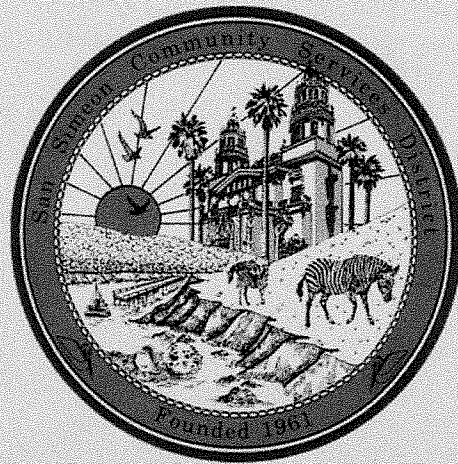


**Board of Directors
San Simeon Community Services District**



BOARD PACKET

**Wednesday, August 12, 2015
Regular Meeting 6:00 pm**

**Cavalier Banquet Room
250 San Simeon Avenue
San Simeon, CA**

Prepared by:



GRACE
ENVIRONMENTAL SERVICES

AGENDA
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, August 12, 2015
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION: 6:00 PM

- A. Roll Call
- B. Pledge of Allegiance

2. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

- A. **Sheriff's Report** – Report for July.
- B. **Public comment on Sheriff's Report**
- C. **Cal Fire update on Cambria transaction** – Battalion Chief Lewin

3. BOARD PRESENTATIONS AND ANNOUNCEMENTS:

4. STAFF REPORTS

A. General Manager's Report

- 1. **Staff Activity** – Report on Staff activities for the month of July.
- 2. **Update** – Wellhead treatment system project.
- 3. **Update** from USDA and WRAC Grants for Wellhead Treatment systems project.
- 4. **Update** – Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation.

B. Superintendent's Report

1. **Wastewater Treatment / Collection Systems** – Summary of operations and maintenance for July.
2. **Water / Distribution Systems** – Distribution performance for the Month of July.
3. **District Maintenance** – Summary of District maintenance for July.

C. District Financial Summary – Update on Monthly Financial Status for close of business July 31, 2015.

D. District Counsel's Report

5. ITEMS OF BUSINESS

A. Approval of last month's minutes – July 8, 2015.

B. Approval of Disbursements Journal – August 12, 2015.

6. DISCUSSION/ACTION ITEMS

None

7. Board Committee Reports – Oral Report from Committee Members.

8. Board Reports – Oral Report from Board Members on current issues.

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS- Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda.

10. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.

4A. GENERAL MANAGER'S REPORT

Charles Grace

- 1. Staff Activity** – Report on Staff activities for the month of July.
- 2. Update** – Wellhead treatment system project.
- 3. Update** from USDA and WRAC Grants for Wellhead Treatment systems project.
- 4. Update** – Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation.

4A. GENERAL MANAGER'S REPORT August 12, 2015

1. **Staff Activity** – Report on Staff activities for the month of July.

During the month of July, Staff read meters, replaced some meters and distributed water billing. The quarterly newsletter was sent out as well as the 3rd quarter billing to the State (Hearst Castle) \$8,943.33.

2. **Update** – Wellhead treatment system project.

The contract documents have been submitted to Wigen Technologies. Staff is working with Phoenix Engineering and the USDA Engineer on the Construction Bid package to be sent out to all qualified contractors during the month of August. The plan is to go out to bid the week of August 17 with a bid opening of September 10. Once the contractor is approved and contracts are in place, their staff can start working on pouring the pad and prepping for the arrival of the equipment and tanks.

3. **Update** from USDA and WRAC Grants for Wellhead Treatment systems project.

USDA Grant Funds:

Staff is coordinating contract documents with Phoenix Engineering, Wigen and the USDA to comply with the USDA's format. Staff is working with the USDA to ensure the USDA's letter of conditions is complied with.

Integrated Regional Water Management (IRWM)/ Water Resource Advisory Committee (WRAC) Grant application in process:

Staff has completed the write ups requested by the Consultants that the County hired. The Grant Application was successfully turned in on time. Announcement of the winning County and grant amount is scheduled for October.

4. **Update** – Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation.

Staff has requested a quote from MNS engineering to perform a detailed analysis of options to address any identified erosion problem. At a minimum, and in addition to the no project alternative, such analyses must include evaluation of: (a) relocation of any threatened structures, including an analysis of any technical feasibility questions and an

estimate of expected costs to relocate; (b) partial removal of threatened elements, again with a clear analysis and estimate of how this would be accomplished; (c) upper bluff drainage controls and vegetation; (d) upper bluff retaining walls or other upper bluff support structures; and (e) vertical seawalls. Any combination of the different alternatives should be considered separately as a single option. All alternatives should be analyzed to a similar level of detail across the same set of feasibility factors.

A description of expected resource impacts for all alternative projects considered (armoring and non-armoring), methods to avoid impacts identified, and adequate mitigation prescribed for any impacts that cannot feasibly be avoided.

Staff emailed the Coastal Commission requesting clarification of “resource impacts for all alternative projects”

4B. SUPERTINTENDENT'S REPORT
Jerry Copeland
Facilities Update for July

- 1. Wastewater Treatment Plant Update**
- 2. Water Distribution System Update**
- 3. District & Equipment Maintenance Update**

4B. SUPERINTENDENT'S REPORT

Activities of July 2015

1. Wastewater Treatment Plant

- All sampling, testing and reporting at the wastewater treatment plant and the recycled water facility was performed as required by the RWQCB.
- Quarterly maintenance was performed on blower #6.
- One load of sludge was hauled away this month.

2. Water Distribution System

- All routine sampling and testing was performed. The monthly report was submitted to the State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW).
- Monthly water meter reading was performed.
- A possible water leak was investigated at the water service line leading to 557 Casa Del Mar Drive. It was found to be water trapped under the residence from a burst water heater that occurred earlier in the month.
- New valves were installed in the distribution system leading to Casa Del Mar Drive.
- Chloride levels are monitored throughout the system.

3. District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- Pet waste clean-up stations were installed at the Pico beach access and the District office parking lot.
- Vegetation abatement was completed around the perimeter of the wastewater treatment plant.

