

Board of Directors San Simeon Community Services District



BOARD PACKET

**Wednesday, July 09, 2014
Regular Meeting 6:00 pm**

Cavalier Banquet Room
250 San Simeon Avenue
San Simeon, CA

Prepared by **ULTURA**[®]

AGENDA
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, July 09, 2014
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA

1. NO CLOSED SESSION:

2. REGULAR SESSION: 6:00 PM

A. Roll Call

B. Pledge of Allegiance

3. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

A. **Sheriff's Report** – Report for June.

B. **Public comment on Sheriff's Report**

4. BOARD PRESENTATIONS AND ANNOUNCEMENTS:

5. STAFF REPORTS

A. **General Manager's Report**

1. **Staff Activity** – Report on Staff activities for the month of June.

2. **Groundwater availability Update** – Verbal update from Cleath and Associates

3. **Grants, Loans and Partnership Opportunities:**

A. PG&E Street Light Replacement Program for East Side of Highway – Update of progress.

B. Governor's Drought Funds Grant for Purple Pipe Distribution - Update

4. **San Simeon Recycled Water Use** – Update.

5. **Update on the possibility of SSCSD accepting donations through the SSCSD Website.**

B. Superintendent's Report

1. **Wastewater Treatment / Collection Systems** – Summary of operations and maintenance for June.
2. **Water / Distribution Systems** – Distribution performance for the Month of June.
3. **District Maintenance** – Summary of District maintenance for June.

C. District Financial Summary – Update on Monthly Financial Status for close of business June 30, 2014.

D. District Counsel's Report – Tim Carmel/Heather Whitham

6. ITEMS OF BUSINESS

- A. **Approval of last month's minutes** – June 11, 2014.
- B. **Approval of Disbursements Journal(s)** – July 09, 2014.

7. DISCUSSION/ACTION ITEMS

- A. **Consideration of Adoption of Resolution 14-364:** Adopting the Fiscal Budget for 2014-2015.
- B. **Consideration of Adoption of Resolution 14-365:** Requesting Consolidation of the District's Biennial Election with the November 4, 2014 Consolidated General Election.
- C. **SSCSD Board Vote for Representative to California Special District Association 2014 Board/Seat C.**

8. Board Committee Reports – Oral Report from Committee Members.

9. Board Reports – Oral Report from Board Members on current issues.

10. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS- Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda.

11. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date.

This agenda was prepared and posted pursuant to Government Code Section 54954.2.



5A. GENERAL MANAGER'S REPORT

Charles Grace

Staff Activities for June

5A. General Manager's Report

July 09, 2014

1. Staff Activity – Report on Staff activities for the month of June.

Along with billing and collections the Consumer Confidence Report was distributed to all residents and hotels within San Simeon. A reminder of rate increases for July was enclosed with the billing statements. Staff continued to work with Phoenix Engineering on the final paperwork on the Wellhead Project with the USDA. Weed Abatement was completed around the District by June 20th by all property owners and District Staff. Staff Administrator has attended several County meetings regarding grants for District projects and is continuing to coordinate the transition between bookkeepers.

2. Grants, Loans and Partnership Opportunities Update:

A. PG&E Street Light Replacement Program for East Side of Highway

The paperwork required for the estimate from PG&E is being processed. Staff is coordinating a meeting with the Engineer to begin the estimate process and waiting for the estimate invoice to arrive for payment.

B. Governor's Draught Funds Grant for Purple Pipe Distribution

All paperwork has been submitted to the County's Consultant's. The District will be advised of the Grant winning in September. The cost for the District to participate in the grant process was reduced to \$5,000. If awarded the grant, the District will need to pay the remaining \$11,000 prior to receiving the \$3 million total funding for the project.

3. San Simeon Recycled Water Use Update

Staff completed the installation of equipment that will increase the discharge pumping and capacity capability of the Small Scale Recycled Water Facility (SSRWF).

Staff continues to train residents and hotels on the use of Recycled Water.

Staff has trained to date: (10) Distributors, (11) Residents, (11) Homeowner Associations, (9) Hotels and (2) Restaurants in the use of Recycled Water.

4. Update on the possibility of SSCSD accepting donations

At the June board meeting, Staff received direction to research information regarding the District receiving donations via the District website. District Council found the activity to be within the District's authority. Attached is a memo from the current webmaster regarding potential cost associated with the activity. In summary the cost would be \$325 to \$500 (monthly) given what specific website options are chose by the District. A onetime set up fee associated would range from \$500 to \$2,000. The activity would be coordinated with the District Auditor and Bookkeeper to make sure the proper accounting procedures are followed.

As for accepting donations. There are a couple of ways to do it.

1. San Simeon can set up their own credit card / bank withdrawal system to accept fees, however that would mean adding a secure layer to the website to protect credit card information in transit. Also with all the hackers out there we would also have to add security monitoring to the whole process. This would mean a significant investment in programming which I would have to do and then a higher monthly fee to maintain the site because we would have to monitor the security with software to avoid cyber-attacks. If a hacker were to obtain credit card information through a security breach on the website San Simeon could be held responsible legally. I would have to sub contract a security expert because I couldn't in good conscience do the work myself, I don't have any web security certifications and limited training in this area. Off the top of my head it would be a few thousand dollars and then a monthly fee of at least 400-500 per month.

2. (This is the better option). San Simeon could set up a vendor account with PayPal and we could have the donations button link to their site so when a person made a donation PayPal handled the security and transaction processing. PayPal are the experts at handling monetary transactions and once the link hands off the end user to the PayPal site they are responsible for security and sending receipts etc. I can research the PayPal fees for you if San Simeon wants to go forward although off of the top of my head I believe would charge a small percentage on each donation and there may be a yearly fee for the account but it will be significantly less expensive than option 1. As for my fees I would charge a one time programming fee for setting up the donation link and functionality on the website and I would increase the monthly maintenance fee to 325 / month because some extra monitoring is required when there is any monetary transaction on a website (but much less monitoring is required if we use PayPal). If they want to go forward with this let me know and I will begin the research on what is required on both your end and mine.

Regards,

Mike

Michael O'Neill

Senior Software Developer

VERISIGHT, Inc.

35 Iron Point Circle, Suite 100, Folsom, CA 95630-7254

Phone\Fax: 916-932-1846



5B. SUPERTINTENDENT'S REPORT
Jerry Copeland
Facilities Update for June

- **Wastewater Treatment Plant**
- **Water Distribution System**
- **District & Equipment Maintenance**

SAN SIMEON COMMUNITY SERVICES DISTRICT
Superintendent's Report
Activities of June 2014

Wastewater Treatment Plant

- All sampling, testing and reporting at the wastewater treatment plant was performed as required by the RWQCB.

- A new concrete pad was poured adjacent to the existing SSWRF concrete pad for the new storage tank and pump. The electrical for the pump was installed. The plumbing was installed. We are waiting for the pump with an updated motor to arrive to begin operation.

Water Distribution System

- All routine sampling and testing was performed. The monthly report was submitted to the CDPH.

- Monthly meter reading was performed.

District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.

- Weed abatement was performed around the District.

