

**Board of Directors
San Simeon Community Services District**



BOARD PACKET

**Wednesday, August 10, 2016
Regular Meeting 6:00 pm**

**Cavalier Banquet Room
250 San Simeon Avenue
San Simeon, CA**

Prepared by:



GRACE
ENVIRONMENTAL SERVICES

AGENDA
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, August 10, 2016
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION: 6:00 PM

A. Roll Call

B. Pledge of Allegiance

2. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

A. Sheriff's Report – Report for June and July.

B. Public comment on Sheriff's Report

C. Presentation from Mary McGuire – Update on August trash pick-up day. Site Captain of Beach Day Clean-up for Pico Avenue Beach Access through ECO SLO.

3. PRESENTATIONS AND ANNOUNCEMENTS FROM BOARD:

4. STAFF REPORTS

A. General Manager's Report

1. Staff Activity – Report on Staff activities for the month of July.

2. Update – Wellhead treatment system project.

3. Grant Updates – USDA Funds, Integrated Regional Water Management Grant (IRWM), County Beautification Grant for Pico Stairs Beach Access, Prop 1 Grant.

4. Update – Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation.

5. Update - Lien Sale of vehicle abandoned by Ultura Water.

6. RRM Design Group - Arroyo Padre Creek pedestrian and pipe bridge renderings.

B. Superintendent's Report

- 1. Wastewater Treatment / Collection Systems** – Summary of operations and maintenance for July.
- 2. Water / Distribution Systems** – Distribution performance for the Month of July.
- 3. District Maintenance** – Summary of District maintenance for July.

C. District Financial Summary - Update on Monthly Financial Status for close of business July 31, 2016.

D. District Counsel's Report – Summary of July activities.

5. ITEMS OF BUSINESS

- A. Consideration of approval of last month's minutes** – July 13, 2016.
- B. Consideration of approval of Special Meeting/Workshop minutes** – July 13, 2016.
- C. Consideration of approval of Disbursements Journal** – August 10, 2016.

6. DISCUSSION/ACTION ITEMS

- A. Consideration/Review of art work for Pico Beach Access benches and fence by Brooks Lawrence.**
- B. Consideration of approval of Brebs Builders quote for Pico Avenue cul-de-sac "Viewing Area" wood guardrail repair and "Beach Access Stairs". Wood guardrail repair and access corrections not to exceed \$16,000.**
- C. Consideration of approval of acceptance of the Wellhead Treatment Project.**
- D. Determination of approval of an annual or bi-annual District wide cleanup day.**

7. BOARD COMMITTEE REPORTS - Oral Reports from Committee Members.

8. BOARD REPORTS - Oral Reports from Board Members on current issues.

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS - Requests from Board members to Staff to receive feedback, prepare information, and/or place an item on a future agenda(s).

10. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.

4A. GENERAL MANAGER'S REPORT

Charles Grace

- 1. Staff Activity** – Report on Staff activities for the month of July.
- 2. Update** – Wellhead treatment system project.
- 3. Grant Update** – USDA Funds, Integrated Regional Water Management Grants (IRWM/WRAC), County Beautification Grant and Prop 1 Grant.
- 4. Update** – Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation.
- 5. Update** - Lien Sale of vehicle abandoned by Ultura Water.
- 6. RRM Design Group** - Arroyo Padre Creek pedestrian and pipe bridge renderings.

4A. General Manager's Report August 10, 2016

1. Staff Activity – Report on Staff activities for the month of July.

During the month of July Staff; sent out water billing with a rate increase (5.9%), wrote and sent out the quarterly Newsletter, performed Hearst Billing, responded to several customer service calls and concerns, and attended two IRWM Sub Committee meetings. Staff is working with the Auditor to commence the District's 2015-2016 Audit.

The General Manager and Superintendent met with the owners of Rancho Apartments in order to coordinate the possibility of putting meters on each apartment rather than the current single compound meter. The General Manager also met with the owner of the Pine View mobile home park to discuss the current easement situation.

2. Wellhead treatment system project Update.

Staff worked with PES to finalize SCADA communications. Staff continues to process closing documents with Phoenix, Madonna, the USDA and County.

3. Grant Updates: USDA Grant Funds, Integrated Regional Water Management Grant (IRWM), County Beautification Grant for Pico Stairs Beach Access, and Prop 1 Funds.

USDA Funds:

The USDA has visited the RO Project site and has approved the completion of the project. Once the USDA receives the completion report from the Engineer of Record (Phoenix Engineering), the USDA will release the grant funds remaining, (\$80,553.00).

IRWM/WRAC Grant for RO Unit Reimbursement

The State is still working on the completion of the Memorandum of Understanding (MOU) with contracts the District to State terms/usage of Grant Funds. Once it is completed, Staff can send in the form for complete reimbursement. The County has already sent Staff the form to be filled out in anticipation of quick reimbursement turnaround.

Beautification Grant

Since this is a new program, the County is still working out processes and procedures for awards. They still need more time before they can award recipients. Staff asked if they would be penalized if they started working on the stairs and rail portion of the project. The County said that the District could proceed without penalty.

Prop 1 Funds

Staff attended a subcommittee meeting regarding the DAC portion of the Prop 1 funds that was awarded to the County. San Simeon CSD will be awarded approximately \$180,000 towards the Update to the District's Master Plan, and Design and Environmental Permitting for the Reservoir

Expansion Project. This will leave an approximate \$20,000 that the District will need to subsidize to complete the Design. There is still a few obstacles that the County and the subcommittee needs to address. Staff will update the Board with the final number by the September Board Meeting.

4. Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation update.

Phoenix Engineering performed a site visit and held a conference call with staff to discuss the equipment and structures at the WWTP in preparation of the life span document.

5. Lien Sale of vehicle abandoned by Ultura Water update.

The DMV contacted Staff regarding the lien sale of the abandoned vehicle. Because the charges were not directly related to parking, DMV stopped the lien sale. The District does however have a parking Ordinance in place to charge vehicles for illegal parking. Per the DMV Staff had to send Ultura a new letter regarding the parking charges they have incurred by leaving their vehicle on District streets. The District has to wait 45 days from the date of the letter before they can continue with the lien sale.

6. RRM Design Group - The Arroyo Padre Creek pedestrian and pipe bridge renderings.

Being presented are two renderings from RRM describing potential routes for a pedestrian bridge portion of the pipe bridge replacement project.

4B. SUPERTINTENDENT'S REPORT
Jerry Copeland
Facilities Update for July 2016

- 1. Wastewater Treatment Plant Update**
- 2. Water Distribution System Update**
- 3. District & Equipment Maintenance Update**

4B. SUPERINTENDENT'S REPORT

Activities of July 2016

1. Wastewater Treatment Plant

- All sampling, testing and reporting at the wastewater treatment plant and the recycled water facility was performed as required by the RWQCB.
- Maintenance and minor repairs were performed on Reactor and Clarifier #4.
- One load of sludge was hauled away.

2. Water Distribution System

- All routine sampling and testing was performed. The monthly report was submitted to the State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW).
- The Reverse Osmosis Unit pickling solution was flushed out. The unit was in operation for two consecutive days for three hours a day. It was then re-pickled.
- Monthly water meter reading was performed.
- Chloride levels continue to be monitored throughout the system.