San Simeon Community Services District

Superintendent's Report

July 2015

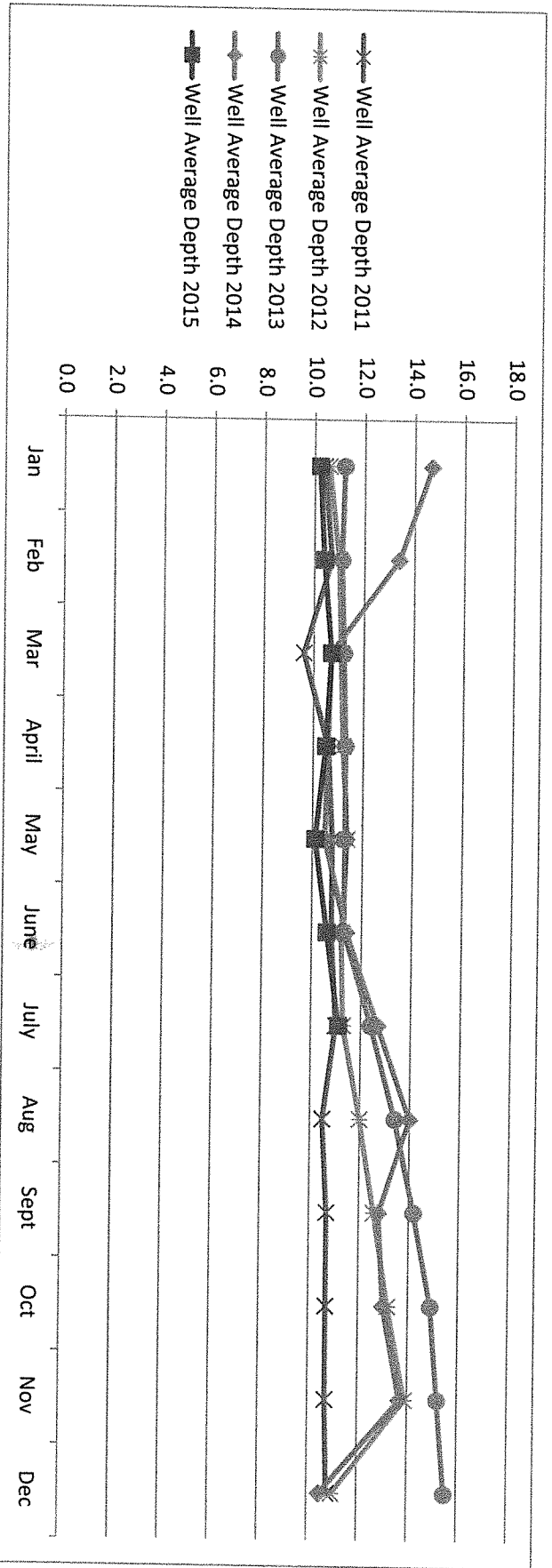
MONTHLY DATA REPORT																			
Date	Day	Wastewater Influent Daily flow	Wastewater Effluent Daily Flow	CALCULATED			CALCULATED			CALCULATED			Chloride Wells		Recycled Water Distributed	Water Level Well 1	Water Level Well 2	Rainfall in Inches	INP/UT State Sewer Daily Flow
				Well 1 Total Pumped	Well 2 Total Pumped	Well 3 Total Pumped	Total Daily Water Produced	1	2										
07/01/15	Wed	87,307	96,690	88,713	1,795	0	90,508	89,536	148		1,250	11.0	10.8	0.00	4,866				
07/02/15	Thu	95,538	90,520	0	89,536	0	89,536	6,720			6,720	11.0	10.9	0.00	4,867				
07/03/15	Fri	110,241	114,580	98,138	0	0	98,138	191	161			11.0	10.9	0.00	4,807				
07/04/15	Sat	128,363	129,280	0	85,945	0	85,945					11.0	10.9	0.00	22,977				
07/05/15	Sun	122,170	119,770	84,748	0	0	84,748					11.0	10.9	0.00	23,189				
07/06/15	Mon	85,468	87,920	0	83,776	0	83,776					10.9	10.8	0.00	11,914				
07/07/15	Tue	94,081	91,560	86,992	0	0	86,992	176	176		6,470	11.0	10.9	0.00	12,583				
07/08/15	Wed	78,689	86,540	88,638	51,762	0	140,400				1,525	11.0	10.9	0.00	4,945				
07/09/15	Thu	104,455	104,650	0	37,699	0	37,699				4,845	11.0	10.9	0.00	3,903				
07/10/15	Fri	99,836	91,620	89,311	2,020	0	91,331	161	176			11.0	10.9	0.00	3,755				
07/11/15	Sat	98,730	96,280	0	96,791	0	96,791							0.00	4,939				
07/12/15	Sun	97,082	120,580	102,626	0	0	102,626							0.00	6,799				
07/13/15	Mon	88,606	93,450	0	94,846	0	94,846	191	176			11.0	10.9	0.00	7,904				
07/14/15	Tue	97,371	90,070	96,268	0	0	96,268				8,830	11.0	11.0	0.00	3,432				
07/15/15	Wed	98,441	93,340	0	90,284	0	90,284				750	11.1	11.0	0.00	4,309				
07/16/15	Thu	104,087	93,250	94,024	0	0	94,024				7,475	11.1	11.0	0.00	4,883				
07/17/15	Fri	102,335	96,570	24,086	89,610	0	113,696	176	161			11.1	11.0	0.00	5,204				
07/18/15	Sat	105,621	101,990	67,993	0	0	67,993					11.1	11.0	0.00	7,049				
07/19/15	Sun	109,599	109,630	22,365	65,749	0	88,114					11.2	11.1	0.63	5,748				
07/20/15	Mon	91,128	88,660	89,685	0	0	89,685	148	161			11.2	11.1	0.00	5,001				
07/21/15	Tue	100,465	96,460	0	72,257	0	72,257					11.2	11.1	0.00	3,171				
07/22/15	Wed	103,822	87,210	96,193	0	0	96,193							0.00	5,331				
07/23/15	Thu	98,498	97,910	0	75,997	0	75,997					11.3	11.2	0.00	4,798				
07/24/15	Fri	101,198	93,290	91,256	0	0	91,256	161	123			11.3	11.2	0.00	5,345				
07/25/15	Sat	103,604	98,270	0	109,732	0	109,732					11.3	11.2	0.00	5,973				
07/26/15	Sun	118,256	109,810	0	87,516	0	87,516					11.3	11.2	0.00	4,991				
07/27/15	Mon	102,752	95,560	98,287	0	0	98,287	161	191			11.4	11.3	0.00	6,462				
07/28/15	Tue	104,169	98,450	0	79,961	0	79,961					11.4	11.3	0.00	4,115				
07/29/15	Wed	101,253	94,890	109,283	0	0	109,283					11.4	11.3	0.00	5,386				
07/30/15	Thu	100,695	96,540	0	86,170	0	86,170					11.4	11.3	0.00	5,045				
07/31/15	Fri	93,930	80,380	90,508	0	0	90,508	191	191			11.3	11.3	0.00	5,441				
TOTALS		3,127,790	3,045,720	1,519,113	1,301,445	0	2,820,558				52,250			0.63	209,132				
Average		100,896	98,249	49,004	41,982	0	90,986	170	168		4,750	11.1	11.0	0.02	6,746				
Minimum		78,689	80,380	0	0	0	37,699	148	123		750	10.9	10.8	0.00	3,171				
Maximum		128,363	129,280	109,283	109,732	0	140,400	191	191		8,830	11.4	11.3	0.63	23,189				

	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Total for 2015
Wastewater Influent	2,278,607	2,137,631	2,579,655	2,668,683	2,877,973	2,736,511	3,127,790						18,436,850
Wastewater Final Effluent (Month Cycle)	2,078,820	2,179,270	2,419,750	2,596,880	2,551,790	2,563,570	3,045,720						17,435,800
Adjusted Wastewater Influent (- State Flow) *	2,129,329	2,015,656	2,386,629	2,457,477	2,602,675	2,564,762	2,918,658						17,075,186
Water Produced (month cycle)	1,881,724	2,054,121	2,163,830	2,273,769	2,551,727	2,550,830	2,820,558						16,296,559
Sewer Influent/Water Produced Ratio	1.21	1.04	1.19	1.19	1.25	1.07	1.10						N/A
Adjusted Sewer/Water Produced Ratio	1.13	0.98	1.10	1.08	1.13	1.01	1.04						N/A
Well 1 Water Pumped	446,937	991,526	1,495,126	1,192,985	1,292,469.2	1,525,022	1,519,113						8,463,179
Well 2 Water Pumped	772,287	1,030,395	1,048,165	1,169,722	1,259,258	1,025,807	1,301,445						7,607,079
Well 3 Water Pumped	662,500	32,200	0	0	0	0	0						694,700
Total Well Production	1,881,724	2,054,121	2,163,830	2,273,769	2,551,727	2,550,830	2,820,558						16,296,559
Water Well 1 Avg Depth to Water	10.2	10.4	10.7	10.5	10.1	10.6	11.1						N/A
Water Well 2 Avg Depth to Water	10.2	10.3	10.6	10.5	10.1	10.5	11.0						N/A
Average Depth of Both Wells	10.2	10.4	10.7	10.5	10.1	10.6	11.1						N/A
Change in Average Well Depth from 2014	-4.5	-2.9	0.0	+0.1	+0.4	+0.8	+1.6						N/A
Average Chloride mg/L at the Wells	844	576	342	268	234	188	169						N/A
State Wastewater Treated	149,278	121,975	193,026	241,206	275,298	171,749	209,132						1,361,664
State % of Total WW Flow	7%	6%	8%	9%	10%	6%	7%						N/A
Recycled Water Sold (Gallons)	10,710	3,070	9,775	12,945	30,040	65,100	52,250						183,890
Biosolids Removal (Gallons)	0	6,000	6,000	6,000	6,000	12,000	6,000						42,000
WW Permit Limitation Exceeded	0	0	0	0	0	0	0						N/A
RW Permit Limitation Exceeded	0	0	0	0	0	0	1						N/A
Constituent Exceeded	None	None	None	None	None	None	7 Day Median Coliform						N/A
Sample Limit	N/A	N/A	N/A	N/A	N/A	N/A	2						N/A
Sample Result	N/A	N/A	N/A	N/A	N/A	N/A	3						N/A