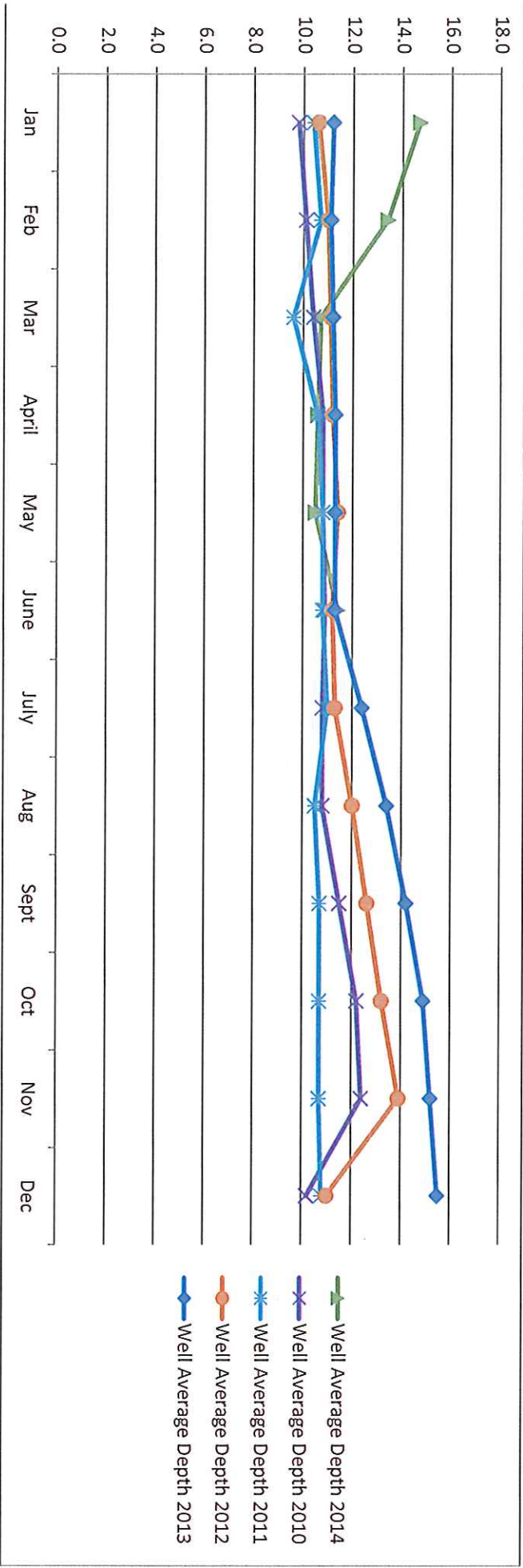
San Simeon Community Services District - Monthly Data Report -June 2014

Date	Day	Wastewater Influent Daily flow	Wastewater Effluent Daily Flow	CALCULATED Well 1 Total Pumped	CALCULATED Well 2 Total Pumped	CALCULATED Total Daily Water Produced	Recycled Water Distributed	Water Level Well 1	Water Level Well 2	Rainfall in Inches	INPUT State Sewer Daily Flow
06/01/14	Sun	119,393	86,190	30,444	48,770	79,213	0	10.7	10.7	0.00	12,052
06/02/14	Mon	107,637	79,290	24,310	19,448	43,758	0			0.00	13,856
06/03/14	Tue	86,970	70,180	38,372	25,731	64,104	1,350	10.8	10.7	0.00	10,409
06/04/14	Wed	111,491	55,850	0	35,530	35,530	825	10.8	10.8	0.00	10,387
06/05/14	Thu	87,333	75,640	62,757	25,956	88,713	400	10.9	10.8	0.00	12,289
06/06/14	Fri	84,486	72,630	68,517	35,754	104,271	0	10.9	10.9	0.00	7,165
06/07/14	Sat	91,381	75,190	0	51,612	51,612	0			0.00	10,820
06/08/14	Sun	84,173	114,910	57,222	0	57,222	0	11.4	11.3	0.00	13,387
06/09/14	Mon	76,943	62,080	0	56,549	56,549	0	11.2	11.1	0.00	9,380
06/10/14	Tue	103,006	88,330	59,915	63,804	123,719	1,315	11.1	11.1	0.00	16,563
06/11/14	Wed	67,685	64,870	20,869	0	20,869	550			0.00	11,807
06/12/14	Thu	82,024	62,430	42,262	28,050	70,312	675	11.2	11.1	0.00	14,423
06/13/14	Fri	90,089	101,770	17,204	39,270	56,474	0	11.2	11.1	0.00	12,773
06/14/14	Sat	98,626	92,560	60,289	53,108	113,397	0			0.00	12,517
06/15/14	Sun	89,539	103,260	0	74,576	74,576	0			0.00	12,700
06/16/14	Mon	86,140	86,070	56,025	0	56,025	0	11.4	11.4	0.00	17,174
06/17/14	Tue	96,533	89,480	57,372	37,624	94,996	925	11.4	11.3	0.00	14,106
06/18/14	Wed	94,222	87,890	51,088	30,219	81,308	825	11.4	11.3	0.00	13,206
06/19/14	Thu	91,893	80,000	23,038	50,789	73,828	675			0.00	17,116
06/20/14	Fri	95,690	11,830	62,608	0	62,608	0	11.8	11.7	0.00	13,827
06/21/14	Sat	109,191	99,270	71,060	62,458	133,518	0	11.6	11.6	0.00	14,008
06/22/14	Sun	108,048	111,610	0	58,942	58,942	0			0.00	16,218
06/23/14	Mon	89,412	100,300	60,812	53,557	114,369	0	11.8	11.8	0.00	15,367
06/24/14	Tue	92,688	92,290	68,741	15,484	84,225	1,930			0.00	15,023
06/25/14	Wed	89,497	84,210	0	50,565	50,565	825			0.00	12,706
06/26/14	Thu	91,700	82,310	62,084	0	62,084	125			0.00	20,047
06/27/14	Fri	95,869	97,280	12,790	59,765	72,555	0	12.0	11.9	0.00	13,782
06/28/14	Sat	110,527	102,920	56,922	51,238	108,160	0	11.9	11.8	0.00	6,914
06/29/14	Sun	98,720	104,360	57,970	36,353	94,323	0	11.8	11.8	0.00	16,342
06/30/14	Mon	96,165	112,800	68,143	58,048	126,191	0	12.0	12.0	0.00	12,103
TOTALS		2,827,071	2,547,800	1,190,814	1,123,200	2,314,014	10,420			0.00	398,467
Average		94,236	84,927	39,694	37,440	77,134	347	11.4	11.3	0.00	13,282
Minimum		67,685	11,830	0	0	20,869	0	10.7	10.7	0.00	6,914
Maximum		119,393	114,910	71,060	74,576	133,518	1,930	12.0	12.0	0.00	20,047

