

**Regular Meeting  
Board of Directors  
San Simeon Community Services District**

**Wednesday, April 11, 2001  
REGULAR MEETING 7:00 PM  
Cavalier Motel - Banquet Room**

**Agenda**

1. 7:00 PM - CALL TO ORDER
2. OPEN SESSION
  - 2.1 Pledge of Allegiance
  - 2.2 Roll CallREPORT ON OPEN SESSION
3. PUBLIC COMMENT: (Any topic NOT on the agenda may be presented, but please observe the 3-minute time limit)
  - 3.1 Sheriff's Representative Presentation
  - 3.2 General Public
4. CONSIDERATION AND APPROVAL OF MINUTES: March 14, 2001
5. CONSIDERATION AND APPROVAL OF WARRANTS: April 4, 2001 Warrant Report and Related Financial Status.
6. DISCUSSION / ACTION ITEMS
  - 6.1 Agreement for Cross Connection Inspection Services
  - 6.2 Policy for Agenda Notification and Related Cost
  - 6.3 Selection of Special District Representative to LAFCO, Special District's Association Meeting April 20, 2001.
  - 6.4 Weed Abatement
  - 6.5 Budget Schedule Review
  - 6.7 State Mandated Cost Reimbursements
  - 6.8 Project Updates
    - A. Railing Project Update - C.C.O. No. 1
    - B. Design Services for Storage Building
    - C. Update on Warren Reservoir Investigation (Verbal)
    - D. De-sal Pipeline - Coastal Appeal of Time Extension
    - E. Avonne, Castillo Waterline Loop (Motel 6 Right of Way)
  - 6.9 Adjustments/Board Communications
    - A. Security Deposit - 9128 Balboa (Letter)
    - B. Request for Adjustment - Los Gaviotas Homeowners Association
    - C. Siordia Request for Meter - 9111 Balboa Avenue - Unit #2
    - D. Odor Complaint - D. Hall
7. FACILITATOR / STRATEGIC PLANNING WORKSHOP
8. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS
  - 8.1 General Manager Interviews
  - 8.2 Change of Regular Meeting Time
9. ADJOURNMENT

REGULAR BOARD OF DIRECTORS MEETING  
SAN SIMEON COMMUNITY SERVICES DISTRICT

Date: Wednesday, March 14, 2001

Place: Cavalier Banquet Room

MINUTES

1.0 CALL TO ORDER - 6:10 p.m.

1.1 Roll Call:

Present - Loraine Mirabal-Boubion, David Kiech, Bob McLaughlin, Eric Schell, Carol Bailey-Wood

1.2 Public Comment: None

ADJOURN TO CLOSED SESSION: Regarding : Personnel, General Manager Contract

The closed session was adjourned at 6:44 p.m.

1.0 CALL TO ORDER: The Board reconvened in open session at 7:00 p.m.

1.1 Pledge of Allegiance to the Flag

1.2 Roll Call:

Present - Loraine Mirabal-Boubion, David Kiech, Bob McLaughlin, Eric Schell, Carol Bailey-Wood

Report on Closed Session:

A closed session was conducted Pursuant to Government Code Section 54957, for discussions regarding personnel issues including public employees, specifically the interim general manager. No action is taken by the Board that requires reporting at this time.

2.0 Public Comment

Sheriff's Representative Presentation - Lt. Martin Basti of the County Sheriff's office reported that Sheriff Hodges went to Washington DC several weeks ago to work on grant funding to increase our school resource officers. He said we currently have 5 deputies working in 38 schools throughout the County, and we are going to increase staff to 1 sergeant and 7 deputies to have more presence in the schools.

The department now has a narcotics detecting dog named Jake which discovered over 2 pounds of methamphetamine and cocaine in the first week.

He also said there have not been a whole lot of major incidences recently.

Ms. Ricci had a concern regarding Vista Points and RV's parking for long periods

of time. She is concerned that it will defer visitors from coming to visit.

Lt. Basti said that they are addressing this issue and citing illegally parked vehicles. Part of the problem is some turnouts are state parks and some are on state highways right-of-way. He said that they are working on identifying which ordinances apply. He is going to have a follow-up meeting with Lt. Hubbel from Templeton to address this.

3. **CONSIDERATION AND APPROVAL OF MINUTES:** Minutes of September 13, 2000, January 10 and February 14, 2001, and February 6 and 17, 2001. (Still missing February 10, 2001).

Chairperson Bailey-Wood corrected the February 14, 2001 minutes regarding Public Recycling and Containers. She notes that they are two separate issues. One is a total curbside recycling program and the other is just for containers. The Board is not currently working with the Chamber on this.

Director McLaughlin moved to approve all meeting minutes with the correction to the February 14<sup>th</sup> minutes. Seconded by Director Mirabal-Boubion The motion carried unanimously.

4. **APPROVAL OF WARRANTS:**  
The Board discussed several items on the warrant listing  
3108 - Replace Wiring (Trouble in Plant)  
3140 - Outfall Maintenance (Pulled people off of other jobs)  
3146 - Gas and Oil  
    Water Heater  
    Truck Maintenance

Director Mirabel-Boubion moved, seconded by Director McLaughlin to approve warrants dated February 8<sup>th</sup> and March 7<sup>th</sup>. The motion passed unanimously.

5. **DISCUSSION/ACTION ITEMS**

- 5.1 **Appointment of Interim General Manager and the Status of Recruitment**  
District Counsel Shultz stated the Board is actively recruiting a general manager, but still doesn't have one. As stated in the last meeting, it is proposed that the Interim General Manager be John Wallace & Associates. A contract has been prepared for a three month period. They are hoping by the end of the three month period the District will have a permanent general manager on board.

Mr. Wallace indicated that his services will be on an "as needed basis" without a set number of hours.

Director McLaughlin made the motion, Seconded by Director Schell to approve a contract with John L. Wallace & Associates for Interim General Manager. The motion carried unanimously.

## 5.2 Public Recycling Containers

Director McLaughlin has contacted M. Whittlesey of the County Public Works Department regarding types of containers. He was also going to find out from the contractors what the cost was. Dee Dee Ricci was concerned if they were town containers or curbside. These containers would be centralized containers.

This issue is to be carried over to the next meeting for further investigation.

## 5.3 Mid Year Budget Review

Mr. Wallace said that the budget was not completed prior to Mr. Cole's departure. He said that a suggestion was made that due to the transition, it would be beneficial to create a year-to-date financial statement and have it reviewed by Mr. Crosby. An alternative would be to wait until the budget sessions begins in April or May.

It was moved by Director McLaughlin, Seconded by Director Mirabel-Boubion. to proceed to have Mr. Crosby review the District's budget status at this time. The motion carried unanimously.

## 5.4 Storage Building Alternatives and Cost Comparisons

Mr. Wallace reported status. Director McLaughlin asked if a permanent storage might interfere with plant expansion operator. Michael Hasset said that they would need a place to work but would like to see the overall plans for the plant. He also said that they have run out of space for tools and equipment. Mr. Wallace presented examples of portable storage containers for review. Superintendent Ron Head indicated that the insurance company won't go for a steel or wooden floor. He liked the old design, but would not need to replace the existing building. Chairperson Bailey-Wood indicated she is in favor of the permanent building.

It was moved by Director McLaughlin, seconded by Director Shell to proceed with the steps necessary to design and build (a permanent shop) storage building. The motion passed 3-2 with Directors Kiech and Mirabal-Boubion voting no.

5.5 Schedule Strategic Planning/Priority-Setting Workshop Meeting

Mr. Wallace presented options for the Board to hold a strategic planning session to set goals and discuss the District's strengths and weaknesses. He gave a brief introduction on how this session could work.

Four possible facilitators were mentioned:

- Don Marusca
- Melody Kreims
- Chuck Beesley
- Bob Rauch

It was moved by Director McLaughlin and seconded by Director Schell to have President Bailey-Wood continue to contact facilitators. The motion carried unanimously.

5.6 Consideration of Amending District Policy Manual to Allow the Chairperson to make and Second Motions

Director Counsel Schultz mentioned that he had been advised that the Board wished to amend its policies so that the chairperson can make and/or second motions.

It was moved by Director McLaughlin, seconded by Loraine Mirabel-Boubion to adopt Resolution 01-271. The motion carried unanimously.

5.7 Discussion of Stand-by Power Arrangements/Cost of Power

Mr. Wallace stated that Dave Cole had requested that this item be brought back to the Board for further discussion. One concern was air leaks. A request was made from the public to come back to the next meeting with the cost of a generator for the plant. Mr. Wallace stated that the plant has needed a generator in the past.

5.8 Evaluation of Clyde Warren Reservoir Water Supply Alternative/Status

Mr. Wallace said that there will be looking into the San Simeon Creek Water reports that Cambria previously completed. He indicated that if the District does any other project than the previously permitted de-sal project, the County will require a new permit. Cambria is not planning on going back to the previous de-sal project. Mr. Wallace indicated the District could go back to the County with a new application with a generic water project and use the same information that we had before for a new permit, but the existing permit expires June 11th.

6. Board/Staff General Discussions and Proposed Agenda Items

6.1 Procedures for Responding to the Public

Mr. Wallace asked how the Board would like to respond to letters that come into the office. He said there is not an established policy as to timeliness, review, or authorization on those responses. President Bailey-Wood stated that it is important that everything does get answered. She doesn't feel that everything needs to go back to the directors and that staff can handle most of the correspondence.

7. ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting adjourned at 8:50 p.m.

Respectively Submitted

John L. Wallace  
Interim General Manager

**SAN SIMEON COMMUNITY SERVICES DISTRICT  
WARRANT REPORT  
March 8 through April 4, 2001**

<u>DATE</u>	<u>NUM</u>	<u>NAME</u>	<u>WARRANT #</u>	<u>MEMO</u>	<u>AMOUNT</u>
3/14/01	3148	KIMBERLY ALLISON	0103-019	PAYROLL 3/1/01-3/15/01	\$624.16
3/14/01	3149	MICHAEL HASSETT	0103-020	PAYROLL 3/1/01-3/15/01	\$1,316.73
3/14/01	3150	RONALD HEAD	0103-021	PAYROLL 3/1/01-3/15/01	\$1,679.08
3/14/01	3151	CSDA	0103-022	CLASSIFIED AD FOR GENERAL MANAGER	\$50.00
3/14/01	3152	U.S.A. BLUE BOOK	0103-023	BOOTS & FIRST AID KIT	\$77.75
3/14/01	3153	VIKING OFFICE PRODUCTS	0103-024	TRASH BAGS AND PAPER TOWELS	\$76.47
3/14/01	3154	AT&T	0103-025	TELEPHONE	\$32.64
3/14/01	3155	VERIZON WIRELESS	0103-026	CELL PHONE	\$64.91
3/14/01	3156	C.C.S.D.	0103-027	EFFLUENT COLIFORM	\$75.00
3/14/01	3157	PACIFIC BELL	0103-028	TELEPHONE	\$206.58
3/14/01	3158	PG&E	0103-029	ELECTRICITY	\$5,366.86
3/14/01	3159	DON CARROTT	0103-030	SECURITY DEPOSIT REFUND #1031	\$50.00
3/14/01	3160	HUNT & ASSOCIATES	0103-031	ATTORNEY FEES	\$697.30
3/20/01	3161	CAROL BAILEY-WOOD	0103-032	MONTHLY BOARD SERVICE FOR MARCH	\$75.00
3/20/01	3162	DAVID KIECH	0103-033	MONTHLY BOARD SERVICE FOR MARCH	\$75.00
3/20/01	3163	ROBERT MCLAUGHLIN	0103-034	MONTHLY BOARD SERVICE FOR MARCH	\$75.00
3/20/01	3164	LORAIN MIRABAL-BOUBION	0103-035	MONTHLY BOARD SERVICE FOR MARCH	\$75.00
3/20/01	3165	ERIC SCHELL	0103-036	MONTHLY BOARD SERVICE FOR MARCH	\$75.00
3/20/01	3166	AL'S SEPTIC PUMPING SERV.	0103-037	SLUDGE DISPOSAL	\$1,920.00
3/20/01	3167	SAN LUIS SECURITY SYS.	0103-038	ALARM FOR APRIL, MAY & JUNE 2001	\$81.00
3/20/01	3168	U.S.A. BLUE BOOK	0103-039	FIRE HOSE	\$243.14
3/22/01	3169	STATE COMPENSATION FUN	0103-040	WORKER'S COMP INSURANCE	\$3,866.44
3/29/01	3170	KIMBERLY ALLISON	0103-041	PAYROLL 3/16/01-3/31/01	\$406.69
3/29/01	3171	MICHAEL HASSETT	0103-042	PAYROLL 3/16/01-3/31/01	\$1,247.84
3/29/01	3172	RONALD HEAD	0103-043	PAYROLL 3/16/01-3/31/01	\$1,781.36
3/29/01	3173	A BETTER BEEP	0103-044	PAGER	\$32.45
3/29/01	3174	MICHAEL HASSETT	0103-045	REIMBURSE SEMINAR EXPENSES	\$268.34
3/29/01	3175	BASIC CHEMICAL SOLUTIONS	0103-046	SODIUM HYPOCHLORITE & BISULFITE	\$1,517.43
4/2/01	3176	MID-STATE BANK	0104-001	GAS & OIL	\$262.60
4/2/01	3176	OPERATING SUPPLIES	0104-001	EXTENSION CORD, DIESEL	\$46.39
4/2/01	3177	JOHN WALLACE & ASSOC.	0104-002	DISTRICT ENGINEERING	\$2,866.49
4/2/01	3177	MAJOR PROJECTS	0104-002	SHOP, RAILINGS, RECYCLING, DESAL	\$623.51
4/2/01	3178	C.C.S.D.	0104-003	EFFLUENT COLIFORM MPN & P/A	\$235.00
4/2/01	3179	VIKING OFFICE PRODUCTS	0104-004	BINDERS, PORTFOLIOS, BATTERIES...	\$52.07
4/2/01	3180	CRYSTAL SPRINGS WATER	0104-005	WATER DELIVERY	\$43.76
4/2/01	3181	EMPLOYMENT DEV. DEPT.	0104-006	PAYROLL TAXES	\$447.94
4/2/01	3182	MID-STATE BANK	0104-007	PAYROLL TAXES	\$1,776.28
4/2/01	3183	PUBLIC EMP. RET. SYSTEM	0104-008	RETIREMENT FOR MARCH	\$879.39
4/3/01	3184	PUBLIC EMP. RET. SYSTEM	0104-009	HEALTH INSURANCE	\$626.57
4/3/01	3185	PACIFIC BELL	0104-010	TELEPHONE	\$219.72
4/3/01	3186	RICHARD ALVAREZ	0104-011	SECURITY DEPOSIT REFUND #1039	\$50.00
4/4/01		TOTAL			\$30,189.94