3. District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.

San Simeon Community Services District

Superintendent's Report

July 2016

MONTHLY DATA REPORT

| Date | Day | Wastewater Influent Daily Flow | Wastewater Effluent Daily Flow | CALCULATED | | | CALCULATED | | CALCULATED | | CALCULATED | | Chloride Wells 1 | Chloride Wells 2 | Recycled Water Distributed | Water Level Well 1 | Water Level Well 2 | Rainfall in Inches | INPUT State Sewer Daily Flow |
|----------|-----|--------------------------------|--------------------------------|---------------------|---------------------|---------------------|----------------------------|----------|------------|-------|------------|------|------------------|------------------|----------------------------|--------------------|--------------------|--------------------|------------------------------|
| | | | | Well 1 Total Pumped | Well 2 Total Pumped | Well 3 Total Pumped | Total Daily Water Produced | Produced | Produced | | | | | | | | | | |
| 07/01/16 | Fri | 114,484 | 112,930 | 63,356 | 0 | 0 | 63,356 | 148 | 123 | 0 | 10.8 | 10.6 | 0.00 | 6,679 | | | | | |
| 07/02/16 | Sat | 125,103 | 125,170 | 57,895 | 75,174 | 0 | 133,069 | - | - | 0 | 10.8 | 10.6 | 0.00 | 15,558 | | | | | |
| 07/03/16 | Sun | 133,580 | 130,180 | 54,529 | 65,450 | 0 | 119,979 | - | - | 0 | 10.9 | 10.7 | 0.00 | 25,634 | | | | | |
| 07/04/16 | Mon | 118,976 | 120,720 | 0 | 62,608 | 0 | 62,608 | 162 | 135 | 0 | 10.9 | 10.7 | 0.00 | 28,825 | | | | | |
| 07/05/16 | Tue | 95,778 | 93,590 | 73,902 | 60,064 | 0 | 133,967 | - | - | 550 | 11.0 | 10.8 | 0.00 | 24,130 | | | | | |
| 07/06/16 | Wed | 106,095 | 103,590 | 64,852 | 12,118 | 0 | 76,969 | - | - | 0 | 10.9 | 10.7 | 0.00 | 4,909 | | | | | |
| 07/07/16 | Thu | 95,956 | 95,030 | 2,394 | 117,660 | 0 | 120,054 | - | - | 2700 | 10.9 | 10.7 | 0.00 | 6,666 | | | | | |
| 07/08/16 | Fri | 119,126 | 99,450 | 64,702 | 66,946 | 0 | 131,648 | 100 | 135 | 0 | - | - | 0.00 | 10,204 | | | | | |
| 07/09/16 | Sat | 120,550 | 115,270 | 66,422 | 0 | 0 | 66,422 | - | - | 0 | 11.1 | 11.0 | 0.00 | 14,796 | | | | | |
| 07/10/16 | Sun | 109,661 | 104,150 | 10,771 | 60,962 | 0 | 71,733 | - | - | 0 | 11.0 | 10.9 | 0.00 | 21,812 | | | | | |
| 07/11/16 | Mon | 98,310 | 99,180 | 61,486 | 56,474 | 0 | 117,960 | - | - | 0 | 11.0 | 10.9 | 0.00 | 20,795 | | | | | |
| 07/12/16 | Tue | 104,635 | 105,150 | 62,982 | 53,033 | 0 | 116,015 | - | - | 0 | 11.1 | 10.9 | 0.00 | 4,746 | | | | | |
| 07/13/16 | Wed | 99,240 | 94,410 | 52,809 | 44,880 | 0 | 97,689 | 162 | 123 | 0 | 11.3 | 11.1 | 0.00 | 5,231 | | | | | |
| 07/14/16 | Thu | 122,828 | 115,480 | 80,560 | 40,616 | 0 | 121,176 | - | - | 0 | 10.9 | 10.8 | 0.00 | 3,778 | | | | | |
| 07/15/16 | Fri | 115,240 | 104,710 | 43,534 | 66,946 | 0 | 110,480 | - | - | 0 | 11.3 | 11.1 | 0.00 | 6,423 | | | | | |
| 07/16/16 | Sat | 128,401 | 129,770 | 31,715 | 66,647 | 0 | 98,362 | - | - | 0 | 11.3 | 11.1 | 0.00 | 17,643 | | | | | |
| 07/17/16 | Sun | 114,527 | 123,100 | 64,702 | 53,706 | 0 | 118,408 | - | - | 0 | 11.3 | 11.1 | 0.00 | 23,175 | | | | | |
| 07/18/16 | Mon | 93,590 | 104,640 | 60,812 | 14,736 | 0 | 75,548 | 148 | 123 | 0 | 11.3 | 11.1 | 0.00 | 20,446 | | | | | |
| 07/19/16 | Tue | 111,188 | 108,790 | 63,879 | 68,891 | 0 | 132,770 | - | - | 550 | 11.3 | 11.1 | 0.00 | 5,093 | | | | | |
| 07/20/16 | Wed | 92,456 | 101,640 | 80,634 | 65,076 | 0 | 145,710 | - | - | 225 | 11.3 | 11.1 | 0.00 | 5,329 | | | | | |
| 07/21/16 | Thu | 105,651 | 102,260 | 0 | 66,048 | 0 | 66,048 | - | - | 0 | 11.3 | 11.1 | 0.00 | 6,179 | | | | | |
| 07/22/16 | Fri | 122,219 | 122,540 | 71,359 | 50,864 | 0 | 122,223 | 135 | 123 | 0 | 11.4 | 11.2 | 0.00 | 5,730 | | | | | |
| 07/23/16 | Sat | 130,878 | 125,170 | 68,068 | 65,974 | 0 | 134,042 | - | - | 0 | 11.4 | 11.3 | 0.00 | 20,389 | | | | | |
| 07/24/16 | Sun | 117,929 | 108,780 | 61,261 | 0 | 0 | 61,261 | - | - | 0 | 11.4 | 11.3 | 0.00 | 18,600 | | | | | |
| 07/25/16 | Mon | 102,070 | 128,270 | 59,167 | 76,820 | 0 | 135,986 | 148 | - | 0 | 11.4 | 11.2 | 0.00 | 20,770 | | | | | |
| 07/26/16 | Tue | 111,010 | 118,240 | 50,640 | 64,328 | 0 | 114,968 | - | - | 275 | 11.5 | 11.3 | 0.00 | 6,145 | | | | | |
| 07/27/16 | Wed | 97,667 | 98,530 | 0 | 61,560 | 0 | 61,560 | - | - | 0 | 11.5 | 11.3 | 0.00 | 5,594 | | | | | |
| 07/28/16 | Thu | 109,288 | 103,430 | 77,044 | 59,915 | 0 | 136,959 | - | - | 0 | 11.5 | 11.3 | 0.00 | 6,611 | | | | | |
| 07/29/16 | Fri | 108,968 | 104,910 | 62,308 | 13,988 | 0 | 76,296 | - | - | 0 | 11.5 | 11.3 | 0.00 | 8,405 | | | | | |
| 07/30/16 | Sat | 130,728 | 132,870 | 60,289 | 67,096 | 0 | 127,384 | - | - | 0 | - | - | 0.00 | 15,785 | | | | | |
| 07/31/16 | Sun | 129,467 | 121,070 | 54,978 | 63,804 | 0 | 118,782 | - | - | 0 | 11.6 | 11.4 | 0.00 | 21,277 | | | | | |
| TOTALS | | 3,485,599 | 3,453,020 | 1,627,050 | 1,642,384 | 0 | 3,269,433 | | | 4,300 | | | 0.00 | 407,357 | | | | | |
| Average | | 112,439 | 111,388 | 52,485 | 52,980 | 0 | 105,466 | 143 | 127 | 139 | 11.2 | 11.0 | 0.00 | 13,141 | | | | | |
| Minimum | | 92,456 | 93,590 | 0 | 0 | 0 | 61,261 | 100 | 123 | 0 | 10.8 | 10.6 | 0.00 | 3,778 | | | | | |
| Maximum | | 133,580 | 132,870 | 80,634 | 117,660 | 0 | 145,710 | 162 | 135 | 2,700 | 11.6 | 11.4 | 0.00 | 28,825 | | | | | |

DATA SUMMARY SHEET

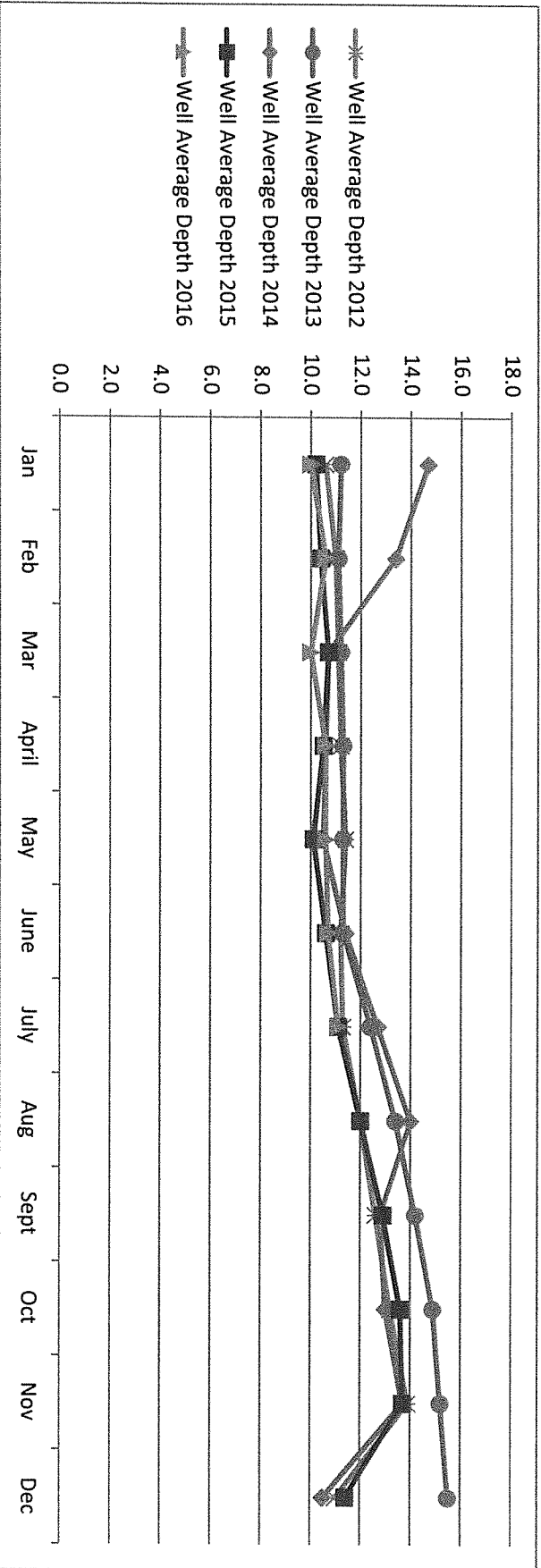
| 2016 | | | | | | | | | | | | | |
|---|-----------|------------------|-----------|-----------|-----------|-----------|-----------|--------|--------|--------|--------|--------|----------------|
| | Jan-16 | Feb-16 | Mar-16 | Apr-16 | May-16 | Jun-16 | Jul-16 | Aug-16 | Sep-16 | Oct-16 | Nov-16 | Dec-16 | Total for 2016 |
| Wastewater Influent | 2,849,357 | 2,375,307 | 3,071,599 | 2,340,256 | 2,824,792 | 2,909,805 | 3,485,599 | | | | | | 19,856,715 |
| Wastewater Final Effluent (Month Cycle) | 2,714,170 | 2,185,020 | 3,037,390 | 2,191,550 | 2,712,580 | 2,822,370 | 3,453,020 | | | | | | 19,116,100 |
| Adjusted Wastewater Influent (- State Flow) * | 2,535,974 | 2,177,118 | 2,699,165 | 2,164,251 | 2,554,523 | 2,619,042 | 3,078,242 | | | | | | 17,828,315 |
| Water Produced (month cycle) | 2,153,548 | 1,923,258 | 2,168,302 | 2,117,663 | 2,606,630 | 2,736,933 | 3,269,433 | | | | | | 16,975,766 |
| Sewer Influent/Water Produced Ratio | 1.32 | 1.24 | 1.42 | 1.11 | 1.08 | 1.06 | 1.07 | | | | | | N/A |
| Adjusted Sewer/Water Produced Ratio | 1.18 | 1.13 | 1.25 | 1.02 | 0.98 | 0.96 | 0.94 | | | | | | N/A |
| Well 1 Water Pumped | 97,988 | 968,286 | 1,109,732 | 1,079,364 | 1,323,885 | 1,385,521 | 1,627,050 | | | | | | 7,591,826 |
| Well 2 Water Pumped | 1,454,860 | 954,972 | 1,058,570 | 1,038,299 | 1,282,745 | 1,351,412 | 1,642,384 | | | | | | 8,783,240 |
| Well 3 Water Pumped | 600,700 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 600,700 |
| Total Well Production | 2,153,548 | 1,923,258 | 2,168,302 | 2,117,663 | 2,606,630 | 2,736,933 | 3,269,433 | | | | | | 16,975,766 |
| Water Well 1 Avg Depth to Water | 10.0 | 10.6 | 10.0 | 10.6 | 10.6 | 10.8 | 11.2 | | | | | | N/A |
| Water Well 2 Avg Depth to Water | 9.9 | 10.5 | 9.9 | 10.5 | 10.5 | 10.6 | 11.0 | | | | | | N/A |
| Average Depth to Water of Both Wells | 10.0 | 10.6 | 10.0 | 10.6 | 10.6 | 10.7 | 11.1 | | | | | | N/A |
| Change in Average Depth to Water from 2015 | -0.2 | +0.2 | -0.7 | +0.1 | +0.5 | +0.1 | 0.0 | | | | | | N/A |
| Average Chloride mgl at the Wells | 1828 | 723 | 360 | 239 | 173 | 148 | 135 | | | | | | N/A |
| State Wastewater Treated | 313,383 | 198,189 | 372,434 | 176,005 | 270,269 | 290,763 | 407,357 | | | | | | 2,028,400 |
| State % of Total WW Flow | 11% | 12% | 12% | 8% | 10% | 10% | 12% | | | | | | N/A |
| Recycled Water Sold (Gallons) | 0 | 0 | 0 | 0 | 1,375 | 1,900 | 4,300 | | | | | | 7,575 |
| Biosolids Removal (Gallons) | 6,000 | 0 | 6,000 | 6,000 | 6,000 | 12,000 | 6,000 | | | | | | 42,000 |
| WW Permit Limitation Exceeded | 0 | 1 | 0 | 0 | 0 | 0 | 0 | | | | | | N/A |
| RW Permit Limitation Exceeded | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | N/A |
| Constituent Exceeded | None | TSS % of Removal | None | None | None | None | None | | | | | | N/A |
| Sample Limit | N/A | 85% | N/A | N/A | N/A | N/A | N/A | | | | | | N/A |
| Sample Result | N/A | 79% | N/A | N/A | N/A | N/A | N/A | | | | | | N/A |