2014													
	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Total for 2014
Wastewater Influent	2,038,514	2,129,638	2,312,484	2,560,476	2,551,268	2,827,071							14,419,451
Wastewater Final Effluent (Month Cycle)	2,086,860	2,250,320	2,347,710	2,548,090	2,475,100	2,547,800							14,255,880
Adjusted Wastewater Influent (- State Flow) *	1,776,470	1,863,820	1,938,110	2,204,983	2,198,940	2,428,604							12,410,927
Water Produced (month cycle)	1,892,141	1,737,158	1,745,682	1,941,958	2,196,613	2,314,014							11,827,565
Adjusted Sewer/Water Ratio	0.94	1.10	1.10	1.14	1.00	1.04							N/A
Total Well Production	1,892,141	1,737,158	1,745,682	1,941,958	2,196,613	2,314,014							11,827,566
Well 1 Water Pumped	1,368,990	0	374,374	1,148,479	1,099,186	1,190,814							5,181,843
Well 2 Water Pumped	523,151	1,493,158	1,595,634	909,867	1,097,427	1,123,200							N/A
Well 3 Water Pumped	0	244,000	0	0	0	0							244,000
Water Well 1 Avg Depth to Water	14.6	13.1	10.7	10.6	10.5	11.4							N/A
Water Well 2 Avg Depth to Water	14.7	13.4	10.6	10.5	10.5	11.3							N/A
Average Depth of Both Wells	14.7	13.3	10.7	10.6	10.5	11.4							N/A
Change in Average Well Depth from 2013	+3.4	+2.2	-0.5	-0.7	-0.8	-0.1							N/A
State Wastewater Treated	262,044	265,818	311,282	355,493	352,328	398,467							1,945,432
State % of Total WW Flow	13%	13%	16%	14%	14%	14%							N/A
Recycled Water Sold (Gallons)	0	0	0	125	5785	10420							16330
Biocids Removal (Gallons)	0	0	12,000	12,000	6,000	6,000							36,000
WW Permit Limitation Exceeded	0	0	0	0	0	0							N/A
Constituent Exceeded	None	None	None	None	None	None							N/A
Sample Limit	N/A	N/A	N/A	N/A	N/A	N/A							N/A
Sample Result	N/A	N/A	N/A	N/A	N/A	N/A							N/A
2013													
Wastewater Final Effluent (Month Cycle)	2,021,340	1,908,020	2,318,280	2,451,860	2,643,980	2,808,900	3,419,550	3,346,020	2,749,810	2,603,650	2,258,780	2,353,200	Total for 2013 30,883,590
Wastewater Influent	2,314,345	2,162,072	2,521,425	2,462,631	2,597,523	2,856,232	3,360,480	3,305,527	2,735,386	2,525,334	2,084,338	2,313,438	31,218,731
Adjusted Wastewater Influent (- State Flow) *	2,067,826	1,945,010	2,232,831	2,144,411	2,239,609	2,452,299	2,819,473	2,783,082	2,351,167	2,191,107	1,852,313	2,007,408	27,086,536
Water Produced (month cycle)	1,727,730	1,703,869	1,995,696	2,278,258	2,540,208	2,803,862	3,198,897	3,089,090	2,471,242	2,288,805	1,854,816	2,032,266	27,984,740
Sewer Influent/Water Produced Ratio	1.34	1.27	1.26	1.08	1.02	1.01	1.05	1.08	1.11	1.10	1.22	1.17	N/A
Adjusted Sewer/Water Ratio	1.20	1.14	1.12	0.94	0.88	0.88	0.88	0.90	0.95	0.96	1.00	1.01	N/A
Average Depth of Both Wells	11.3	11.1	11.2	11.3	11.3	11.3	12.4	13.4	14.2	14.7	15.2	15.5	N/A
Change in Average Well Depth from 2011	+0.6	+0.1	+0.1	+0.1	+0.1	+0.1	+1.1	+1.4	+1.6	+1.7	+1.3	+5.5	N/A
State Wastewater Treated	246,519	217,062	288,594	318,220	357,914	383,933	541,007	522,445	384,219	334,227	232,025	281,172	4,107,337
State % of Total WW Flow	11%	10%	11%	13%	14%	14%	16%	16%	14%	13%	11%	12%	N/A
Biocids Removal (Gallons)	6,000	0	0	6,000	6,000	12,000	6,000	12,000	12,000	6,000	6,000	6,000	78,000
WW Permit Limitation Exceeded	0	0	0	0	0	0	0	0	0	0	0	0	0
Constituent Exceeded	None	None	None	None	None	None	None	None	None	None	None	None	N/A
Sample Limit	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sample Result	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

The formula for calculation of "State % of total WW Flow" compares the State Wastewater Treated to the Wastewater Influent Flow.

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Well Average Depth 2010	9.8	10.1	10.4	10.8	10.8	10.9	10.8	10.8	11.5	12.2	12.4	10.2
Well Average Depth 2011	10.4	10.7	9.6	10.6	10.8	10.8	11.0	10.5	10.7	10.7	10.7	10.8
Well Average Depth 2012	10.6	11.0	11.1	11.2	11.4	11.2	11.3	12.0	12.6	13.2	13.9	11.0
Well Average Depth 2013	11.2	11.1	11.2	11.3	11.3	11.3	12.4	13.4	14.2	14.9	15.2	15.5
Well Average Depth 2014	14.7	13.4	10.7	10.6	10.5	11.4						





5C. DISTRICT FINANCIALS

**Renee Lundy
June 30, 2014**

- **Financial Summary**
- **Balance Sheet**
- **Water Sales & Production**

SAN SIMEON COMMUNITY SERVICES DISTRICT



5C. FINANCIAL SUMMARY

BILLING
June 30, 2014

May Billing Revenue	\$ 55,030.23
June Billing Revenue	\$ 61,429.19
Past Due (31 to 60 days)	\$ 278.39
Past Due (60 days)	\$ 234.01

RABOBANK SUMMARY
Ending Balances June 30, 2014

Summary of Transactions:

Balance June 1, 2014	\$ 686,555.00
Interest for May 2014	\$ 145.78
Money Marketing Account Closing Balance April 30, 2014	\$ 686,700.78

Reserve Fund	(\$ 250,000.00)
Hook up Deposits	(\$ 43,470.00)
Available Funds	\$ 393,230.78

General Checking Account	\$ 47,375.20
Well Rehab Project/USDA Checking Account	\$ 22,931.00

LAIF Closing Balance June 30, 2014	\$ 518.24
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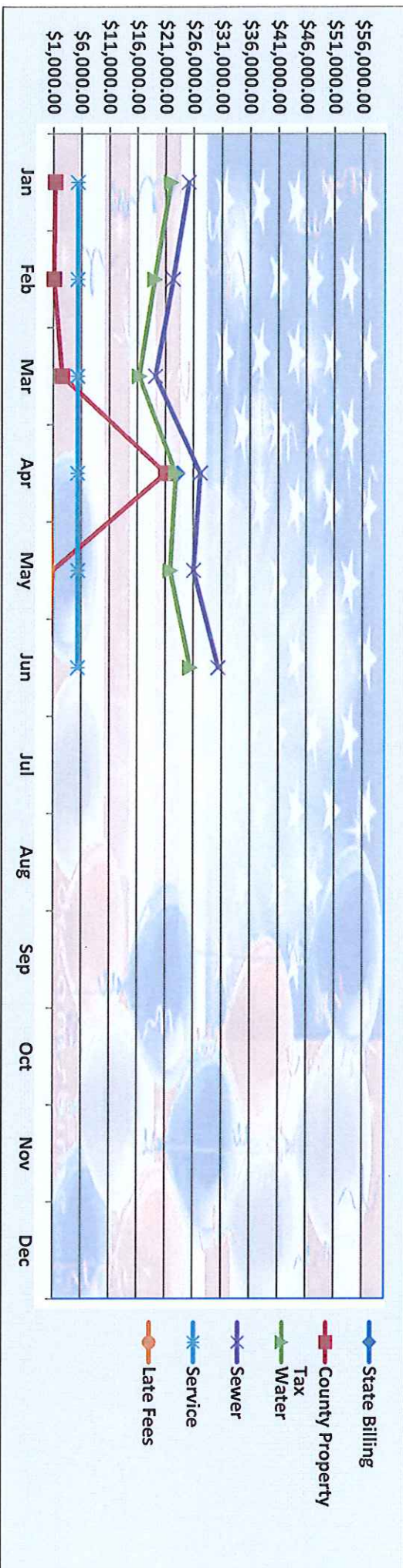
SAN SIMEON COMMUNITY SERVICES DISTRICT
Balance Sheet
As of July 3, 2014