04/08/01

## San Simeon Balance Sheet As of March 31, 2001

	Mar 31, '01
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1010 - PETTY CASH	100.00
1022 - GENERAL CHECKING	13,961.69
1025 - MONEY MARKET ACCOUNT	7,441.24
1120 - CASH IN COUNTY TREASURY	-14.75
1200 - LAIF-NON RESTRICTED CASH	1,220,787.00
<b>Total Checking/Savings</b>	1,242,275.78
<b>Accounts Receivable</b>	
1400 - ACCOUNTS RECEIVABLE	55,395.71
<b>Total Accounts Receivable</b>	55,395.71
<b>Other Current Assets</b>	
1201 - NON CURRENT RESTRICTED CASH	250,000.00
1201.5 - RESTRICTED CASH-RESERVES	9,050.00
1202 - Contingent Liability Reserve	43,470.00
1210 - Customer Security Deposits	302,620.00
1212 - Connect Hookup Wait Deposits	-50.00
<b>Total 1201.5 - RESTRICTED CASH-RESERVES</b>	302,620.00
1200 - RESTRICTED CASH-BUDGETED ITEMS	-50.00
<b>Total 1201 - NON CURRENT RESTRICTED CASH</b>	302,470.00
1000 - INTEREST EARNED	25,118.13
<b>Total Other Current Assets</b>	327,688.13
<b>Total Current Assets</b>	1,625,259.62
<b>Fixed Assets</b>	
1710 - SEWER PLANT	-846,189.04
1700 - ACCUMULATED DEPRECIATION	653,629.59
1710 - SEWER PLANT - Other	107,640.55
<b>Total 1710 - SEWER PLANT</b>	107,640.55
1720 - WATER SYSTEM	246,364.69
1730 - BUILDING & STRUCTURES	116,294.01
1740 - EQUIPMENT	259,703.99
1748 - CURRENT YEAR FIXED ASSETS	4,823.45
1746 - MAJOR ROAD REPAIRS	263,532.48
1747 - Wat Wtr Treatmt Plant Expansion	4,086.50
1749 - MAJOR WATER PROJECTS	599,818.51
<b>Total Fixed Assets</b>	1,611,944.08
<b>Other Assets</b>	
1300 - SUSPENSE/EXCHANGE	-101.91
1670 - DEPOSITS WORKMENS COMP INS	4,114.00
<b>Total Other Assets</b>	4,012.09
<b>TOTAL ASSETS</b>	3,241,215.79
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2010 - ACCOUNTS PAYABLE	117,111.59
<b>Total Accounts Payable</b>	117,111.59
<b>Other Current Liabilities</b>	
2100 - PAYROLL LIABILITIES	1,231.59
2035 - Employee PERS Pension Withheld	-298.48
2036 - Employee Health Ins. Withheld	1,493.00
2040 - Employee Federal Taxes Withheld	285.28
2045 - Employee Medicare Withheld	-308.05
2046 - Employee Social Security W/hold	59.54
2000 - Employee BDI Withheld	



**San Simeon  
Balance Sheet  
As of March 31, 2001**

	<u>Mar 31, '01</u>
2000 - Employee State Taxes Withheld	102.00
2100 - PAYROLL LIABILITIES - Other	614.35
<b>Total 2100 - PAYROLL LIABILITIES</b>	<b>3,120.61</b>
2110 - SECURITY DEPOSIT REFUNDS	9,000.00
2115 - CONNECT HOOKUP WAIT LIST	43,470.00
2124 - ACCRUED VACATIONS	17,765.13
<b>Total Other Current Liabilities</b>	<b>73,355.74</b>
<b>Total Current Liabilities</b>	<b>190,467.33</b>
<b>Total Liabilities</b>	<b>190,467.33</b>
<b>Equity</b>	
3000 - OPENING BALANCE EQUITY	2,830,653.30
5100 - GENERAL FUND RETAINED EARNINGS	95,792.81
Net Income	115,292.35
<b>Total Equity</b>	<b>3,050,748.46</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,241,215.79</b>

**San Simeon  
P&L Budget Comparison-Overall  
July 2000 through March 2001**

*75% of year  
as of 3/31/01*

04/04/01

Ordinary Income/Expense	Actual	TOTAL		
	Jul '00 - Mar '01 <u>3/31/01</u>	Budget <u>75%</u>	\$ Over Budget	% of Budget
<b>Income</b>				
<b>8010 - SERVICES</b>				
801001 - Services - Waste	148,375.49	135,749.98	10,625.51	107.6%
802001 - State of CA - Hearst	21,791.90	28,120.25	-4,328.35	83.4%
803002 - Services - Water	181,438.73	148,124.98	13,313.75	109.0%
802703 - Meter Charge-General	25,035.01	28,874.98	-3,839.97	86.7%
<b>Total 8010 - SERVICES</b>	<b>356,641.13</b>	<b>338,870.19</b>	<b>15,770.94</b>	<b>104.7%</b>
<b>8040 - PROPERTY TAX</b>				
804003 - Property Tax Current - Secur...	27,870.62	31,890.77	-4,020.15	87.4%
804108 - Prop Tax Current Secured S...	984.36	0.00	984.36	100.0%
806003 - Prop Tax Current Unsecured	1,093.37	1,078.50	617.87	157.4%
806103 - Prop Tax Current Unsec Suppl	10.19	0.00	10.19	100.0%
806003 - Prop Tax Prior Secured	-10.89	0.00	-10.89	100.0%
807003 - Prop Tax Prior Unsecured	28.53	0.00	28.53	100.0%
807103 - Prop Tax Prior Unsec Suppl	7.88	0.00	7.88	100.0%
808003 - Penalties/Interest Prop Tax	1.65	0.00	1.65	100.0%
809003 - AB 1001-ERAF Reimburseme...	801.38	0.00	801.38	100.0%
808003 - Homeowner Prop Tax Relief	541.10	642.78	-101.68	84.2%
809203 - Electric Dereg. Settlement	632.47	0.00	632.47	100.0%
848003 - Prop Tax Admin Fee 882557	0.00	-888.75	888.75	0.0%
<b>Total 8040 - PROPERTY TAX</b>	<b>32,590.66</b>	<b>32,720.30</b>	<b>-159.64</b>	<b>99.5%</b>
<b>8090 - INTEREST</b>				
809003 - Interest Money Mkt	99.38	393.75	-294.37	25.2%
803001 - Interest LAIF - Waste	54,238.58	39,375.00	14,863.58	137.7%
803002 - Interest LAIF - Water	13,559.64	11,250.00	2,309.64	120.5%
803003 - Interest LAIF - Gen	7,533.15	5,825.00	1,908.15	133.0%
808003 - Penalties/Interest/Adjustmts	5,818.63	582.50	5,056.13	988.9%
<b>Total 8090 - INTEREST</b>	<b>81,049.38</b>	<b>57,206.25</b>	<b>23,843.13</b>	<b>141.7%</b>
<b>8720-03 - MISCELLANEOUS INCOME</b>	<b>0.00</b>	<b>74.97</b>	<b>-74.97</b>	<b>0.0%</b>
<b>Total Income</b>	<b>468,251.17</b>	<b>428,871.71</b>	<b>39,379.46</b>	<b>109.2%</b>
<b>Expense</b>				
<b>8000 - PAYROLL EXPENSE</b>				
<b>8010 - OPERATORS</b>				
8010-01 - Operators - Waste	48,650.42	54,451.53	-5,801.11	89.3%
8011-02 - Operators - Water	12,162.58	13,613.22	-1,450.64	89.3%
<b>Total 8010 - OPERATORS</b>	<b>60,813.00</b>	<b>68,064.75</b>	<b>-7,251.75</b>	<b>89.3%</b>
<b>8025 - STANDBY</b>				
8025-01 - Standby - Sewer	5,481.90	5,595.02	-113.42	98.0%
8025-02 - Standby - Water	1,698.40	1,398.77	199.63	114.3%
<b>Total 8025 - STANDBY</b>	<b>7,080.00</b>	<b>6,993.79</b>	<b>86.21</b>	<b>101.2%</b>
<b>8035 - OVERTIME &amp; HOLIDAY</b>				
8035-01 - O. T. & Holiday Pay - Sewer	8,361.59	3,138.57	5,223.02	266.4%
8035-02 - O. T. & Holiday Pay - Water	2,097.79	784.62	1,313.17	267.4%
8035 - OVERTIME & HOLIDAY - Ot...	28.61	0.00	28.61	100.0%
<b>Total 8035 - OVERTIME &amp; HOLIDAY</b>	<b>10,487.99</b>	<b>3,923.19</b>	<b>6,564.80</b>	<b>267.3%</b>
<b>8085 - CONTRACT EMPLOYEES</b>				
8085-01 - Contract Employees - Sa...	5,908.00	0.00	5,908.00	100.0%
8085-02 - Contract Employees - Wa...	5,692.00	0.00	5,692.00	100.0%
8057-03 - Contract Employees - Genl	11,240.00	0.00	11,240.00	100.0%
<b>Total 8085 - CONTRACT EMPLOYEES</b>	<b>22,840.00</b>	<b>0.00</b>	<b>22,840.00</b>	<b>100.0%</b>
<b>8110 - PAYROLL TAXES</b>				
8110-01 - Payroll Taxes - Sewer	237.39	302.40	-65.01	78.5%
8111-02 - Payroll Taxes - Water	66.20	37.80	16.40	148.7%
8112-03 - Payroll Taxes - General	0.00	37.80	-37.80	0.0%
<b>Total 8110 - PAYROLL TAXES</b>	<b>293.59</b>	<b>378.00</b>	<b>-84.41</b>	<b>77.7%</b>
<b>8210 - HEALTH INSURANCE</b>				
8210-01 - Health Ins. Exp. - Sewer	1,658.98	1,551.75	105.20	109.8%

**San Simeon**  
**P&L Budget Comparison-Overall**  
**July 2000 through March 2001**

04/04/01

	TOTAL			
	Jul '00 - Mar '01	Budget	\$ Over Budget	% of Budget
6211-02 - Health Ins. Exp. - Water	3,313.94	3,102.03	211.91	106.8%
6212-03 - Health Ins. Exp. - General	1,056.96	1,551.78	106.20	106.8%
<b>Total 6210 - HEALTH INSURANCE</b>	<b>6,627.90</b>	<b>6,205.59</b>	<b>422.31</b>	<b>106.8%</b>
<b>6236 - PENSION PLAN</b>				
6236-01 - Pension Plan - Sewer	2,181.30	4,945.14	-2,763.84	44.1%
6236-02 - Pension Plan - Water	4,362.57	4,945.14	-582.57	86.2%
6237-03 - Pension Plan - Genl	2,181.30	9,860.28	-7,708.98	22.1%
<b>Total 6236 - PENSION PLAN</b>	<b>8,725.17</b>	<b>19,780.56</b>	<b>-11,055.39</b>	<b>44.1%</b>
<b>6310 - DIRECTORS FEES</b>				
6310-01 - Director Fee - Sewer	1,291.50	1,406.25	-114.75	91.6%
6311-02 - Director Fee - Water	1,014.75	1,125.00	-110.25	90.2%
6312-03 - Director Fee - General	768.75	843.75	-75.00	91.1%
<b>Total 6310 - DIRECTORS FEES</b>	<b>3,075.00</b>	<b>3,375.00</b>	<b>-300.00</b>	<b>91.1%</b>
<b>6410 - GENERAL MANAGER/SECRET...</b>				
6410-01 - General Manager/Sec. - S...	5,500.36	8,018.10	-2,517.74	68.6%
6411-02 - General Manager/Sec. - ...	5,500.36	8,018.10	-2,517.74	68.6%
6412-03 - General Manager/Sec. - ...	11,000.68	16,036.75	-5,036.07	68.6%
<b>Total 6410 - GENERAL MANAGER/SE...</b>	<b>22,001.40</b>	<b>32,071.95</b>	<b>-10,070.55</b>	<b>68.6%</b>
<b>6436 - OFFICE ADMINISTRATOR</b>				
6436-01 - Office Administrator - Be...	2,462.26	2,474.10	-11.84	99.5%
6436-02 - Office Administrator - Wa...	2,462.26	2,474.10	-11.84	99.5%
6437-03 - Office Administrator - Ge...	4,824.38	4,948.11	-23.73	99.5%
<b>Total 6436 - OFFICE ADMINISTRATOR</b>	<b>9,848.90</b>	<b>9,896.31</b>	<b>-47.41</b>	<b>99.5%</b>
<b>6430 - PART-TIME EMPLOYEE</b>				
6430-01 - Part-time Employee - Sew...	2,572.00	0.00	2,572.00	100.0%
6431-02 - Part-time Employee - Water	643.00	0.00	643.00	100.0%
<b>Total 6430 - PART-TIME EMPLOYEE</b>	<b>3,215.00</b>	<b>0.00</b>	<b>3,215.00</b>	<b>100.0%</b>
<b>6000 - PAYROLL EXPENSE - Other</b>	<b>2,247.15</b>	<b>0.00</b>	<b>2,247.15</b>	<b>100.0%</b>
<b>Total 6000 - PAYROLL EXPENSE</b>	<b>157,255.10</b>	<b>150,689.14</b>	<b>6,565.96</b>	<b>104.4%</b>
<b>6006 - UNCATEGORIZED EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>8000 - COMMUNICATIONS</b>				
<b>8006 - TELEPHONE</b>				
8006-01 - Telephone - Sewer	723.19	562.50	160.69	128.6%
8006-02 - Telephone - Water	1,446.44	1,126.00	321.44	128.6%
8007-03 - Telephone - General	723.19	562.50	160.69	128.6%
<b>Total 8006 - TELEPHONE</b>	<b>2,892.82</b>	<b>2,250.00</b>	<b>642.82</b>	<b>128.6%</b>
<b>8026 - ALARM/OPERATIONS</b>				
8026-01 - Alarm/Operations - Sewer	74.66	131.22	-56.57	56.9%
8026-02 - Alarm/Operations - Water	74.59	131.22	-56.63	56.8%
<b>Total 8026 - ALARM/OPERATIONS</b>	<b>149.24</b>	<b>262.44</b>	<b>-113.20</b>	<b>66.0%</b>
<b>8030 - ALARM/OFFICE</b>				
8037-03 - Alarm/Office - General	243.00	243.00	0.00	100.0%
<b>Total 8030 - ALARM/OFFICE</b>	<b>243.00</b>	<b>243.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Total 8000 - COMMUNICATIONS</b>	<b>3,265.06</b>	<b>2,755.44</b>	<b>529.62</b>	<b>119.2%</b>
<b>8060 - INSURANCE, LIABILITY</b>				
8066-01 - Liability Insurance - Sewer	0.00	7,195.66	-7,195.66	0.0%
8066-02 - Liability Insurance - Water	0.00	1,796.92	-1,796.92	0.0%
8067-03 - Liability Insurance - General	0.00	969.40	-969.40	0.0%
<b>Total 8060 - INSURANCE, LIABILITY</b>	<b>0.00</b>	<b>9,964.00</b>	<b>-9,964.00</b>	<b>0.0%</b>
<b>8090 - INSURANCE, WORKERS COMP</b>				
8096-01 - Work Comp. - Sewer	4,632.07	2,643.75	1,988.32	175.2%
8096-02 - Work Comp. - Water	2,316.04	528.75	1,787.29	438.0%
8097-03 - Work Comp. - General	2,316.04	352.60	1,963.44	657.0%
<b>Total 8090 - INSURANCE, WORKERS CO...</b>	<b>9,264.15</b>	<b>3,525.00</b>	<b>5,739.15</b>	<b>262.6%</b>