2015

| | Jan-15 | Feb-15 | Mar-15 | Apr-15 | May-15 | Jun-15 | Jul-15 | Aug-15 | Sep-15 | Oct-15 | Nov-15 | Dec-15 | Total for 2015 |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------------|
| Wastewater Influent | 2,278,607 | 2,137,631 | 2,579,655 | 2,698,683 | 2,877,973 | 2,736,511 | 3,127,790 | 2,938,940 | 2,595,828 | 2,571,859 | 2,307,432 | 2,477,658 | 31,328,567 |
| Wastewater Final Effluent (Month Cycle) | 2,078,820 | 2,179,270 | 2,419,750 | 2,596,880 | 2,551,790 | 2,563,570 | 3,045,720 | 2,846,890 | 2,488,090 | 2,464,150 | 2,283,580 | 2,372,070 | 29,890,580 |
| Adjusted Wastewater Influent (- State Flow) * | 2,129,329 | 2,015,656 | 2,386,629 | 2,457,477 | 2,602,675 | 2,564,762 | 2,918,658 | 2,786,097 | 2,401,062 | 2,455,246 | 2,142,924 | 2,201,887 | 29,062,402 |
| Water Produced (month cycle) | 1,881,724 | 2,054,121 | 2,163,830 | 2,273,769 | 2,551,727 | 2,550,830 | 2,820,558 | 2,737,380 | 2,495,573 | 2,597,276 | 2,301,928 | 2,342,025 | 28,770,740 |
| Sewer Influent/Water Produced Ratio | 1.21 | 1.04 | 1.19 | 1.19 | 1.25 | 1.07 | 1.10 | 1.07 | 1.04 | 0.99 | 1.00 | 1.06 | N/A |
| Adjusted Sewer/Water Ratio | 1.13 | 0.98 | 1.10 | 1.08 | 1.13 | 1.01 | 1.04 | 1.02 | 0.96 | 1.06 | 0.93 | 0.94 | N/A |
| Average Depth of Both Wells | 10.2 | 10.4 | 10.7 | 10.5 | 10.1 | 10.6 | 11.1 | 12.0 | 12.9 | 13.6 | 13.7 | 11.4 | N/A |
| Average Chloride mgl at the Wells | 844 | 576 | 342 | 268 | 234 | 188 | 169 | 194 | 224 | 346 | 582 | 1533 | N/A |
| Change in Average Well Depth from 2014 | -4.5 | -2.9 | 0.0 | -0.1 | -0.4 | -0.8 | -1.6 | -2.0 | +0.1 | +0.6 | 0.0 | +0.9 | N/A |
| State Wastewater Treated | 149,278 | 121,975 | 193,026 | 241,206 | 275,298 | 177,749 | 209,132 | 152,843 | 194,766 | 116,613 | 164,508 | 275,771 | 2,266,165 |
| State % of Total WW Flow | 0.07 | 0.06 | 0.08 | 0.09 | 0.1 | 0.06 | 0.07 | 0.05 | 8% | 4% | 7% | 11% | N/A |
| Recycled Water Sold (Gallons) | 10710 | 3070 | 9775 | 12945 | 30040 | 65100 | 52250 | 55355 | 53445 | 45015 | 4435 | 550 | 342,690 |
| Biosolids Removal (Gallons) | 0 | 6,000 | 6,000 | 6,000 | 6,000 | 12,000 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 72,000 |
| WW Permit Limitation Exceeded | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Constituent Exceeded | None | None | None | None | None | None | None | TSS | None | None | None | None | N/A |
| Sample Limit | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 30 | N/A | N/A | N/A | N/A | N/A |
| Sample Result | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 36 | N/A | N/A | N/A | N/A | N/A |

The formula for calculation of "State % of Total WW Flow" compares the State Wastewater Treated to the Wastewater Influent Flow.

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec |
|-------------------------|------|------|------|-------|------|------|------|------|------|------|------|------|
| Well Average Depth 2012 | 10.6 | 11.0 | 11.1 | 11.2 | 11.4 | 11.2 | 11.3 | 12.0 | 12.6 | 13.2 | 13.9 | 11.0 |
| Well Average Depth 2013 | 11.2 | 11.1 | 11.2 | 11.3 | 11.3 | 11.3 | 12.4 | 13.4 | 14.2 | 14.9 | 15.2 | 15.5 |
| Well Average Depth 2014 | 14.7 | 13.4 | 10.7 | 10.6 | 10.5 | 11.4 | 12.7 | 14.0 | 12.8 | 13.0 | 13.7 | 10.5 |
| Well Average Depth 2015 | 10.2 | 10.4 | 10.7 | 10.5 | 10.1 | 10.6 | 11.1 | 12.0 | 12.9 | 13.6 | 13.7 | 11.4 |
| Well Average Depth 2016 | 10.0 | 10.6 | 10.0 | 10.6 | 10.6 | 10.7 | 11.1 | | | | | |



4C. DISTRICT FINANCIALS
Renee Samaniego Osborne
July 31, 2016

- **Financial Summary**
- **Balance Sheet**
- **Water Sales & Production**

SAN SIMEON COMMUNITY SERVICES DISTRICT



4C. FINANCIAL SUMMARY

BILLING

July 31, 2016

| | |
|-----------------------------|---------------------|
| June Billing Revenue | \$ 69,970.13 |
| July Billing Revenue | \$ 85,200.09 |
| Past Due (31 to 60 days) | \$ 173.38 |
| Past Due (60 days) | \$ 65.54 |

ENDING BANK BALANCES

July 31, 2016

RABOBANK SUMMARY:

Well Rehab Project/USDA Checking Account \$ 100.05

HERITAGE OAKS BANK:

Summary of Transactions:

End of Balance June 30, 2016 \$ 547,191.98

Interest for July \$ 162.24

Money Marketing Account Closing Balance July 31, 2016 \$ 547,354.22

Reserve Fund (\$ 250,000.00)

Wait-list Deposits (\$ 45,750.00)

Customer Deposits (\$ 9,708.00)

Available Funds \$ 241,896.22

General Checking Account July 31, 2016 \$ 116,342.38

LAIF Closing Balance July 31, 2016 \$ 522.09

SAN SIMEON COMMUNITY SERVICES DISTRICT
Balance Sheet
As of July 31, 2016

Jul 31, 16

ASSETS

Current Assets

Checking/Savings

| | |
|--|------------|
| 1010 · Petty cash | 150.00 |
| 1015 · Heritage Oaks- General Checking | 116,342.38 |
| 1016 · Heritage Oaks-Wellhead | 4.71 |
| 1017 · Heritage Oaks-Money Market | 547,354.22 |
| 1022 · USDA checking | 100.05 |
| 1040 · Cash in county treasury | 889.49 |
| 1050 · LAIF - non-restricted cash | 521.38 |