	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Total for 2014
Wastewater Influent	2,038,514	2,129,638	2,312,484	2,560,476	2,551,268	2,827,071	3,032,345	2,978,001	2,438,979	2,319,178	2,327,707	2,981,479	30,497,140
Wastewater Final Effluent (Month Cycle)	2,086,860	2,250,320	2,347,710	2,548,090	2,475,100	2,547,800	3,024,620	2,859,870	2,344,990	2,259,290	1,919,400	2,667,890	29,331,940
Adjusted Wastewater Influent (- State Flow) *	1,776,470	1,863,820	1,938,110	2,204,983	2,198,940	2,428,604	2,790,878	2,840,506	2,303,254	2,192,612	2,213,479	2,757,165	27,508,821
Water Produced (month cycle)	1,892,141	1,737,158	1,745,682	1,941,958	2,196,613	2,314,014	2,731,098	2,729,715	2,192,595	2,182,907	1,721,518	1,728,672	25,114,070
Sewer Influent/Water Produced Ratio	1.10	1.23	1.32	1.32	1.16	1.22	1.11	1.09	1.11	1.06	1.35	1.77	N/A
Adjusted Sewer/Water Ratio	0.94	1.10	1.10	1.14	1.00	1.04	1.02	1.04	1.05	1.01	1.29	1.60	N/A
Average Depth of Both Wells	14.7	13.3	10.7	10.6	10.5	11.4	12.7	14.0	12.8	13.0	13.7	10.5	N/A
Average Chloride mg/L at the Wells									1036	1964	2776	1965	N/A
Change in Average Well Depth from 2013	+3.4	+2.2	-0.5	-0.7	-0.8	-0.1	+0.3	+0.6	-1.4	-1.9	-1.5	-5.0	N/A
State Wastewater Treated	262,044	265,818	311,282	355,493	352,328	398,467	241,467	137,495	135,725	126,566	114,228	224,314	2,925,227
State % of Total WW Flow	13%	13%	16%	14%	14%	14%	8%	5%	6%	6%	5%	8%	N/A
Recycled Water Sold (Gallons)	0	0	0	125	5785	10420	29555	44145	36080	38705	9080	0	173,895
Biosolids Removal (Gallons)	0	0	12,000	12,000	6,000	6,000	12,000	6,000	6,000	6,000	0	6,000	72,000
WW Permit Limitation Exceeded	0	0	0	0	0	0	0	0	0	0	0	0	0
Constituent Exceeded	None	None	None	None	None	None	None	None	None	None	None	None	N/A
Sample Limit	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sample Result	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

The formula for calculation of "State % of total WW Flow" compares the State Wastewater Treated to the Wastewater Influent Flow.

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Well Average Depth 2011	10.4	10.7	9.6	10.6	10.8	10.8	11.0	10.5	10.7	10.7	10.7	10.8
Well Average Depth 2012	10.6	11.0	11.1	11.2	11.4	11.2	11.3	12.0	12.6	13.2	13.9	11.0
Well Average Depth 2013	11.2	11.1	11.2	11.3	11.3	11.3	12.4	13.4	14.2	14.9	15.2	15.5
Well Average Depth 2014	14.7	13.4	10.7	10.6	10.5	11.4	12.7	14.0	12.8	13.0	13.7	10.5
Well Average Depth 2015	10.2	10.4	10.7	10.5	10.1	10.6	11.1					



4C. DISTRICT FINANCIALS
Renee Samaniego
July 31, 2015

- **Financial Summary**
- **Balance Sheet**
- **Water Sales & Production**

SAN SIMEON COMMUNITY SERVICES DISTRICT



4C. FINANCIAL SUMMARY

BILLING
July 31, 2015

June Billing Revenue	\$ 66,075.69
July Billing Revenue	\$ 76,755.63
Past Due (31 to 60 days)	\$ 74.57
Past Due (60 days)	\$ 0.00

RABOBANK SUMMARY
Ending Balances July 31, 2015

Summary of Transactions:

Money Marketing Account Closing Balance June 30, 2015	\$ 757,772.40
Interest for June 2015	\$ 128.71
Money Marketing Account Closing Balance July 31, 2015	\$ 757,901.11
Reserve Fund	(\$ 250,000.00)
Hook up Deposits	(\$ 45,750.00)
Available Funds	\$ 462,151.11
General Checking Account	\$ 114,496.48
Well Rehab Project/USDA Checking Account	\$ 100.05
LAIF Closing Balance July 31, 2015	\$ 519.88

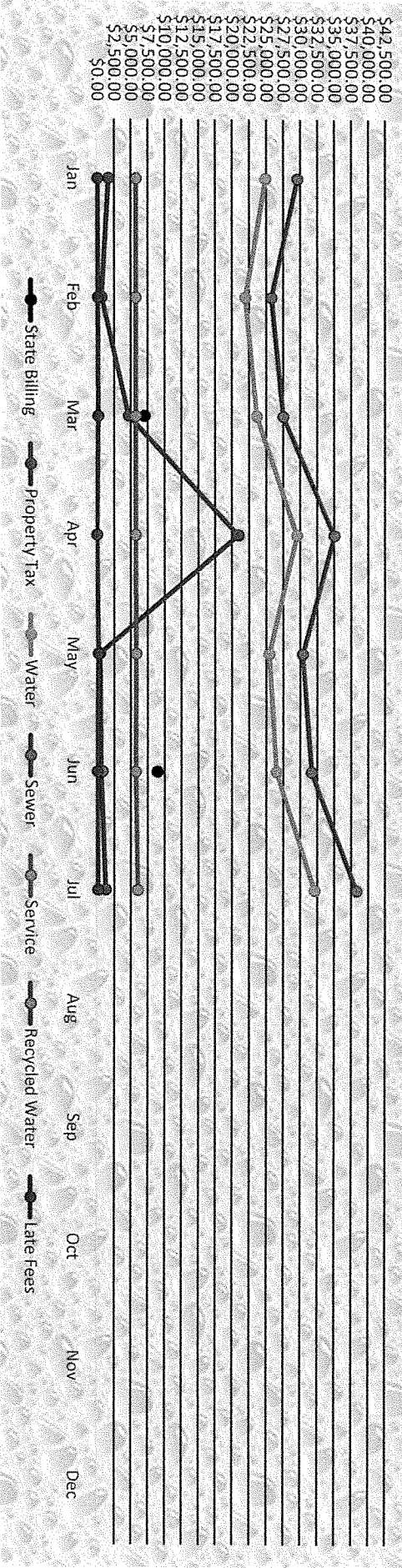
SAN SIMEON COMMUNITY SERVICES DISTRICT
Balance Sheet
As of July 31, 2015