**San Simeon**  
**P&L Budget Comparison-Overall**  
**July 2000 through March 2001**

04/04/01

	TOTAL			
	Jul '00 - Mar '01	Budget	\$ Over Budget	% of Budget
<b>0100 - EQUIPMENT MAINTENANCE</b>				
0100-01 - Regular Equipment Maint - ...	5,407.78	2,999.97	2,407.79	180.3%
0100-02 - Regular Equipment Maint - ...	3,426.37	749.97	2,676.40	458.9%
<b>Total 0100 - EQUIPMENT MAINTENANCE</b>	<b>8,834.13</b>	<b>3,749.94</b>	<b>5,084.19</b>	<b>235.6%</b>
<b>0170 - VEHICLE MAINTENANCE</b>				
0170-01 - Vehicle Maintenance - Sewer	539.58	344.97	194.59	156.4%
0170-02 - Vehicle Maintenance - Water	539.58	344.97	194.59	156.4%
0170-03 - Vehicle Maintenance - Gene...	289.77	135.00	134.77	190.8%
<b>Total 0170 - VEHICLE MAINTENANCE</b>	<b>1,348.89</b>	<b>624.94</b>	<b>623.95</b>	<b>163.5%</b>
<b>0210 - STRUCTURE MAINTENANCE</b>				
0210-01 - Regular Structure Maint - Se...	908.04	4,874.94	-3,966.90	18.0%
0210-02 - Regular Structure Maint - W...	274.09	1,125.00	-850.91	24.4%
0210-03 - Regular Structure Maint - Ga...	0.00	1,499.94	-1,499.94	0.0%
<b>Total 0210 - STRUCTURE MAINTENANCE</b>	<b>1,180.13</b>	<b>7,499.88</b>	<b>-6,319.75</b>	<b>15.7%</b>
<b>0277 - ROAD MAINTENANCE</b>				
0277-03 - Regular Road Maint - General	170.00	375.03	-205.03	45.3%
<b>Total 0277 - ROAD MAINTENANCE</b>	<b>170.00</b>	<b>375.03</b>	<b>-205.03</b>	<b>45.3%</b>
<b>0400 - SLUDGE DISPOSAL - SEWER</b>				
<b>0400 - LAB EXPENSE/SUPPLIES</b>				
0400-01 - Lab Exp/Supplies - Sewer	25,319.63	6,000.00	19,319.63	422.0%
0400-02 - Lab Exp/Supplies - Water	947.52	380.00	567.52	283.2%
0400-03 - Lab Exp/Supplies - Water	237.84	90.00	147.84	254.0%
<b>Total 0400 - LAB EXPENSE/SUPPLIES</b>	<b>1,185.16</b>	<b>450.00</b>	<b>735.16</b>	<b>283.4%</b>
<b>0430 - MEMBERSHIP/SEMINARS</b>				
0430-01 - Membership/Seminars - Sew...	814.71	984.78	-170.07	82.7%
0430-02 - Membership/Seminars - Water	884.71	984.78	-120.07	87.8%
0430-03 - Membership/Seminars - Gen...	543.07	656.28	-113.21	82.7%
<b>Total 0430 - MEMBERSHIP/SEMINARS</b>	<b>2,222.49</b>	<b>2,625.84</b>	<b>-403.35</b>	<b>84.6%</b>
<b>0460 - MISCELLANEOUS EXPENSE</b>				
0460-03 - Misc. Expense - General	654.97	0.00	654.97	100.0%
<b>Total 0460 - MISCELLANEOUS EXPENSE</b>	<b>654.97</b>	<b>0.00</b>	<b>654.97</b>	<b>100.0%</b>
<b>0600 - PROFESSIONAL FEES</b>				
<b>0645 - LEGAL FEES</b>				
0645-01 - Attorney Fees - Sewer	6,692.37	2,250.00	4,442.37	287.4%
0645-02 - Attorney Fees - Water	6,692.37	2,250.00	4,442.37	287.4%
0645-03 - Attorney Fees - General	13,384.67	4,500.00	8,884.67	287.4%
<b>Total 0645 - LEGAL FEES</b>	<b>26,769.41</b>	<b>9,000.00</b>	<b>17,769.41</b>	<b>287.4%</b>
<b>0660 - ACCOUNTANT/AUDITOR</b>				
0660-01 - Accountant/Audit - Sewer	1,230.90	582.50	668.40	218.8%
0660-02 - Accountant/Audit - Water	1,230.90	582.50	668.40	218.8%
0660-03 - Accountant/Audit - General	1,288.20	1,125.00	143.20	112.7%
<b>Total 0660 - ACCOUNTANT/AUDITOR</b>	<b>3,730.00</b>	<b>2,250.00</b>	<b>1,480.00</b>	<b>165.6%</b>
<b>0680 - ACCOUNTANT CONSULTANT</b>				
0680-01 - Accountant Consultant - S...	0.00	112.50	-112.50	0.0%
0680-02 - Accountant Consultant - ...	0.00	112.50	-112.50	0.0%
0680-03 - Accountant Consultant - ...	0.00	150.03	-150.03	0.0%
<b>Total 0680 - ACCOUNTANT CONSULT...</b>	<b>0.00</b>	<b>375.03</b>	<b>-375.03</b>	<b>0.0%</b>
<b>0685 - ENGINEER CONSULTANT</b>				
0685-01 - Engineer Consultant - Se...	3,938.40	1,697.50	2,250.90	233.4%
0685-02 - Engineer Consultant - Wa...	4,299.03	1,697.50	2,581.53	253.0%
0685-03 - Engineer Consultant - Ge...	7,548.14	7,124.94	421.20	105.9%
<b>Total 0685 - ENGINEER CONSULTANT</b>	<b>15,783.57</b>	<b>10,499.94</b>	<b>5,253.63</b>	<b>150.0%</b>
<b>Total 0600 - PROFESSIONAL FEES</b>	<b>46,252.88</b>	<b>22,124.97</b>	<b>24,128.01</b>	<b>209.1%</b>
<b>0800 - OFFICE EXPENSE</b>				
0800-01 - Office Expense - Sewer	678.38	581.22	97.16	116.7%
0800-02 - Office Expense - Water	678.38	581.22	97.16	116.7%

**San Simeon**  
**P&L Budget Comparison-Overall**  
**July 2000 through March 2001**

04/04/01

## TOTAL

	Jul '00 - Mar '01	Budget	\$ Over Budget	% of Budget
8607-03 · Office Expense - General	1,368.72	1,087.47	280.25	124.8%
<b>Total 8600 · OFFICE EXPENSE</b>	<b>2,713.48</b>	<b>2,249.91</b>	<b>463.57</b>	<b>120.6%</b>
<b>8610 · POSTAGE</b>				
8616-01 · Postage - Sewer	304.75	206.28	98.47	147.7%
8616-02 · Postage - Water	304.75	206.28	98.47	147.7%
8617-03 · Postage - General	576.50	412.47	164.03	139.8%
<b>Total 8610 · POSTAGE</b>	<b>1,186.00</b>	<b>825.03</b>	<b>360.97</b>	<b>143.6%</b>
<b>8695 · SAMPLE TESTING</b>				
8695-01 · Sample Testing - Sewer	4,008.65	4,997.25	-990.60	80.2%
8695-02 · Sample Testing - Water	405.00	1,249.47	-844.47	32.4%
<b>Total 8695 · SAMPLE TESTING</b>	<b>4,411.65</b>	<b>6,246.72</b>	<b>-1,835.07</b>	<b>70.6%</b>
<b>8600 · EQUIPMENT RENTAL</b>				
8606-01 · Equipment Rental - Sewer	0.00	187.47	-187.47	0.0%
8606-02 · Equipment Rental - Water	0.00	187.47	-187.47	0.0%
8607-03 · Equipment Rental - General	0.00	187.47	-187.47	0.0%
<b>Total 8600 · EQUIPMENT RENTAL</b>	<b>0.00</b>	<b>562.41</b>	<b>-562.41</b>	<b>0.0%</b>
<b>8635 · AUTOMOBILE EXPENSE-GAS &amp; OIL</b>				
8635-01 · Gas & Oil - Sewer	885.77	487.44	398.33	181.7%
8635-02 · Gas & Oil - Water	885.77	487.62	398.15	181.7%
8637-03 · Gas & Oil - General	600.48	356.22	234.26	166.5%
<b>Total 8635 · AUTOMOBILE EXPENSE-GA...</b>	<b>2,362.02</b>	<b>1,331.28</b>	<b>1,030.74</b>	<b>177.4%</b>
<b>8660 · LICENSE/PERMITS</b>				
8665-01 · License/Permits - Sewer	2,000.00	0.00	2,000.00	100.0%
8665-02 · License/Permits - Water	705.00	1,173.78	-468.78	60.1%
8667-03 · License/Permits - General	0.00	783.00	-783.00	0.0%
<b>Total 8660 · LICENSE/PERMITS</b>	<b>2,705.00</b>	<b>1,956.78</b>	<b>748.22</b>	<b>138.2%</b>
8707-03 · ELECTION	147.93	0.00	147.93	100.0%
<b>8730 · UTILITIES</b>				
8735-01 · Electrical/Power - Sewer	41,928.77	37,748.97	4,179.80	111.1%
8735-02 · Electrical/Power - Water	3,112.74	5,175.00	-2,062.26	60.1%
8737-03 · Electrical/Power - General	178.10	213.75	-35.65	83.3%
8738-02 · Elec/Power/Hearth Well/Stan...	97.19	97.47	-0.28	99.7%
8745-01 · Rubbish - Sewer	1,027.53	2,181.60	-1,154.16	47.1%
8745-02 · Rubbish - Water	840.68	557.18	283.49	150.9%
8757-03 · Street Lights - General	6,577.23	6,525.72	51.51	100.8%
<b>Total 8730 · UTILITIES</b>	<b>53,762.24</b>	<b>52,486.79</b>	<b>1,262.45</b>	<b>102.4%</b>
<b>8600 · OPERATING EXPENSES</b>				
8605-01 · Small Tools - Sewer	621.97	398.97	223.00	155.9%
8605-02 · Small Tools - Water	107.39	127.44	-20.05	84.3%
8625-01 · Disinfecting Chem - Sewer	21,024.41	21,970.44	-946.03	95.7%
8625-02 · Disinfecting Chem - Water	702.27	307.44	394.83	228.4%
8635-01 · Operating Supplies - Sewer	4,480.06	2,525.22	1,954.84	177.4%
8635-02 · Operating Supplies - Water	1,761.71	1,220.22	541.49	144.4%
<b>Total 8600 · OPERATING EXPENSES</b>	<b>28,697.81</b>	<b>26,549.73</b>	<b>2,148.08</b>	<b>108.1%</b>
<b>Total Expense</b>	<b>352,958.82</b>	<b>302,835.83</b>	<b>50,122.99</b>	<b>116.6%</b>
<b>Net Ordinary Income</b>	<b>115,292.35</b>	<b>128,035.88</b>	<b>-10,743.53</b>	<b>91.5%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>8010 · OTHER EXPENSES</b>				
8010-01 · Bank Servl ce Charges	0.00	0.00	0.00	0.0%
<b>Total 8010 · OTHER EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**San Simeon**  
**P&L Budget Comparison-Overall**  
**July 2000 through March 2001**

04/04/01

	TOTAL			
	<u>Jul '00 - Mar '01</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Net income</b>	<u>116,292.35</u>	<u>126,036.68</u>	<u>-10,743.63</u>	<u>91.5%</u>

