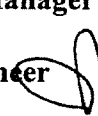
SANTA BARBARA COUNTY

APPLICANTS		OES	FEMA	No. of Sites	A	B	C	D	E	F	G	TOTAL
1	GUADALUPE, CITY OF	Leversee	Rahiri	6	\$ 15,000	\$ 15,000	\$ 10,000		\$ 1,000,000	\$ 50,000		\$ 1,090,000
2	SANTA MARIA, CITY OF	Leversee	Rahiri	1		\$ 10,000						\$ 10,000
3	SANTA BARBARA CO., LAGUNA SANITATION	Leversee	Rahiri	1		\$ 10,000				\$ 125,000		\$ 135,000
												\$ -
												\$ -
												\$ -
												\$ -
TOTAL					\$ 15,000	\$ 35,000	\$ 10,000	\$ -	\$ 1,000,000	\$ 175,000	\$ -	\$ 1,235,000

APPLICANTS		OES	FEMA	No. of Sites	A	B	C	D	E	F	G	TOTAL
1	SAN LUIS OBISPO COUNTY	Mentz	Fernandez	22		\$ 200,000	\$ 1,000,000				\$ 225,000	\$ 1,425,000
2	ATASCADERO, CITY OF	ardenas/Merlebert/Fernan	Merlebert/Fernan	4		\$ 70,000			\$21,000,000			\$ 21,070,000
3	MORRO BAY, CITY OF	Cardenas	Siebert	10			\$ 800,000		\$ 4,240,000	\$ 3,280,000	\$ 400,000	\$ 8,720,000
4	PASO ROBLES, CITY OF	Leversee	Fran R.	10	\$ 30,000	\$ 700,000			\$ 8,000,000	\$ 4,445,000		\$ 13,175,000
5	AVILA BEACH COMMUNITY SERVICES DISTRICT	Leversee	Fran R.	1						\$ 20,000		\$ 20,000
6	TEMPLETON COMMUNITY SERVICES DISTRICT	Leversee	Fran R.	1						\$ 1,000,000		\$ 1,000,000
7	S. SAN LUIS OBISPO CO. SANITATION DIST	Leversee	Fran R.	1						\$ 2,000,000		\$ 2,000,000
8	San Miguel Mission	Cardenas		1					\$ 2,500,000			\$ 2,500,000
9	San Simeon Community Services District	Leversee								\$ 5,000		\$ 5,000
10	Atascadero Unified School District								\$ 28,500			\$ 28,500
11	Paso Robles Joint Unified School District	Leversee		1					\$13,000,000			\$ 13,000,000
12	Oceano Community Services District		Fran Rahimi			\$ 10,000				\$ 1,025,000		\$ 1,035,000
												\$ -
												\$ -
												\$ -
												\$ -
												\$ -
												\$ -
												\$ -
												\$ -
TOTAL					\$ 30,000	\$ 980,000	\$ 1,800,000	\$ -	\$ 48,768,500	\$ 11,775,000	\$ 625,000	\$ 63,976,500

SAN SIMEON COMMUNITY SERVICES DISTRICT
111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: January 14, 2003
TO: Board of Directors
VIA: Mark Bloodgood, District Manager
FROM: John Wallace, District Engineer 
SUBJECT: San Simeon Earthquake

Earthquake Status;

On December 22nd a 6.5 earthquake rocked the Central Coast. Because the epicenter was so close to the District, i.e. approximately 10 miles, it was assumed that we would have some serious damage. Fortunately, as it turns out, the District's facilities suffered relatively minor damage. However, as time goes on, and maintenance is performed on the infrastructure, more damage may become apparent.

As a result of the earthquake, power was lost to the plant. Once power was restored into the area through PE&E, the electrical panel was destroyed, necessitating continued operation of a standby generator. Emergency repairs have now been made to our electrical system.

A detailed report is attached to the Superintendent's report.

Staff has been continually communicating with the County and State OES representatives in order to provide the necessary information for emergency finding of the repairs to the District's facilities. Attached are emails and a press release indicating that the State is requesting a Federal emergency declaration. If the Federal declaration is made, the District presumably would be eligible for 75% Federal reimbursement and 18.75% State reimbursement (75% of the remaining 25%), for a total reimbursement of 93.75%. If no Federal declaration is received, the District would be eligible for 75% reimbursement. District estimates of damages are still being tabulated but are expected to be approximately \$20,000-\$30,000.