Jul 31, 15

ASSETS	
Current Assets	
Checking/Savings	
1010 · Petty cash	150.00
1020 · General checking	114,501.88
1022 · USDA checking	10,445.05
1040 · Cash in county treasury	(3,053.68)
1050 · LAIF - non-restricted cash	518.24
1060 · Money Market Account 9548643039	757,635.40
Total Checking/Savings	880,196.89
Other Current Assets	
1200 · Accounts receivable	66,278.90
1300 · Prepaid expenses	(424.19)
Total Other Current Assets	65,854.71
Total Current Assets	946,051.60
Fixed Assets	
1400 · Fixed assets	
1420 · Building and structures	395,874.73
1500 · Equipment	316,747.53
1540 · Major water projects	145,068.22
1580 · Sewer plant	1,488,555.08
1600 · Water system	550,390.00
1620 · WWTP expansion	299,565.92
1630 · Tertiary Project	261,723.62
1640 · Wellhead project	448,754.58
Total 1400 · Fixed assets	3,906,679.68
1650 · Walkway access projects	11,511.00
1660 · RO Unit	20,305.45
1690 · Accumulated depreciation	(2,043,288.96)
Total Fixed Assets	1,895,207.17
Other Assets	
1710 · Customer deposits	100.00
Total Other Assets	100.00
TOTAL ASSETS	2,841,358.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · Payroll liabilities	229.50
2500 · Customer security deposits	9,808.13
2510 · Connect hookup wait list	45,750.00
2520 · USDA Loan	479,310.00
Total Other Current Liabilities	535,097.63
Total Current Liabilities	535,097.63
Total Liabilities	535,097.63
Equity	
3200 · Fund balance	2,283,787.51
3900 · Suspense	7,265.76
Net Income	15,207.87
Total Equity	2,306,261.14
TOTAL LIABILITIES & EQUITY	2,841,358.77

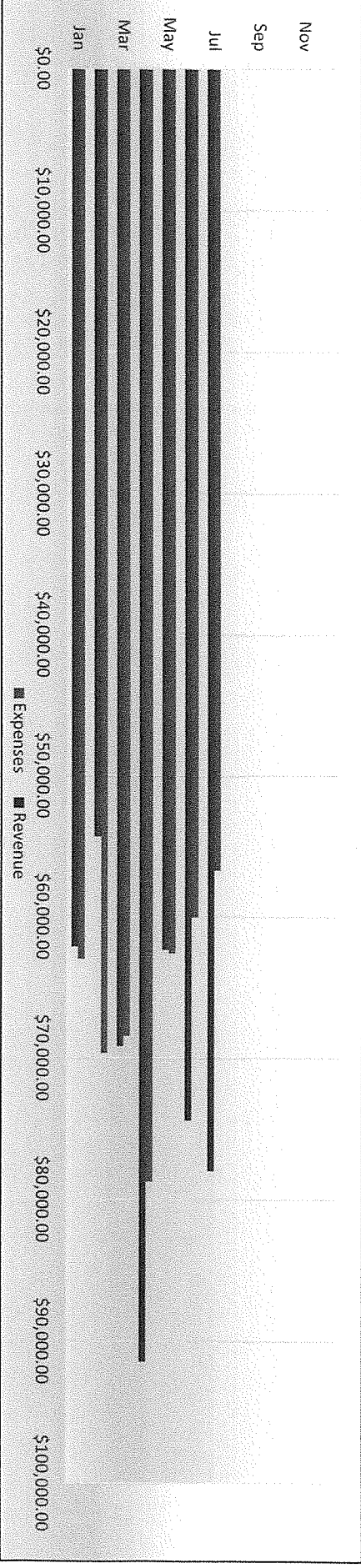
2015 DISTRICT REVENUE

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
State Billing			\$7,042.78			\$8,943.33							\$15,986.11
Property Tax	\$1,698.01	\$680.91	\$4,730.41	\$20,998.8	\$444.16	\$624.12	\$1,299.10						\$30,475.46
Water	\$24,980.7	\$22,031.4	\$23,713.3	\$29,614.9	\$25,535.8	\$26,568.3	\$32,179.3						\$184,623.68
Sewer	\$29,619.7	\$25,800.7	\$27,563.4	\$35,077.2	\$30,393.1	\$31,702.7	\$38,340.3						\$218,496.96
Service	\$5,775.1	\$5,747.7	\$5,747.7	\$5,747.70	\$5,802.4	\$5,747.7	\$6,052.8						\$40,621.11
Recycled Water			\$174.3			\$798.0							
Late Fees	\$78.2	\$106.6	\$194.3	\$19.45	\$192.3	\$47.2	\$118.8						\$756.88
Total	\$62,151.65	\$54,367.29	\$69,166.14	\$91,457.99	\$62,367.76	\$74,431.29	\$77,990.37						\$491,932.49
Water Sold Cu Ft	255324	224325	240675	300989	260697	306222	311247						1899479
Water Sold Acre Ft	5.86	5.15	5.53	6.91	5.98	7.03	7.15						43.61



REVENUE VS EXPENSES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Revenue	\$62,151.65	\$54,367.29	\$69,166.14	\$91,457.99	\$62,367.76	\$74,431.29	\$77,990.37						\$491,935.49
Expenses	\$62,999.58	\$69,646.10	\$68,440.42	\$78,744.51	\$62,608.05	\$60,034.80	\$56,735.48						\$469,208.94
Balance	-\$847.93	-\$15,278.81	\$725.72	\$12,713.48	-\$240.29	\$14,399.49	\$21,254.89						\$32,726.55



**SAN SIMEON COMMUNITY SERVICES
HISTORICAL FISCAL REVIEW**

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$23,422.1	\$24,495.2	\$24,323.5	\$18,281.7	\$17,712.1	\$13,309.5	\$14,079.9	\$14,436.8	\$14,580.3	\$15,978.4	\$17,181.9	\$20,045.1	\$217,846.3
Sewer	\$21,589.4	\$22,706.9	\$22,330.6	\$16,837.1	\$17,839.7	\$13,259.2	\$14,010.9	\$14,599.5	\$13,759.0	\$16,248.7	\$17,077.0	\$20,232.7	\$210,490.6
Service	\$3,835.7	\$3,820.5	\$3,802.2	\$3,802.2	\$3,802.2	\$3,857.1	\$3,820.5	\$3,838.8	\$3,802.2	\$3,802.2	\$3,820.5	\$3,802.2	\$45,806.6
Total	\$48,847.2	\$51,022.6	\$50,456.4	\$38,921.0	\$39,354.1	\$30,425.7	\$31,911.3	\$32,875.1	\$32,141.5	\$36,029.3	\$38,079.4	\$44,080.0	\$474,143.4
Water Sold Cu Ft	370034	403035	381961	302816	275704	203414	216577	220129	214084	243460	269171	304596	3,404,981
Water Sold acre ft	8.49	9.25	8.77	6.95	6.33	4.67	4.97	5.05	4.91	5.59	6.18	6.99	78.17