## SAN SIMEON COMMUNITY SERVICES DISTRICT SUPERINTENDENT'S REPORT FOR MARCH 2001

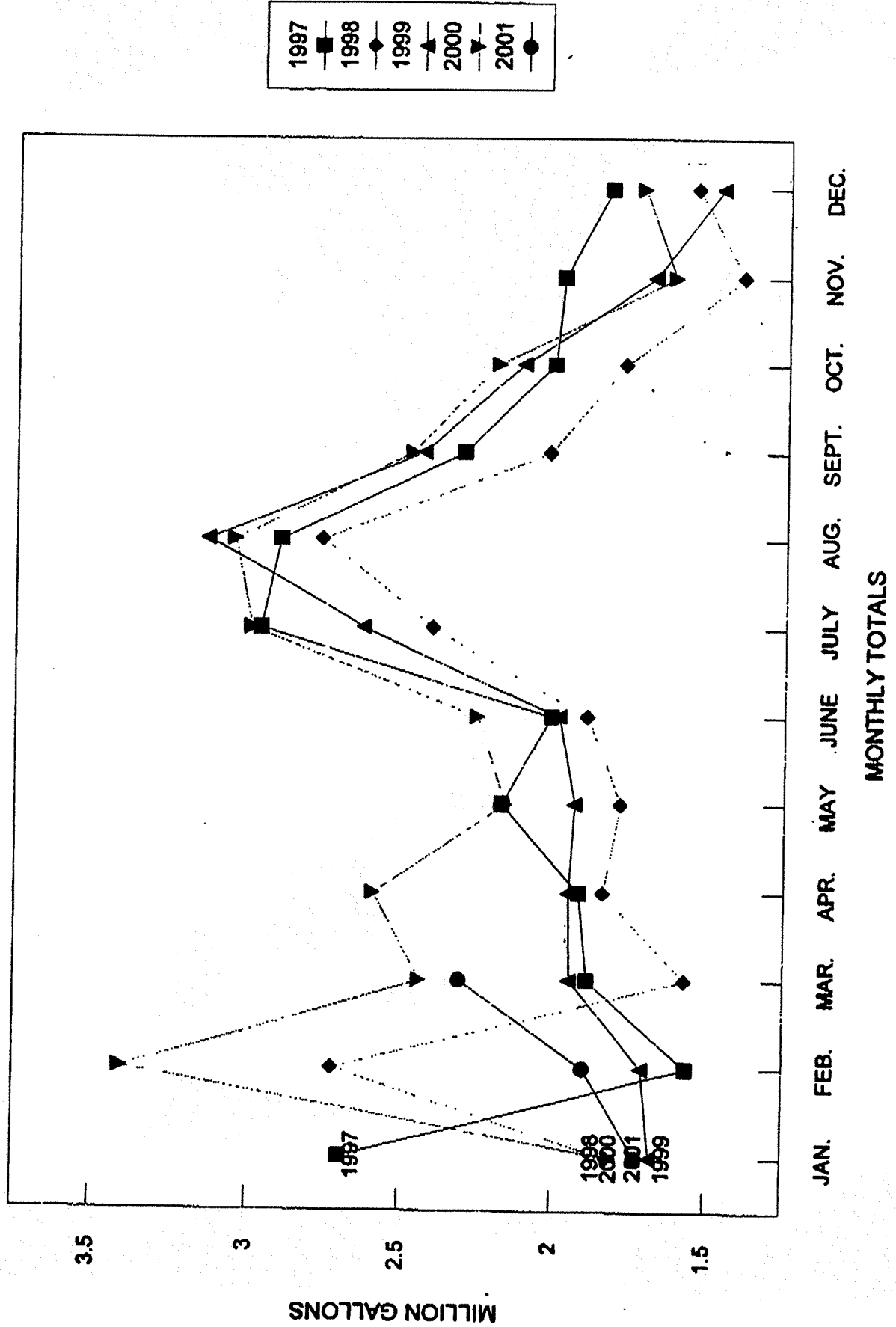
FLOW COMPARISON - Water				
MAR 2001 2,361,000 gallons	YTD 2001 6,234,000 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	2% decrease 10% decrease	
MAR 2000 2,407,000 gallons	YTD 2000 6,956,000 gallons	GROSS WATER PRODUCTION: NET WATER PRODUCTION: MONTHLY RECOVERY RATE:	1,704,000 gallons 1,493,505 gallons 88%	
RAINFALL				
MAR 2001 2.12 inches	00-01 YTD 16.93 inches	MONTHLY COMPARISON: ANNUAL COMPARISON:	0.18 inches less 7.10 inches less	
MAR 2000 2.30 inches	99-00 YTD 24.03 inches			
WELL DEPTH COMPARISON				
MAR 2001 10.55 feet	FEB 2001 10.95 feet	MAR 2000 10.50 feet	MONTHLY COMPARISON: ANNUAL COMPARISON:	0.4 feet higher 0.1 feet lower
CHLORIDE COMPARISON				
MAR 2001 46 mg/l	FEB 2001 46 mg/l	MAR 2000 46 mg/l	MONTHLY COMPARISON: ANNUAL COMPARISON:	CONSTANT CONSTANT
FLOW COMPARISON - District Wastewater Treated				
MAR 2000 2,307,620 gallons	YTD 2001 5,934,160 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	6% decrease 22% decrease	
MAR 2000 2,440,090 gallons	YTD 2000 7,653,410 gallons			
FLOW COMPARISON - Plant Wastewater Treated				
MAR 2001 327,606 gallons	YTD 2001 894,983 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	8% decrease 22% decrease	
MAR 2000 364,725 gallons	YTD 2000 1,142,091 gallons			
DISCHARGE REQUIREMENTS				
EFFLUENT BOD: INFLUENT BOD:	5 mg/l N/A mg/l	EFFLUENT SUSPENDED SOLIDS: INFLUENT SUSPENDED SOLIDS:	9 mg/l N/A mg/l	
BIOSOLIDS DISPOSAL				
MARCH:	15000 gallons	YTD:	45000 gallons	







# SAN SIMEON C.S.D. WASTEWATER TREATED







## San Simeon Community Services District



111 Pico Avenue, San Simeon California 93452  
(805) 927-4778 Fax (805) 927-0399

### **ANNUAL WATER QUALITY REPORT**

JANUARY 1, 2000 through DECEMBER 31, 2000

San Simeon Community Services District derives its drinking water from two wells located in the Pico Creek basin. Data is being provided, as required by the State of California Department of Health Services, in order to inform customers of the water quality within the district.

In the following charts "PARAMETERS" define the individual constituents for which the water is being tested. The maximum contaminant level, "MCL" is as established by the State of California Department of Health Services and the U.S. Environmental Protection Agency for safe drinking water. District test results are shown under "GROUNDWATER RANGE"; the highest and lowest well readings and "GROUNDWATER AVERAGE"; the average of the highest and lowest well readings.

Frequency of testing is as follows. Results shown are of the most recent testing years.

CLARITY-weekly  
MICROBIOLOGICAL-every month  
ORGANIC CHEMICALS-every 3 years  
INORGANIC CHEMICALS-every 3 years  
RADIOACTIVITY-every 4 years  
ATHESTICS-every 3 years  
ADDITIONAL CONSTITUENTS-every 3 years

**DISTRICT READINGS FOR ALL LISTED CONSTITUENTS ARE WELL BELOW THE MAXIMUM CONTAMINANT LEVELS AND EXCEED THE MINIMUM STANDARDS FOR SAFE DRINKING WATER.**

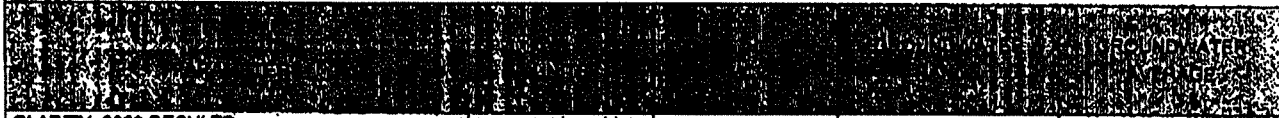
In addition to the listed constituents, the District has conducted monitoring for 38 additional organic chemicals, for which the State of California Department of Health Services and the U.S. Environmental Protection Agency have not yet set a standard, and all results were below detection levels.

Attached is a copy of the San Simeon Community Services District's Water Quality Report for 2000. If you are a landlord or business owner, please make this report available to your tenants or employees. Thank you.

For questions or additional water quality data, please contact the District Superintendent, Ron Head at 927-4910.

# SAN SIMEON CSD ANNUAL WATER QUALITY REPORT

**PRIMARY STANDARDS: MANDATORY HEALTH-RELATED** PAGE 2 OF 3



**CLARITY: 2000 RESULTS**

TURBIDITY - GROUND WATER	NTU	5.0	18-137	.38
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**MICROBIOLOGICAL: 2000 RESULTS** **% TESTS**

COLIFORM BACTERIA	POSITIVE	1	0%	0%
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**ORGANIC CHEMICALS: 1998 RESULTS (VOLATILE ORGANIC CHEMICAL) - Every 3 Years**

TOTAL TRIHALOMETHANES	mg/l	0.1	.0128	.0128
BENZENE	mg/l	0.001	ND	ND
CARBON TETRACHLORIDE	mg/l	0.0008	ND	ND
1,2-DIBROMO-3-CHLOROPROPANE	mg/l	0.0002	ND	ND
1,4-DICHLOROETHANE	mg/l	0.008	ND	ND
1,2-DICHLOROETHANE	mg/l	0.0005	ND	ND
1,1-DICHLOROETHYLENE	mg/l	0.008	ND	ND
1,3-DICHLOROPROPENE	mg/l	0.0005	ND	ND
ETHYLBENZENE	mg/l	0.68	ND	ND
ETHYLENE DIBROMIDE	mg/l	0.00002	ND	ND
MONOCHLOROETHYLENE	mg/l	0.03	ND	ND
1,1,2,2-TETRACHLOROETHANE	mg/l	0.001	ND	ND
TETRACHLOROETHYLENE	mg/l	0.005	ND	ND
1,1,1-TRICHLOROETHANE	mg/l	0.2	ND	ND
1,1,2-TRICHLOROETHANE	mg/l	0.032	ND	ND
TRICHLOROETHANE	mg/l	0.006	ND	ND
VINYL CHLORIDE	mg/l	0.0006	ND	ND
XYLENES	mg/l	1.78	ND	ND
CIS-1,2-DICHLOROETHYLENE	mg/l	0.07	ND	ND
TRANS-1,2-DICHLOROETHYLENE	mg/l	0.1	ND	ND
1,1-DICHLOROETHANE	mg/l	0.005	ND	ND
1,2-DICHLOROETHANE	mg/l	0.006	ND	ND
TRICHLOROFLUOROMETHANE (FREON 11)	mg/l	0.15	ND	ND
1,1,2-TRICHLORO-1,2,2-TRIFLUOROETHANE (FREON 113)	mg/l	1.2	ND	ND

**INORGANIC CHEMICALS: 1999 RESULTS - Every 3 Years**

ARSENIC	mg/l	0.06	<0.01-0.002	<0.008
ASBESTOS	MFL	7.0	<0.2	<0.2
BARIUM	mg/l	1.0	0.12-0.17	0.15
CADMIUM	mg/l	0.005	<0.002-0.005	<0.003
CHROMIUM	mg/l	0.05	<0.005-0.027	0.018
FLUORIDE	mg/l	1.4-2.4 (Note: 1)	0.1-0.2	0.15
LEAD	mg/l	0.05	<0.01-0.002	<0.008
MERCURY	mg/l	0.002	<0.0002	<0.0002
NITRATE (as NO3) (Note: 3) 2000 Results	mg/l	45.0	2-7.4	3.8
NITRITE (Note: 3) 2000 Results	mg/l	.1	ND	ND
SELENIUM	mg/l	0.01	<0.01-0.005	<0.008
SILVER	mg/l	0.05	<0.001-0.005	<0.003

**RADIOACTIVITY: 2000 RESULTS - Every 6 Years**

GROSS ALPHA ACTIVITY	pCi	15.0	8-2	1.3
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## SAN SIMEON CSD ANNUAL WATER QUALITY REPORT

SECONDARY STANDARDS: AESTHETICS 1999 RESULTS		Every 3 Years		PAGE 3 OF 3
COLOR	UNITS	15	<5-45	<4
ODOR-THRESHOLD	TON	3	<1-42	<1.5
CHLORIDE	mg/l	500	10-100	90
COPPER	mg/l	1.0	<0.03-0.05	<0.04
FOAMING AGENTS (MBAS)	mg/l	0.5	<0.05-0.15	<0.1
IRON	mg/l	0.3	<0.01-0.05	<0.03
MANGANESE	mg/l	0.05	<0.03	<0.03
SULFATE	mg/l	500	30-44	42
ZINC	mg/l	5.00	<0.05	<0.05
TOTAL DISSOLVED SOLIDS	mg/l	1000	380-430	395

ADDITIONAL CONSTITUENTS ANALYZED: 1999 RESULTS		Every 3 Years		
pH	UNITS	NONE	6.5-7.1	6.5
HARDNESS (CaCO <sub>3</sub> )	mg/l	NONE (Note: 2)	285-340	313
SODIUM	mg/l	NONE	17-21	19
CALCIUM	mg/l	NONE	45.7-53	50
MAGNESIUM	mg/l	NONE	38-50	44

NOTES:				
NO = NONE DETECTED				
mg/l = MILLIGRAMS PER LITER (PARTS PER MILLION)				
pCi/l = PICO CURIES PER LITER (RADIOACTIVITY MEASUREMENT)				
NTU = NEPHELOMETRIC TURBIDITY UNIT (DEFLECTED LIGHT MEASUREMENT)				
MFL = MILLIONS OF FIBERS PER LITER				
(1) FLUORIDE STANDARD DEPENDS ON TEMPERATURE				
(2) TO CONVERT "mg/l" TO "GRAIN PER GALLON" DIVIDE BY 17.1				
(3) ONCE A YEAR				

**SAN SIMEON COMMUNITY SERVICES DISTRICT**

Route 1, Box S-17  
San Simeon, California 93452  
(805) 927-4778

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**MEMORANDUM**

**DATE:** April 11, 2001  
**TO:** Board of Directors  
**FROM:** John Wallace, Interim General Manager  
**SUBJECT:** Agreement for Cross Connection Inspection Services

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**RECOMMENDATIONS:**

1. Authorize staff to process the attached agreement and,
2. Provide direction to staff.

**FUNDING:**

The Fiscal Year 2000/01 Budget under licenses and permit expenditures currently provides **\$2,609** to include cross connection control inspection services by the San Luis Obispo County Health Agency.

**DISCUSSION:**

The San Luis Obispo County Health Department proposes to continue cross connection inspection and testing services required under Title 17 of the California Code of Regulations.

In the past, the District has paid the County Health Department for cross connection control services on a semi-annual basis. As an example, inspection services for the year 2000 have been **\$40** in July 2000, and **\$20** in December 2000.

Additional services can be provided and are listed as Exhibit "A" attached. Fees for these services under the attached agreement is **\$40** per hour.

It is recommended that the District continue the cross connection control inspection services outlined in the agreement and Exhibit "A".





COUNTY OF SAN LUIS OBISPO  
**HEALTH AGENCY**  
PUBLIC HEALTH DEPARTMENT  
**Environmental Health Division**  
2156 Sierra Way • P.O. Box 1489  
San Luis Obispo, California 93406-1489  
Phone: (805) 781-5544 FAX: (805) 781-4211

Gregory Thomas, M.D., M.P.H.  
Health Agency Director  
Health Officer

Curtis A. Batson, R.E.H.S.  
Director

## MEMORANDUM

**TO: ALL PURVEYORS**

**FROM: *HR* HENRY S. RUIZ, CROSS CONNECTION SPECIALIST**

**SUBJECT: AGREEMENT FOR CROSS CONNECTION INSPECTION SERVICES**

Enclosed is a copy of the aforementioned Agreement for your review and comments.

After reviewing the document, please contact either Richard Lichtenfels, Supervisor for the Cross Connection Program (781-5553), or myself (781-5567) if you have any questions or suggestions that you feel need to be discussed/included in this Agreement.

As you know, after your entity has approved this Agreement it will be sent to the County of San Luis Obispo Board of Supervisors for approval before becoming effective.

**AGREEMENT FOR  
CROSS-CONNECTION INSPECTION SERVICES**

**THIS AGREEMENT**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2000, by and between and between the COUNTY OF SAN LUIS OBISPO, hereinafter referred to as "COUNTY", and San Simeon Community Services District, hereinafter referred to as "Purveyor".

