

**CLOSED SESSION BOARD OF DIRECTORS MEETING
SAN SIMEON
COMMUNITY SERVICES DISTRICT**

**Closed Session: Date: May9, 2001
 Time: 4:00 p.m.
 Place: SSCSD District Office
 111 Pico Ave.
 San Simeon, CA 93452**

AGENDA

1. **PERSONNEL ISSUES – GOVERNMENT CODE SECTION 54957**
 Discussions regarding personnel issues 1 public employee, specifically
 District Manager.

2. **PERSONNEL ISSUES – GOVERNMENT CODE SECTION 54957**
 Discussion regarding personnel evaluation including 1 public employee,
 specifically Operator II.

Regular Meeting
Board of Directors
San Simeon Community Services District
AGENDA

Wednesday, April 9, 2001
REGULAR MEETING 6:30 PM

Please Note: Change of Time

Cavalier Banquet Room

1. 7:00 PM - CALL TO ORDER
 - 1.1 Pledge of Allegiance
 - 1.2 Roll Call
2. REPORT ON CLOSED SESSION
3. PUBLIC COMMENT: (Any topic NOT on the agenda may be presented, but please observe the 3-minute time limit)
 - 3.1 Sheriff's Representative Presentation
 - 3.2 General Public
4. CONSIDERATION AND APPROVAL OF MINUTES: April 11, 2001
5. CONSIDERATION AND APPROVAL OF WARRANTS: April 5, through May 2, 2001
Warrant Report and Related Financial Status.
6. PLANT SUPERINTENDENT'S REPORT
7. DISCUSSION / ACTION ITEMS
 - 7.1 Project Updates/Action
 - A Storage Building Update; Consideration of Resolution Exempting the District from County Land Use and Building Permit Requirements Design Services
 - B. Railing Project Update
 - C. Update on Warren Reservoir Investigation
 - D. De-sal Pipeline - Coastal Appeal of Time Extension
 - E. Avonne, Castillo Waterline Loop (Motel 6 Right of Way)
 - F. Treatment Plant Modifications/Odor Control/California Energy Commission Grant Status
 - 7.2 Special District's Meeting May 8, 2001 re: Funding of LAFCO.
 - 7.3 Weed Abatement; Resolution Declaring weeds to be a nuisance
 - 7.4 Budget Schedule Review
8. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS
 - 8.1 General Manager Interviews
9. ADJOURNMENT

REGULAR BOARD OF DIRECTORS
SIMEON COMMUNITY SERVICES

Date: Wednesday, April 11, 2001
Place: Cavalier Banquet Room

MINUTES

1.0 CALL TO ORDER: The Board convened in open session at

1.1 Pledge Allegiance to the Flag

1.2 Roll Call

Present Directors Loraine Mirabal-Boubion, David King,
Eric Sill and Carol Bailey-Wood

2.0 PUBLIC COMMENT

Terry Lambert indicated that he had two items to discuss. His first item was regarding the General Manager position. He had two applicants for the General Manager position and offered to have them reviewed and considered.

Martin Basti of the County Sheriff's office reported that they are planning a bike program for use throughout the county for the 4th of July and major parades. He stated that the bike program will also be easier to work than the current program. He also stated that on the 16th of May they are having a Law Enforcement Memorial Ceremony to remember all of the officers that have been killed over the past year.

Hanchett reported that power pole No. 43 has a light out and it has been replaced or so now.

3.0 RESOLUTION AND APPROVAL OF MINUTES: Minutes of March 14, 2001

Mirabal-Boubion moved to approve the minutes of March 14, 2001. The motion carried unanimously.

4.0 APPROVAL OF WARRANTS:

Mirabal-Boubion moved to approve warrants dated April 4, 2001. The motion carried unanimously.

REGULAR BOARD OF DIRECTORS MEETING
SAN SIMEON COMMUNITY SERVICES DISTRICT

Date: Wednesday, April 11, 2001
Place: Cavalier Banquet Room

MINUTES

1.0 CALL TO ORDER: The Board convened in open session at 7:05 p.m.

1.1 Pledge of Allegiance to the Flag

1.2 Roll Call:

Present - Directors Loraine Mirabal-Boubion, David Kiech, Bob McLaughlin,
Eric Schell and Carol Bailey-Wood

2.0 PUBLIC COMMENT

Terry Lambeth indicated that he had two items to discuss. His first item regarded the old outfall line and asked that it be reviewed to see if it were feasible to be removed. The second item was regarding the General Manager position. He had received a few letters regarding applicants for the General Manager position and offered them to the Board to be reviewed and considered.

Lt. Martin Basti of the County Sheriff's office reported that they are starting a new program and have assigned four officers to a bike program for use throughout the County for events such as the 4th of July and major parades. He stated that the program will be much more environmentally friendly and will also be easier to work through large crowds. He also stated that on the 16th of May they are having a Law Enforcement Memorial Ceremony to remember all of the officers that have been killed in the line of duty over the past year.

Mike Hanchett reported that power pole No. 43 has a light out and it has been out for a week or so now.

3.0 CONSIDERATION AND APPROVAL OF MINUTES: Minutes of March 14, 2001.

Director Mirabal-Boubion moved to approve the minutes of March 14, 2001. Seconded by Director Bailey-Wood. The motion carried unanimously.

4.0 APPROVAL OF WARRANTS:

Director Mirabal-Boubion moved to approve warrants dated April 4, 2001. Seconded by Director McLaughlin. The motion carried unanimously.