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$29,080.9	\$30,541.4	\$24,905.3	\$23,664.7	\$18,603.5	\$18,224.2	\$18,368.8	\$17,712.9	\$14,752.5	\$20,943.1	\$19,569.8	\$24,471.6	\$260,838.8
Sewer	\$30,694.0	\$32,170.1	\$26,341.4	\$24,926.1	\$19,583.4	\$19,169.6	\$19,403.2	\$16,370.8	\$15,243.1	\$22,112.6	\$20,266.8	\$25,270.9	\$271,552.0
Service	\$4,272.0	\$4,231.1	\$4,251.5	\$4,251.5	\$4,251.5	\$4,272.0	\$4,251.5	\$4,272.0	\$4,251.5	\$4,251.5	\$4,251.5	\$4,292.4	\$51,100.0
Total	\$64,046.8	\$66,942.6	\$55,498.2	\$52,842.4	\$42,438.4	\$41,665.8	\$42,023.5	\$38,355.7	\$34,247.2	\$47,307.2	\$44,088.1	\$54,034.9	\$583,490.8
Water Sold Cu Ft	394069	413435	337511	319681	252605	247832	248528	225987	201323	285397	264824	329516	3,520,708
Water Sold acre ft	9.05	9.49	7.75	7.34	5.80	5.69	5.71	5.19	4.62	6.55	6.08	7.56	80.82

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$30,164.0	\$31,860.6	\$27,236.4	\$23,180.2	\$19,172.8	\$13,606.3	\$18,102.6	\$20,631.4	\$17,394.1	\$23,008.4	\$23,384.4	\$29,603.5	\$277,344.6
Sewer	\$32,911.6	\$34,733.9	\$29,563.0	\$25,730.9	\$21,158.5	\$14,923.0	\$20,172.8	\$21,705.5	\$18,903.2	\$25,168.5	\$24,914.3	\$32,350.8	\$302,236.0
Service	\$4,792.3	\$4,792.3	\$4,815.4	\$4,815.4	\$4,792.3	\$4,815.4	\$4,792.3	\$4,769.3	\$4,769.3	\$4,792.3	\$4,815.4	\$4,792.3	\$57,553.9
Total	\$67,867.9	\$71,386.8	\$61,614.7	\$53,726.5	\$45,123.6	\$33,344.7	\$43,067.8	\$47,106.2	\$41,066.6	\$52,969.2	\$53,114.0	\$66,746.6	\$637,134.5
Water Sold Cu Ft	361479	380540	324880	279621	232827	165668	220059	216680	209256	285145	279529	354134	3,309,808
Water Sold acre ft	8.30	8.74	7.46	6.42	5.34	3.80	5.05	4.97	4.80	6.55	6.42	8.13	75.98

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
State Billing	\$8,069.77	\$51.86	\$1,503.31	\$3,859.65	\$5,718.15	\$25,445.32	\$1,327.66	\$1,155.6	\$2,632.2	\$21,054.4	\$912.0	\$21,530.5	\$94,167.7
Property Tax	\$36,628.9	\$36,833.3	\$28,053.5	\$24,908.9	\$20,549.4	\$17,417.0	\$21,971.3	\$19,076.2	\$16,337.8	\$22,890.1	\$21,881.1	\$25,417.3	\$291,964.7
Water	\$40,084.9	\$43,613.3	\$33,179.7	\$29,636.1	\$23,946.3	\$20,191.1	\$25,116.2	\$22,334.7	\$19,215.2	\$27,214.3	\$26,016.0	\$30,425.9	\$340,973.7
Sewer	\$5,436.9	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.40	\$5,366.40	\$5,366.40	\$5,392.20	\$5,392.20	\$64,518.9
Service	\$59.8	\$110.4	\$120.6	\$71.4	\$117.4	\$101.1	\$155.8	\$100.38	\$93.94	\$413.64	\$896.41	\$139.15	\$2,380.0
Total	\$90,280.3	\$85,975.3	\$96,204.7	\$63,842.4	\$55,697.7	\$90,051.4	\$53,937.3	\$48,033.3	\$66,771.2	\$76,938.8	\$55,097.7	\$83,100.0	\$865,930.0
Water Sold Cu Ft	373741	396714	303256	269689	222002	188500	223200	206900	177200	248063	236917	275338	3,121,520
Water Sold acre ft	8.58	9.11	6.96	6.19	5.10	4.33	5.12	4.75	4.07	5.69	5.44	6.32	71.66

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
State Billing			\$9,972.00			\$6,480.49			\$7,042.8			\$8,943.3	\$32,438.6
Property Tax	\$1,749.86		\$170.96	\$4,304.07	\$6,305.04	\$30,755.69	\$1,698.01	\$680.91	\$4,730.41	\$20,998.8	\$444.16	\$624.12	\$72,462.0
Water	\$34,524.9	\$30,347.3	\$26,979.2	\$24,551.7	\$23,063.4	\$16,542.2	\$24,980.7	\$22,031.4	\$23,713.3	\$29,614.9	\$25,535.8	\$26,568.3	\$308,453.0
Sewer	\$41,554.7	\$36,609.6	\$32,364.6	\$29,124.2	\$27,266.3	\$19,555.3	\$29,619.7	\$25,800.7	\$27,563.4	\$35,077.2	\$30,393.1	\$31,702.7	\$366,631.3
Service	\$5,773.5	\$5,747.7	\$5,747.7	\$5,747.7	\$5,775.1	\$5,747.7	\$5,775.1	\$5,747.7	\$5,747.7	\$5,747.70	\$5,802.4	\$5,747.7	\$69,107.7
Late Fees	\$124.0	\$44.8	\$94.8	\$153.1	\$221.7	\$168.2	\$78.2	\$106.6	\$194.3	\$19.45	\$192.3	\$47.2	\$1,444.5
Total	\$83,726.9	\$72,749.4	\$75,329.2	\$63,880.8	\$62,631.5	\$79,249.6	\$62,151.65	\$54,367.29	\$69,166.14	\$91,458.0	\$62,367.8	\$74,431.3	\$851,509.4
Water Sold Cu Ft	352622	309962	275523	250905	235552	169443	255324	224325	240675	300989	260697	306,222	3,182,239.0
Water Sold Acre ft	8.10	7.12	6.33	5.76	5.41	3.89	5.86	5.15	5.53	6.91	5.98	7.03	73.1

2014 / 2015

Historical Water Production and Sales

2015

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year End Total
Water	\$24,980.7	\$22,031.4	\$23,713.3	\$29,614.9	\$25,535.8	\$26,568.3	\$32,179.3						\$184,623.68
Sewer	\$29,619.7	\$25,800.7	\$27,563.4	\$35,077.2	\$30,393.1	\$31,702.7	\$38,340.3						\$218,496.96
Service	\$5,775.1	\$5,747.7	\$5,747.7	\$5,747.70	\$5,802.4	\$5,747.7	\$6,052.8						\$40,621.11
Total	\$60,375.5	\$53,579.8	\$57,024.4	\$70,439.8	\$61,731.3	\$64,018.7	\$76,572.4						\$443,741.75
Water Sold Cu Ft	255324	224325	240675	300989	260697	306222	311247						\$1,899,479.00
Water Sold Acre ft	5.86	5.15	5.53	6.91	5.98	7.03	7.15						\$43.61