Further updates will be provided verbally at the Board meeting on January 14, 2004.



California Regional Water Quality Control Board

Central Coast Region



Terry Tamminem
Secretary for
Environmental
Protection

Internet Address: <http://www.swrcb.ca.gov/rwqcb3>
895 Aerovista Place, Suite 101, San Luis Obispo, California 93401
Phone (805) 549-3147 • FAX (805) 543-0397

Arnold
Schwarzenegger

January 2, 2004

Mr. Mark Bloodgood, General Manager
San Simeon Community Services District
c/o EDA
P.O. Box 1829
San Luis Obispo, CA 93406

Dear Mr. Bloodgood:

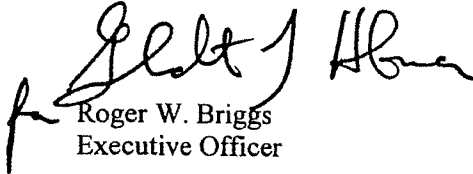
REQUEST FOR INSTALLATION OF BACKUP POWER SUPPLY, SAN SIMEON WASTEWATER TREATMENT PLANT, SAN LUIS OBISPO COUNTY

As you know, as a result of the December 22, 2003 San Simeon Earthquake, the treatment plant immediately shut down when the treatment facility lost main power. Had Fluid Resource Management not brought in a portable generator from Templeton, thousands of gallons of raw sewage potentially could have overflowed directly to the adjacent beach and ocean in front of Cavalier Inn. Therefore, to avoid a similar incident, we request the San Simeon Community Services District immediately take steps necessary to install a backup power generator at San Simeon Wastewater Treatment Plant.

We understand you should be able to release a Request for Proposals within 60 days. Please submit a copy of the Request for Proposals, which includes a timeline for installation of the backup power generator, by **March 25, 2004**.

Thank you for your prompt attention to this request. If you have any questions, please contact **Matt Thompson at (805) 549-3159** or Gerhardt Hubner at (805) 542-4647.

Sincerely,


Roger W. Briggs
Executive Officer

cc:

John Wallace
Fluid Resource Management
4115 Broad St., Suite B-5
San Luis Obispo, CA 93401

S:\NPDES\NPDES Facilities\San Luis Obispo Co\San Simeon wwtp\backup power request.doc

California Environmental Protection Agency



Recycled Paper

John Wallace

From: ralsop@co.slo.ca.us
Sent: Wednesday, January 07, 2004 4:53 PM
To: bcherry@atascadero.org; bhendrix@morro-bay.ca.us; dan.turner@fire.ca.gov; dedge@co.slo.ca.us; dcassidy@prcity.com; dhegwood@atascadero.org; gwilcox@co.slo.ca.us; gbfire@grover.org; gbrown@co.slo.ca.us; greg.pisano@fire.ca.gov; japp@prcity.com; jbradbury@gbpd.org; jcortez@pismobeach.org; mwhitake@co.slo.ca.us; fweremuth@co.slo.ca.us; jcasper@co.slo.ca.us; jgrant@co.slo.ca.us; jjones@morro-bay.ca.us; kjohnson@prcity.com; kmcbride@arroyogrande.org; kstone@atascadero.org; ktaylor@prcity.com; mfroggatt@co.slo.ca.us; mswearingen@co.slo.ca.us; phedges@co.slo.ca.us; rbello@co.slo.ca.us; sandrews@arroyogrande.org; tfibich@arroyogrande.org; tway@atascadero.org; tzeulner@slocity.org; wknabe@slocity.org; mpond@morro-bay.ca.us; tfd@templetoncsd.org; John Wallace; bvo@templetoncsd.org; bpickens@lososocsd.org
Subject: EQ: County News Release Related to Gov Dec, and Latest Damage Estimates



ssimnews3.doc

Attached, in Word format, is a news release from we here in County OES related to the Governor's request to President Bush for a fed dec. The release is going out as I compose this e-mail.