Total Checking/Savings 665,362.23

Other Current Assets

| | |
|----------------------------|-----------|
| 1200 · Accounts receivable | 83,481.34 |
| 1220 · A/R - Hearst Castle | 10,529.30 |
| 1300 · Prepaid expenses | 6,874.46 |

Total Other Current Assets 100,885.10

Total Current Assets 766,247.33

Fixed Assets

1400 · Fixed assets

| | |
|--------------------------------|--------------|
| 1420 · Building and structures | 395,874.73 |
| 1500 · Equipment | 316,747.53 |
| 1540 · Major water projects | 145,068.22 |
| 1560 · Pipe bridge | 18,056.38 |
| 1580 · Sewer plant | 1,488,555.08 |
| 1600 · Water system | 550,390.00 |
| 1620 · WWTP expansion | 299,565.92 |
| 1630 · Tertiary Project | 262,932.67 |
| 1640 · Wellhead project | 866,993.38 |
| 1650 · Walkway access projects | 11,511.00 |
| 1660 · RO Unit | 330,427.74 |
| 1680 · Generator | 29,101.14 |

Total 1400 · Fixed assets 4,715,223.79

1690 · Accumulated depreciation -2,129,738.96

Total Fixed Assets 2,585,484.83

TOTAL ASSETS 3,351,732.16

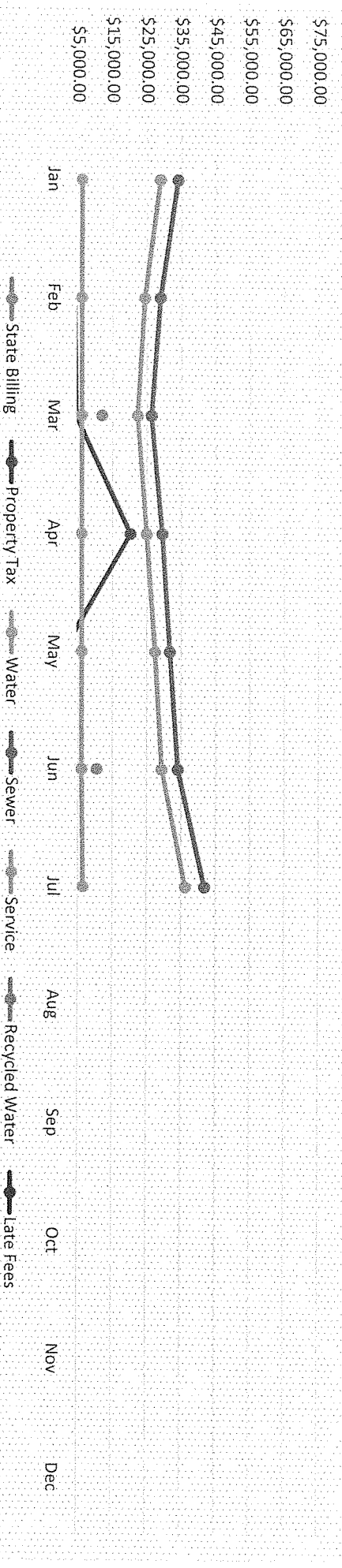
SAN SIMEON COMMUNITY SERVICES DISTRICT
Balance Sheet
As of July 31, 2016

Jul 31, 16

| | |
|--|----------------------------|
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| 2100 · Payroll liabilities | 214.20 |
| 2500 · Customer security deposits | 9,958.13 |
| 2510 · Connect hookup wait list | 45,750.00 |
| 2520 · USDA Loan | 448,275.00 |
| Total Other Current Liabilities | 504,197.33 |
| Total Current Liabilities | 504,197.33 |
| Total Liabilities | 504,197.33 |
| Equity | |
| 3200 · Fund balance | 2,821,713.94 |
| 3900 · Suspense | 8,231.76 |
| Net Income | 17,589.13 |
| Total Equity | 2,847,534.83 |
| TOTAL LIABILITIES & EQUITY | <u>3,351,732.16</u> |

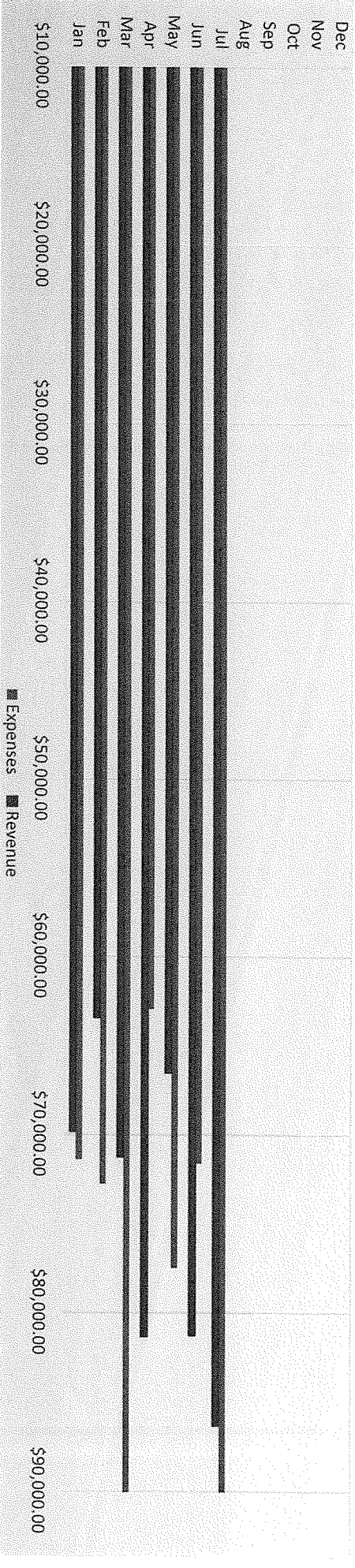
2016 DISTRICT REVENUE

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Totals |
|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----|-----|-----|-----|-----|---------------------|
| State Billing | | | \$11,992.94 | | | \$10,529.30 | | | | | | | \$22,522.24 |
| Property Tax | \$732.82 | \$3,907.74 | \$4,380.61 | \$20,311.1 | \$670.65 | \$812.49 | \$1,161.69 | | | | | | \$31,977.05 |
| Water | \$28,833.6 | \$24,410.7 | \$22,300.8 | \$24,943.6 | \$27,396.8 | \$29,375.5 | \$36,292.1 | | | | | | \$193,552.07 |
| Sewer | \$33,983.5 | \$28,929.3 | \$26,405.5 | \$29,496.1 | \$31,742.1 | \$34,065.2 | \$41,862.8 | | | | | | \$226,484.53 |
| Service | \$6,169.2 | \$6,111.0 | \$6,140.1 | \$6,140.10 | \$6,111.0 | \$6,111.0 | \$6,559.5 | | | | | | \$43,341.90 |
| Recycled Water | | | | | | | | | | | | | \$0.00 |
| Late Fees | \$153.3 | \$138.8 | \$86.4 | \$485.53 | \$657.2 | \$418.4 | \$485.7 | | | | | | \$2,425.29 |
| Total | \$69,872.42 | \$63,497.49 | \$71,306.30 | \$81,376.35 | \$66,576.82 | \$81,311.92 | \$86,361.78 | | | | | | \$520,303.08 |
| Water Sold Cu Ft | 276707 | 234583 | 213757 | 239168 | 260907 | 278453 | 324654 | | | | | | 1828229 |
| Water Sold Ace ft | 6.35 | 5.39 | 4.91 | 5.49 | 5.99 | 6.39 | 7.45 | | | | | | 41.97 |



REVENUE VS EXPENSES

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Totals |
|----------|-------------|-------------|--------------|-------------|--------------|-------------|--------------|-----|-----|-----|-----|-----|---------------|
| Revenue | \$69,872.42 | \$63,497.49 | \$71,306.30 | \$81,376.35 | \$66,576.82 | \$81,311.92 | \$86,361.78 | | | | | | \$520,303.08 |
| Expenses | \$71,441.43 | \$72,822.48 | \$152,049.21 | \$62,994.78 | \$77,525.44 | \$71,657.28 | \$127,105.89 | | | | | | \$635,596.51 |
| Balance | -\$1,569.01 | -\$9,324.99 | -\$80,742.91 | \$18,381.57 | -\$10,948.62 | \$9,654.64 | -\$40,744.11 | | | | | | -\$115,293.43 |



5. ITEMS OF BUSINESS

- A. Consideration of approval of last month's minutes – July 13, 2016.**

- B. Consideration of approval of Special Meeting/Workshop minutes – July 13, 2016.**

- C. Consideration of approval of Disbursements Journal – August 10, 2016.**

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, July 13, 2016
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION: @6:06PM

Roll Call:

Chairperson Williams – present

Vice-Chair Fields – present

Director Price – present

Director Patel – present

Director Russell – present

Also present:

General Manager, Charles Grace

District Counsel, Heather Whitham

Sheriff's Representative: None

A. Pledge of Allegiance

2. PUBLIC COMMENT:

Resident Mary Margaret McGuire, asked if there had ever been a program in the District for residents to pick up trash in the area. Since the Board said that there hadn't been, Mary ask if she could start one. The Board asked Staff to review liability insurance and GES volunteered to coordinate with Mary for a trash pick-up date to be done immediately and for staff to bring back a request for a more permanent solution.

Grace Environmental Services agreed to be the Sponsor of the first event. Information on the event would be in the next District Newsletter.

A. Sheriff's Report – No Report for June.

B. Public comment on Sheriff's Report - None

C. Presentation from Henry Krzciuk – Water Storage Suggestions & Considerations

Resident Henry Krzciuk handed out materials to the Board with his suggestions for the reservoir expansion project. Staff also re-submitted the tech memo from Phoenix Engineering from 2013 regarding reservoir expansion concepts.

