

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, October 9, 2019
5:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION: @ 5:08 PM

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|--|---------------------------------------|
| A. Chairperson Kellas – Present | General Manager, Charlie Grace |
| Vice-Chairperson McGuire – Present | District Counsel, Natalie Frye Laacke |
| Director Russell – Present | |
| Director Stanert – Present | |
| Director Carson – Present | |

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Public Comment –

Mike Hanchett spoke on the proposed 25% rate increase on trash service in San Simeon. He asked that the Board discuss this matter and requested that this matter be placed on the agenda as an emergency item.

3. SPECIAL PRESENTATIONS AND REPORTS:

A. STAFF REPORTS:

- i. Sheriff's Report –** Deputy Cramer presented the Report for September.
- ii. Superintendent's Report –** Charles Grace provided a summary of September activities. There was a discussion related to the repairs and standard routine maintenance work that was done at the waste water treatment plant. Jeff Oliveira commented that staff had notified the California Coastal Commission of the work that was to be completed via emails to Coastal Commission staff. The Board directed Staff to save the emails between staff and the Coastal Commission staff so that they could be referenced in the future if needed.
- iii. General Manager's Report –** Charlie Grace provided a summary of September Activities. Jeff Oliveira was present and presented a timeline related to the special conditions associated with the after the fact CDP permit for the riprap. Jeff Oliveira also presented information related to the grant for the Prop. One monies related to the water tank storage project.
- iv. District Financial Summary –** Cortney Murguia provided a summary of the District financials.
- v. District Counsel's Report –** Natalie Frye Laacke provided a summary of September activities. She also provided a report on State Bill 998 and discussed the revised legislation.

- B. BOARD OF DIRECTORS AND COMMITTEE REPORTS:** Vice-Chairperson McGuire provided a summary of the Budget Committee meeting. She explained that the Budget Committee would

hold a meeting in November after Kathy Fry and Mike Hanchett met to discuss possible funding options for the water tank project.

Mike Hanchett provided a summary of the Water Committee meeting. He stated that the committee had reviewed the request from the owner of APN 013-071-017 for water allocation and that the water committee agreed with staff's response letter to the property owner, denying the owner's request for an intent letter.

C. SPECIAL PRESENTATION: None

D. PUBLIC COMMENTS ON SPECIAL PRESENTATIONS AND REPORTS:
Public Comment – None

4. CONSENT AGENDA ITEMS:
Public Comment – None

- A. Review and approval of Minutes for the Regular Meeting on September 11, 2019.
- B. Review and approval of Disbursements Journal.

A motion to approve the minutes with the changes recommended by Vice-Chairperson McGuire.

Motion by: Director Russell
2nd: Vice-Chairperson McGuire
All in: 5 /0

5. BUSINESS ITEMS:
Public Comment –
None

A. Consideration and Adoption of a Mitigated Negative Declaration for San Simeon CSD Community water tank project. (MND public comment period September 9, 2019 - November 13, 2019).

Chairperson Kellas introduced the item and discussed a letter from Greenspace (green sheet was distributed to the Board members). She also stated that the MND was dynamic and could be changed. She also stated that staff should respond to Greenspace to clarify that the response period would be extended and remain open for an additional 30 days. Chairperson Kellas commented about the dates not being part of the ad in the newspaper.

Jeff Oliveira commented that the Board could chose to certify the MND. He stated that staff had received two public comments related to the time period not being part of the ad in the newspaper. He clarified that the dates had been part of the information that was submitted to the state clearinghouse. He observed that should the Board choose to approve the MND, this would allow staff to move forward in the permitting process.

A motion was made to accept the MND, extend the public comment period to November 13, 2019, and approve Resolution 19-414.

Staff was directed to send a response letter to Greenspace to address their concerns.

Motion by: Chairperson Kellas
2nd: Director Carson
All in: 5/0
Roll call:

Chairperson Kellas: YES Vice-Chairperson McGuire: YES Director Russell: YES
Director Stanert: YES Director Carson: YES

B. Discussion regarding amendment of harassment policy in the Policy & Procedures Manual.

A motion to approve the harassment policy.

Motion by: Chairperson Kellas
2nd: Vice-Chairperson McGuire
All in: 5/0

C. Discussion regarding entering into a contract with Woods, LLC for grant writing services not to exceed \$10,000.00.

Chairperson Kellas introduced the item.

Director Russell asked about the duration of the contract.

Director Stanert replied that it is dated September 31, 2020.

A motion was made to approve the contract with Woods, LLC for grant writing services not to exceed \$10,000.00.

Motion by: Chairperson Kellas
2nd: Vice-Chairperson McGuire
All in: 5/0

D. Discussion and direction to staff regarding a request for a letter of support for the IWMA for an ordinance regulating polystyrene and expanding polystyrene (EPS) food containers and products.

Chairperson Kellas provided a draft version of a letter to the IWMA (green sheet given to the Board).

Director Russell commented that this matter was not part of the District's jurisdiction.

A motion was made to send a letter of support to the IWMA related to the ordinance regulating polystyrene food containers and products.

Motion by: Chairperson Kellas
2nd: Vice-Chairperson McGuire
All in: 4/1
Opposed: Director Russell

6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS –

Charlie Grace commented about the request to discuss the proposed rate increase to the trash service and how the deadline for the letter would be before the next Board meeting.

Natalie Frye Laacke provided a summary of the process to add this item to the agenda as an emergency item.

Chairperson Kellas made a motion to add the proposed rate increase to trash service onto the agenda.

Motion by: Chairperson Kellas

2nd: Director Stanert

All in: 4/1

Opposed: Director Russell

A motion was made to send a letter to the IWMA about a phased increase approach.

Motion by: Chairperson Kellas

2nd: Director Stanert

All in: 4/1

Opposed: Director Russell

General Discussion and Proposed Agenda Items

Vice-Chairperson McGuire commented that a member of the public had requested that shrubs be planted on Pico Avenue to attract birds and wildlife, as part of the beautification grant.

Chairperson Kellas requested that an item be added to the November 13, 2019 Board meeting agenda related to the audio recording of the committee meetings.

7. ADJOURNMENT @ 6:23 PM