Also, we have slightly revised the Initial Damage Estimate form we need to provide to State OES: the total estimated damages for our Operational Area is now \$226,557,500, up from \$4,500,000 since our last revision on January 2; the entire \$4.5 million increase is due to higher estimates for public buildings and equipment.

In summary, here are our estimates - big emphasis on estimates, based on damage reports from various sources, and extrapolations:
Individual Assistance (residences and business): \$171,390,000;
Public Assistance (Public Agencies): \$54,027,500
Misc. Roadways not included in the above: \$1,000,000

While no specific agriculture damages have been reported, there is a rough estimate of unreported damages of \$140,000.

Again, the total estimate is \$226,557,500.

Ron

(See attached file: ssimnews3.doc)

NEWS RELEASE

FROM THE SAN LUIS OBISPO COUNTY OFFICE OF EMERGENCY SERVICES

Contact: Ron Alsop, Emergency Services Coordinator, County Office of Emergency Services (805) 781-5011

Disaster Recovery: The Next Step

San Luis Obispo, CA, January 7, 2004 – Now that Governor Schwarzenegger has requested that President Bush issue a major disaster declaration for San Luis Obispo and Santa Barbara Counties, the question arises as to what happens now. The Governor's request is one of the big steps toward hopefully receiving federal disaster assistance for victims of the San Simeon earthquake, however that assistance is not yet available.

In order for certain federal disaster assistance programs to become available, the next step is for President Bush to indeed issue a major disaster declaration. Unfortunately, it is unknown when we will hear any news related to a Presidential declaration, however as soon as information is received, it will be passed on to the public through the media as quickly as possible. In the meantime, as far as County OES has been made aware, the only assistance immediately available are programs for individuals with immediate needs that are provided by agencies such as the American Red Cross. However, County OES and other agencies will continue to work hard on behalf of all citizens of the county toward getting a federal disaster declaration.

Once information is received regarding a federal declaration, should we receive one, a FEMA disaster assistance registration telephone number will be passed on to the public through the media. In the meantime, unfortunately, there is no number to call for federal or other disaster assistance programs, other than those programs available for those with immediate needs through the Red Cross and related organizations.

Having the Governor make the request to President Bush is a big step, and one reason that step was able to happen was due to the excellent communitywide effort between citizens, public agencies, elected officials, local business and related organizations, and the media working together to obtain as much damage assessment information as possible, in order to document our county's need for disaster assistance. Hopefully, this continuing effort will result in a federal disaster declaration as soon as possible.

###

John Wallace

From: ralsop@co.slo.ca.us
Sent: Wednesday, January 07, 2004 9:41 AM
To: bcherry@atascadero.org; bhendrix@morro-bay.ca.us; dan.turner@fire.ca.gov; dedge@co.slo.ca.us; dcassidy@prcity.com; dhegwood@atascadero.org; gwilcox@co.slo.ca.us; gbfire@grover.org; gbrown@co.slo.ca.us; greg.pisano@fire.ca.gov; japp@prcity.com; jbradbury@gbpd.org; jcortez@pismobeach.org; jgrant/CountyofSLO%Wing@co.slo.ca.us; mwhitake@co.slo.ca.us; fweremuth@co.slo.ca.us; jcasper@co.slo.ca.us; jgrant@co.slo.ca.us; jjones@morro-bay.ca.us; kjohnson@prcity.com; kmcbride@arroyogrande.org; kstone@atascadero.org; ktaylor@prcity.com; mfroggatt@co.slo.ca.us; mswearingen@co.slo.ca.us; phedges@co.slo.ca.us; rbello@co.slo.ca.us; sandrews@arroyogrande.org; tfibich@arroyogrande.org; tway@atascadero.org; tzeulner@slocity.org; wknabe@slocity.org; mpond@morro-bay.ca.us
Cc: John Wallace; bvo@templetoncsd.org; tfd@templeton.org
Subject: Recovery Update

Hi, Everyone - We have added a new fire chief and three various CSD representatives to our e-mail group list, so for the benefit of our "new" members, this e-mail list includes all city emergency management and related representatives, as well as number of other people in cities, county, and other jurisdictions involved with and/or interested in disaster recovery efforts throughout the county. Due to the nature of some of the people on this e-mail list, we ask that you use discretion in sharing these e-mails, or, actually, the e-mail addresses in order not to compromise anyone's e-mail address.