3. PRESENTATIONS AND ANNOUNCEMENTS FROM BOARD: None

4. STAFF REPORTS

A. General Manager's Report

1. Staff Activity – Report on Staff activities for the month of June.

During the month of June Staff; sent out water billing, responded to several customer service calls and concerns, attended Integrated Regional Water Management (IRWM) and Water

Resource Advisory Council (WRAC) meetings, and continued doing weed abatement around the District. Staff updated the draft budget based on comments from the Board and has started working with the Auditor to commence the District's 2015-2016 Audit.

Staff worked with the Webmaster to update the Districts website with SB272 information. SB272 refers to legislation requiring state and local agencies to create a catalog of enterprise systems (computer programs).

2. Update – Wellhead treatment system project.

Staff coordinated with Madonna Construction and Phoenix Engineering to install and test noise abatement efforts after changing the brand of compressor located inside the building, thus reducing the compressor noise by approximately 50%. Staff worked with Wigen and Phoenix Engineering to relocate the blend line return location.

3. Update – USDA Funds, Integrated Regional Water Management Grants (IRWM/WRAC), County Beautification Grant.

USDA Funds – There is no update at the time.

IRWM/WRAC Grant

The Draft Memorandum of Understanding (MOU) is being prepared by the Drinking Water Resources (DWR). The County expects MOU completion by the end of July. Once the MOU has been received, the District can start turning in invoices to be paid.

Beautification Grant

Staff turned in a grant request to the County for the Pico Stairs to be part of the County's Beautification Grant process. The grant was turned in on June 16th. The Grant Review Committee is meeting the first week of July to review and consider the grant submissions and set parameters for grant distribution. After they have finished reviewing all the grant applications, they will go to the Board of Supervisors with recommendations. The County anticipates announcing the results of their review in August.

4. Update – Notice of Violation from California Coastal Commission (CCC) regarding Wastewater Treatment Plant Rip Rap installation.

Earth Systems proposal activities have been completed and are being assembled as part of the overall submission package. Staff has asked the CCC for a response extension to allow more time to assemble treatment plant life span information.

5. Lien Sale of vehicle abandoned by Ultura Water.

Staff turned in all paperwork to the DMV for the sale of the Chevy S-10 truck that was abandoned by Ultura. The sale of the vehicle has been authorized by the DMV. The process asks for a public auction of the vehicle. The date has been set for July 27th. The notice will be in the paper on July 15th.

B. Superintendent's Report

1. Wastewater Treatment Plant

- All sampling, testing and reporting at the wastewater treatment plant and the recycled water facility was performed as required by the Regional Water Quality Control Board (RWQCB).

- Maintenance and minor repairs were made to Reactor and Clarifier #2. The collector drive for Clarifier #2 was replaced with a unit that was on the shelf. The hub and drive sprocket were replaced with brand new parts.
- Maintenance and minor repairs were made to Reactor and Clarifier #3.
- Reactor and Clarifier #4 were emptied so that Staff could begin maintenance and repairs.
- Two loads of sludge were hauled away.

2. Water Distribution System

- All routine sampling and testing was performed. The monthly report was submitted to the State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW).
- The Reverse Osmosis Unit pickling solution was flushed out. Staff ran the system for two consecutive days and then re-pickled the filters.
- Monthly water meter reading was performed.
- Chloride levels continue to be monitored throughout the system.

3. District and Equipment Maintenance

- Staff continues with all scheduled preventive maintenance for all of the equipment at the District facilities. All activities are being recorded.
- Weed abatement was performed in various areas around the District.

C. District Financial Summary - Update on Monthly Financial Status for close of business June 30, 2016.

| | |
|-----------------------------|---------------------|
| May Billing Revenue | \$ 65,906.17 |
| June Billing Revenue | \$ 69,970.13 |
| Past Due (31 to 60 days) | \$ 290.57 |
| Past Due (60 days) | \$ 274.06 |

ENDING BANK BALANCES: June 30, 2016

RABOBANK SUMMARY:

| | |
|---|------------------|
| Well Rehab Project/USDA Checking Account | \$ 100.05 |
|---|------------------|

HERITAGE OAKS BANK:

Summary of Transactions:

| | |
|--|----------------------|
| End of Balance May 31, 2016 | \$ 547,035.02 |
| Interest for June | \$ 156.96 |
| Money Marketing Account Closing Balance June 30, 2016 | \$ 547,191.98 |

| | |
|------------------------|----------------------|
| Reserve Fund | (\$ 250,000.00) |
| Wait-list Deposits | (\$ 45,750.00) |
| Customer Deposits | (\$ 9,708.00) |
| Available Funds | \$ 241,733.98 |

| | |
|---|---------------------|
| General Checking Account June 30, 2016 | \$ 99,580.11 |
|---|---------------------|

| | |
|---|------------------|
| LAIF Closing Balance June 30, 2016 | \$ 521.38 |
|---|------------------|

D. District Counsel's Report – Summary of June activities.

District Counsel assisted Staff with:

- Preparation of a letter for the owner of the Pineview mobile home park, regarding mobiles homes on District Right of Way.
- Reviewed the RRM consultant contract.
- Preparation and review of budget hearing and workshop postings.
- Reviewed Governors' drought resolution and conservation laws for the State for the workshop review of the Ordinance.
- Reviewed and assisted with Board Meeting Agenda, workshop agenda, and the Resolution for Board Packet.

5. ITEMS OF BUSINESS

A. Consideration of approval of last month's minutes – June 08, 2016

A motion was made to approve the minutes as presented.

Motion By: Director Patel

2nd By: Director Price

All in: 5 / 0

B. Consideration of approval of Disbursements Journal – July 13, 2016.

A motion was made to approve the disbursements journal as presented.

Motion By: Vice-Chair Fields

2nd By: Director Patel

All in: 5 / 0

6. PUBLIC HEARING

A. Consideration of Adoption of Resolution 16-384 Adopting the 2016-2017 Fiscal Budget

During the June 8, 2016 Board Meeting, a preliminary Fiscal 2016 – 2017 District Budget was presented for comment. The Budget Committee received all comments and/or changes by the Board. Government Code Section 61110 requires notice and a public hearing prior to adopting the budget. Staff posted the required notice for the newspaper to publish, posted in 4 areas around the District and on the District website.

The General Manger mentioned that the budget committee discussed adding the words "sidewalks and stairs" to line item 6055. Staff recommended approval of Resolution No.16-384 adopting the 2016-2017 District Budget after the change in wording to line item 6055.

Motion By: Director Russell

2nd By: Director Patel

All in: 5 / 0

7. DISCUSSION/ACTION ITEMS

A. Consideration of Adoption of Resolution 16-385 establishing the District's Appropriation Limit for Fiscal year 2016-2017.

On November 6, 1979, the California voters passed Proposition 4 which added Article XIII B to the State Constitution. The article restricts government spending by establishing the limit on the annual appropriations of local agencies.

Attached is a Resolution prepared by the District Auditors, Moss, Levy & Hartzheim, and a letter describing the process and purpose regarding Appropriation limits. With the assistance of Travis Hole from Moss and Levy, appropriation amounts were calculated. Staff recommends the approval of Resolution 16-385.

A motion was made to approve Resolution 16-385.

Motion By: Director Price

2nd By: Director Russell

All in: 5 / 0

B. Consideration of Adoption of Resolution 16-386 Requesting Consolidation of the District's Bi-Annual Election with the November 8, 2016 Consolidated General Election.

The County has requested the District submit a Resolution for the November 2016 election to be consolidated on the County Election Ballot. This procedure is similar to procedures followed during previous elections and results in a savings to the District. Staff recommends approval of Resolution No. 16-386.

A Motion was made to approve Resolution 16-386.

Motion By: Chairperson Williams

2nd By: Vice-Chair Fields

All in: 5 / 0

C. Consideration of Casting a Vote to Elect One Person to the California Special District Association Board of Directors Representing the Coastal Network Region, Seat B, for the 2017-2019 Term of Office.

The SSCSD Board must vote to elect a representative to California Special District Association (CSDA) Board of Directors in our network (Seat B). Each of CSDA's six networks has three seats on the Board. Each of the candidates is either a board member or management level employee of a member District located in our network. Each Regular Member/District in good standing shall be entitled to vote for 1 Director to represent its network.

In the Board Packet, Staff attached the candidate information bio for each candidate:

Anthony Kalvans, San Miguel CSD

Jeff Hodge, Santa Ynez CSD

Sharon Rose, Goleta Sanitary District

The following is the results from the roll call vote:

Chairperson Williams: Jeff Hodge

Vice-Chair fields: Sharon Rose

Director Russell: Jeff Hodge

Director Patel: Sharon Rose

Director Price: Jeff Hodge

After the roll call vote, Staff was directed to submit the vote for Jeff Hodge on behalf of the San Simeon CSD.

D. Consideration of approval of Brebs Builders quote for Pico Avenue cul-de-sac “Viewing Area” wood guardrail repair and “Beach Access Stairs”, wood guardrail repair and access corrections not to exceed \$16,000.

Staff obtained a quote to perform repair and code compliance repairs to the beach access stairs located at the west end of Pico Avenue. In addition, two firms have been contacted to obtain a CASp (Certified Access Specialist program) review estimate.

With regard to the project and subsequent to the June 8 Board meeting, Staff submitted a request for Grant funds in the amount of \$30,500 as part of the County’s Beautification Grant process. This amount includes: \$10,000 for work from local artist Brooks Lawrence for the benches and fence area of the platform (art to be determined by the Board at a later date), \$5,000 for replacement of the safety barricade, and \$2,000 for landscaping. Results and County parameters of the grant process are expected in August.

A motion was made to table the discussion of Brebs Builders quote for the Pico Stairs until the District hears from the County on the possible funds for the Beautification Grant.