Jul 3, 14

ASSETS	
Current Assets	
Checking/Savings	
1010 · Petty cash	150.00
1020 · General checking	10,629.19
1022 · USDA checking	(37,953.95)
1040 · Cash in county treasury	(3,053.68)
1050 · LAIF - non-restricted cash	518.24
1060 · Money Market Account 9548643039	686,413.96
Total Checking/Savings	656,703.76
Other Current Assets	
1200 · Accounts receivable	36,909.92
1220 · A/R - Hearst Castle	21,530.45
1300 · Prepaid expenses	737.17
Total Other Current Assets	59,177.54
Total Current Assets	715,881.30
Fixed Assets	
1400 · Fixed assets	
1420 · Building and structures	395,874.73
1500 · Equipment	316,747.53
1540 · Major water projects	145,068.22
1580 · Sewer plant	1,488,555.08
1600 · Water system	550,390.00
1620 · WWTP expansion	299,565.92
1630 · Tertiary Project	239,959.81
1640 · Wellhead project	443,942.08
Total 1400 · Fixed assets	3,880,103.37
1650 · Walkway access projects	11,511.00
1690 · Accumulated depreciation	(1,950,188.96)
Total Fixed Assets	1,941,425.41
Other Assets	
1710 · Customer deposits	50.00
Total Other Assets	50.00
TOTAL ASSETS	2,657,356.71
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · Payroll liabilities	214.20
2500 · Customer security deposits	10,308.13
2510 · Connect hookup wait list	43,470.00
2520 · USDA Loan	379,871.00
Total Other Current Liabilities	433,863.33
Total Current Liabilities	433,863.33
Total Liabilities	433,863.33
Equity	
3200 · Fund balance	2,223,442.69
3900 · Suspense	59,038.53
Net Income	(58,987.84)
Total Equity	2,223,493.38
TOTAL LIABILITIES & EQUITY	2,657,356.71

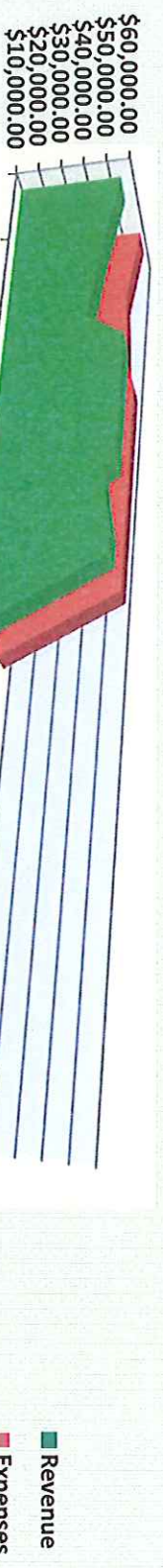
2014 DISTRICT REVENUE

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
State Billing				\$23,125.64									\$23,125.64
County Property Tax	\$1,327.66	\$1,155.60	\$2,632.24	\$21,054.41	\$912.02	\$195.04							\$27,276.97
Water	\$21,971.3	\$19,076.2	\$16,337.8	\$22,890.1	\$21,881.1	\$25,417.3							\$127,573.68
Sewer	\$25,116.2	\$22,334.7	\$19,215.2	\$27,214.3	\$26,016.0	\$30,425.9							\$150,322.24
Service	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,392.2	\$5,392.2							\$32,250.00
Late Fees	\$155.8	\$100.4	\$93.9	\$413.6	\$896.4	\$139.2							\$1,799.31
Total	\$53,937.3	\$48,033.3	\$43,645.6	\$100,064.4	\$55,097.7	\$61,569.5							\$362,347.84
Water Sold Cu Ft	223200	206900	177200	248063	236917	275338							1367618
Water Sold Acre ft	5.12	4.75	4.07	5.69	5.44	6.32							31.40



REVENUE VS EXPENSES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Revenue	\$53,937.30	\$48,033.30	\$43,645.60	\$100,064.40	\$55,097.70	\$61,569.50							\$362,347.80
Expenses	\$58,555.68	\$53,848.94	\$56,471.91	\$67,511.62	\$68,584.98	\$63,061.56							\$368,034.69
Balance		-\$4,618.38	-\$5,815.64	-\$12,826.31	\$32,552.78	-\$13,487.28							-\$5,686.89



**SAN SIMEON COMMUNITY SERVICES
HISTORICAL FISCAL REVIEW**

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$18,173.0	\$18,627.8	\$16,595.1	\$15,204.0	\$11,089.7	\$11,820.6	\$14,655.9	\$12,301.9	\$12,308.1	\$17,354.2	\$16,361.6	\$23,235.2	\$187,727.1
Sewer	\$17,131.8	\$17,715.1	\$16,373.1	\$15,130.5	\$10,808.6	\$11,430.7	\$14,474.7	\$12,023.6	\$11,960.2	\$17,100.5	\$15,949.3	\$22,296.5	\$182,394.7
Service	\$3,208.9	\$3,210.2	\$3,495.9	\$3,465.2	\$3,481.9	\$3,515.4	\$3,498.7	\$3,498.7	\$3,481.9	\$3,498.7	\$3,498.7	\$3,481.9	\$41,336.0
Total	\$38,513.8	\$39,553.2	\$36,464.1	\$33,799.7	\$25,380.2	\$26,766.7	\$32,629.3	\$27,824.2	\$27,750.2	\$37,953.3	\$35,809.5	\$49,013.6	\$411,457.8
Water Sold Cu Ft	338115	340942	280448	254487	185365	200865	245098	206476	206159	292035	272744	384783	3207517
Water Sold acre ft	7.76	7.83	6.44	5.84	4.26	4.61	5.63	4.74	4.73	6.70	6.26	8.83	73.63

2009 / 2010

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$23,422.1	\$24,495.2	\$24,323.5	\$18,281.7	\$17,712.1	\$13,309.5	\$14,079.9	\$14,436.8	\$14,580.3	\$15,978.4	\$17,181.9	\$20,045.1	\$217,846.3
Sewer	\$21,589.4	\$22,706.9	\$22,330.6	\$16,837.1	\$17,839.7	\$13,259.2	\$14,010.9	\$14,599.5	\$13,759.0	\$16,248.7	\$17,077.0	\$20,232.7	\$210,490.6
Service	\$3,835.7	\$3,820.5	\$3,802.2	\$3,802.2	\$3,802.2	\$3,857.1	\$3,820.5	\$3,838.8	\$3,802.2	\$3,802.2	\$3,820.5	\$3,802.2	\$45,806.6
Total	\$48,847.2	\$51,022.6	\$50,456.4	\$38,921.0	\$39,354.1	\$30,425.7	\$31,911.3	\$32,875.1	\$32,141.5	\$36,029.3	\$38,079.4	\$44,080.0	\$474,143.4
Water Sold Cu Ft	370034	403035	381961	302816	275704	203414	216577	220129	214084	243460	269171	304596	3,404,981
Water Sold acre ft	8.49	9.25	8.77	6.95	6.33	4.67	4.97	5.05	4.91	5.59	6.18	6.99	78.17

2010 / 2011

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$29,080.9	\$30,541.4	\$24,905.3	\$23,664.7	\$18,603.5	\$18,224.2	\$18,368.8	\$17,712.9	\$14,752.5	\$20,943.1	\$19,569.8	\$24,471.6	\$260,838.8
Sewer	\$30,694.0	\$32,170.1	\$26,341.4	\$24,926.1	\$19,583.4	\$19,169.6	\$19,403.2	\$16,370.8	\$15,243.1	\$22,112.6	\$20,266.8	\$25,270.9	\$271,552.0
Service	\$4,272.0	\$4,231.1	\$4,251.5	\$4,251.5	\$4,251.5	\$4,272.0	\$4,251.5	\$4,272.0	\$4,251.5	\$4,251.5	\$4,251.5	\$4,292.4	\$51,100.0
Total	\$64,046.8	\$66,942.6	\$55,498.2	\$52,842.4	\$42,438.4	\$41,665.8	\$42,023.5	\$38,355.7	\$34,247.2	\$47,307.2	\$44,088.1	\$54,034.9	\$583,490.8
Water Sold Cu Ft	394069	413435	337511	319681	252605	247832	248528	225987	201323	285397	264824	329516	3,520,708
Water Sold acre ft	9.05	9.49	7.75	7.34	5.80	5.69	5.71	5.19	4.62	6.55	6.08	7.56	80.82

