

AGENDA
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, September 09, 2015
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION: 6:00 PM

- A. Roll Call
- B. Pledge of Allegiance

2. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

- A. **Sheriff's Report** – Report for August.
- B. **Public comment on Sheriff's Report**

3. BOARD PRESENTATIONS AND ANNOUNCEMENTS:

4. STAFF REPORTS

A. General Manager's Report

- 1. **Staff Activity** – Report on Staff activities for the month of August.
- 2. **Update** – Wellhead treatment system project.
- 3. **Update** from USDA and WRAC Grants for Wellhead Treatment systems project.
- 4. **Update** – Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation.
- 5. **Transfer of \$10,345 from General checking to USDA Wellhead Rehab loan account for Biannual payment.**
- 6. **Special District Risk Management special acknowledgement Award.**

B. Superintendent's Report

1. **Wastewater Treatment / Collection Systems** – Summary of operations and maintenance for August.
2. **Water / Distribution Systems** – Distribution performance for the Month of August.
3. **District Maintenance** – Summary of District maintenance for August.

C. District Financial Summary – Update on Monthly Financial Status for close of business August 31, 2015.

D. District Counsel's Report

5. ITEMS OF BUSINESS

- A. **Approval of last month's minutes** – August 12, 2015.
- B. **Approval of Special Meeting minutes** – August 14, 2015
- C. **Approval of Disbursements Journal** – September 12, 2015.

6. DISCUSSION/ACTION ITEMS

- A. **Consideration of approval of Resolution 15-379: Authorizing signatures for banking services for the purpose of opening a checking account for United States Department of Agriculture Grant Funds for the Wellhead Treatment Project.**
- B. **Consideration of approval of Potable Water Reservoir Preliminary Design from Phoenix Engineering for \$6,171.**

7. Board Committee Reports – Oral Report from Committee Members.

8. Board Reports – Oral Report from Board Members on current issues.

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS- Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda.

10. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.