Motion By: Vice-Chair Fields

2nd By: Chairperson Williams

All in: 5 / 0

8. Oral Reports from Committee Members: None

9. Oral Reports from Board Members on current issues: None

10. Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda.

Chairperson Williams asked Staff to put on the Discussion Action Agenda the possibility of a permanent District wide Trash Pick-Up program.

11. ADJOURNMENT @ 7:24PM

SAN SIMEON COMMUNITY SERVICES DISTRICT

July 2016 - June 2017 Budget

| | | General | Waste | Water | Total 16/17 | Current Total 15/16 |
|---------------------------------------|-------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------|
| Ordinary Income/Expenses | CPI | 0.90% | 0.90% | 0.90% | | |
| Income | Rate Increase = CPI + Plus 5% | 5.90% | 5.90% | 5.90% | 5.90% | 6.30% |
| 4000 Operating Revenues | | | | | | |
| 4005 Utility fees-waste | | \$0.00 | \$418,653.00 | \$0.00 | \$418,653.00 | \$377,646.33 |
| 4010 Utility fees-water | | \$0.00 | \$0.00 | \$344,699.00 | \$344,699.00 | \$323,692.58 |
| 4025 Service fees | | \$77,694.00 | \$0.00 | \$0.00 | \$77,694.00 | \$71,992.19 |
| 4040 Effluent water | | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | |
| 4050 State of Calif fees-waste | | \$0.00 | \$24,693.41 | \$0.00 | \$24,693.41 | \$32,000.00 |
| 4000 Total Operating Revenue | | \$77,694.00 | \$443,346.41 | \$347,699.00 | \$868,739.41 | \$805,331.10 |
| 4100 Property Taxes | | | | | | |
| 4110 Prop Tax current secured | | \$68,476.00 | \$0.00 | \$0.00 | \$68,476.00 | \$71,255.00 |
| 4120 Prop Tax Homeowners | | \$1,432.00 | \$0.00 | \$0.00 | \$1,432.00 | \$545.00 |
| 4130 Prop Tax current unsecured | | \$1,728.00 | \$0.00 | \$0.00 | \$1,728.00 | \$1,687.00 |
| 4140 Unitary Railroad Revenue | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10.00 |
| 4150 Unitary Revenue | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,612.00 |
| 4160 Prop Tax prior secured supp | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4170 Prop Tax prior unsecured | | \$57.00 | \$0.00 | \$0.00 | \$57.00 | \$0.00 |
| 4180 Prop Tax prior unsecured supp | | \$10.00 | \$0.00 | \$0.00 | \$10.00 | \$0.00 |
| 4190 Penalties and interest prop tax | | \$3.00 | \$0.00 | \$0.00 | \$3.00 | \$0.00 |
| 4220 Homeowners prop tax relief | | \$272.00 | \$0.00 | \$0.00 | \$272.00 | \$0.00 |
| 4230 Prop tax admin fee SB 2557 | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4270 Current utility tax | | \$1,764.00 | \$0.00 | \$0.00 | \$1,764.00 | \$0.00 |
| 4280 State aid-homeowners | | \$1,246.00 | \$0.00 | \$0.00 | \$1,246.00 | \$0.00 |
| 4290 Education Rev Augmentation | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4100-4299 Total Property taxes | | \$74,988.00 | \$0.00 | \$0.00 | 74,988.00 | 75,109.00 |
| 4750 Fema-storm damage funds | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4800 Miscellaneous Income | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4900 Late fees & adjustments | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Income | | \$152,682.00 | \$443,346.41 | \$347,699.00 | \$943,727.41 | \$880,440.10 |
| Expense | | | | | | |
| 6000 Accounting | | \$3,429.00 | \$3,404.00 | \$3,405.00 | \$10,238.00 | \$10,110.00 |
| 6015 Auto-Expenses | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 6017 Bad-Debts | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 6020 Bank Fees | | \$110.00 | \$0.00 | \$0.00 | \$110.00 | \$111.21 |
| 6025 Bookkeeping | | \$4,536.00 | \$5,040.00 | \$4,738.45 | \$14,314.45 | \$14,314.45 |
| 6030 Directors Fees | | \$1,646.00 | \$1,944.00 | \$2,289.00 | \$5,879.00 | \$5,640.00 |
| 6031 Payroll Expense | | \$150.00 | \$150.00 | \$150.00 | \$450.00 | \$523.26 |
| 6035 Dues and subscriptions | | \$3,940.00 | \$1,407.00 | \$675.00 | \$6,022.00 | \$2,686.80 |
| 6045 Electrical power | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 6050 Election Expenses | | \$1,050.00 | \$0.00 | \$0.00 | \$1,050.00 | \$0.00 |
| 6055 Road / Sidewlk / Strs Maint | | \$11,446.54 | \$0.00 | \$0.00 | \$11,446.54 | \$11,446.54 |
| 6060 Riprap engineering | | \$0.00 | \$28,000.00 | \$0.00 | \$28,000.00 | \$4,200.00 |
| 6065 Equipment rental | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 6075 Insurance-health | | \$13,200.00 | \$0.00 | \$0.00 | \$13,200.00 | \$9,914.00 |
| 6080 Insurance-liability | | \$670.00 | \$3,344.00 | \$2,438.00 | \$6,452.00 | \$6,967.08 |
| 6095 LAFCO Cost Apportionment | | \$1,487.22 | \$743.60 | \$743.60 | \$2,974.42 | \$2,974.42 |
| 6100 Legal fees | | \$8,900.00 | \$6,650.00 | \$6,650.00 | \$22,200.00 | \$21,600.00 |
| 6105 Licenses and permits | | \$0.00 | \$15,000.00 | \$6,000.00 | \$21,000.00 | \$18,000.00 |
| 6110 Memberships and seminars | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 6115 Miscellaneous expenses | | \$400.00 | \$200.00 | \$200.00 | \$800.00 | \$800.00 |
| 6120 Office Expenses | | \$1,000.00 | \$50.00 | \$50.00 | \$1,100.00 | \$1,704.85 |
| 6125 Operations Management | | \$34,360.00 | \$345,081.00 | \$212,050.00 | \$591,491.00 | \$573,148.00 |
| 6130 Operating supplies | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 6145 Professional Fees | | \$3,000.00 | \$15,000.00 | \$15,000.00 | \$33,000.00 | \$35,000.00 |
| 6150 Contingence | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 6180 Street lights | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 6191 Water Standby | | \$0.00 | \$0.00 | \$14,000.00 | \$14,000.00 | \$21,000.00 |
| 6195 Website Support | | \$3,900.00 | \$0.00 | \$0.00 | \$3,900.00 | \$3,900.00 |
| 6200 Violations | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Expense | | \$93,224.76 | \$426,013.60 | \$268,389.05 | \$787,627.41 | \$744,040.61 |

| | | | | | | |
|----------------------------------|-------------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Net Ordinary Income(Loss) | | \$59,457.24 | \$17,332.81 | \$79,309.95 | \$156,100.00 | \$136,399.49 |
| Other Income/Expenses | | | | | | |
| Other Income | | | | | | |
| 8010 | Interest Income Money Market | \$2,000.00 | \$0.00 | \$0.00 | \$1,761.32 | \$1,761.32 |
| 8015 | Dividend | \$0.00 | | | \$0.00 | \$0.00 |
| 8020 | Interest-Money Market | \$0.00 | | | \$0.00 | \$0.00 |
| 8030 | Interest - LAIF | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | CPI Rate Increase | | | | \$0.00 | \$0.00 |
| Total Other Income | | \$2,000.00 | \$0.00 | \$0.00 | \$1,761.32 | \$1,761.32 |
| Other Expenses | | | | | | |
| 9010 | Depreciation Expense | \$15,100.00 | \$36,000.00 | \$23,000.00 | \$82,476.98 | \$82,476.98 |
| 9030 | Capital Projects/Improvements | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| | Water Well Loan Payments | \$0.00 | | \$20,730.00 | \$20,730.00 | \$20,730.00 |
| Total Other Expenses | | \$15,100.00 | \$36,000.00 | \$43,730.00 | \$103,206.98 | \$103,206.98 |
| Net Other Income (Loss) | | -\$13,100.00 | -\$36,000.00 | -\$43,730.00 | -\$101,445.65 | -\$101,445.65 |
| Net Income (Loss) | | \$46,357.24 | -\$18,667.19 | \$35,579.95 | \$54,654.35 | \$34,953.84 |

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, August 10, 2016
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION:6:02 PM

A. Roll Call:

| | |
|--------------------------------|---|
| Chairperson Williams – present | General Manager - Charles Grace |
| Vice-Chair Fields – present | District Counsel - Heather Whitham |
| Director Price – present | Sheriff's Representative - Commander Taylor |
| Director Patel – present | |
| Director Russell – present | |

B. Pledge of Allegiance

2. PUBLIC COMMENT:

Mary Margaret McGuire asked for an update on the Pineview mobile home park situation. Charles Grace responded, that currently the District was in discussions with the park owner.

Hank Krzciuk made positive comments about Grace Environmental Services.

A. Sheriff's Report for June and July.

For the period between June 8th and July 12th, there were 83 calls for service. Included in these numbers are; 29 traffic stops, 6 stops on foot patrol, 5 incomplete 911 calls, 2 disturbance calls, 1 burglary (purse stolen from vehicle), 1 vandalism, and 1 trespassing.

For the period between July 13th and August 10th there were 46 calls for service. Included in these numbers are; 4 traffic stops, 2 pedestrians contact of subjects on the beach at night, 4 incomplete 911 calls, 1 arrest for domestic violence, 1 burglary at a hotel.

B. Public comment on the Sheriff's Report : None

C. Presentation from Mary Margaret McGuire – Update on August trash pick-up day. Site Captain of Beach Day Clean-up for Pico Avenue Beach Access through ECO SLO.