2011 / 2012

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$30,164.0	\$31,860.6	\$27,236.4	\$23,180.2	\$19,172.8	\$13,606.3	\$18,102.6	\$20,631.4	\$17,394.1	\$23,008.4	\$23,384.4	\$29,603.5	\$277,344.6
Sewer	\$32,911.6	\$34,733.9	\$29,563.0	\$25,730.9	\$21,158.5	\$14,923.0	\$20,172.8	\$21,705.5	\$18,903.2	\$25,168.5	\$24,914.3	\$32,350.8	\$302,236.0
Service	\$4,792.3	\$4,792.3	\$4,815.4	\$4,815.4	\$4,792.3	\$4,815.4	\$4,792.3	\$4,769.3	\$4,769.3	\$4,792.3	\$4,815.4	\$4,792.3	\$57,553.9
Total	\$67,867.9	\$71,386.8	\$61,614.7	\$53,726.5	\$45,123.6	\$33,344.7	\$43,067.8	\$47,106.2	\$41,066.6	\$52,969.2	\$53,114.0	\$66,746.6	6637,134.5
Water Sold Cu Ft	361479	380540	324880	279621	232827	165688	220059	216680	209256	285145	279529	354134	3,309,808
Water Sold acre ft	8.30	8.74	7.46	6.42	5.34	3.80	5.05	4.97	4.80	6.55	6.42	8.13	75.98

2012 / 2013

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
State Billing			\$27,981.20			\$21,530.45				\$23,125.6			\$72,637.3
County Property T	\$8,069.77	\$51.86	\$1,503.31	\$3,859.65	\$5,718.15	\$25,445.32	\$1,327.66	\$1,155.6	\$2,632.2	\$21,054.4	\$912.0	\$195.0	\$71,925.1
Water	\$36,628.9	\$36,833.3	\$28,053.5	\$24,908.9	\$20,549.4	\$17,417.0	\$21,971.3	\$19,076.2	\$16,337.8	\$22,890.1	\$21,881.1	\$25,417.3	\$291,964.7
Sewer	\$40,084.9	\$43,613.3	\$33,179.7	\$29,636.1	\$23,946.3	\$20,191.1	\$25,116.2	\$22,334.7	\$19,215.2	\$27,214.3	\$26,016.0	\$30,425.9	\$340,973.7
Service	\$5,436.9	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.40	\$5,366.40	\$5,366.40	\$5,392.20	\$5,392.20	\$64,518.9
Late Fees	\$59.8	\$110.4	\$120.6	\$71.4	\$117.4	\$101.1	\$155.8	\$100.38	\$93.94	\$413.64	\$896.41	\$139.15	\$2,380.0
Total	\$90,280.3	\$85,975.3	\$96,204.7	\$63,842.4	\$55,697.7	\$90,051.4	\$53,937.3	\$48,033.3	\$43,645.6	\$100,064.4	\$55,097.7	\$61,569.5	\$844,399.6
Water Sold Cu Ft	373741	396714	303256	269689	222002	188500	223200	206900	177200	248063	236917	275338	3,121,520
Water Sold Acre ft	8.58	9.11	6.96	6.19	5.10	4.33	5.12	4.75	4.07	5.69	5.44	6.32	71.66

2013 / 2014



6. ITEMS OF BUSINESS

6A. Minutes – June 11, 2014

6B. Disbursements Journals – July 09, 2014

- **General Checking**
 - **USDA Checking**
- 

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, June 11, 2014
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA

1. NO CLOSED SESSION:

2. REGULAR SESSION: 6:05 PM

A. Roll Call:

Chairperson McAdams - Present
Vice-Chair Fields - Present
Director Williams - Present
Director Price – Present
Director Patel – Present

General Manager Charles Grace
District Counsel: Heather Whitham
Sheriff Representative: Commander A. Nix
Tim Cleath, Cleath & Associates

B. Pledge of Allegiance

3. PUBLIC COMMENT: None

A. Sheriff's Report – Report for May.

There were a total of 70 calls for service in the month of May for San Simeon. Such calls were; 12 Assist other agencies, 2 crimes against property, 4 check the welfare of a citizen, 2 suspicious Circumstances, 11 incomplete 911 calls, and 36 self-initiated field activity.

B. Public comment on Sheriff's Report: None

4. BOARD PRESENTATIONS AND ANNOUNCEMENTS:

The General Manager introduced of new Ultrawater Staff member; Mike Arias. Mike will be the #2 operator for the WWTP and assist Jerry Copeland around the District.

5. STAFF REPORTS

A. General Manager's Report

1. Staff Activity – Report on Staff activities for the month of May.

Along with billing and collections the Weed Abatement letter was written and distributed to all residents, hotels and vacant lot property owners of San Simeon. Staff continued to work with Phoenix Engineering on completion of the Wellhead Project. Staff Administrator is working with several agencies in effort to obtain Grants for Recycled Water, Beach Accesses, and Street lights. The Administrator is continuing to coordinate the transition between bookkeepers.

2. Groundwater availability Update –

Tim Cleath presented to the Board his progress on the Groundwater Study. Cleath has completed the re-analysis of the "Safe Yield" of the ground water data, but he still needs to generate a stream flow history. There currently is not one available. The report should be completed sometime in July.

3. Grants, Loans and Partnership Opportunities Update:

A. PG&E Street Light Replacement Program for East Side of Highway

District Staff has been advised by the County that SSCSD's Street Light project is not eligible for Grant funding through the Rule 20A or Rule 20B County program.

District Staff has continued to work through PG&E to get a quote from their Staff for the undergrounding of the power line for the new Street lights. The paperwork required for the estimate from PG&E is being processed.

B. Update on Governor's Draught Funds Grant for Purple Pipe Distribution

The County advised District Staff that the cost to the District would be \$16,000 if the District was to be on the project list submitted for "possible" grant funding. This cost would cover the expenses towards the Consultant's fees that the County hired. The District advised the County that they would not be able to pay the \$16,000 expense and to pull the SSCSD Purple Pipe project from the list. The County has since asked the District to not pull their project from the list and that other avenues would be looked into to help the District pay their cost share of the Consultant's fees.

C. Integrated Resource Water Management Plan (IRWMP) Draft

The SSCSD has been part of IRWM for over 4 years. IRWM was created by the County per State mandate. IRWM is responsible for providing the State with all current water, wastewater project information from all Districts, Cities, and boundaries within the County of San Luis Obispo. This plan is in the final draft stage. It has just been release to all the Districts via disc. Staff is to view the document for accuracy regarding San Simeon CSD projects and data. If a Board Member or resident is interested in viewing the 750 page document, please go to the office to receive a disc for review. All corrections or comments should be submitted to District Staff by July 1st.

D. Monument and Interpretive signs approval (SLOCOG Grant)

The San Simeon CSD Welcome Monument and Interpretive Sign funding was approved at the San Luis Obispo Council of Governments (SLOCOG) meeting on June 4th.