Here is the latest, as we know it, as of about 9:00 AM this (Wednesday, Jan 7):

The Preliminary Damage Assessment (PDA): We ended up with five teams coming back to our county for inspections that occurred on Monday and Tuesday. We had three Individual Assistance (IA) teams and two Public Assistance (PA) teams. I think we all know by now that IA is for citizens and businesses, PA is for we public agencies. The teams looked at additional damages sites, as well taking a second look at sites they previously visited during the first PDA throughout the main impact areas of our county, ranging from Oceano to the south to San Miguel to the north.

After working with many of our local jurisdictional representatives, the decision was made by the teams last night that the they thought they had seen enough of the damage to get an overall view of the damages. As a result, this morning the FEMA, SBA, and State OES representatives are meeting together here locally to go over the numbers and come up with final figures to send up to State OES Sacramento (actually Rancho Cordova). It is then up to State OES - the Governors' OES, to be precise - to recommend to Governor Schwarzenegger as to whether or not there is sufficient need for the Governor to request from President Bush as federal disaster dec.

There is no known threshold we have to reach, so we just do not know if we are going to get a federal dec. However, I am optimistic we will possibly know something by the end of the week. I am also very very - cautiously optimistic we will at least get a recommendation to the Governor that he request a fed dec from President Bush, and I would very surprised if the President did not concur. Now, please note the cautiously optimistic part - I do not want to give false hope to our many citizens who need federal aid, so in case we do not get a fed dec, I prefer to not be too optimistic right now. Plus, we could find ourselves with a fed dec for PA only, and not IA.

Also, as I noted in earlier e-mails, if the Governor does make the request to President Bush, both the Governor's request and the President's response could happen quickly, and we may learn of it through the media just before

we receive word of it. So, don't be surprised if something all of a sudden just happens. Let us hope it does.

In order to keep the e-mails relatively at relatively reasonable lengths, I will be sending you all a second one regarding State OES' suggestion that we set up Local Assistance Centers (LACs) for our citizens. I do not - and my counterpart in Santa Barbara County agrees - think we local agencies have the resources, including staff, physical locations, and money, to do so, but I will go into that in another e-mail later today.

Ron Alsop
County OES

SAN SIMEON COMMUNITY SERVICES DISTRICT
111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: January 14, 2003
TO: Board of Directors
VIA: Mark Bloodgood, District Manager
FROM: John Wallace, District Engineer *W*
SUBJECT: Water Conservation / Water Restrictions Triggering Events