**WITNESSETH:**

**WHEREAS**, Purveyor within its jurisdictional boundaries is desirous of contracting with the COUNTY for the performance of cross-connection inspection services by COUNTY through its Division of Environmental Health; and

**WHEREAS**, COUNTY is agreeable to rendering such services on the terms and conditions hereinafter set forth; and

**NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

1. In consideration of payment by Purveyor to COUNTY of the sum hereinafter prescribed, COUNTY agrees through its Division of Environmental Health to perform within the jurisdictions of Purveyor those services outlined in the Cross-Connection Control Program attached hereto as Exhibit "A" and made a part hereof.
2. Purveyor agrees to adopt, prepare and furnish all necessary resolutions.
3. COUNTY, its officers, and agents shall not assume any liability for any of the following:
  - a. the intentional or negligent acts or omissions of Purveyor, or any officer, employee or agent thereof;

- b. the intentional or negligent acts or omission of any COUNTY officers and employees performing services for and/or on behalf of Purveyor pursuant to the terms of this agreement; or
  - c. any defective or dangerous condition of the streets or property of Purveyor.
4. Purveyor shall indemnify, defend and hold COUNTY, and its officers, employees and agents harmless from any and all claims, demands, damages, costs expenses, liabilities, judgement, and attorney fees arising out of or in any way connected with any act or omission which is related in any way to this agreement, regardless of whether such act or omission is willful, negligent or non-negligent, and regardless of whether such action or omission was caused by the COUNTY, the Purveyor or a third party.
5. For the services performed by COUNTY as outlined in Exhibit "A" attached hereto, Purveyor shall pay to COUNTY a sum based on an hourly rate to be approved annually by the Board of Supervisors of COUNTY, which sum shall include departmental overhead, clerical work and office supplies. The initial hourly rate is forty (40) dollars per hour. This hourly rate shall be recomputed annually and revised as necessary by the Board of Supervisors of COUNTY. In addition, Purveyor shall reimburse COUNTY for other out-of-pocket expenses incidental to performance of this agreement.
6. COUNTY shall submit bills periodically for services performed and expenses incurred and Purveyor shall pay all such bills within twenty (20) days of receipt.
7. This agreement shall become effective on \_\_\_\_\_, 20\_\_\_\_, and shall continue in force and effect until June 30, 20\_\_\_\_. Unless terminated as prescribed herein, this agreement shall be automatically renewed from year to year for successive one (1) year periods thereafter.
8. This agreement may be terminated at the end of any period thereof by Purveyor or COUNTY giving a written notification of such intention to terminate to the other party not less than two (2) months before the expiration of the initial period or any succeeding one-year period.

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement on the day and year first hereinabove written.

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

**COUNTY OF SAN LUIS OBISPO**

By: \_\_\_\_\_

**Chair, Board of Supervisors**

**ATTEST:**

**County Clerk, County of San  
Luis Obispo, State of California  
and ex-officio Clerk of the Board  
of Supervisors**

By \_\_\_\_\_  
Deputy

EXHIBIT A

SAN LUIS OBISPO COUNTY PUBLIC HEALTH DEPARTMENT

ENVIRONMENTAL HEALTH DIVISION

CROSS-CONNECTION CONTROL PROGRAM AS ADMINISTERED FOR

CONTRACTING WATER PURVEYORS/DISTRICTS

**A. Water Use Survey**

1. The survey consists of a thorough inspection of all water uses, for cross-connections, within the premises of the water user.
  - a. Priority will be given to special hazard facilities.
2. Survey reports will be written and maintained.
  - a. A written letter will be given to the water user itemizing cross-connections found on premises and the corrective action required with compliance date.
  - b. A copy of the report will be supplied to the water purveyor/district.
3. Follow-up letters for non-compliance with survey corrective measures will be written to the water user and a copy will be provided to the water purveyor/district.
4. Resurvey of property will be made in order to certify that additional cross-connections have not been created.

**B. Enforcement of Local Ordinances as Related to Cross-Connections**

1. Will enforce local ordinances as related to Cross-Connections.
2. Will serve as prosecution witness in cases involving violation of laws affecting the safety and purity of public water supplies.
3. Will recommend by letter to the water purveyor/district to discontinue service to a water user for the protection of the public water supply.
4. Will determine the necessity for backflow prevention devices at the service connection for the protection of the water main where internal protection does not solve the total Cross-Connection problem.

**C. Plan Check**

1. Plan checks will be made of water usage when requested by the water purveyor/district when necessary to supplement Building Department review of plans.

- D. **List of Approved Devices for San Luis Obispo County**
  - 1. Will provide the water purveyor/district with a list of approved backflow prevention devices.
  
- E. **Installation of Approved Devices**
  - 1. Will provide a diagram for the proper installation of approved backflow prevention devices.
  
- F. **Backflow Prevention Device Testing Program**
  - 1. Maintain records of all known devices in service.
  - 2. Annual testing of devices as required in Title 17 of the California Code of Regulations
    - a. Notify water user when testing is due.
    - b. Supply listing of certified backflow prevention device testers.
    - c. Follow-up delinquent reporting of test results.
    - d. Up-date records when testing report is received.
    - e. Evaluate testing results for inadequacies in approved devices or parts thereof.
  
- G. **Related Additional Responsibilities**
  - 1. The Environmental Health Division shall provide additional related services which include, but are not limited to the following:
    - a. Technical consultation with the water purveyor, plumbers, property owners, builders, and manufacturers;
    - b. Coordination of cross-connection control program elements with other jurisdictions.


**SAN SIMEON COMMUNITY SERVICES DISTRICT**

Route 1, Box S-17  
San Simeon, California 93452  
(805) 927-4778

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**MEMORANDUM**

**DATE:** April 6, 2001  
**TO:** Board of Directors  
**FROM:** John Wallace, Interim General Manager   
**SUBJECT:** Policy for Agenda Notification and Related Costs

---

**RECOMMENDATION:**

Staff recommends that the Board establish a cost for providing agendas to parties who file a written request with the District. Revenue derived from the service charges for this service would offset the cost involved.

**DISCUSSION:**

The District has received requests from various parties from time to time to be provided with the District's agenda and other information on a regular basis. Currently the District has no set fee for this service except for reproduction costs, which are not practical when faxing agendas to remote locations or otherwise providing the agenda through the mail. To facilitate servicing requests of those persons who have requested agenda information, and to recover the District's costs, it is recommended that the District establish a fee for this service.

In comparing the costs of this service with other agencies, such as the County Board of Supervisors, the cost is approximately \$2.00 per issue to provide a mailed copy of the agenda or otherwise fax it to a remote location. Therefore it is recommended that a fee of \$25.00 per year be set as the cost of providing agenda information. If other items are requested along with the agenda, an additional reproduction charge could be included with the service.

**San Simon Community Services District**

111 Pico Ave.  
San Simon, CA 93452

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Phone 803-927-4778  
Fax 803-927-0399

**Date:** April 5, 2001

**To:** John Wallace

**From:** Kim Allison

**Subject:** Agenda Requests

The following people have requested a copy of the District's agendas:

- November 18, 1999** - Singleton, Tacket & Associates  
P.O. Box 12638  
San Luis Obispo, CA 93406  
Phone: 546-4342  
Fax: 543-8377  
email: Kutacket@aol.com
- February 20, 2001** - Forrest G. Warren  
5079 Santa Rosa Creek Road  
Cambria, CA 93428  
email: forrest@onemain.com
- March 28, 2001** - Raymond Long  
8 Harbor Way, #103  
Santa Barbara, CA 93109



**SAN SIMEON COMMUNITY SERVICES DISTRICT**

Route 1, Box S-17  
San Simeon, California 93452  
(805) 927-4778

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**MEMORANDUM**

**DATE:** April 11, 2001  
**TO:** Board of Directors  
**FROM:** John Wallace, District Engineer  
**SUBJECT:** Selection of Special District Representative to LAFCO - California Special Districts' Association Meeting April 20, 2001

---

**RECOMMENDATIONS:**

Staff recommends the Board;

Consider nominees for the Special Districts' delegate to LAFCO and provide the Districts' representative with a proxy for the District's vote.

**FUNDING:**

Not Applicable

**DISCUSSION:**

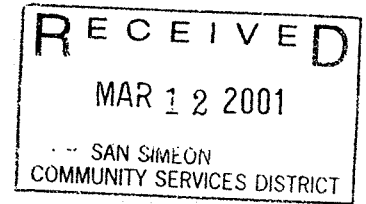
A vacancy has occurred on one of the Special Districts' seats on LAFCO. The Templeton Community Services District is hosting the annual CSDA Board meeting which is scheduled for Friday April 20, 2001 at the TCSD Board Room at 6:30 P.M. (See attached) The Board should designate a Director to attend and cast the District's ballot for these positions.

At the Special District Association's annual meeting, the County's independent special districts will be asked to vote for a replacement as the delegate; and if the alternate representative is elected as delegate, a new alternate member will also be elected.

# SLO-CSDA

(San Luis Obispo - California Special District Association)

## ANNUAL MEETING



6:00 - 8:30 P.M.

APRIL 20, 2001

**TEMPLETON COMMUNITY CENTER**  
601 S MAIN STREET  
TEMPLETON, CA

## AGENDA

1. Since Special Districts now have to participate in funding an independent LAFCO, how will the distribution of cost affect each Special District?
2. Should Special Districts withdraw their latent powers from LAFCO (Local Agency Formation Commission) ?
3. California Energy Challenge      Speaker: Pat Mullan - P. G. & E.



**NOTICE OF MEETING**  
**OF THE**  
**INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE**  
**TO FILL AN UNEXPIRED TERM ON LAFCO**

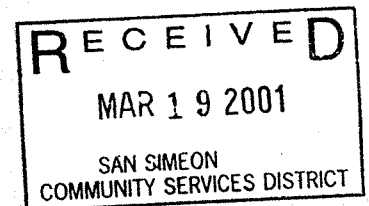
**NOTICE IS HEREBY GIVEN** by the Executive Officer of the Local Agency Formation Commission (LAFCO) of the County of San Luis Obispo, State of California, as follows:

1. Pursuant to Government Code Section 56332, the Independent Special District Selection Committee of San Luis Obispo County will meet at **6:00 p.m. on April 20, 2001**, at the Templeton Community Center, 601 Main Street, Templeton, California, to consider the appointment of a Regular Special District member to the Local Agency Formation Commission. The meeting will be combined with the Annual Meeting of the San Luis Obispo Chapter of the Special Districts Association. The appointment will be to fill the unexpired term of a regular member who recently resigned from the Board of Directors his special district, thereby making him ineligible to sit on LAFCO. The unexpired term of the Regular Special District member will end in **May 2002**.

2. In the event that the Independent Special District Selection Committee selects the current Alternate Special District member to complete the unexpired term of the Regular member, it will be necessary for the Committee to also appoint a replacement to complete the unexpired term of the Alternate, which expires in **May 2004**.

DATED: 3/13/01

By: Paul L. Hood  
**PAUL L. HOOD**  
Executive Officer  
Local Agency Formation Commission  
San Luis Obispo County



**SAN SIMEON COMMUNITY SERVICES DISTRICT**

Route 1, Box S-17  
San Simeon, California 93452  
(805) 927-4778

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**MEMORANDUM**

**DATE:** April 11, 2001  
**TO:** Board of Directors  
**FROM:** John L. Wallace, Interim General Manager  
**SUBJECT:** Weed Abatement Procedures for 2001

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**RECOMMENDATION:**

Staff recommends the Board;

1. Review and proceed with the weed abatement program as outlined.
2. Schedule the District's public hearing for any objections to this process for May 9, 2001.

**DISCUSSION:**

The first set of notices to be sent out to property owners is scheduled to be sent out on April 12, 2001.

A public hearing will be scheduled on May 9<sup>th</sup> to provide an opportunity for all property owners to be heard regarding any objections to the proposed removal of public nuisances such as weeds, trees or debris within the District

Attached is the previous notices for Board review and consideration.

GeneralMgrWEEDABATE

**SAN SIMEON COMMUNITY SERVICES DISTRICT**

111 Pico Ave.  
San Simeon, CA 93452  
U.S.A.

Phone 805-927-4778  
Fax 805-927-0399

April 13, 1998

**%DOUGLAS & LINDA RADCLIFFE SANDRA LOFLAND  
RR 2 KEMBLE  
ONTARIO, CANADA NOH 1SO**

**Dear Property Owner,**

If you were not aware, the San Simeon Community Services District has adopted a resolution requiring that the weeds on your property be cleared to avoid a fire hazard. As a first course of action, we ask your cooperation in voluntarily clearing the weeds from your lot. The standards for weed clearing is six (6) inches in height or less.

However, if we do not achieve satisfactory results on a voluntary basis by July 15, 1998, the District will need to take steps to remove the weeds at the owner's cost. In addition, a 30% surcharge will be passed along to the property owner as well.

If you have any questions about these procedures, please call the District Office at (805) 927-4778. we appreciate your full cooperation in this matter

Sincerely,

**Forrest G. Warren  
General Manager/Sec..**

The following list are contractors who have contacted the District for the purpose of participating in the hazard abatement program. The San Simeon Community Services District takes no responsibility or liability either real or implied for the work or fees charged. This list is made and sent out as a convenience for property owners only.

**Don Campo  
1700 London Lane  
Cambria, CA 93428**

**Michael Rice  
P.O. Box 204  
Cambria, CA 93428**

**Chris McKinney  
P.O. Box 1753  
Cambria, CA 93428**

**San Simeon Community Services District**

111 Pico Avenue, San Simeon California 93452  
(805) 927-4778 Fax (805) 927-0399

**Board of Directors**  
Richard Anderson, Ardy May, Loraine Mirabal-Boubion, David Keich, Terry Lambeth  
**FIRST NOTICE**

**NOTICE TO REMOVE OR DESTROY WEEDS, DEAD TREES AND DEBRIS**

Notice is hereby given that on the 12th day of April, 2000, the Board of Directors of the San Simeon Community Services District adopted Resolution No. 00-262, a resolution declaring that noxious or dangerous weeds, dead trees and/or debris were accumulating on or in front of property on or nearest to \_\_\_\_\_ [Name of street] in the District, which property is more particularly described in the resolution, and that the weeds, dead trees and/or debris constitute a public nuisance which must be abated by removal or destruction of the weeds, dead trees and/or debris. Resolution No. 00-262 further provides that if the weeds, dead trees and/or debris are not so abated, they will be removed or destroyed by the District, in which case the cost of removal or destruction shall be assessed upon the property on which or in front of which the weeds, dead trees and/or debris are located, and such cost will constitute a lien upon the property until paid. For further details, please refer to Resolution No. 00-262, copies of which are available during regular business hours from the District office at the address listed above.