4. San Simeon Recycled Water Use Update

Staff is working with vendors and contractors to install equipment that will increase the discharge pumping capability of the Small Scale Recycled Water Facility (SSRWF). Installation includes a 100 GPM (gallons per minute) pump compared to the current 25 GPM pump. The faster pump will allow for larger trucks to fill their tanks without sitting for an excessive time thus potentially increasing costs to the San Simeon end user. Also added was a 2500 gallon holding tank. The larger tank will assist in meeting the water demand created when filling a large truck. The larger tank may also assist Fire Truck demands when putting out fires within the San Simeon District boundaries.

Staff continues to training residents and hotels on the use of Recycled Water.
 Staff has trained to date: (9) Distributors, (12) Residents, (11) Homeowner Associations, (9) Hotels and (2) Restaurants in the use of Recycled Water.

5. **May 30th Meeting with the San Simeon North Coast Advisory Members - Update**
 Consideration of a letter from the SSCSD sent to Supervisor Gibson's office suggesting that North Coast Advisory Committee Members present themselves as representatives of the NCAC for the given area for which the County Supervisor's office has designated.

B. Superintendent's Report

1. Wastewater Treatment Plant

- All sampling, testing and reporting at the wastewater treatment plant was performed as required by the RWQCB.
- We had a failure of the equalization basin level transmitter probe. A new one was ordered and installed.
- The variable frequency drive unit for blowers #4 and #5 was returned to service after being cleaned and having the cooling fan replaced.

2. Water Distribution System

- All routine sampling and testing was performed. The monthly report was submitted to the CDPH.
- Monthly meter reading was performed.

3. District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- Pothole repair was performed in the streets throughout the district.

C. District Financial Summary – Update on Monthly Financial Status for close of business May 31, 2014.

April Billing Revenue	\$ 55,854.98
May Billing Revenue	\$ 55,030.23
Past Due (31 to 60 days)	\$ 41.95
Past Due (60 days)	\$ 234.01

**RABOBANK SUMMARY
 Ending Balances May 31, 2014**

Summary of Transactions:

Balance May 1, 2014	\$ 686,413.96
Interest for May 2014	\$ 141.04
Money Marketing Account Closing Balance April 30, 2014	\$ 686,555.00

Reserve Fund	(\$ 250,000.00)
Hook up Deposits	(\$ 43,470.00)
Available Funds	\$ 393,085.00

General Checking Account	\$ 42,504.52
Well Rehab Project/USDA Checking Account	\$ 2,231.00
LAIF Closing Balance April 30, 2014	\$ 518.24

D. District Counsel's Report –Heather Whitham

Counsel assisted Staff with Item 7 B; Resolution electing to become subject to the uniform public construction cost accounting procedures. Staff was assisted with the adoption and preparation for the District Budget approval process for the July Board meeting including the public hearing notice. Counsel also proposed a PH Letter memo to Staff in case it was needed.

Counsel Whitham toured the SSCSD Facilities to learn more about the District.

6. ITEMS OF BUSINESS

A. Approval of last month's minutes – May 14, 2014.

Motion was made to approve the minutes as presented.

Motion by: Director Price

2nd by: Director Williams

All in: 4 in favor, 1 abstain because of absence.

B. Approval of Disbursements Journal(s) – June 11, 2014.

Motion made to approve Disbursements as presented.

Motion by: Director Williams

2nd by: Vice-Chair McAdams

All in: 5/0

7. DISCUSSION/ACTION ITEMS

A. Presentation of Draft Fiscal Budget 2014-2015; for Board review only.

The draft fiscal budget for 2014-2015 was attached in the June 2014 Board Packet for Board review and discussion. Some comments were received by board members and those comments are being addressed during this drafting phase. Government Code Section 61110 requires notice and a public hearing prior to adopting the budget. With the assistance of Council, Staff is preparing the required notice for the newspaper to publish. The public hearing will be held at the July regular meeting prior to presentation of the final 2014-2015 budget.

Comment #1 - Chairperson McAdams commented on the Board of Directors fees on the budget. At \$100 per person for 12 months, the amount in the column should be \$6000 flat.

Comment #2 – Director Price asked where the figure under Roads came from. Mr. Grace explained that the amount rolled over from last year's sidewalk repair. Staff left the amount as a place holder so that some sort of Road Maintenance fund could get started.

As other comments and suggestions were offered by the Directors on what the next projects should be, Mr. Grace mentioned the previous Priority List that had been approved by the previous Board in the District's Master Plan. The Board would like to review and perhaps re-prioritize the list.

Comment #3 – The Operations and maintenance line item will go up to \$573,148 per year. This will include the CPI increase along with the additional Full-time Staff member at the Plant.

Comment #4 – The auditor number and the bookkeeping service number should be broken out independently from one another.

Comment #5 – line item 6145; the board would like to see what was in that line item.

Comment #6 – The money marketing account interest needs to be brought over.

A completed budget with amendments will be brought to the next meeting.

B. Resolution 14-363, Discussion and consideration of Resolution NO. 14-363, electing to become subject to the uniform public construction cost accounting procedures.

Construction Cost Accounting Act (the “Act”), establishes a uniform cost accounting standard. Electing to become subject to the uniform public construction cost accounting procedures allows the District to perform public projects of \$45,000 or less using its own workforce, by negotiated contract or by purchase order. Public projects of \$175,000 or less may be contracted by informal bidding procedures prescribed by the Act and public projects in excess of \$175,000 must be formally bid. Staff recommends approval of Resolution 14-363.

A motion was made to approve Resolution 14-363.

Motion by: Chairperson McAdams

2nd by: Director Williams

All in: 5/0

8. Board Committee Reports – No Oral Report from Committee Members.

9. Board Reports – No Oral Report from Board Members on current issues.

10. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS-

Director Williams asked for Staff to look into how what the process would be to add a donation tab to our current website so that the District can start collecting donations. Counsel will look into the legal aspects of the request.

11. ADJOURNMENT @ 8:18 PM

SAN SIMEON COMMUNITY SERVICES DISTRICT
Disbursements Journal
General Checking
July 2014

Type	Date	Num	Name	Memo	Amount	Balance
				Balance as of 7/3/2014		
Bill Pmt	07/01/2014	7061	Alpha Electrical Service	Recycled Water expansion	-4,073.72	100,848.43
Bill Pmt	07/01/2014	7062	California Rural Water Assoc.	Membership Dues, Jul '14 - Jul '15	-423.00	100,425.43
Bill Pmt	07/01/2014	7063	Carmel & Nacassha. LLP	June Professional Services, # 18015	-1,800.00	98,625.43
Bill Pmt	07/01/2014	7064	Cleath-Harris Geologists, Inc	Groundwater Study	-4,290.00	94,335.43
Bill Pmt	07/01/2014	7065	County of San Luis Obispo	Cross Connection Admin Costs	-107.70	94,227.73
Bill Pmt	07/01/2014	7066	MICHAEL O'NEILL	Monthly website maintenance fee	-275.00	93,952.73
Bill Pmt	07/01/2014	7067	Phoenix Civil Engineering, Inc	Recycled Water Desing Services	-8,487.50	85,465.23
				Potable Water Pipe Eng Design services	\$4257.50	
Bill Pmt	07/01/2014	7068	RK Consulting, Ltd.	Computer Consulting Assistance	-150.00	85,315.23
Bill Pmt	07/01/2014	7069	Robert Stilts, CPA	June Bookkeeping	-1,200.00	84,115.23
Bill Pmt	07/01/2014	7070	Significant Digits, Inc.	G5R Upgrade to Handheld program	-50.00	84,065.23
Bill Pmt	07/01/2014	7071	Ultura Water	Operations and Management Services for July	-41,704.64	42,360.59
Paycheck	07/01/2014	7072	ALAN FIELDS	Payroll	-100.00	42,260.59
Paycheck	07/01/2014	7073	DAN WILLIAMS	Payroll	-100.00	42,160.59
Paycheck	07/01/2014	7074	KAUSHIK S PATEL	Payroll	-100.00	42,060.59
Paycheck	07/01/2014	7075	LEROY E PRICE	Payroll	-100.00	41,960.59
Paycheck	07/01/2014	7076	RALPH N MCADAMS	Payroll	-100.00	41,860.59
					-63,061.56	41,860.59

