

AGENDA
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, December 09, 2015
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION: 6:00 PM

A. Roll Call

B. Pledge of Allegiance

2. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

A. Sheriff's Report – Report for November.

B. Public comment on Sheriff's Report

3. BOARD PRESENTATIONS AND ANNOUNCEMENTS:

4. STAFF REPORTS

A. General Manager's Report

1. Staff Activity – Report on Staff activities for the month of November.

2. Update – Wellhead treatment system project.

3. Update – Integrated Regional Water Management (IRWM)/Water Resources Advisory Council (WRAC) Grant for Wellhead Treatment systems project.

4. Update – Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation.

B. Superintendent's Report

1. Wastewater Treatment / Collection Systems – Summary of operations and maintenance for November.

2. Water / Distribution Systems – Distribution performance for the Month of November.

3. District Maintenance – Summary of District maintenance for November.

C. District Financial Summary – Update on Monthly Financial Status for close of business November 30, 2015.

D. District Counsel's Report – Summary of November activities

5. ITEMS OF BUSINESS

A. Approval of last month's minutes – November 11, 2015.

B. Approval of General Checking Disbursements Journal– December 09, 2015.

C. Approval of USDA Grants Funds Disbursements Journal – December 09, 2015.

6. DISCUSSION/ACTION ITEMS

A. Board discussion/review of Draft Audit 2014-2015 presented by Travis Hole from Moss, Levy & Hartzheim, LLP.

B. Consideration of approval of additional funds to Phoenix Civil Engineering for Wellhead Treatment Project Design and Construction, increasing the original contracted amount of \$24,011.25 to \$31,734.

C. Consideration of approval of additional funds to IRJ Engineering for Wellhead Treatment Project Electrical Design, increasing the original contracted amount of \$8,500 to \$13,850.

7. Board Committee Reports – Oral Report from Committee Members.

8. Board Reports – Oral Report from Board Members on current issues.

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS- Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda.

10. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.