All property owners having objections to the proposed removal or destruction of the weeds, dead trees and/or debris described above are hereby notified to attend a meeting of the Board of Directors of the San Simeon Community Services District, to be held at 7 p.m. on May 10, 2000 at the Cavalier Banquet Room, 250 San Simeon Ave. San Simeon, California, 93452 at which meeting any objections will be heard and considered.

Dated this 13th day of April, 2000.

\_\_\_\_\_  
Forrest G. Warren  
General Manager  
San Simeon Community Services  
District

Forrest G. Warren, General Manager/ Sec.

Robert Schultz, District Counsel

Kim Allison, Office Administrator

John L. Wallace, District Engineer

Ron Hood, Plant Superintendent

**San Simeon Community Services District**

111 Pico Avenue, San Simeon California 93452  
(805) 927-4778 Fax (805) 927-0399

**Board of Directors**

Richard Anderson, Ardy May, Lorraine Mirabal-Boubion, David Keich, Terry Lambeth

**SECOND NOTICE****NOTICE TO REMOVE OR DESTROY WEEDS, DEAD TREES AND DEBRIS**

Notice is hereby given that on the 12th day of April, 2000, the Board of Directors of the San Simeon Community Services District adopted Resolution No. 00-262, a resolution declaring that noxious or dangerous weeds, dead trees and/or debris were accumulating on or in front of property on or nearest to in the District, which property is more particularly described in the resolution, and that the weeds, dead trees and/or debris constitute a public nuisance which must be abated by removal or destruction of the weeds, dead trees and/or debris. Resolution No. 00-262 further provides that if the weeds, dead trees and/or debris are not so abated, they will be removed or destroyed by the District, in which case the cost of removal or destruction shall be assessed upon the property on which or in front of which the weeds, dead trees and/or debris are located, and such cost will constitute a lien upon the property until paid. For further details, please refer to Resolution No. 00-262, copies of which are available during regular business hours from the District office at the address listed above.

Dated this 12th day of May, 2000.

---

Forrest G. Warren  
General Manager  
San Simeon Community Services  
District

Forrest G. Warren, General Manager/ Sec.

Robert Schwab, District Counsel

Kim Allison, Office Administrator

John L. Wallace, District Engineer

Ron Head, Plant Superintendent

**San Simeon Community Services District**

111 Pico Avenue, San Simeon California 93452  
(805) 927-4778 Fax (805) 927-0399

**WEED ABATEMENT  
COMPLIANCE NOTICE**

**THIS IS TO CERTIFY THAT PARCEL (S) 013-391-001**

**. Camile Mouchawar et. al.  
3550 Linden Ave., Suite 2  
Long Beach, CA 90807-4577**

**HAS / HAVE BEEN INSPECTED AND FOUND TO BE ACCEPTABLE.**

A handwritten signature in black ink, which appears to read "Forrest G. Warren", is written over a horizontal line.

**Forrest G. Warren  
General Manager/ Sec.  
San Simeon Community Services District**

**DATE June 21, 1999**




**SAN SIMEON COMMUNITY SERVICES DISTRICT**

Route 1, Box S-17  
San Simeon, California 93452  
(805) 927-4778

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**MEMORANDUM**

**DATE:** April 11, 2001  
**TO:** Board of Directors  
**FROM:** John L. Wallace, Interim General Manager   
**SUBJECT:** Fiscal Year 2001-02 Budget - Preliminary Schedule - Major Budget Item Review

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**RECOMMENDATION:**

Staff recommends the Board;

Provide direction to staff on the proposed schedule for the preparation of the District's budget for Fiscal Year 2001-02.

**DISCUSSION:**

As staff begins the preparation for the budget for FY 2001-02, it is appropriate to review the proposed schedule with the Board for the major milestones of budget preparation. Following is the proposed schedule.

- April \_ 2001 Develop draft budget in conjunction with budget committee.
- May 9, 2001 Distribution of preliminary budget for Major Budget Items and Operating Funds, FY 2001-02
- June 13, 2001 Regular Board meeting for the presentation of preliminary budget.
- June 27, 2001 Final consideration/adoption of budget
- July 11, 2001 Adoption of budget if continued from June 27, 2001


**SAN SIMEON COMMUNITY SERVICES DISTRICT**

Route 1, Box S-17  
San Simeon, California 93452  
(805) 927-4778

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**MEMORANDUM**

**DATE:** April 6, 2001  
**TO:** Board of Directors  
**FROM:** John Wallace, Interim General Manager   
**SUBJECT:** State Mandated Cost Reimbursements

---

**RECOMMENDATION:**

Staff recommends the Board authorize the filing of the claim reimbursement for preparation of meeting agendas and submit to the State for reimbursement.

**FUNDING:**

Potential cost recovery may be as high as \$1,200 for the District's preparation and posting of agendas throughout the year.

**DISCUSSION:**

Attached is information received from the State auditors office concerning the State Mandated Cost Program and the claiming instructions that would allow local agencies to recover a portion of the cost of processing agenda in accordance with state law. In reviewing the claim guidelines, the District may take advantage of option "B" or "C" for recovering its' costs of up to \$100 per meeting for the base fiscal year of 1997/98. As so directed, staff will prepare the necessary claim and forward to the State for reimbursement.



**MEMORANDUM**

**DATE:** March 7, 2001  
**TO:** John L. Wallace  
**FROM:** Paavo A. Ogren  
**SUBJECT:** Reimbursement for Mandated Costs - Open Meeting Act

Attached is the information that I obtained off the web. The claim reimbursement should be processed for each of the agencies where you act as the General Manager. I don't know how much to expect in reimbursements, but I think it is highly likely that it is worth the expense to submit a reimbursement claim for each agency.

Based on my quick review, Option B - Standard Time may be the best approach for claiming reimbursements. If Kathy Richardson has time to read the material and prepare a claim, I think that the most cost effective approach is to utilize her for the project. I will be glad to review her work. If she is not available, Courtney and I can tackle the project.



KATHLEEN CONNELL  
Controller of the State of California

DAO  
Any thing  
we should be  
applying for  
our funds  
J  
2/21

February 5, 2001

TO: ADMINISTRATORS OF SPECIAL DISTRICTS  
CITY FISCAL OFFICERS  
COUNTY AUDITORS

RE: STATE MANDATED COSTS PROGRAM  
CLAIMING INSTRUCTIONS NO. 2000-15

Dear Claimants:

I am pleased to inform you that claiming instructions and forms for the Open Meetings Act program for fiscal years 1997-98 through 2000-01 are now available on the Controller's Web site at [www.sco.ca.gov/ard/local/locreim/index.htm](http://www.sco.ca.gov/ard/local/locreim/index.htm).

Government Code sections 54954.2 and 54954.3 as added by Chapter 641, Statutes of 1986, require the legislative body of the local agency, or its designee, to post an agenda containing a brief general description of each item of business to be transacted or discussed at the regular meeting, specifying the time and location of the regular meeting, and requiring that the agenda be posted at least 72 hours before the meeting in a location freely accessible to the public. Members of the public have the opportunity to address the legislative body on specific agenda items or any item of interest that is within the subject matter jurisdiction of the legislative body, and this opportunity for comment must be stated on the posted agenda. Claims and supporting documentation must be filed with the Controller's Office, delivered or postmarked by June 5, 2001.

This letter should be forwarded to the person who files your SB-90 Mandated Cost Claims or your consultant. Questions or requests for hard copies of these instructions should be faxed to Ginny Brummels at (916) 323-6527, or e-mailed to [gibrummels@sco.ca.gov](mailto:gibrummels@sco.ca.gov), or you may call the Local Reimbursements Section at (916) 324-5729.

Sincerely,

KATHLEEN CONNELL  
State Controller

OFFICE OF THE STATE CONTROLLER

STATE MANDATED COSTS CLAIMING INSTRUCTIONS NO. 2000-15

OPEN MEETINGS ACT (LOCAL AGENCIES)

FEBRUARY 5, 2001

In accordance with Government Code Section (GC §) 17561, eligible claimants may submit claims to the State Controller's Office (SCO) for reimbursement of costs incurred for state mandated cost programs. The following are claiming instructions and forms that eligible claimants will use for the filing of claims for Open Meetings Act. These claiming instructions are issued subsequent to the adoption of the program's amended parameters and guidelines (P's & G's) by the Commission on State Mandates (COSM).

GC § 54954.2 as added by Chapter 641, Statutes of 1986, requires the legislative body of the local agency, or its designee, to post an agenda containing a brief general description of each item of business to be transacted or discussed at the regular meeting, subject to exceptions stated therein, specifying the time and location of the regular meeting and requiring that the agenda be posted at least 72 hours before the meeting in a location freely accessible to the public.

GC § 54954.3 as added by Chapter 641, Statutes of 1986, provides an opportunity for members of the public to address the legislative body on specific agenda items or any item of interest that is within the subject matter jurisdiction of the legislative body, and this opportunity for comment must be stated on the posted agenda.

On October 22, 1987, the COSM determined that the Open Meetings Act program establishes costs mandated by the state according to the provisions listed in the attached P's & G's. For your reference, the P's & G's are included as an integral part of the claiming instructions.

**Eligible Claimants**

Any city, county, city and county, or special district that incurs increased costs as a direct result of this mandate is eligible to claim reimbursement of these costs.

**Reimbursement Options**

Three reimbursement options were established by the COSM for costs incurred during a fiscal year: Actual Time, Standard-Time, and Flat-Rate. All meetings of the same type or name must be claimed using the same basis for the entire fiscal year. However, the meetings may be claimed using a different basis during a subsequent fiscal year. For each type or name of a meeting claimed, claimants shall select one of the following reimbursement options:

**A. Actual Time**

Actual costs of administering the Open Meetings Act program in compliance with this mandate may be claimed. The following are reimbursable expenditures related to Open Meetings Act: Salaries, benefits, services, materials, supplies, and fixed assets. Forms OMA-2A and OMA-3 must be completed to claim actual costs associated with this mandate. Forms OMA-1 and FAM-27 are then used to summarize these costs.

## B. Standard-Time

In lieu of actual time, a standard-time allowance of 20 or 30 minutes per agenda item, as provided for in the P's & G's, shall be used to calculate the cost of each brief agenda that was prepared during the fiscal year. This standard-time allowance covers the direct and, if applicable, the indirect costs incurred in compliance with this mandate. Forms OMA-2S and OMA-3 must be completed to claim standard-time costs associated with this mandate. Forms OMA-1 and FAM-27 are then used to summarize these costs.

## C. Flat-Rate

In lieu of actual costs, a flat-rate allowance of \$100.00 per meeting for the base fiscal year of 1997-98, as provided for in the P's & G's, shall be used to claim the cost of each brief agenda that was prepared during the fiscal year. This flat-rate allowance covers the direct and indirect costs incurred in compliance with this mandate and will be adjusted each subsequent fiscal year by the Implicit Price Deflator. Forms OMA-2F and OMA-3 must be completed to claim flat-rate costs associated with this mandate. Forms OMA-1 and FAM-27 are then used to summarize these costs.

## Filing Deadlines

Eligible claimants have the option of filing new reimbursement claims for fiscal years 1997-98 through 1999-00 for reimbursable activities pursuant to these amended P's & G's. If an eligible claimant exercises this option, the new reimbursement claim or claims shall include a reduction under "Other Reimbursements" for payments received on the original reimbursement claim for the Open Meetings Act mandate for the applicable fiscal year. The SCO will process and pay the reimbursement claims, if any, filed by eligible claimants that do not exercise this option pursuant to the original P's & G's and the statutory provisions that applied to those claims when filed.

### A. Initial Claims

Initial claims must be filed within 120 days from the issuance date of claiming instructions. Reimbursement claims for the 1997-98 through 1999-00 fiscal years must be filed with the SCO and must be delivered or postmarked on or before **June 5, 2001**. Annually thereafter, having received payment for an estimated claim, the claimant must file a reimbursement claim by **January 15** of the following fiscal year. Claims filed after the deadline will be reduced by a late penalty of 10%, not to exceed \$1,000. All initial reimbursement claims will be considered as one claim for the purpose of computing the late claim penalty. If the claims are late, the penalty should be applied to a single fiscal year. Do not prorate the penalty among fiscal years. In order for a claim to be considered properly filed, it must include any specific supporting documentation requested in the instructions. **Claims filed more than one year after the deadline or without the requested supporting documentation will not be accepted.**

### B. Estimated Claims

Unless otherwise specified in the claiming instructions, local agencies are not required to provide cost schedules and supporting documents with an estimated claim if the estimated amount does not exceed the previous fiscal year's actual costs by more than 10%. The claimant can simply enter the estimated amount on form FAM-27, line (07).


**SAN SIMEON COMMUNITY SERVICES DISTRICT**

Route 1, Box S-17  
San Simeon, California 93452  
(805) 927-4778

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**MEMORANDUM**

**DATE:** April 11, 2001  
**TO:** Board of Directors  
**FROM:** John L. Wallace, District Engineer   
**SUBJECT:** Safety Anodized Aluminum Railing Repair Update - CCO # 1

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**RECOMMENDATIONS:**

It is recommended the Board:

1. Approve Contract Change Order No. 1 reducing the amount of material needed and for Crane Veyor to provide the District with accurate field shop drawings for in-house installation for an estimated total cost reduction of **\$2,700**.
2. Approve Contract Change Order No. 1 for a 30 calendar day time extension for Crane Veyor, Corporation.

**FUNDING:**

This project has been funded through the approved 2000/01 Fiscal Year Budget under Capital Improvements for Sewer Projects S-11 for **\$80,000**. This fund includes repairs to failing concrete and air lines.

The engineers construction cost estimate for the railing project was **\$50,000** for furnishing and installing the safety aluminum railing and **\$30,000** for furnishing the railing materials only and having staff install the new railing.

**DISCUSSION:**

Crane Veyor was awarded the Contract for **\$28,321** to furnish all of the anodized aluminum railing for the project. After the award, the District was informed that the anodizing company had a back log of one month and Crane Veyor requested a 30 day time extension.

It is also recommended that Crane Veyor complete a detailed shop drawing of accurately measured field piping and support supply quantities. It was estimated that up to 120 linear feet is not needed as originally estimated to complete the railing replacement thus saving the District approximately **\$4,000**.

The shop drawings provided by Crane Veyor will require an on-sit plant survey tentatively scheduled for April 16<sup>th</sup> 2001, at an extra cost of **\$1,300**.