Mary Margaret McGuire reported that the first district wide trash pick-up day was a big success with eight volunteers participating and collecting eight 20-gallon bags of trash. She said the district needs to work to bring business owners into the project to police their own properties, leaving the public areas (streets) to the volunteers. It will become easier as it is done more often, creating a culture of awareness regarding litter in the district, and as more district residents participate.

She further reported that the 32nd annual Coastal Clean-up Day will be Saturday, September 17th from 9-noon. Mary Margaret has volunteered to serve as the Pico Beach area site captain for the

event. She will be recruiting volunteers to help, and, if needed, ECOSLO will provide volunteers. Volunteers note types of debris on data cards which site captains compile on a master list that is sent to the Ocean Conservancy to be used in their annual report. More information will be available at the next district board meeting.

3. PRESENTATIONS AND/OR ANNOUNCEMENTS FROM BOARD: None

4. STAFF REPORTS

A. General Manager's Report

1. Staff Activity – Report on Staff activities for the month of July.

During the month of July Staff; sent out water billing with a rate increase (5.9%), wrote and sent out the quarterly newsletter, performed Hearst billing, responded to several customer service calls and concerns, and attended two IRWM Sub Committee meetings. Staff is working with the Auditor to commence the District's 2015-2016 Audit.

The General Manager and Superintendent met with the owners of Rancho Apartments in order to coordinate the possibility of putting meters on each apartment rather than the current single compound meter. The General Manager also met with the owner of the Pine View mobile home park to discuss the current easement situation.

2. Wellhead treatment system project Update.

Staff worked with PES to finalize SCADA communications. Staff continues to process closing documents with Phoenix, Madonna, the USDA and County.

3. Grant Updates: USDA Grant Funds, Integrated Regional Water Management Grant (IRWM), County Beautification Grant for Pico Stairs Beach Access, and Prop 1 Funds.

USDA Funds:

The USDA has visited the RO Project site and has approved the completion of the project. Once the USDA receives the completion report from the Engineer of Record (Phoenix Engineering), the USDA will release the grant funds remaining, (\$80,553.00).

IRWM/WRAC Grant for RO Unit Reimbursement

The State is still working on the completion of the Memorandum of Understanding (MOU) with contracts the District to State terms/usage of Grant Funds. Once it is completed, Staff can send in the form for complete reimbursement. The County has already sent Staff the form to be filled out in anticipation of quick reimbursement turnaround.

Beautification Grant

Since this is a new program, the County is still working out processes and procedures for awards. They still need more time before they can award recipients. Staff asked if they would be penalized if they started working on the stairs and rail portion of the project. The County said that the District could proceed without penalty.

Prop 1 Funds

Staff attended a subcommittee meeting regarding the DAC portion of the Prop 1 funds that was awarded to the County. San Simeon CSD will be awarded approximately \$180,000 towards the Update to the District's Master Plan, and Design and Environmental Permitting for the Reservoir Expansion Project. This will leave an approximate \$20,000 that the District will need to

subsidize to complete the Design. There is still a few obstacles that the County and the subcommittee needs to address. Staff will update the Board with the final number by the September Board Meeting.

4. Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant (WWTP) Rip Rap installation update.

Phoenix Engineering performed a site visit and held a conference call with staff to discuss the equipment and structures at the WWTP in preparation of the life span document.

5. Lien Sale of vehicle abandoned by Ultura Water update.

The Department of Motor Vehicles (DMV) contacted Staff regarding the lien sale of the abandoned vehicle. Because the charges were not directly related to parking, DMV stopped the lien sale. The District does however have a parking Ordinance in place to charge vehicles for illegal parking. Per the DMV Staff had to send Ultura a new letter regarding the parking charges they have incurred by leaving their vehicle on District streets. The District has to wait 45 days from the date of the letter before they can continue with the lien sale.

6. RRM Design Group - The Arroyo Padre Creek pedestrian and pipe bridge renderings.

Jeff from RRM Design presented two renderings describing potential routes for a pedestrian bridge portion of the pipe bridge replacement project.

B. Update on Monthly Financial Status for close of business July 31, 2016.

| | |
|-----------------------------|---------------------|
| June Billing Revenue | \$ 69,970.13 |
| July Billing Revenue | \$ 85,200.09 |
| Past Due (31 to 60 days) | \$ 173.38 |
| Past Due (60 days) | \$ 65.54 |

ENDING BANK BALANCES: July 31, 2016

RABOBANK SUMMARY:

| | |
|---|------------------|
| Well Rehab Project/USDA Checking Account | \$ 100.05 |
|---|------------------|

HERITAGE OAKS BANK:

Summary of Transactions:

| | |
|--|----------------------|
| End of Balance June 30, 2016 | \$ 547,191.98 |
| Interest for July | \$ 162.24 |
| Money Marketing Account Closing Balance July 31, 2016 | \$ 547,354.22 |

| | |
|------------------------|----------------------|
| Reserve Fund | (\$ 250,000.00) |
| Wait-list Deposits | (\$ 45,750.00) |
| Customer Deposits | (\$ 9,708.00) |
| Available Funds | \$ 241,896.22 |

| | |
|---|----------------------|
| General Checking Account July 31, 2016 | \$ 116,342.38 |
|---|----------------------|

| | |
|---|------------------|
| LAIF Closing Balance July 31, 2016 | \$ 522.09 |
|---|------------------|

C. District Counsel's Report on Summary of July activities.

District Counsel assisted Staff with:

- Information regarding the Conflict of Interest Code.
- Direction and discussion regarding the Pineview Mobile Home Park easement issues.
- Advise on citizen concerns.
- Reviewed and assisted with Agenda and Board Packet preparation.
- Attended the July Water Committee meeting.

5. ITEMS OF BUSINESS

A. Consideration of approval of the July 13, 2016 minutes –

A motion was made to approve the July 13th minutes as presented.

Motion by: Director Price

2nd by: Director Fields

All in: 5 / 0

B. Consideration of approval of the July 13, 2016 Special Meeting/Workshop minutes.

A motion was made to approve the July 13th Special Meeting/Workshop minutes as presented.

Motion by: Vice-Chair Fields

2nd by: Director Patel

All in: 5 / 0

C. Consideration of approval of Disbursements Journal for August 10, 2016.

A motion was made to approve the Disbursements for August 10th as presented.

Motion by: Director Russel

2nd by: Director Price

All in: 5 / 0

6. DISCUSSION/ACTION ITEMS

A. Consideration/Review of art work for Pico Beach Access benches and fence by Brooks Lawrence.

Local Artist Brooks Lawrence is present and would like to present samples of artwork to be considered for the benches and fence area of the Pico Stairs Beach Access if Awarded grant funds from the County Beautification Grant.

Brooks answered questions from the Board regarding the possibility of people stealing the copper from the art work. Brooks mentioned that it would be very difficult to do, but in either case the costs to replace would be minimum.

Once the Board hears from the County regarding the Grant, the Board will have Brooks come back with sample Artwork to choose from.

B. Consideration of approval of Brebs Builders quote for Pico Avenue cul-de-sac “Viewing Area” wood guardrail repair and “Beach Access Stairs”. Wood guardrail repair and access corrections not to exceed \$16,000.

Staff obtained a quote to perform repair and code compliance repairs to the beach access stairs located at the west end of Pico Avenue. In addition, two firms have been contacted to obtain a CASp (Certified Access Specialist program) review estimate.

Staff submitted a request for Grant funds in the amount of \$30,500 as part of the County’s Beautification Grant process. As per the General Manager’s report, the County said that proceeding with repairs to the stairs or railings would not affect any possible awarding to the District.

Staff is requesting direction from the Board to pursue the corrections needed to the stairs, or wait until the County gets back to the District regarding funding.

A motion was made to pursue the corrections to the Stairs and railings not to exceed \$16,000, and to enter into an agreement prepared by District Counsel.

Motion by: Director Patel

2nd by: Vice-Chair Fields

All in: 5 / 0

C. Consideration of approval of acceptance of the Wellhead Treatment Project.

Staff has included in this Board Packet the “Notice of Completion” (NOC) that must be completed by the District in order to close the project with the United State Department of Agriculture (USDA). The NOC is also filed with the County to record the project and improvement to the District. Staff is requesting Board approval for General Manager and Chairperson Williams to sign the NOC.

A motion was made to approve Chairperson Williams and General Manager Charles Grace to sign the NOC with corrections, and send it to the USDA.

Motion by: Director Price

2nd by: Director Russell

All in: 5 / 0

D. Determination of approval of an annual or bi-annual District wide cleanup day.

At the July meeting, resident Mary Margaret McGuire asked the Board if she could lead a District wide cleanup day. There was trash left on District streets after the Fourth of July weekend. Grace Environmental Services is sponsoring the first event. The Board asked Staff to add to the August agenda possible approval of a permanent annual or bi-annual clean-up day.

A motion was made to approve a Bi Annual clean up volunteer day, dates to be determined by Staff.

Motion by: Director Patel

2nd by: Director Russell

All in: 5 / 0

7. Oral Reports from Committee Members.

The Water Committee met at 5:00 PM on August 10th.

The committee reviewed the "Draft Water Conservation Measures Ordinance" presented by Staff. A few changes were made and the corrected version will be presented at the September Board meeting for San Simeon CSD Board approval.

The General Manager gave an update on "Wellhead Treatment Facility". The project is complete and Staff will be asking the San Simeon CSD Board to approve the notice of completion.

The General Manager discussed the "Reservoir Project". The District's consultant on the project, Terry Lambeth has been contacted. The focus will be on putting tanks on the hill. Resident Hank Krzciuk submitted his opinion of what the District should consider regarding the tanks. With the completed engineering report by Phoenix, Staff can presume looking for grants to help with financing the project.