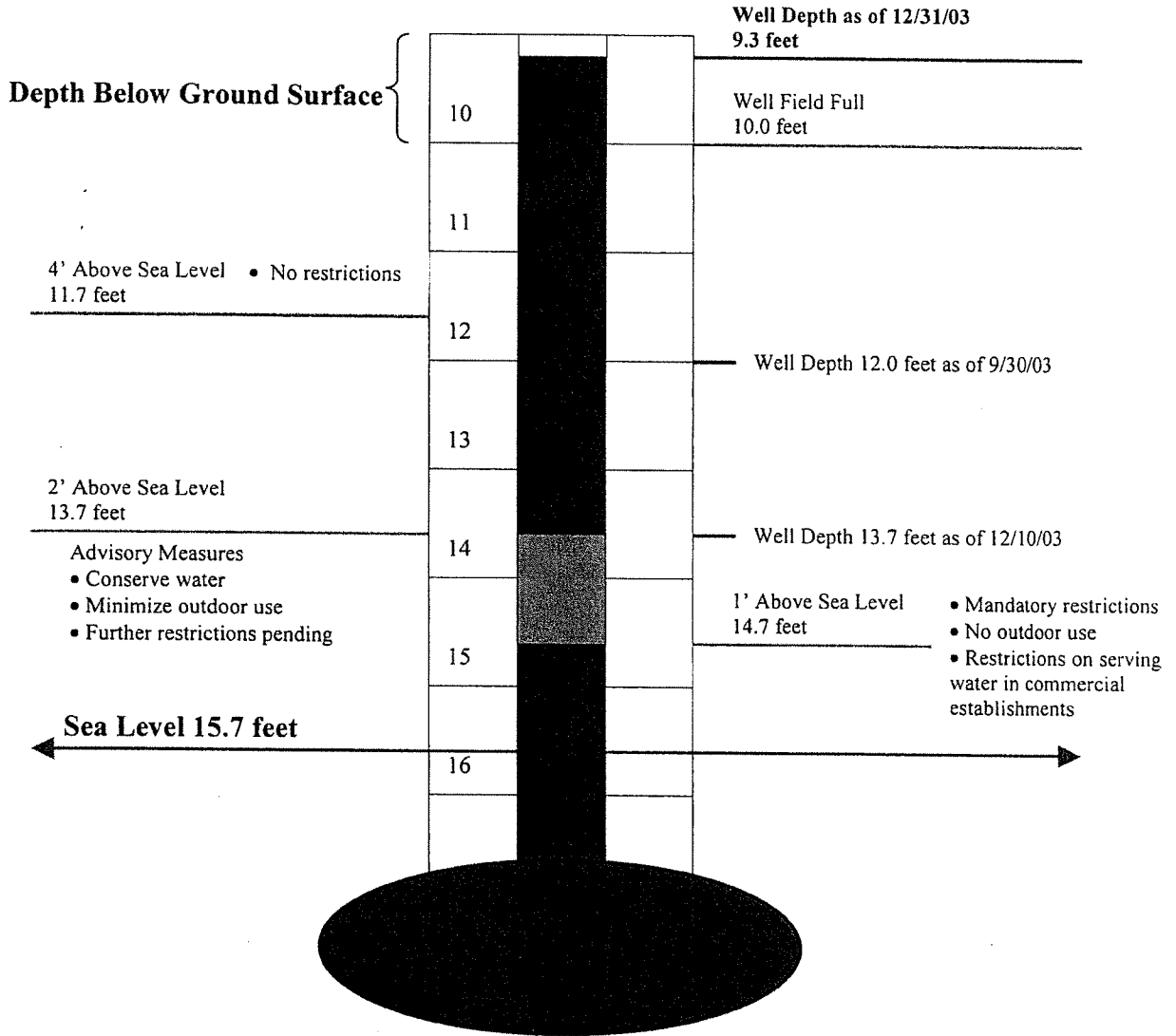
RECEIVED
JAN 09 2004
EDA

Attached
Acquifer
place.

*Eileen -
Chris still
needs to
rewrite tables*

at well levels as of 12/31/03. As can be seen, the Pico Creek
water use restrictions, other than normal conservation, are in

San Simeon Community Services District WATER CONSERVATION TRIGGER EVENTS (Well Depths)



KEY		
	DESCRIPTION	FEET
As of 12/31/03	Current Level Well Field	9.3
—————	Well Field Full	10.0
↔	Sea Level (SL)	15.7
Water Conservation Trigger Levels	1 ft above SL	14.7
	2 ft above SL	13.7
	4 ft above SL	11.7



California Regional Water Quality Control Board
Central Coast Region



Terry Tamminem
 Secretary for
 Environmental
 Protection

Internet Address: <http://www.swrcb.ca.gov/rwqcb3>
 895 Aerovista Place, Suite 101, San Luis Obispo, California 93401
 Phone (805) 549-3147 • FAX (805) 543-0397

Arnold
 Schwarzenegger

January 2, 2004

RECEIVED

JAN 05 2004

EDA

Mr. Mark Bloodgood, General Manager
 San Simeon Community Services District
 c/o EDA
 P.O. Box 1829
 San Luis Obispo, CA 93406

Dear Mr. Bloodgood:

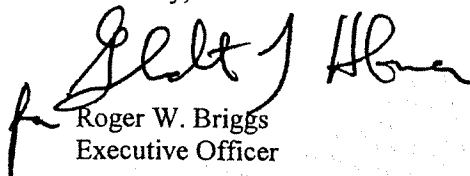
**REQUEST FOR INSTALLATION OF BACKUP POWER SUPPLY, SAN SIMEON
 WASTEWATER TREATMENT PLANT, SAN LUIS OBISPO COUNTY**

As you know, as a result of the December 22, 2003 San Simeon Earthquake, the treatment plant immediately shut down when the treatment facility lost main power. Had Fluid Resource Management not brought in a portable generator from Templeton, thousands of gallons of raw sewage potentially could have overflowed directly to the adjacent beach and ocean in front of Cavalier Inn. Therefore, to avoid a similar incident, we request the San Simeon Community Services District immediately take steps necessary to install a backup power generator at San Simeon Wastewater Treatment Plant.