2014

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year End Total
Water	\$21,971.3	\$19,076.2	\$16,337.8	\$22,890.1	\$21,881.1	\$25,417.3	\$34,524.9	\$30,347.3	\$26,979.2	\$24,551.7	\$23,063.4	\$16,542.2	\$283,582.31
Sewer	\$25,116.2	\$22,334.7	\$19,215.2	\$27,214.3	\$26,016.0	\$30,425.9	\$41,554.7	\$36,609.6	\$32,364.6	\$29,124.2	\$27,266.3	\$19,555.3	\$336,796.91
Service	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,392.2	\$5,392.2	\$5,773.5	\$5,747.7	\$5,747.7	\$5,747.7	\$5,775.1	\$5,747.7	\$66,789.37
Total	\$52,453.9	\$46,777.3	\$40,919.4	\$55,470.7	\$53,289.3	\$61,235.3	\$81,853.1	\$72,704.6	\$65,091.5	\$59,423.6	\$56,104.8	\$41,845.2	\$687,168.6
Water Sold Cu Ft	223200	206900	177200	248063	236917	275338	352622	309962	275523	250905	235552	169443	2961625
Water Sold Acre ft	5.12	4.75	4.07	5.69	5.44	6.32	8.10	7.12	6.33	5.76	5.41	3.89	67.99

2013

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year End Total
Water	\$18,102.6	\$20,631.4	\$17,394.1	\$23,008.4	\$23,384.4	\$29,603.5	\$36,628.9	\$36,833.3	\$28,053.5	\$24,908.9	\$20,549.4	\$17,417.0	\$296,515.50
Sewer	\$20,172.8	\$21,705.5	\$18,903.2	\$25,168.5	\$24,914.3	\$32,350.8	\$40,084.9	\$43,613.3	\$33,179.7	\$29,636.1	\$23,946.3	\$20,191.1	\$333,866.47
Service	\$4,792.3	\$4,769.3	\$4,769.3	\$4,792.3	\$4,815.4	\$4,792.3	\$5,436.9	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$60,999.78
Total	\$43,067.8	\$47,106.2	\$41,066.6	\$52,969.2	\$53,114.0	\$66,746.6	\$82,150.7	\$85,813.0	\$66,599.6	\$59,911.4	\$49,862.2	\$42,974.5	\$691,381.8
Water Sold Cu Ft	220059	216680	209256	285145	279529	354134	373741	396714	303256	269689	222002	188500	3318705
Water Sold Acre ft	5.05	4.97	4.80	6.55	6.42	8.13	8.58	9.11	6.96	6.19	5.10	4.33	76.19

2012

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year End Total
Water	\$18,368.8	\$17,712.9	\$14,752.5	\$20,943.1	\$19,569.8	\$24,471.6	\$30,164.0	\$31,860.6	\$27,236.4	\$23,180.2	\$19,172.8	\$13,606.3	\$261,038.80
Sewer	\$19,403.2	\$16,370.8	\$15,243.1	\$22,112.6	\$20,266.8	\$25,270.9	\$32,911.6	\$34,733.9	\$29,563.0	\$25,730.9	\$21,158.5	\$14,923.0	\$277,688.41
Service	\$4,251.5	\$4,272.0	\$4,251.5	\$4,251.5	\$4,251.5	\$4,292.4	\$4,792.3	\$4,792.3	\$4,815.4	\$4,815.4	\$4,792.3	\$4,815.4	\$54,393.48
Total	\$42,023.5	\$38,355.7	\$34,247.2	\$47,307.2	\$44,088.1	\$54,034.9	\$67,867.9	\$71,386.8	\$61,614.7	\$53,726.5	\$45,123.6	\$33,344.7	\$593,120.7
Water Sold Cu Ft	248582	225987	201323	285397	264824	329516	361479	380540	324880	279621	232827	165658	3300634
Water Sold Acre ft	5.71	5.19	4.62	6.55	6.08	7.56	8.30	8.74	7.46	6.42	5.34	3.80	75.77

2011

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year End Total
Water	\$14,079.9	\$14,436.8	\$14,580.3	\$15,978.4	\$17,181.9	\$20,045.1	\$29,060.9	\$30,541.4	\$24,905.3	\$23,664.7	\$18,603.5	\$18,224.2	\$241,322.4
Sewer	\$14,010.9	\$14,599.5	\$13,759.0	\$16,248.7	\$17,077.0	\$20,232.7	\$30,694.0	\$32,170.1	\$26,341.4	\$24,926.1	\$19,583.4	\$19,169.6	\$248,812.4
Service	\$3,820.5	\$3,838.8	\$3,802.2	\$3,802.2	\$3,820.5	\$3,802.2	\$4,272.0	\$4,231.1	\$4,251.5	\$4,251.5	\$4,251.5	\$4,272.0	\$48,416.1
Total	\$31,911.3	\$32,875.1	\$32,141.5	\$36,029.3	\$38,079.4	\$44,080.0	\$64,046.8	\$66,942.6	\$55,498.2	\$52,842.4	\$42,438.4	\$41,665.8	\$538,550.8
Water Sold Cu Ft	216577	220129	214084	243460	269171	304596	394069	413435	337511	319681	252805	247832	3433150
Water Sold in acre	4.97	5.05	4.91	5.59	6.18	6.99	9.05	9.49	7.75	7.34	5.80	5.69	78.81

Historical Water Production and Sales

2010

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year End Total
Water	\$14,655.9	\$12,301.9	\$12,308.1	\$17,354.2	\$16,361.6	\$23,235.2	\$23,422.1	\$24,485.2	\$24,323.5	\$18,281.7	\$17,712.1	\$13,309.5	\$217,760.9
Sewer	\$14,474.7	\$12,023.6	\$11,960.2	\$17,100.5	\$15,949.3	\$22,296.5	\$21,589.4	\$22,706.9	\$22,330.6	\$16,837.1	\$17,839.7	\$13,259.2	\$208,367.6
Service	\$3,498.7	\$3,498.7	\$3,481.9	\$3,498.7	\$3,498.7	\$3,481.9	\$3,835.7	\$3,820.5	\$3,802.2	\$3,802.2	\$3,802.2	\$3,857.1	\$43,878.5
Total	\$32,629.3	\$27,824.2	\$27,750.2	\$37,953.3	\$35,809.5	\$49,013.6	\$48,847.2	\$51,022.6	\$50,456.4	\$38,921.0	\$39,354.1	\$30,425.7	\$470,007.0
Water Sold Cu Ft	245098	206476	206159	292035	272744	384783	370034	403035	381961	302816	275704	203414	3544259
Water Sold in ac-ft	5.63	4.74	4.73	6.70	6.26	8.83	8.49	9.25	8.77	6.95	6.33	4.67	81.37

2009

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year End Total
Water	\$12,916.2	\$11,164.3	\$10,891.2	\$14,675.1	\$15,113.9	\$15,565.2	\$18,173.0	\$18,627.8	\$16,595.1	\$15,204.0	\$11,089.7	\$11,820.6	\$171,836.0
Sewer	\$12,090.7	\$10,358.4	\$10,180.4	\$13,537.1	\$13,664.3	\$14,237.7	\$17,131.8	\$17,715.1	\$16,373.1	\$15,130.5	\$10,808.6	\$11,430.7	\$162,658.4
Service	\$3,027.0	\$3,012.3	\$3,012.3	\$3,056.4	\$3,041.7	\$3,041.7	\$3,208.9	\$3,210.2	\$3,495.9	\$3,465.2	\$3,481.9	\$3,515.4	\$38,569.0
Total	\$28,033.9	\$24,535.0	\$24,083.8	\$31,268.5	\$31,819.9	\$32,844.6	\$38,513.8	\$39,553.2	\$36,464.1	\$33,799.7	\$25,380.2	\$26,766.7	\$373,063.3
Water Sold Cu Ft	246690	223112	207332	288896	289767	293166	338115	340942	280448	254487	185365	200865	3149185
Water Sold in ac-ft	5.66	5.12	4.76	6.63	6.65	6.73	7.76	7.83	6.44	5.84	4.26	4.61	72.30

5. ITEMS OF BUSINESS

- A. Approval of last month's minutes – July 8, 2015.**
- B. Approval of Disbursements Journal – August 12, 2015.**

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, July 8, 2015
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION@ 6:01 PM

A. Roll Call:

Chairperson McAdams - present	General Manager, Charles Grace
Vice-Chair Fields - present	District Counsel, Heather Whitham
Director Williams - present	Sheriff Representative, Sergeant Rasmussen
Director Patel - present	
Director Price - present	

B. Pledge of Allegiance

2. PUBLIC COMMENT:

Resident Dolores Ricci commended SSCSD Staff for putting up the dog leash signs on the East side of Highway 1. She also asked if the SSCSD had any laws or ordinances on the same matter. The General Manager replied that the SSCSD didn't but that the County does and SSCSD are within County Boundaries. "All dogs must be kept on a leash at all times and owners are responsible for picking up after their own dog".