April 11, 2001

PROJECT NO. 0084.0002.(0030)

CONTRACT CHANGE ORDER No. 1

SAFETY RAILING REPAIR

CRANE VEYOR CORPORATION

DESCRIPTION OF CHANGES	NET CHANGE
1. Obtain Accurate Shop Drawings and Details for Material Installation	\$1,300.00
2. Reduce Materials to be Purchased by 120 L.F.	\$4,000.00
3. Time Extension for Anodizing Process Back Log	\$0.00
<b>NET CHANGE IN CONTRACT PRICE (DEDUCT)</b>	<b>\$2,700.00</b>
<b>Original Contract Amount</b>	<b>\$28,321.00</b>
Amount of this Contract Change Order (Deduct)	\$2,700.00
<b>Total Adjusted Contract Amount</b>	<b>\$25,621.00</b>

Contract Completion Date	April 16, 2001
Contract Time Extension (30 Calendar Days)	
Adjusted Contract Completion Date	May 16, 2001

This document will become a supplement to the contract and all provisions will apply hereto.

Recommended by ENGINEER Craig R. Taylor Date April 4, 2001

Approved by CONTRACTOR \_\_\_\_\_ Date \_\_\_\_\_

Approved by DISTRICT \_\_\_\_\_ Date \_\_\_\_\_




**SAN SIMEON COMMUNITY SERVICES DISTRICT**

Route 1, Box S-17  
San Simeon, California 93452  
(805) 927-4778

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**MEMORANDUM**

**DATE:** April 11, 2001  
**TO:** Board of Directors  
**FROM:** John L. Wallace, Interim General Manager   
**SUBJECT:** Storage Building - Update

**RECOMMENDATION:**

Staff recommends the Board;

Retain the services of Robert S. Vessely of San Luis Obispo for \$7,480 to provide engineering design services for the block storage building project.

**FUNDING:**

The Storage Building Replacement Project is funded through the adopted 2000/01 Fiscal Year Budget under Combination Projects C-2 for \$70,000 .

The budget allowed for \$6,000 for the engineering and design services necessary to complete the Construction Drawings and Specification package to solicit bids.

**DISCUSSION:**

The District is in receipt of three proposals from licensed engineers and architects to design the proposed 1,000 sq. ft. block storage building for the District. The attached proposals included the preparation of the construction drawings, specifications and details.

In addition, staff has requested Mid-Coast Geotechnical of Paso Robles to prepare a soils report on the existing soil conditions at the north and westerly edge of the retaining wall footings. This report is needed for recommendations regarding bearing pressures, passive resistance to potential slippage of the footing and/or wall and any precautions the contractor may take while excavating the footings for the new storage building.

It is recommended that Robert S. Vessely of San Luis Obispo be retained to provide engineering design services for the block storage building project.

\\Jlwa01\proj\084-SSCSD\02-Major Projects\27 - Storage Building\storageSOILS.wpd

**SAN SIMEON COMMUNITY SERVICES DISTRICT**

**TWO BAY STORAGE FACILITY REPLACEMENT**

**DESIGN PROPOSALS**

ITEM	DESCRIPTION	ROBERT VESSELY	RAVATT ALBRECHT	GARY SWAUGER	GARTH KORNREICH
1	ARCHITECTURAL DRAWINGS & SPECIFICATIONS	\$7,480	\$5,250	\$9,500	NO
2	STRUCTURAL DRAWINGS AND SPECIFICATIONS	INCLUDED	\$3,500	INCLUDED	SUBMITTAL
	<b>TOTAL DESIGN ESTIMATE</b>	<b>\$7,480</b>	<b>\$8,750</b>	<b>\$9,500</b>	<b>\$0</b>

# ROBERT S. VESSELY

CIVIL & STRUCTURAL  
ENGINEERING

743 Pacific St., Suite B San Luis Obispo, CA 93401 805/541-2003

March 29, 2001

Mr. Craig Taylor  
John L. Wallace & Associates  
4115 Broad Street  
San Luis Obispo, California 93401

RE: San Simeon CSD Storage Building

Craig,

First of all, thank you for the opportunity to submit a proposal for the structural design and drawings for a storage building for the San Simeon Community Services District. Based on my initial review of the preliminary floor plans, I understand that the building will be a one-story, concrete block structure with a standard spread footing and slab foundation. This proposal is based on you providing a soils engineering report for the site with information about the foundation design.

I propose to provide the necessary structural design & calculations for the structure including the design of the framing, foundations and lateral force resistance system. From this I will prepare the structural drawings and specifications to go along with your civil drawings and specifications. I propose to provide this work for the sum of \$7480.00. Work outside of this scope will be charged as follows:

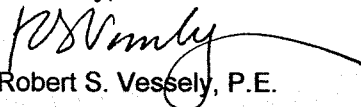
*Additional services* including, but not limited to revisions of my original work, will be billed on an hourly basis at the rate of \$85.00 per hour.

*Reimbursable expenses* incurred in conjunction with the basic and additional services will be charged to the client. Reimbursable expenses may include printing, copying, agency fees, long distance telephone or other costs not directly related to the production of my work. Progress billings, on the basis of time spent on the project will be sent monthly and the balance of the fee will be due upon delivery of the calculations or plans.

Our relationship, for the purposes of this work and our responsibilities to each other are more fully set forth in the **TERMS AND CONDITIONS OF AGREEMENT** which are a part of this proposal. To accept this proposal and conditions, please sign below and return a copy of the signed document to me. This proposal is valid through May 1, 2001. My schedule is such that I anticipate being able to start work on this project around the second week in July and once started, the work should take about three weeks to complete.

Once again, thank you for this opportunity.

Sincerely,

  
Robert S. Vessely, P.E.

\_\_\_\_\_  
John L. Wallace & Associates

Encl.



RAVATT, ALBRECHT  
& ASSOCIATES INC.  
ARCHITECTURE ENGINEERING

Wednesday, April 4, 2001

**Mr. Craig Taylor**  
John L. Wallace & Associates  
4115 Broad Street, Suite B-5  
San Luis Obispo, CA 93401  
T: 805/544-4011 F: 805/544-4204

**RE: San Simeon CSD Storage Facility – Fee Proposal**

**SCHEDULE OF DESIGNATED SERVICES**

This proposal is based on what we understand about your project (See Exhibits A, B, & C). We are ready to negotiate with you to be sure our services meet your expectations regarding both budget and scope.

**Architectural**

**A) Prepare “Architectural Contract Documents” for Bid including:**

- 1) Floor/Roof Plan
- 2) Building Sections
- 3) Building Elevations
- 4) Construction Details
- 5) Project Specification Sheets
- 6) Electrical Engineering/Power Plan
- 7) Coordination with Structural Engineer for Design Purposes

**Note:** Based on Exhibits A, B, and C, and our understanding of local codes, the facility will be designed as a “1-Hour building.”

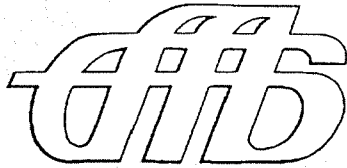
**Note:** All Civil, Shoring, Geo-technical, Soils to be performed by others

Our fee for the Architectural Services described above will be a fixed fee of **\$5,250.00**.

We have three engineering proposals. All are qualified Structural Engineers

**Structural Engineering:**

<b>Dave Carter:</b>	<b>\$6000</b>
<b>Cannon Structural:</b>	<b>\$5200</b>
<b>Oltman Engineers:</b>	<b>\$3500</b>



**gary michael swauger architect**

**a.i.a.**

**PROPOSAL**

*San Simeon Community Services District*

VEHICLE STORAGE BUILDING  
WASTEWATER TREATMENT PLAN  
BALBOA AVE, SAN SIMEON, CALIFORNIA 93452

**PROJECT # 2001000.01**

**post office box 1177**

**cambria california 93428**

**805 927 3987**

**fax 805 927 4165**

**SCOPE OF SERVICES:**

**SSCSD - PROPOSAL**

**PROJECT DESCRIPTION:** Three bay, concrete block storage and shop building at existing SSCSD Wastewater Treatment Plant Facility

**ARCHITECTURAL SERVICES:**

Construction Drawings consisting of: Foundation Plan, Floor Plan, Roof Framing Elevations, Construction Details Sheet and Construction Specifications Sheet

**ARCHITECTURAL FEES: \$ 9,500.00**

**ITEMS PROVIDED BY CLIENT/OTHERS:**

Site Inventory Plan  
 Geological Exploration, Analysis & Foundation recommendations  
 All Public Agency permitting processing application forms and fees

**REPRESENTATIONAL SERVICES:**

Requirements for services not reasonably foreseeable, such as: modification of the building design, additional drawings and details, exhibits or studies required along with additional coordination and representation at public hearings, are beyond the scope of "Architectural Services".

**REIMBURSABLE EXPENSES:**

All out of pocket expenses: travel, telephone, fax and all presentation materials, incurred on behalf of the project, will be billed at cost. Documentation generated prior to permit approval, with the exception of that for bidding purposes, is included within the fee for architectural services. Additional blueprints & photocopies requested are billed at the following rates: Blueprints-\$1.50/sht, Copies-\$ .25/sht.

**PLEASE NOTE:**

***We are currently unable to commence work on this project until October 1<sup>st</sup>, 2001. A formal contract will be prepared upon request.***

**SAN SIMEON COMMUNITY SERVICES DISTRICT**

111 Pico Avenue  
San Simeon, California 93452  
(805) 927-4778

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**MEMORANDUM**

**DATE:** April 11, 2001

**TO:** Board of Directors

**FROM:** John Wallace, Interim General Manager *JW*

**SUBJECT:** Desalination Pipeline and Tank Facilities Project - California Coastal Commission Notification of Appeal

---

**RECOMMENDATIONS:**

Staff recommends that you:  
Provide direction to staff.

**FUNDING:**

Not applicable at this time.

**DISCUSSION:**

The District has received an appeal from the California Coastal Commission dated March 26, 2001

The District is advised that the coastal development permit decision for a time extension has been appealed pursuant to Public Resources Code Section 30623.

The Commission hearing date on the subject appeal has been tentatively set for May 8 through May 11, 2001.

The third and final time extension on the minor use/coastal development permit for the Desalination Pipeline Facilities Project is subject to expiration on June 11, 2001.

084.02coastappeal2001.wpd

**CALIFORNIA COASTAL COMMISSION**

CENTRAL COAST AREA OFFICE  
725 FRONT STREET, SUITE 300  
SANTA CRUZ, CA 95060  
(831) 427-4663

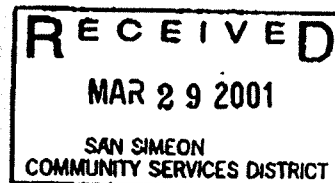
**COMMISSION NOTIFICATION OF APPEAL**

**DATE:** March 26, 2001

**TO:** Martha Neder, Planner  
County of San Luis Obispo, Planning & Building Department  
County Government Center  
San Luis Obispo, CA 93408

**FROM:** Rick Hyman, District Chief Planner

**RE:** Commission Appeal No. A-3-SLO-01-029



Please be advised that the coastal development permit decision described below has been appealed to the California Coastal Commission pursuant to Public Resources Code Section 30602 or 30625. Therefore, the decision has been stayed pending Commission action on the appeal pursuant to Public Resources Code Section 30623.

**Local Permit #:** D950085P

**Applicant(s):** San Simeon Community Services District

**Description:** Third time extension of minor use/coastal development permit (D950085P) for approximately 2.2 miles of 2' x 4' site disturbance for trenching to construct a pipeline to serve the community of San Simeon from the San Simeon Community Services District (SSCSD) water tank in San Simeon to San Simeon Creek Road (approx. 1.4 miles of pipeline in the Highway 1 road right-of-way) and then to the proposed Cambria Community Services District (CCSD) desalination facility.

**Location:** San Simeon & Cambria (San Luis Obispo County)

**Local Decision:** Approved w/ Conditions

**Appellant(s):** Coalition To Save Cambria & San Simeon, Attn: Cynthia Bayley & Richard Hawley

**Date Appeal Filed:** 03/26/2001

The Commission appeal number assigned to this appeal is A-3-SLO-01-029. The Commission hearing date has been tentatively set for May 8-11, 2001 in . Within 5 working days of receipt of this Commission Notification of Appeal, copies of all relevant documents and materials used in the County of San Luis Obispo's consideration of this coastal development permit must be delivered to the Central Coast Area office of the Coastal Commission (California Administrative Code Section 13112). Please include copies of plans, relevant photographs, staff reports and related documents, findings (if not already forwarded), all correspondence, and a list, with addresses, of all who provided verbal testimony.

A Commission staff report and notice of the hearing will be forwarded to you prior to the hearing. If you have any questions, please contact Renee Brooke at the Central Coast Area office.



**SAN SIMEON COMMUNITY SERVICES DISTRICT**

111 Pico Avenue  
San Simeon, California 93452  
(805) 927-4778

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**MEMORANDUM**

**DATE:** April 11, 2001  
**TO:** Board of Directors  
**FROM:** John Wallace, Interim General Manager  
**SUBJECT:** Motel 6 Water Line Easement and Agreement - Update

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**RECOMMENDATIONS:**

Staff recommends that you:  
Receive and file this information.

**FUNDING:**

Not applicable at this time.

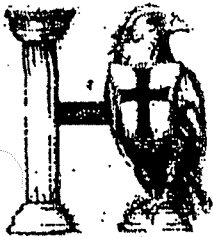
**DISCUSSION:**

On June 29, 2000, staff submitted the final revised legal documents to the Motel 6 with the modifications requested by the Motel 6 legal department.

Acting on behalf of the Motel 6 in San Simeon is Accor Economy Lodging, Inc. Dallas Texas, (Accor). Accor is in receipt of the final Water Line Easement and Agreement documents and is currently processing the forms for signature.

The original documents must be delivered to the appropriate authorized representative of the Motel 6 Corporation throughout the United States. Signatures include the Co-Trustee, Landlord, Mortgagee, Remainderman, Tenant, and lastly the Secretary and President of the Board of Directors for the San Simeon Community Services District.

There has been considerable delay processing the agreement through the legal department of Accor Economy Lodging which has delayed the construction of the water line. District Counsel (Hunt and Associates) was asked to follow-up on the status of the easement agreement. It appears from the attached correspondence from District Counsel that a signed copy of the easement agreement will be received soon and the project can get under way.