We understand you should be able to release a Request for Proposals within 60 days. Please submit a copy of the Request for Proposals, which includes a timeline for installation of the backup power generator, by **March 25, 2004**.

Thank you for your prompt attention to this request. If you have any questions, please contact **Matt Thompson at (805) 549-3159** or Gerhardt Hubner at (805) 542-4647.

Sincerely,


 Roger W. Briggs
 Executive Officer

cc:

John Wallace
 Fluid Resource Management
 4115 Broad St., Suite B-5
 San Luis Obispo, CA 93401

S:\NPDES\NPDES Facilities\San Luis Obispo Co\San Simeon wwtp\backup power request.doc



December 20, 2003

San Simeon Community Services District
C/O EDA
P.O. Box 1829
San Luis Obispo, CA 93406

RECEIVED
DEC 30 2003

EDA

Re: Water acquisition.

Dear Board Members,

This letter comes to you with a sense of **De Ja Vu** in that not to many years ago we were blessed with a similar opportunity for water. As some of you will remember, approximately 8 years ago we were at the crossroads of realizing water for the district when Cambria moved in the direction of a water desalinization project for the community of Cambria. Moving in a very responsible albeit necessary direction, the San Simeon Community Services District expressed interest in participating in the desalinization project with Cambria. A relationship was established between the two service districts and design of a joint participation project proceeded. Political winds ebbed and flowed and the project lost its support both politically and economically. More recently, the community of Cambria has come full circle having reassessed the complete picture of their water situation in a very comprehensive way, not only addressing the more obvious future development needs of the community but the ability to adequately address less obvious but potentially devastating fire needs that would undoubtedly be severe in the event of a forest fire and the severe impact to the community at large both economically and socially during unpredictable but certainly inevitable periods of drought in their assessment of their water problem. I commend the current board of the Cambria Community Services District for their extensive foresight and willingness to address these difficult issues and stay the course of their vision. It is truly in the best long-term interest of the community of Cambria.

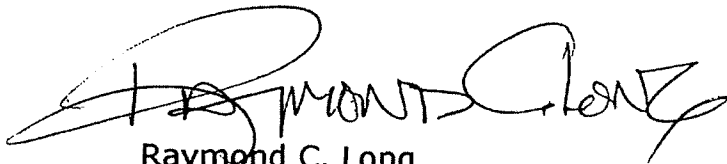
The service district of San Simeon is very small and its resources and abilities limited. Potential water sources for the district are limited as well, the choices being potentially obtaining water from the Hearst corporation, building our own desalinization plant, outsourcing a stand alone operation by an independent firm and participating once again with Cambria in their current desalinization project which is about to go into the design phase. I feel it's not just prudent for San Simeon CSD to express interest in participating with Cambria in their water project but at the core of the SSCSD board members responsibilities to

the service district of San Simeon. I strongly encourage every board member to not just support this idea, but go after it and make it a reality for all the residents and businesses of the community of San Simeon.

Approaching the solution for water for both Cambria and San Simeon would most likely be better served using a regional perspective rather than an individual one. This regional concept will be more acceptable, more palatable and more embraceable by the state and federal agencies that will ultimately give or deny their approval as well as their financial support and/or contributions. Using a regional approach allows the SSCSD a stronger platform to operate from than would an individual approach. A regional framework just makes more sense and works favorably for both Cambria and San Simeon.

I look forward to much progress by the board members of San Simeon Community Services District in this matter.

Sincerely,

A handwritten signature in black ink that reads "Raymond C. Long". The signature is stylized with a large, sweeping initial "R" and "C".