Resident Hank Krzciuk talked to San Simeon Cable Company about improving their service to San Simeon. Later in the evening, a representative will be speaking on the companies behalf.

A. Sheriff's Report – Report for June.

There were 68 calls for services in the San Simeon area. Some calls were 13 traffic stops, 4 pedestrian contacts by deputies, 1 alarm, 1 found property, 1 defrauding an innkeeper, 1 theft report, 12 911 calls, 10 public assistance, 1 check the welfare, 1 suspicious subject.

Current Coast Station staff is; 1 Commander, 3 Sergeants, 20 Deputies, 1 School resource deputy, 1 rural crimes deputy and 5 deputies in training.

B. Public comment on Sheriff's Report: The Sergeant was asked how the public should deal with dogs off leashes. Sergeant Rasmussen said that Animal Control Services should be called. Unless the County knows there is a big problem with off leashed dogs, the department cannot address it.

C. San Simeon Community Cable Information

Bill Flemion from the San Simeon Cable Company addressed the residents of San Simeon. San Simeon Cable will be improving their service to our area. New monthly walk checks will help improve system. There are also some corroded wires that need to be replaced. There is a new

customer service number that customers can call; 927-5555. You can also email your concerns to Karen Flemion at kflemion@cablerocket.com.

3. BOARD PRESENTATIONS AND ANNOUNCEMENTS: None

4. STAFF REPORTS

A. General Manager's Report

1. Staff Activity – Report on Staff activities for the month of June.

During the month of June, Staff read meters and distributed water billing. There were several customer service calls regarding parking and abandoned dog waste. Staff attended a WRAC and IRWM meeting. Street Sweeper was called and all District and County streets were swept on June 22nd.

Staff trained several new Recycled water Distributors and one new site was added. Total to date: 59 total people trained, 11 of which are Distributors.

2. Update – Wellhead treatment system project.

Staff is communicating with Wigen and Phoenix Engineering to complete the 100% design and treatment system purchase. Staff is coordinating with PG&E and IRJ Engineering to complete the electrical design for the project, shared the bid selection with the DDW (Division of Drinking Water) and discussed the NSF (National Sanitation Foundation) requirements and Treatment License Requirement.

3. Update from USDA and WRAC Grants for Wellhead Treatment systems project.

USDA Grant Funds:

The District received word at the beginning of June that a \$500,000 grant (free money) is being given to the District towards the Wellhead Treatment System Project (RO System). Staff is working with the USDA Engineer to finalize the project and requirements.

Integrated Regional Water Management (IRWM)/ Water Resource Advisory Committee (WRAC) Grant application in process:

Staff is working on the application with the Consultants that the County hired. Staff is doing as much of the writing as possible to help keep costs down. Deadline for final comments is mid-July, Application is due in August, and the announcement of the winning County and grant amount is set for October.

4. Update – Well 2 sanitary seal project

Project is complete and County approved. Staff will give contract to Counsel to see if District can ask for liquidated damages.

5. Update – Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation.

Staff is in the process of obtaining a Biological Survey cost proposal.

6. Auditor Services Letter from Moss, Levy and Hartzheim to perform the District's 2014-2015 Fiscal Year's Audit.

Staff is coordinating with the Auditor to perform the 2014-2015 fiscal year audit. Staff is starting preparation of all documents needed by the Auditor. Attached is the Service letter from Moss, Levy and Hartzheim (MLH) to perform the 2014-2015 Fiscal Audit. The price is concurrent with the agreed upon contract price. This is the last audit to be performed under the current contract.

B. Superintendent's Report

1. Wastewater Treatment Plant

- All sampling, testing and reporting at the wastewater treatment plant and the recycled water facility was performed as required by the RWQCB.
- Quarterly maintenance was performed on blowers #4 and #5.
- Two loads of sludge were hauled away this month.
- 100% of collection system was cleaned

2. Water Distribution System

- All routine sampling and testing was performed. The monthly report was submitted to the State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW).
- Monthly water meter reading was performed.
- Well casing #2 was excavated and the sanitary seal and pedestal were installed.
- Chloride levels are monitored throughout the system.

3. District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- The loading and unloading curbs around the District were painted.
- Vegetation abatement was performed around the perimeter of the wastewater treatment plant.

C. District Financial Summary – Update on Monthly Financial Status for close of business June 30, 2015.

BILLING

May Billing Revenue	\$ 62,232.09
June Billing Revenue	\$ 66,075.69
Past Due (31 to 60 days)	\$ 68.00
Past Due (60 days)	\$ 0.00

RABOBANK SUMMARY

Summary of Transactions:

Money Marketing Account Closing Balance May 31, 2015	\$ 757,635.40
Interest for April 2015	\$ 137.00

Money Marketing Account Closing Balance June 30, 2015	\$ 757,772.40
Reserve Fund	(\$ 250,000.00)
Hook up Deposits	(\$ 45,750.00)
Available Funds	\$ 462,022.4

General Checking Account	\$ 97,091.98
Well Rehab Project/USDA Checking Account	\$ 100.05
LAIF Closing Balance June 30, 2015	\$ 519.51

D. District Counsel's Report

Counsel assisted Staff in the month of June with;

- July agenda and Resolutions
- As for the Ultura litigation, nothing to report at this time. Have not heard from Judge Garrett about our proposal.

5. ITEMS OF BUSINESS

A. Approval of last month's minutes – June 10, 2015.

A motion was made to approve minutes as presented.

Motion by: Director Price
 2nd by: Vice-Chair Fields
 All in: 5 / 0

B. Approval of Disbursements Journal – July 8, 2015.

A motion was made to approve the Disbursements Journal as presented.

Motion by: Vice-Chair Fields
 2nd by: Director Williams
 All in: 5 / 0

6. DISCUSSION/ACTION ITEMS

A. Consideration of Adoption of Resolution 15-375 Appropriation Limit.

On November 6, 1979, the California voters passed Proposition 4, which added Article XIII B to the State Constitution. The article restricts government spending by establishing the limit on the annual appropriations of local agencies.

A Resolution was prepared by the District Auditors, Moss, Levy & Hartzheim, and a letter describing the process and purpose regarding Appropriation limits. With the assistance of Travis Hole from

Moss and Levy, appropriation amounts were calculated. Staff recommends the approval of Resolution 15-375.

A motion was made to approve Resolution 15-375 District Appropriation Limit as presented.

Motion by: Director Williams

2nd by: Director Price

All in: 5 / 0

B. Consideration of Adoption of Resolution 15-376 - Selecting Candidates to serve as Directors on the Special Districts Risk Management Authority Board for 2015.

On May 6, 2015 Special District Risk Management Authority (SDRMA), the District's Insurance Company, reviewed nomination documents submitted by the candidates in accordance with SDRMA's Policy No. 2015-01 establishing guidelines for Director Elections. The Election committee confirmed that 4 candidates met the qualification requirements and those names are included on the Official Election Resolution Ballot. Candidate information was given to each Board member to review.