SAN SIMÉON COMMUNITY SERVICES DISTRICT
 Disbursements Journal
 USDA Checking
 July 2014

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt	07/01/2014	126	AECOM USA Inc.	Well Rehab Project	-702.00	20,266.00
Bill Pmt	07/01/2014	127	Phoenix Civil Eng.	June Construction Management Services	-1,209.05	19,056.95
Bill Pmt	07/01/2014	128	Raminha Construction	Wellhead Project Construction May 6-May 21	-18,788.90	268.05
					-20,699.95	268.05
					-20,699.95	268.05

Total USDA checking paid as of 7/09/14 \$428,899.95

(Remaining loan request amount \$71,100.05)

7. DISCUSSION & ACTION ITEMS

7A. Resolution 14-364: Fiscal Budget 2014-2015

7B. Resolution 14-365 – Consolidation of District's Biennial Election with County

7C. Vote for CSDA Representative

7. DISCUSSION/ACTION ITEMS

July 09, 2014

A. Consideration of Adoption of Resolution 14-364: Adopting the Fiscal Budget for 2014-2015.

During the June 11, 2014 Board Meeting a preliminary Fiscal 2014 – 2015 District Budget was presented for comment. The Budget Committee received all comments and/or changes by the Board. Staff recommends approval of Resolution No.14-364 adopting the 2014-2015 District Budget.

B. Consideration of Adoption of Resolution 14-365: Requesting Consolidation of the November 4, 2014 Elections.

The County has request the District to submit a Resolution for the November 2014 election to be consolidated on the County Election Ballot. This procedure is similar to procedures followed during previous elections and results in a savings to the District. Staff recommends approval of Resolution No. 14-365.

C. SSCSD Board Vote for Representative to California Special District Association 2014 Board/Seat C.

The California Special District Association (CSDA) Board of Directors has a seat open in the San Simeon Region (Region 5, Seat C). The SSCSD Board was given Candidate information for review who submitted one to the CSDA. Ballots will be passed out and each Director will need to choose a candidate. The candidate with the most overall votes will represent San Simeon CSD's choice to fill the vacant seat in Region 5.

Candidates are:

√ Vincent Ferrante, Moss Landing Harbor District

√ Elaine Magner, Pleasant Valley Recreation & Park District

√ Kathryn Slater-Carter, Montara Water & Sanitary District

RESOLUTION NO. 14-364

**A RESOLUTION OF THE BOARD OF DIRECTORS FOR THE
SAN SIMEON COMMUNITY SERVICES DISTRICT
ADOPTING THE 2014-2015 FISCAL BUDGET**

WHEREAS, the District is required, pursuant to Government Code Section 61110, to designate a financial budget for its expenditures and revenues; and,

WHEREAS, such budgeting requires that proper methods be used for the acquisition and disbursements of District monies; and,

WHEREAS, the District desires to make known its planned activities and associated costs for the 2014-2015 fiscal year; and,

WHEREAS, the District held a noticed, public hearing on June 11, 2014 to present and receive public comment on the proposed budget and has duly considered all public comment.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, San Simeon Community Services District, San Luis Obispo County, California, as follows:

1. That the proposed 2014-2015 Fiscal Budget for San Simeon Community Services District, be adopted.
2. That the adopted budget be administered as established by the District's policies and procedures.

Upon motion of Director _____, seconded by Director _____ and on the following roll call vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing Resolution is hereby adopted this 9th day of July 2014.

Ralph McAdams
Chairperson of the Board of Directors

ATTEST:

Charles Grace
General Manager/Secretary SSCSD

SAN SIMEON COMMUNITY SERVICES DISTRICT

Profit and Loss by Fund

July 2014-June 2015

			General	Waste	Water	Total
Ordinary Income/Expenses	CPI		1.10%	1.10%	1.10%	6.10%
Income	Rate Increase = CPI +Plus		5.00%	5.00%	5.00%	
4000 Operating Revenues						
4005 Utility fees-waste		\$0.00	\$355,264.66	\$0.00	\$0.00	\$355,264.66
4010 Utility fees-water		\$0.00	\$0.00	\$304,508.54	\$0.00	\$304,508.54
4025 Service fees		\$67,725.49	\$0.00	\$0.00	\$0.00	\$67,725.49
4050 State of Calif utility fees-waste		\$0.00	\$69,677.21	\$0.00	\$0.00	\$69,677.21
4000 Total Operating Revenue		\$67,725.49	\$424,941.87	\$304,508.54		\$797,175.90
4100 Property Taxes						
4110 Prop Tax current secured		\$68,454.44	0.00	0.00	0.00	\$68,454.44
4120 Prop Tax current secured supp		\$472.32	0.00	0.00	0.00	\$472.32
4130 Prop Tax current unsecured		\$1,756.86	0.00	0.00	0.00	\$1,756.86
4140 Prop Tax current unsecured supp		\$10.93	0.00	0.00	0.00	\$10.93
4150 Prop Tax prior secured		-\$332.91	0.00	0.00	0.00	-\$332.91
4160 Prop Tax prior secured supp		-\$7.65	0.00	0.00	0.00	-\$7.65
4170 Prop Tax prior unsecured		\$125.54	0.00	0.00	0.00	\$125.54
4180 Prop Tax prior unsecured supp		\$11.16	0.00	0.00	0.00	\$11.16
4190 Penalties and interest prop tax		\$16.57	0.00	0.00	0.00	\$16.57
4220 Homeowners prop tax relief		\$0.00	0.00	0.00	0.00	\$0.00
4230 Prop tax admin fee SB 2557		\$0.00	0.00	0.00	0.00	\$0.00
4270 Current utility tax		-\$1,733.24	0.00	0.00	0.00	-\$1,733.24
4280 State aid-homeowners		\$802.60	0.00	0.00	0.00	\$802.60
4290 Educaton Rev Augmentation		\$614.00				\$614.00
4100-4299 Total Property taxes		70,190.62	0.00	0.00	0.00	\$70,190.62
4750 Fema-storm damage funds				\$0.00	\$0.00	\$0.00
4800 Miscellaneous Income				\$0.00	\$0.00	\$0.00
4900 Late fees & adjustments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Income		\$137,916.11	\$424,941.87	\$304,508.54	\$867,366.52	