Raymond C. Long
6 Harbor Way, #103
Santa Barbara, CA 93109
805-455-1032 cell/mess

RCL:sal

98
32k
ck
var
ite

Earthquake's special meaning

The San Simeon Earthquake occurred on Dec. 22, the day of the winter solstice.

The earthquake was caused by a rare alignment of magnetic and gravitational forces. The sun and the earth were in alignment with the equator of the Milky Way along the line of solstices.

In seven years, there will again be two such alignments, but these both will be coupled with the moon in very close alignment also along the line of solstices. What will be the effect of these rare alignments? God only knows.

I believe that these two alignments will mark the beginning and the end of the Battle of Armageddon. Jesus Christ will then begin the creation of His new world.

I believe that the San Simeon Earthquake also marked the Central Coast of California as a major player in the building of God's new world.

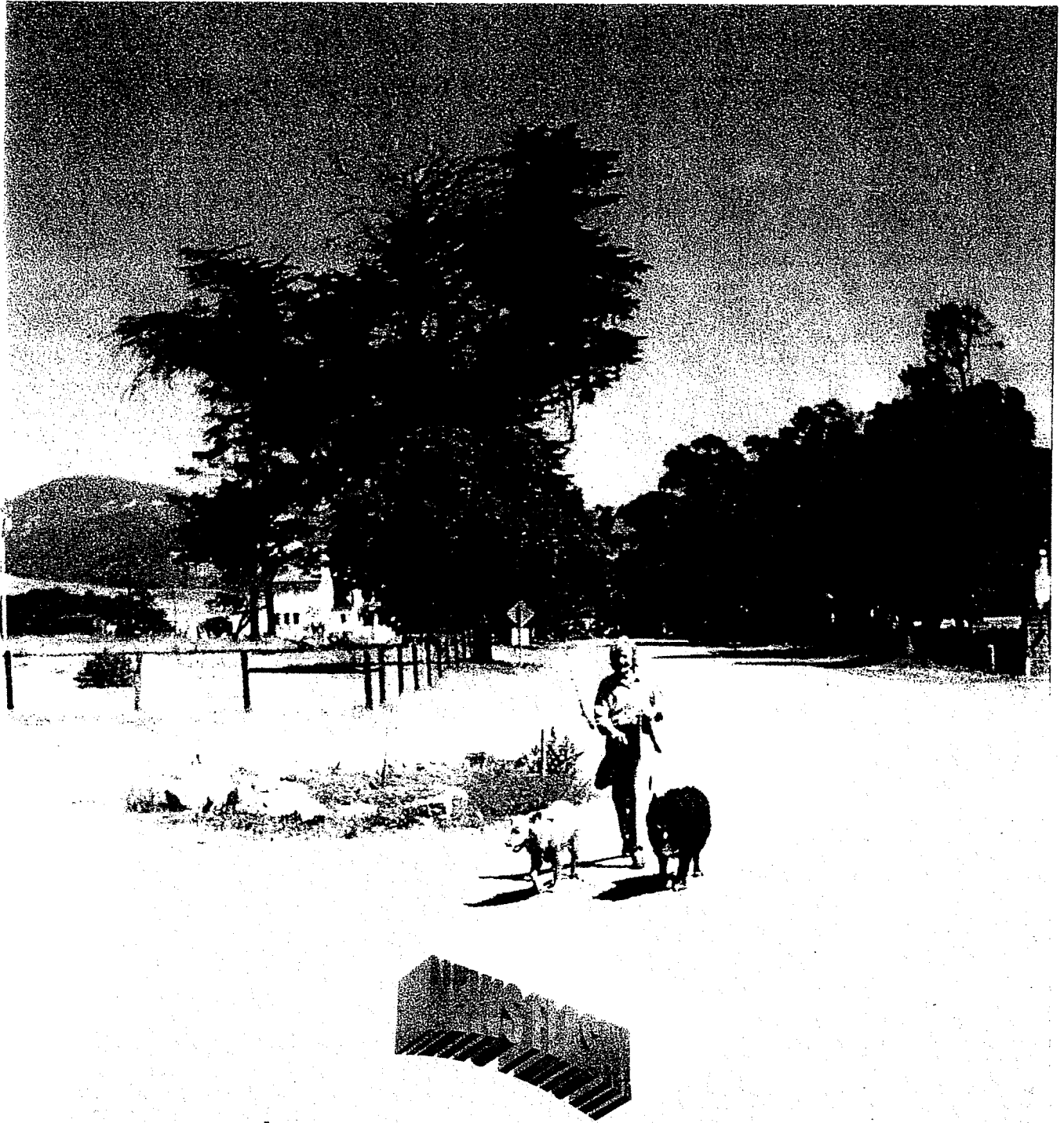
Let us pray for wisdom as the second coming rapidly approaches.