HUNT  
& ASSOCIATES  
*Attorneys and Counselors at Law*

DAVID R. HUNT

ROBERT W. SCHULTZ

MICHAEL J. BOVAJIAN

PETER E. CUMMINGS

JOSE C. ESCANO

ALVIN N. LOSKAMP  
*Of Counsel*

February 2, 2001

Accor Economy Lodging  
Legal Department  
14651 Dallas Parkway, Suite 500  
Dallas, TX 75240

Attention: Mary Hobson

Dear Ms. Hobson:

This letter confirms our telephone conversation on February 2, 2001. You informed me that the Water Distribution Line Easement Agreement between your company and the San Simeon Community Services District was forwarded to the proper person for signature in October last year, but the agreement has not yet been returned to your department. You said that you would follow up the status of the agreement and inform us of further developments.

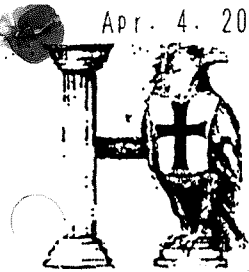
The terms of the easement have been finalized for some time now, and the District has been ready to proceed with the water line project for several months. For this reason, anything you can do to expedite the full execution of the agreement would be deeply appreciated.

HUNT & ASSOCIATES

By: Joe Escano, Attorneys for San Simeon  
Community Services District

JE/je

cc: Forest G. Warren, General Manager, SSCSD  
John Wallace, District Engineer, SSCSD



# HUNT & ASSOCIATES

*Attorneys and Counselors at Law*

DAVID R. HUNT  
ROBERT W. SCHULTZ  
MICHAEL J. BOYAJIAN  
PETER E. CUMMINGS  
JOSE C. ESCANO  
ALVIN N. LOSKAMP  
*Of Counsel*

March 7, 2001

Accor Economy Lodging  
Legal Department  
14651 Dallas Parkway, Suite 500  
Dallas, TX 75240

Attention: Mary Hobson

Re: San Simeon Community Services District

Dear Ms. Hobson:

This letter confirms our telephone conversation on March 6, 2001. You stated that you had not yet heard from the person responsible for obtaining the appropriate signature on the Water Distribution Line Agreement, and that you had contacted her again yesterday to follow-up. You promised that if that person does not respond to your latest inquiry by March 9, 2001, you would provide me with information to contact that person directly.

Please understand that the protracted approval process has already severely delayed a waterworks project that is essential to maintaining the quality of water services for an entire community. In addition, the delay has caused the San Simeon Community Service District to incur significant extra costs and damages that it could ill afford. Therefore, while I am aware that you have no control over the administrative process for finalizing the agreement, I would appreciate it very much if you could impress upon the person responsible for completing the agreement how important it is that he or she act with all due dispatch to lay this matter to rest.

Thank you for your cooperation.

HUNT & ASSOCIATES

By: Joe Escano  
Joe Escano, Attorneys for  
San Simeon Community Services  
District

JE

cc: John Wallace, District Engineer, SSCSD

RWS:SSCSD/mtrs.ltr.HobsonM.010306



HUNT & ASSOCIATES  
Attorneys and Counselors at Law

DAVID R. HUNT  
ROBERT W. SCHULTZ  
MICHAEL J. BOYAJIAN  
PETER E. CUMMINGS  
CAROL L. FREDEN  
JOSE C. ESCANO  
ALVIN N. LOSKAMP  
*Of Counsel*

March 16, 2001

Accor Economy Lodging  
Legal Department  
14651 Dallas Parkway, Suite 500  
Dallas, TX 75240

Attention: Mary Hobson

Re: *San Simeon Community Services District*

Dear Ms. Hobson:

This letter confirms our telephone conversation on March 8, 2001. We deeply appreciate your efforts to expedite the completion of the easement agreement, and we were very pleased to learn from you that some action had finally been taken to complete the documents. You indicated that the name of the trustee for Philip Morris on the signature pages had to be manually changed, because the person whose name originally appeared in the document was no longer connected with your organization.

I understood that this name change was the only modification that was necessary. I don't recall that you gave me a date certain when the documents would be sent to us, but I look forward to receiving the signed agreement soon. I shall get in touch with you sometime late next week if we have not received it by then.

Again, thank you for your cooperation.

HUNT & ASSOCIATES

By: *Joe Escano*  
Joe Escano, Attorneys for  
San Simeon Community Services  
District

JE

cc: John Wallace, District Engineer, SSCSD

*RWS:SSCSD/Intra.Ltr.HobsonM.010306*

**San Simeon Community Services District**

111 Pico Ave.  
San Simeon, CA 93452

Phone 805-927-4776  
Fax 805-927-0399

Date: April 3, 2001

To: John Wallace

From: Kim Allison

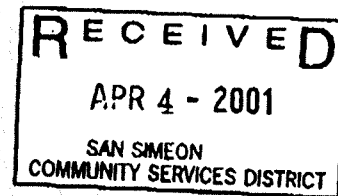
Subject: Security Deposit for #1069 - Claris Peterson - 9128 Balboa

On March 9, 2001, I received a note from the owner of 9128 Balboa stating that the bill he was paying was his final bill as he had sold the property on February 20, 2001.

I then sent a request for service form and a note requesting the new owners please fill out, sign and return this form along with a \$50 security deposit. There was no response to this so when I sent the bill for March I also included another request for service form and note asking for the form to be completed and returned along with the security deposit.

On April 2, 2001, I received a call from Claris Peterson objecting to the security deposit. She felt that since she is a past resident of San Simeon and a business owner in Cambria she should not have to provide a security deposit. I explained that it is the policy of the District that everyone must provide a \$50 security deposit. She said that when she lived here before she had supplied the District with a security deposit which had been refunded when she moved out. She said she would take this issue up with the Board members at the next Board meeting.

4.2.01



Board Of Directors  
 San Simeon Services District  
 111 Pico Avenue  
 San Simeon, Ca 93452-9753

Dear Sirs/ Ms:

I have received a notice for a deposit for water service and wish to make the following statements.

We have had water service in San Simeon on a former occasion, May 1998, and paid our bills on the day they were received, which is our policy with all billings. We later moved out of our Casa Del Mar condo and moved into a home in Cambria. All of our bills are paid on time, we also are business people in Cambria having Cambria TV and Video, also in good standing, we find that having had established a good standing with the water company in San Simeon, that it is curious as to why another deposit is asked for.

Our condo at 9128 Balboa Avenue, San Simeon, is OWNER OCCUPIED, not a rental, not a part timer situation, this is our home, and we treat water as the precious resource that it is.

We ask consideration of no deposit to San Simeon Water Services as we have established our worth in this community, as well, any community that we have lived in, and our holding as business owners in Cambria as well.

Sincerely,

Carl Peterson  
 9128 Balboa Ave.  
 San Simeon, Ca 93452

Encl:

450  
 /

Post-It® Fax Note	7671	Date	4/3/01	# of pages	1
To	John Wallace				
From	LUM				
Co./Dept.	Co. SSCSD				
Phone #	Phone #				
Fax #	Fax #				

**2-4 Ordinance Policy: (continued)**

b. **Publication Requirements.** Unlike cities and counties, there is no broad range overall requirement for publication of all ordinances. However, it is a good practice to published adopted ordinances in a newspaper of general circulation in the area (such as The Cambrian, Sun-Bulletin, or Telegram Tribune) within 15 days after passage. Some types of ordinances may have specific requirements for publication of the ordinance before their effective date. This sometimes includes Federal or State grant projects. Likewise, there is not a general requirement for all ordinances to be adopted after public hearing. However, some specific actions require public hearings, such as certain grant projects or increases in fees. District counsel should either prepare all District resolutions and ordinances or carefully review drafts of such documents prior to their placement on the board's agenda to insure that any notice, hearing, or format requirements are met.

c. **Reading and Alterations.** All ordinances shall be read in full either at the time of introduction or passage, except when, after reading the title, further reading is waived by regular motion adopted by unanimous vote of the Board by the directors present. Corrections of typographical or clerical errors are not alterations within the meaning of this section.

**2-5 District Billing Process:** Water meters shall be read and billings for sewer and water service shall be mailed monthly. Where both sewer and water service are being provided at a given service address, both sewer and water service charges shall appear on one bill.

All billings shall be mailed in the customer's name and address.

**2-6 No Single Services:** One service will not be provided without the other with the exception of irrigation services.

**2-7 Security Deposits:** Each new service shall immediately upon connection, deposit with the district the sum of \$50.00 to be used as a security deposit against any unpaid account charges. ~~Security deposits~~ may be refunded to the depositor upon twelve (12) consecutive months of timely account payments.

ARTICLE 3  
Sewer

3-1 Sewer Rates: Rates for sewer use are set by ordinance for the following categories:

- a. Motels.....per cubic feet of water usage
- b. Residences.....per cubic feet of water usage
- c. Restaurants.....per cubic feet of water usage
- d. Commercial.....per cubic feet of water usage
- e. State (Hearst Castle)..... per contract
- f. Septage...at current rate per gallons delivered for processing

ARTICLE 4  
Other

4-1 Other Rates: The following are for rates and fees other than established above.

- a. Meter Service Charge (per meter).....\$13.50
- b. Security Deposits (per meter).....\$50.00
- c. Re-connection Fee (per occurrence).....\$25.00
- d. Late Fee Charges (per previous month past due service amounts)..... 10%
- e. Returned Check Fee (per occurrence)..... \$10.00
  - 1. Subject to relief by Board or authorized District person due to mitigating circumstances. In addition, the Board or authorized District person may require, at his/her discretion, payment by cash, certified check, or other means acceptable to him/her as bona fide payment.



**EXHIBIT B****SAN SIMEON COMMUNITY SERVICES DISTRICT****CONNECTION FEES\*  
AS ADOPTED JUNE 14, 1995  
ORDINANCE NO. 89****Connection Fees**

Motels (per unit)	\$1,560.00
Motels (manager's apartment)	2,280.00
Restaurants (based on per sq. ft.)	12.35
Service Stations (w/2 restrooms)	5,230.00
* Residence and/or Mobilehome	2,280.00
Retail Shops (each)	950.00
Public Restrooms (each)	1,950.00
Commercial Laundries (per machine)	950.00
Irrigation Meter	1,140.00

\* Connection fees remain unchanged from previous rate schedule (Ordinance No. 81) but are due to be updated at the time that major water and sewer projects warrant.

LGOA  
540 Pico Ave. #100  
San Simeon, CA. 93452  
04/03/01

To: San Simeon Community Services District

Attention: Board of Directors

From: Las Gaviotas Homeowners Association  
540 Pico Ave. #100  
San Simeon, CA 93452

Reference: Unit 104 - Nunez

On March 12, 2001, Spillman Plumbing was called to repair a cracked fitting in the main water service. Repair was completed as soon as possible at a cost of \$55.

The Nunez families average water usage statement is \$60. This month's statement is \$276.71.

The Nunez family in Unit #104 are very responsible people who care for their property with pride. Their prompt action in this matter undoubtedly saved considerable water.

Considering the above, members of our board think that an adjustment should be made to compensate for this accident.

We thank you for your consideration in this matter and ask that we be notified of your decision.

Sincerely,

LGOA Board of Directors

Post-It® Fax Note	7671	Date	4/3/01	# of pages	1
To	John Wallace	From	Kim		
Co./Dept.		Co.	SSCSD		
Phone #		Phone #			
Fax #		Fax #			

March 20, 2001

John Wallace  
San Simeon Community Services District  
111 Pico Avenue  
San Simeon, CA 93452

Re: 9111 BALBOA AVENUE - UNIT #2  
SAN SIMEON, CA 95134

Dear John,

On April 28, 2000 I purchased 9111 Balboa Avenue, Unit #2 (a condo) in San Simeon. I would like to give you a little bit of history regarding my property to give you a better understanding of my situation and request. My structure was originally built as a duplex. Then the owners went through legal channels to convert the duplex into two condo's (Unit #1 and Unit #2).

I currently share one water meter with one other condo and share one sewer lateral with 3 other condo's. I would like to request an additional water meter to be assigned to my condo (Unit #2) in my name as to allow each family their own meter. I am aware of a similar situation with the condominiums located west of us (2 units), where they shared a water meter at one point. They were able to work out a solution with the San Simeon Community Services District and a second water meter was added. Now each unit has their own meter. I would like to accomplish the same result.

I originally sent a letter dated May 6, 2000 to Forrest Warren requesting a meter. Upon further research my understanding is that both water meter and costs have been an equal responsibility. In effect, this will eliminate future conflict and allow for resale without the possible conflict with local and County requirements and will ensure fair and accurate billing for all involved.

Currently, Unit #1 is in escrow and I believe it would be in everyone's best interest if we resolve this issue prior to close of escrow. I believe by County standards, Unit #1 should/could not be sold due to these conditions. Escrow will be closing in approximately 2 weeks. Could you page me at (408) 932-0829 at your earliest convenience to discuss resolution.

Sincerely,  
Jesse Siordia  
7254 Carr Place  
Gilroy, CA 95020  
(408) 847-6437

March 31, 2001

Board of Directors  
SSCSD  
111 Pico Avenue  
San Simeon, CA 93452

*Re: Odors at the wastewater treatment plant*

Dear Board Members,

This is an adamant and angry complaint regarding the odor discharge from the San Simeon Wastewater Treatment Plant. My husband and I have suffered this increasingly horrible situation for eleven years. Again and again we have been told: 1) the problem does not exist; 2) we are mistaking the smell of seaweed for the stink of human offal; 3) a fix for the problem is underway; and 4) any formal complaint to outside agencies will cost the district (and us) more money and delay a speedy resolution.

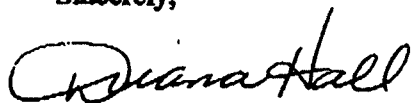
I invite any board member who does not yet understand the seriousness of the problem to visit our home when the wind is not blowing. Sleep in our bedroom with the window open on a calm night. Explain to our guests why the entire street stinks like sewage on a calm day. See if it is possible to hold your breath long enough to make it from the building to your car.

To no avail, I have written and called the district. On several instances I have spoken to the Air Quality Board in San Luis Obispo. Within the past year, the AQB inspector personally noted the problem and spoke to your Forrest Warren about the situation. The inspector visited me on that same day to relay the "good news." Forrest had told him the issue was being "fast-tracked" and would be resolved by last summer. Once again, we get meaningless promises and lies apparently intended to derail any formal action by the AQB or the suffering neighbors.

The situation is intolerable. The odor has a significant impact on our ability to enjoy our home. The odor is a discomfort and nuisance. The odor negatively affects property values. The odor is an embarrassment and annoyance to us and to our guests. The odor is unhealthy.

Your lack of action is unconscionable. I request an immediate explanation regarding the Board's current intentions in this matter.

Sincerely,



Diana Hall  
1835 Sullivan Court  
Morgan Hill, CA 95037  
(408) 782-9275

Property address: 9221 Balboa  
San Simeon, CA

Cc: SLO AQB

