

**SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
SPECIAL BOARD MEETING AGENDA
Thursday, August 08, 2024
1350 MAIN STREET
Coast District Conference Room –
South entrance and up the stairs
In the hallway of the District Office
(NOT the Board Room)
CAMBRIA, CA 93428
6:00 p.m.**

Join Zoom Meeting

<https://zoom.us/j/91075713757?pwd=x5BUMDXUawaYJ8TXKuhk3i9XbzA9eb.1>

Meeting ID: 910 7571 3757

Passcode: 563213

Agendas: Agenda packets and other written documentation are available for public inspection 72 hours prior to the regularly scheduled meeting, or 24 hours prior to a Special Meeting at the San Simeon CSD office, located at 111 Pico Avenue, San Simeon, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time. Agendas are also posted at: www.sansimeoncsd.org.

Public Comment: The Board of Directors welcomes and encourages participation in Board meetings. Public comment will be allowed for each individual agenda item. Members of the public wishing to speak may do so when recognized by the Chairperson. **Public Comment is limited to three (3) minutes** or less per person for each agenda item, with additional time at the discretion of the Chair. Public comments should be directed to the Board as a whole and not directed to individual Board members or District staff.

Notice regarding Americans with Disabilities Act:



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or the documents in the agenda packet provided in an alternative format, please contact District staff at (805) 927-4778 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made (28CFR 35.102-35.104 ADA TITLE II).

1. CALL TO ORDER

2. ROLL CALL

Chair Donohue Director Diamond Director Tiwana Director Le

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Any member of the public may address the Board relating to any matter pertaining to District business and within the Board's authority to take action, provided the matter is not on the Board's agenda. **Comments are limited to three (3) minutes** or less with additional time at the discretion of the Chairperson. The public wishing to address the Board on items that do not appear on the agenda may do so; however, the Board will take no action other than referring the item to staff for study and analysis and may place the item on a future agenda.

5. CONSENT CALENDAR ITEMS:

All items are approved by a single action. Any item may be removed from the Consent Calendar for separate discussion upon request from a member of the public, District staff or a Director. Public comment on the Consent Calendar will take place prior to the Board's vote on the Consent Calendar items. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

A. REVIEW AND APPROVAL OF MINUTES FOR THE MEETING ON JULY 11, 2024

B. REVIEW AND APPROVAL OF MEETING MINUTES FROM JUNE '23, JULY '23, AUGUST '23, SEPTEMBER '23

C. REVIEW AND APPROVAL OF JULY DISBURSEMENTS JOURNAL

6. BUSINESS ACTION ITEMS:

Public comments at the conclusion of each business action item are limited to three (3) minutes per person per item.

A. DISCUSSION AND REVIEW OF THE SSCSD FY 2024-2025 BUDGET

B. DISCUSSION, REVIEW, AND APPROVAL OF A DISSOLUTION COMMITTEE

C. DISCUSSION OF BOARD MEMBER ATTENDANCE DURING THE SAN LUIS OBISPO COUNTY'S STAFF VISIT ON SEPTEMBER 5, 2024

7. DISTRICT STAFF & COMMITTEE REPORTS:

Public comments at the conclusion of District staff and committee reports are limited to three (3) minutes per person per item.

A. STAFF REPORTS:

- i. **FRM Operations Report** – Summary of July Activities.
- ii. **Interim General Manager’s Report** – Summary of July Activities [Discussion or Summary of Water Meter Inventory, Sansome Letter Regarding the Transfer of Utilities of Water From 9270 Avonne]
- iii. **District Financial Summary** – Summary of July Financials.
- iv. **District Counsel’s Report** – Summary of July Activities.

8. NON-DISTRICT REPORTS:

Public comments at the conclusion of non-district reports are limited to three (3) minutes per person per item.

A. Sheriff’s Report – Stated Verbal Report.

9. CLOSED SESSION:

Public comments on the closed session agenda are limited to three (3) minutes per person per item. The Board will adjourn to Closed Session to address the following item(s):

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code § 54956.9: Three (3) Potential Cases

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957 (b)(1))

TITLE: Interim General Manager

C. REPORT UPON CONCLUSION OF CLOSED SESSION

Once a closed session has been completed, the legislative body must convene in open session. (§ 54957.7(b).) If the legislative body took final action in the closed session, the body may be required to make a report of the action taken and the vote thereon to the public at the open session. (§ 54957.1(a).) The report may be made either orally or in writing. (§ 54957.1(b).) In the case of a contract or settlement of a lawsuit, copies of the document also must be disclosed as soon as possible. (§ 54957.1(b) and (c).)

D. RECONVENE AND REPORT OUT OF CLOSED SESSION

E. BOARD COMMENTS:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

**10. ADJOURNMENT TO THE NEXT SPECIAL MEETING TO BE HELD ON
AUGUST 29, 2024**