Lark Jursek
San Luis Obispo

For more letters, see Page B6

THE TRIBUNE welcomes your letters. Send them to:
THE TRIBUNE, P.O. BOX 112,
San Luis Obispo, CA, 93406.
Fax letters to 781-7905
or e-mail them to:
bmorem@thetribunenews.com.

Tribune 1/5/04



POSTMASTER OF SAN SIMEON RETIRES
(Sherri Vieth, Sugar & Barney on the road to retirement.)

PLEASE JOIN ME FOR MY RETIREMENT PARTY.

WHEN: Saturday, January 31, 2004 @ 3 PM
WHERE: Sebastians' Store, San Simeon, CA
MUSIC: Connie McCabe & Dave Wilmar
RSVP: Erin, 927-4217



California Regional Water Quality Control Board
Central Coast Region



Terry Tamminem
 Secretary for
 Environmental
 Protection

Internet Address: <http://www.swrcb.ca.gov/rwqcb3>
 895 Aerovista Place, Suite 101, San Luis Obispo, California 93401
 Phone (805) 549-3147 • FAX (805) 543-0397

Arnold
 Schwarzenegger

January 2, 2004

RECEIVED

JAN 05 2004

EDA

Mr. Mark Bloodgood, General Manager
 San Simeon Community Services District
 c/o EDA
 P.O. Box 1829
 San Luis Obispo, CA 93406

Dear Mr. Bloodgood:

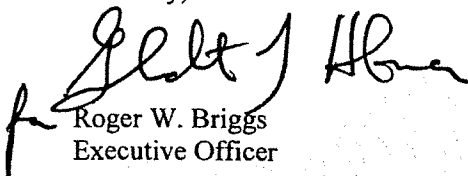
**REQUEST FOR INSTALLATION OF BACKUP POWER SUPPLY, SAN SIMEON
 WASTEWATER TREATMENT PLANT, SAN LUIS OBISPO COUNTY**

As you know, as a result of the December 22, 2003 San Simeon Earthquake, the treatment plant immediately shut down when the treatment facility lost main power. Had Fluid Resource Management not brought in a portable generator from Templeton, thousands of gallons of raw sewage potentially could have overflowed directly to the adjacent beach and ocean in front of Cavalier Inn. Therefore, to avoid a similar incident, we request the San Simeon Community Services District immediately take steps necessary to install a backup power generator at San Simeon Wastewater Treatment Plant.

We understand you should be able to release a Request for Proposals within 60 days. Please submit a copy of the Request for Proposals, which includes a timeline for installation of the backup power generator, by **March 25, 2004**.

Thank you for your prompt attention to this request. If you have any questions, please contact **Matt Thompson at (805) 549-3159** or Gerhardt Hubner at (805) 542-4647.

Sincerely,


 Roger W. Briggs
 Executive Officer

cc:

John Wallace
 Fluid Resource Management
 4115 Broad St., Suite B-5
 San Luis Obispo, CA 93401

S:\NPDES\NPDES Facilities\San Luis Obispo Co\San Simeon wwtp\backup power request.doc



I prefer to be billed for services:			Do you currently pay your bill via:				How do you currently remit your monthly payment:			When dropping off your payment, do you:		Do you find it helpful to have regular District Office Hours:			Do you feel the District should consider outsourcing billing services:			Do you feel the District should continue the District Office with a P/T Office Admin:			
Monthly	Bi-Monthly	No Opinion	Cash	Check	Money Order	Electronic Transmittal	Mail	Drop Off	Electronic Transmittal	Use the drop off slot	Bring in during Office Hours	Yes	No	No Opinion	Yes	No	No Opinion	Yes	No	No C	
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2	X			X			X						X								X
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