The General Manager asked the committee about the next steps in the Recycled Water Project. Since the completion of the equipment installment, the next steps would obviously entail pursuing purple pipe for distribution. The Committee agreed.

Adjournment was at 5:54 PM.

8. Oral Reports from Board Members on current issues: None

9. Requests from Board members to Staff to receive feedback, prepare information, and/or place an item on a future agenda(s).

Director Russell and Director Price would like for Staff to look into getting information on getting a stoplight, and/or reducing the speed limit on Highway One within San Simeon CSD boundaries. Staff will bring back information to the September Board meeting.

10. ADJOURNMENT @ 7:56 PM

SAN SIMEON COMMUNITY SERVICES DISTRICT
Disbursements Journal
 August 1, 2016

| Type | Date | Num | Name | Memo | Amount | Balance |
|--------------|------------|------|-----------------------------|---|-------------------|--------------------|
| Paycheck | 08/01/2016 | 1196 | JOHN RUSSELL | Board Service | 92.35 | 116,250.03 |
| Paycheck | 08/01/2016 | 1194 | ALAN FIELDS | Board Service | 92.35 | 116,157.68 |
| Paycheck | 08/01/2016 | 1195 | DAN WILLIAMS | Board Service | 92.35 | 116,065.33 |
| Paycheck | 08/01/2016 | 1197 | KAUSHIK S PATEL | Board Service | 92.35 | 115,972.98 |
| Paycheck | 08/01/2016 | 1198 | LEROY E PRICE | Board Service | 92.35 | 115,880.63 |
| Bill Pmt | 08/01/2016 | 1172 | Alpha Electrical Service | Conduit and wiring for RO system # 6792 | 484.92 | 115,395.71 |
| Bill Pmt | 08/01/2016 | 1173 | CALPERS | July - Dec Unfunded Liability | 3,816.84 | 111,578.87 |
| Bill Pmt | 08/01/2016 | 1174 | Carmel & Nacassha LLP | July Legal Services | 1,845.00 | 109,733.87 |
| Bill Pmt | 08/01/2016 | 1175 | D & H Water Systems | Chemicals, RO system | 334.68 | 109,399.19 |
| Bill Pmt | 08/01/2016 | 1176 | Daniel Prestera | Acct 353, Deposit reimbursement | 78.13 | 109,321.06 |
| Bill Pmt | 08/01/2016 | 1177 | Earth Systems Pacific, Inc. | Rip Rap report to CCC | 11,765.00 | 97,556.06 |
| Bill Pmt | 08/01/2016 | 1178 | Grace Environmental | O & M Services August 2016 | 48,948.00 | 48,608.06 |
| Bill Pmt | 08/01/2016 | 1179 | Janice Petko | Acct. 1710, Deposit reimbursement | 50.00 | 48,558.06 |
| Bill Pmt | 08/01/2016 | 1180 | John Madonna Con. | Potable Water Wellhead Treatment, 476-6-15 | 52,668.31 | -4,110.25 |
| Bill Pmt | 08/01/2016 | 1181 | LAFCO | Annual fee 2016-2017 | 3,015.02 | -7,125.27 |
| Bill Pmt | 08/01/2016 | 1182 | MICHAEL O'NEILL | Monthly maintenance fee | 320.00 | -7,445.27 |
| Bill Pmt | 08/01/2016 | 1183 | Nancy Haugh | Acct. 353, Deposit reimbursement | 50.00 | -7,495.27 |
| Bill Pmt | 08/01/2016 | 1184 | Phoenix Civil Engineering | Outfall Drafting, PHOE16-256 | 619.00 | -8,114.27 |
| Bill Pmt | 08/01/2016 | 1185 | Robert Stilts, CPA | July Bookkeeping | 1,200.00 | -9,314.27 |
| Bill Pmt | 08/01/2016 | 1186 | RRM design group | Coastal Access and pipe bridge Improv. Concepts | 2,239.50 | -11,553.77 |
| Bill Pmt | 08/01/2016 | 1187 | Significant Digits, Inc. | Annual License Fee program for meter reader | 550.00 | -12,103.77 |
| Bill Pmt | 08/01/2016 | 1188 | The Tribune | Posting of 2016 - 2017 Budget | 96.80 | -12,200.57 |
| Bill Pmt | 08/01/2016 | 1189 | Underground Service Alert | Utility alerts | 161.20 | -12,361.77 |
| Bill Pmt | 08/01/2016 | 1190 | Wigen Water Technologies | Chemicals for RO, # 19446 | 1,693.34 | -14,055.11 |
| Bill Pmt | 08/01/2016 | 1191 | Grace Environmental | Reimbursement for RO Electricity costs | 5,602.00 | -19,657.11 |
| Bill Pmt | 08/01/2016 | 1192 | Phoenix Civil Engineering | RO System, PHOE16-257 | 470.25 | -20,127.36 |
| Bill Pmt | 08/01/2016 | 1193 | The Tribune | Posting of Public Auction notice for S10 | 24.20 | -20,151.56 |
| Bill Pmt | 08/01/2016 | 1199 | John Madonna Con. | Potable Water Wellhead Treatment, 476-5-15 | 106,954.33 | -127,105.89 |
| Total | | | | | 243,448.27 | -127,105.89 |

6. DISCUSSION & ACTION ITEMS

- A. Consideration/Review of art work for Pico Beach Access benches and fence by Brooks Lawrence.**
- B. Consideration of approval of Brebs Builders quote for Pico Avenue cul-de-sac “Viewing Area” wood guardrail repair and “Beach Access Stairs”. Wood guardrail repair and access corrections not to exceed \$16,000.**
- C. Consideration of approval of acceptance of the Wellhead Treatment Project.**
- D. Determination of approval of an annual or Bi-Annual District wide cleanup day.**

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August 10, 2016

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BROOKS GALLERY
P.O Box 895
Cambria, Ca 93428
805-909-7480

Pico Creek Beautification Project

- Cambria Pine Slab Benches- Cambria Pine slabs for 3 benches
\$ 2,100.00
- Railing Option #- Cambria Pine panel art. Wave, Tree, Fish etc...
\$ 1,000.00-\$1,200.00 per panel.

BREBES BUILDERS

PO Box 1602
Morro Bay, CA 93443-1602
Phone & Fax # (805) 772-0661
Lic. #687457

July 1, 2016

San Simeon Community Services District
111 Pico Ave
San Simeon, CA 93452

PROPOSAL /CONTRACT TO: Renee Osborne / Administrator

PROJECT: New railings and landing at beach access staircase
San Simeon, CA

For total sum of \$13,391.00, Brebes Builders will supply per scope:

| | |
|---|------------|
| Phase 1: All labor and materials needed to remove existing railings on bluff overlooking the beach access staircase, and replace with new railing built abutting the concrete walkway..... | \$3,856.00 |
| Phase 2: All labor and materials to remove and replace existing staircase railings at 42" high and add grab rails. Add posts and railings on the east side of existing bottom landing..... | \$4,570.00 |
| Phase 3: All labor and materials needed to add a new staircase and landing over the rip rap at the north edge of the existing bottom concrete landing. Includes new railings and additional step to be poured at the west edge of bottom landing..... | \$4,965.00 |
| Clean up and hauling of job site. | |

All new railings and stairs will be constructed to reflect current codes. All materials are pressure treated lumber or stainless steel fasteners.

A deposit of \$1,400.00 is required to initiate the project. Progress payments are due upon completion of each phase, as billed. Final payment is due upon completion of project.

Any work or materials needed beyond above scope is to be performed and billed on a "Time & Materials" basis. Additional labor is billed at \$60.00 per hour. Materials are billed at cost, plus 20%. Any and all work beyond scope of the original proposal will be presented to the customer for approval of scope and pricing prior to initiating labor.

This proposal must be accepted within thirty (30) days to remain valid.

NOTICE TO OWNER: (Section 7018.5-Contractors License Law), Under the Mechanics Lien Law, any contractor, subcontractor, laborer, material man or other person who helps to improve your property and is not paid for his labor, services or material, has a right to enforce his claim against your property. Under the law, you may protect yourself against such claims by filing, before commencing such work or improvement, an original contract for the work of improvement or a modification thereof, in the office of the county where the property is situated and require ring that the contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the contract price and shall in addition to any conditions for the performances of the contract, be conditioned for the payment in the full of claims of all persons furnishing labor, services, equipment or materials for the work described in said contract.

Submitted by:

Accepted by:

Danny F. Brebes
Brebes Builders

Renee Osborne
Administrator



San Simeon Community Services District, 111 Pico Avenue, San Simeon, CA 93452

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the San Simeon Community Services District, a body corporate and politic of the State of California, is the owner in fee or of an easement over the following described real property, to wit Assessor's Parcel Number 013-041-055 (District Office)

That on the ___th day of ___ 2016, the said San Simeon Community Services District, a body corporate and politic of the State of California, entered into a contract and the contract was completed John Madonna Construction, Inc. P.O. Box 5310 San Luis Obispo, CA 93403.

For the works of improvement to the San Simeon CSD Potable Water Wellhead Treatment Project (No. 2015-02) on that certain real property hereinbefore described; that said structure and/or improvements were actually completed on the 14th day of July, 2016, that the address of the said San Simeon Community Services District is 111 Pico Avenue, San Simeon, California

Charles Grace, General Manager

San Simeon CSD
State of California

Dan Willaims, Chairperson

San Simeon CSD
State of California

STATE OF CALIFORNIA
COUNTY OF SAN LUIS OBISPO

On _____, before me, _____, Notary Public, personally appeared Charles Grace and Ralph McAdams, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(Notary Signature)

SEAL

AFTER RECORDING RETURN TO:
San Simeon Community Services District
111 Pico Avenue
San Simeon, California 93452