SAN SIMEON COMMUNITY SERVICES DISTRICT

Profit and Loss by Fund

July 2014-June 2015

	General	Waste	Water	Total
Expense				
6000 Accounting	\$9,540.00	\$0.00	\$0.00	\$9,540.00
6015 Auto Expenses	\$0.00	\$0.00	\$0.00	\$0.00
6017 Bad Debts	\$0.00	\$0.00	\$0.00	\$0.00
6020 Bank Fees	\$110.00	\$0.00	\$0.00	\$110.00
6025 Bookkeeping	\$5,406.69	\$5,890.33	\$4,686.89	\$15,983.91
6030 Directors Fees	\$567.17	\$2,552.27	\$2,552.27	\$5,671.71
6031 Payroll Expense	\$500.00	\$0.00	\$0.00	\$500.00
6035 Dues and subscriptions	\$1,388.02	\$343.40	\$310.40	\$2,041.82
6045 Electrical power	\$0.00	\$0.00	\$0.00	\$0.00
6050 Election Expenses	\$707.70	\$0.00	\$0.00	\$707.70
6055 Road Maintenance	\$11,446.54	\$0.00	\$0.00	\$11,446.54
6060 Riprap engineering	\$0.00	\$3,033.00	\$0.00	\$3,033.00
6065 Equipment rental	\$0.00	\$0.00	\$0.00	\$0.00
6075 Insurance-health	\$12,335.45	\$0.00	\$0.00	\$12,335.45
6080 Insurance-liability	\$1,916.01	\$3,832.01	\$639.36	\$6,387.38
6095 LAFCO Cost Apportionment	\$3,969.17	\$0.00	\$0.00	\$3,969.17
6100 Legal fees	\$8,600.00	\$6,500.00	\$6,500.00	\$21,600.00
6105 Licenses and permits	\$26.81	\$15,000.00	\$3,000.00	\$18,026.81
6110 Memberships and seminars	\$0.00	\$0.00	\$0.00	\$0.00
6115 Miscellaneous expenses	\$728.04	\$202.20	\$202.20	\$1,132.44
6120 Office Expenses	\$382.58	\$0.00	\$0.00	\$382.58
6125 Operations Management	\$28,247.40	\$338,968.80	\$205,931.80	\$573,148.00
6130 Operating supplies	\$0.00	\$0.00	\$0.00	\$0.00
6145 Professional Fees	\$5,500.00	\$21,000.00	\$8,500.00	\$35,000.00
6150 Contingency	\$0.00	\$0.00	\$0.00	\$0.00
6180 Street lights	\$0.00	\$0.00	\$0.00	\$0.00
6191 Emergency Water Standby	\$0.00	\$0.00	\$10,000.00	\$10,000.00
6195 Website Support	\$3,300.00	\$0.00	\$0.00	\$3,300.00

SAN SIMEON COMMUNITY SERVICES DISTRICT

Profit and Loss by Fund

July 2014-June 2015

	General	Waste	Water	Total
6200 Violations		\$0.00	\$0.00	\$0.00
Total Expense	\$94,671.58	\$397,322.01	\$242,322.92	\$734,316.51
Net Ordinary Income(Loss)	\$43,244.53	\$27,619.86	\$62,185.62	\$133,050.01
Other Income/Expenses				
Other Income				
8010 Interest Income	\$1,761.32	\$0.00	\$0.00	\$1,761.32
8015 Dividend	\$0.00			\$0.00
8020 Interest-Money Market	\$0.00			\$0.00
8030 Interest - LAIF	\$0.00	\$0.00	\$0.00	\$0.00
CPI Rate Increase				\$0.00
State Payment for WWTP Cap Imprv				\$0.00
Total Other Income	\$1,761.32	\$0.00	\$0.00	\$1,761.32
Other Expenses				
9010 Depreciation Expense	\$17,320.37	\$39,588.54	\$25,568.07	\$82,476.98
9030 Capital Projects/Improvements	\$0.00		\$0.00	\$0.00
Water Well Loan Payments	\$0.00		\$20,730.00	\$20,730.00
Total Other Expenses	\$17,320.37	\$39,588.54	\$46,298.07	\$103,206.98
Net Other Income (Loss)	-\$15,559.05	-\$39,588.54	-\$46,298.07	-\$101,445.65
Net Income (Loss)	\$27,685.48	-\$11,968.67	\$15,887.55	\$31,604.36

RESOLUTION NO. 14-365

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SAN SIMEON COMMUNITY SERVICES DISTRICT
REQUESTING CONSOLIDATION OF THE THEIR BIENNIAL ELECTION
WITH THE NOVEMBER 4, 2014 CONSOLIDATED GENERAL ELECTION

WHEREAS, an election shall be conducted on November 4, 2014 for this District pursuant to the Uniform District Election Law commencing with Elections Code §10500; and

WHEREAS, pursuant to Elections Code §10555, said election may be consolidated with any other election pursuant to Part 3 (commencing with Section 10400); and

WHEREAS, the San Simeon Community Services District Board of Directors requests the San Luis Obispo County Board of Supervisors consolidate the District's General District Election with any other election which may be held on the same day.

NOW, THEREFORE, BE IT RESOLVED, by the San Simeon Community Services District Board of Directors as follows: The Board of Supervisors of San Luis Obispo County is hereby requested to consolidate the General District Election of the District to be held on November 4, 2014 with all other elections held on the same date. This request is made pursuant to Elections Code §10555 and 10400, et seq. The San Simeon Community Services District Board of Directors agrees to reimburse, upon presentation of a bill, the County of San Luis Obispo in full for services performed relating to this election.

This Resolution shall take effect upon its adoption. PASSED AND ADOPTED THIS 9th day of July, 2014. Upon motion of _____ seconded by _____ and on the following roll call vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Ralph McAdams, Chairperson
Board of Directors

ATTEST:

Charles Grace,
Secretary/General Manager

Director/CSDA Board Secretary
Vince Ferrante
Commissioner, Moss Landing Harbor District

Dear Board President:

Ballots will be arriving shortly for the election of CSDA Region/Network 5 Seat C. I would greatly appreciate the support and vote of your Board.

For the past 12 years I have served as a Commissioner for the Moss Landing Harbor District.

I have served on the CSDA Board for the past two years and chair a number of committees and hold the current position of Board Secretary.

I would like to continue the work I have begun during the past year. I am a staunch believer in public service and education and liaison for CSDA is of great importance. I believe that we need to continue to look for a variety of means to be innovative and creative in addressing the needs of all Special Districts, while striving to be cost efficient and finding ways to get more bang for our bucks.

I have an excellent history of collaboration with other members of CSDA and have worked diligently on the Legislative Committee to bring our issues forward. I feel that I am the most qualified candidate for the Region 5 seat as I have represented this region well for the past two years and my experience, knowledge, dedication and commitment will allow me to continue to provide the best level of service and representation for our district. I am asking for your vote and support to allow me to continue to serve you in the future.

A handwritten signature in cursive script, appearing to read "Vince Ferrante". The signature is written in black ink and is positioned at the bottom of the letter.



My Fellow CSDA Members

I am requesting your support for my bid as the Region 5, Seat C, Board of Directors representative for the California Special Districts Association (CSDA).

As the current Vice President of the Board of Directors for the Pleasant Valley Recreation and Park District (PVRPD), I support CSDA's on-going efforts to offer educational classes and informative conferences and their active monitoring of legislative and policy proposals that greatly affect District operations. Through my involvement with CSDA I actively serve on the Fiscal and Audit Committees and Legislative Feedback group and have previously served on the By-laws and Elections Committee.

If elected, I will work with the other Board Members and CSDA staff to increase memberships, lower membership fees and other expenses and enhance the service provided to the member agencies.

I have been on the PVRPD Board of Directors since February 2008. I have served as Board President and currently serve on the Personnel, Long Range and Foundation committees and am the District's representative to the Ventura County Special Districts Association (VCSDA) and CSDA. I worked in Public Service for 31 years most of which were in law enforcement Human Resources. Additionally, I worked as a contract investigator for the Department of Justice for 10 years following my retirement. My experience on the Pleasant Valley Recreation and Park District (PVRPD) Board of Directors and my work as a public servant has provided me with a solid foundation of experience and prepared me to represent your District's interests on the CSDA Board of Directors.

I would appreciate the opportunity to serve as a Region 5 Representative on the CSDA Board of Directors and respectfully ask for your vote.

Sincerely,

Elaine L. Magner, Director

Pleasant Valley Recreation and Park District