The SSCSD Board was asked to select up to 3 candidates from the list below, and approve Resolution 15-376. The four year terms for the newly elected SDRMA Directors will begin on January 1, 2016.

- ✓ Robert Swan; Groveland CSD
- ✓ Ed Gray; Chino valley Independent Fire District
- ✓ R. Michael Wright; Los Osos CSD
- ✓ Sandy Seifert-Raffelson; Herlong Public Utility District

After Board vote, Ed Gray, Michael Wright and Sandy Seifert-Raffelson were selected by the San Simeon Board of Directors as their choice for representatives on the Special Districts Risk Management Authority Board. A motion was made to send the names to the Special Districts Risk Management Authority.

Motion by: Chairperson McAdams

2nd by: Director Patel

All in: 5 / 0

C. Board Vote on District Representative (Seat A) California Special District Association Board Member 2015 Elections.

The SSCSD Board must vote to elect a representative to California Special District Association (CSDA) Board of Directors in our network (Seat A). Each of CSDA's six networks has three seats on the Board. Each of the candidates is either a board member or management level employee of a member District located in our network. Each Regular Member/District in good standing shall be entitled to vote for 1 Director to represent its network.

The candidate information bio for each candidate who submitted one, was given to each Board member in their Board packets. The Board was asked to vote for only one candidate to represent your network in Seat A from the following people.

- ✓ Robert Blair; Nipomo CSD
- ✓ Peter Le; Marina Coast Water District
- ✓ Elaine Magner; Pleasant Valley Recreation & Park District

After Board vote, Robert Blair was selected by the San Simeon Board of Directors as their choice for representative of Seat A on the California Special District Association Board. A motion was made to send the name to the California Special District Association.

Motion by: Director Patel

2nd by: Director Price

All in: 4 / 1

Directors; McAdams, Williams, Price and Patel was a yes vote for Robert Blair
Director Fields was a no vote. Motion was passed.

D. Approval of the purchase of the Well Head Treatment (Reverse Osmosis) Unit from Wigen Technologies for \$298,770.

Given that the reverse osmosis (RO) unit has a long lead time of 8 to 16 weeks once the order is placed, staff is recommending purchasing the unit during the month of July to allow for delivery and installation to occur in November.

A motion was made to approve the purchase of the Well Head Treatment (Reverse Osmosis) Unit from Wigen Technologies for \$298,770.

Motion by: Chairperson McAdams

2nd by: Director Williams

All in: 5 / 0

E. Consideration of Approval of Resolution 15-377 – Honoring the memory of “Bob” McLaughlin, former San Simeon Community Services District Director.

Former San Simeon Board of Director Robert “Bob” McLaughlin passed away at his home on May 26, 2015. The Board, Staff and community appreciated all of his hard work and dedication to the San Simeon Community. Staff wrote a Resolution to honor his memory which will be given to his wife Marina McLaughlin. A motion was made to approve Resolution 15-377 – Honoring the memory of “Bob” McLaughlin, former San Simeon Community Services District Director as presented.

Motion by: Chairperson McAdams

2nd by: Director Williams

All in: 5 / 0

7. Board Committee Reports: Water Committee Report from July 8, 2015 5:02 PM

All Water Committee members were present; Alan Fields, Dan Williams, Mike Hanchett, Paul Panchal.

Discussion of well head treatment unit purchase and project progress

The Committee Discussed the well head treatment unit purchase and project progress. The SSCSD Board had voted on the unit at the June meeting. After the General Manager spoke with Wigen Technologies, the General Manager is satisfied that Wigen has the best unit for the best price. Staff would like to proceed with the purchase of the equipment. The District will put the deposit forward from the Money Marketing account until they receive the USDA funds. It is important to order the unit since the company needs an 8 to 13 week lead time to build the equipment to the District's specific specifications. The Water Committee agreed that the equipment should be ordered as soon as possible.

Discussion of WWTP ocean outfall line use request by Cambria

The General Manager updated the Committee on the San Simeon CSD WWTP ocean outfall line use request by Cambria. The General Manager and Chairperson McAdams met with the Cambria General Manager Jerry Gruber, Chairperson Gail Robinette, and Director Michael Thompson to discuss possible terms of use and usage scenarios that may provide the ability for Cambria to use the SSCSD outfall line. Subsequently the General Manager, Chairperson McAdams and Jerry Gruber meet with the Regional Water Board to discuss the same. Since these meetings there has been no further communication with Cambria CSD regarding the use of the SSCSD WWTP ocean outfall line.

8. Board Reports – None

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS- Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda.

The Board requested investigation on what the County Ordinance and fees are on Dog being unleashed and not picking up after your dog.

10. ADJOURNMENT@6:56 PM

SAN SIMEON COMMUNITY SERVICES DISTRICT
Disbursements Journal
 July 29 through August 12, 2015

Type	Date	Num	Name	Memo	Amount	Balance
Liability Check	07/29/2015	7321	United States Treasury	Payroll taxes 2nd quarter	\$183.60	\$114,312.88
Bill Pmt	08/01/2015	7322	CALPERS	Unfunded Liability (June 2013)	\$560.00	\$113,752.88
Bill Pmt	08/01/2015	7323	Carmel & Nacassha. LLP	July Legal	\$1,800.00	\$111,952.88
Bill Pmt	08/01/2015	7324	Grace Environmental	O&M August 2015, # 1027	\$47,762.00	\$64,190.88
Bill Pmt	08/01/2015	7325	Leonardo Vargas	Deposit return Acct. 22	\$50.00	\$64,140.88
Bill Pmt	08/01/2015	7326	Mary James	Deposit return Acct. 113	\$50.00	\$64,090.88
Bill Pmt	08/01/2015	7327	MICHAEL O'NEILL	Webmaster July maintenance fee	\$320.00	\$63,770.88
Bill Pmt	08/01/2015	7328	OLIVEIRA ENVIRONMENTAL CONSULTING	Coastal Commission, RipRap	\$1,275.00	\$62,495.88
Bill Pmt	08/01/2015	7329	Phoenix Civil Engineering, Inc	RO System \$1207.00	\$3,184.00	\$59,311.88
				Pico Stairs Rip Rap \$1977.00		
Bill Pmt	08/01/2015	7330	Robert Stilts, CPA	July Bookkeeping	\$1,200.00	\$58,111.88
Bill Pmt	08/01/2015	7331	Significant Digits, Inc.	Annual License Fee(Handheld meter re	\$550.00	\$57,561.88
Bill Pmt	08/01/2015	7332	Underground Service Alert	Annual	\$162.65	\$57,399.23
Bill Pmt	08/01/2015	7333	Carmel & Nacassha. LLP	Ultura Litigation	\$202.00	\$57,197.23
Paycheck	08/01/2015	7334	ALAN FIELDS	Board Services	\$92.35	\$57,104.88
Paycheck	08/01/2015	7335	DAN WILLIAMS	Board Services	\$92.35	\$57,012.53
Paycheck	08/01/2015	7336	KAUSHIK S PATEL	Board Services	\$92.35	\$56,920.18
Paycheck	08/01/2015	7337	LEROY E PRICE	Board Services	\$92.35	\$56,827.83
Paycheck	08/01/2015	7338	RALPH N MCADAMS	Board Services	\$92.35	\$56,735.48
					\$57,761.00	\$56,735.48

6. DISCUSSION & ACTION ITEMS

None

6. DISCUSSION ACTION ITEMS
August 12, 2015

(Intentionally left blank)