Mr. Wallace stated that a copy of the Superintendent's report was included in the Board's packet; however it was not itemized in the agenda. The Board expressed that they would appreciate it if it could be attached to the agenda as a discussion item.

5.0 DISCUSSION/ACTION ITEMS

5.1 Agreement for Cross-Connection Inspection Services

Mr. Wallace reported that presently the Health Department for the County provides cross connection inspection services. He stated that this it is not a large expense, but the County has now gone from an informal arrangement to a more formalized arrangement that requires an agreement for cross connection inspection services for the District. The recommendation is that the Board direct staff to process this agreement.

President Bailey-Wood moved to approve the agreement, seconded by Director Mirabal-Boubion. The motion carried unanimously.

5.2 Policy for Agenda Notification and Related Costs

President Bailey-Wood reported that multiple requests have been received to be put on the mailing list so that they could receive copies of the agenda. She stated that other organizations usually charge for this service and it has been recommended that the District charge \$25 per year for this service. Dede Ricci asked if the \$25 charge included just the agenda or if it included the entire packet. Mr. Wallace responded that the \$25 only covered the cost of the agenda. He stated that if anyone requested other copies, the Board has previously established a copy fee of 10 cents per page.

Mr. Wallace suggested that the agenda be provided to the public at the District office at no cost but copies of additional material would be charged at the standard reproduction rate.

It was moved by Director McLaughlin, Seconded by Director Kiech to approve the proposed fee of \$25 per year for providing agenda in response to requests. The motion carried unanimously.

5.3 Selection of Special District Representative to LAFCO, Special District's Association Meeting April 20, 2001.

Mr. Wallace reported that the Special District's Association, which is made up of the 35 independent special districts in the County, elects delegates to sit on

LAFCO. The delegate that was sitting on LAFCO from Templeton has resigned and therefore resigned his LAFCO seat. Mr. Wallace stated that the Special Districts Association will need to select a new delegate to LAFCO and if the person that is presently the alternate, (Barbara Mann from Oceano) is elected as the regular delegate, then a new alternate would need to be selected to replace her.

President Bailey-Wood indicated that she would be able to attend the LAFCO meeting on April 20, 2001, in Templeton.

Director McLaughlin moved to have President Bailey-Wood cast the District's vote for the LAFCO seat, Seconded by Director Mirabel-Boubion. The motion carried unanimously.

5.4 Weed Abatement

Mr. Wallace reported that the District follows a weed abatement procedure each year to ensure that the fire hazard in the District is reduced. A notice is sent out to property owners to take care of weeds on their property. He said that the first notice could go out to the property owners in the near future, and then a hearing would be scheduled on May 9th, to provide an opportunity for the property owners to discuss this issue. After the discussion, on May 9th, a resolution would be adopted.

It was moved by President Bailey-Wood to approve the Weed Abatement Procedures for 2001, Seconded by Director Schell. The motion carried unanimously.

5.5 Budget Schedule Review

Mr. Wallace indicated that this is the time of year to review the budget for next year. The Board's action would also include appointment of a Budget Committee. He proposed to develop a draft budget in conjunction with the Budget Committee, sometime in April or early May and then distribute a preliminary budget at the Board's May 9th meeting.

It was moved by Director Keich, seconded by Director Mirabal-Boubion to approve the tentative budget schedule. The motion passed unanimously.

To initiate the budget review, President Bailey-Wood appointed Directors Keich and Schell as the Budget Committee.

5.6 State Mandated Cost Reimbursements

Mr. Wallace reiterated that the District, as well as all public agencies, are subject to state restrictions; one of which is the Brown act which requires posting and publication of agendas. Mr. Wallace stated that the District could most likely use the flat rate allowance of \$100 per meeting that would allow the District to recover approximately \$1,200 per year given one meeting a month. The reimbursement may also cover committee meetings. It was recommended that the District proceed with the claim to be filed by June 5th, that could possibly result in \$5,000 of costs back to the District.

It was moved by President Bailey-Wood, seconded by Director McLaughlin to proceed with the claim. The motion passed unanimously.

5.7 Project Updates

A. Railing Project Update - C.C.O. No. 1

Mr. Wallace stated that the railing project had previously been awarded to the Crane Veyor Company. Change Order Number 1, which results in a cost reduction of \$2,700 was presented. It also provides for a 30 day calendar extension because of the back order of material to come from the manufacturer. Change Order No. 1, would allow detailed shop drawings based on field measurements to reduce the amount of material that was actually needed as a result of the measurements.

It was moved by Director Mirabal-Boubion, seconded by President Bailey-Wood to approve Change Order No. 1 for a deduction of \$2,700 and a 30 day time extension. The motion passed unanimously.

B. Design Services for Storage Building

Mr. Wallace reviewed the action taken at the last Board meeting to go ahead with the storage building replacement at the Wastewater Treatment Plant. Proposals were solicited from engineering firms and architects for the design of the building resulting in three proposals that ranged in price from \$7,480 to \$9,500. It is recommended that the Board approve a contract with Robert Vesley and Associates, of San Luis Obispo, in the amount of \$7,480 to provide design service for the block storage building. The design services also include the engineering and structural engineering services as well.

Public comment was received. Mr. Hanchett commented on the permitting and whether or not this project was subject to the limitations of ordinance No. 66, restricting new water using developments.

Staff was directed to review these questions and to report at the next meeting.

It was moved by Director Kiech, Seconded by Director Mirabal-Boubion to have staff report on these issues at the next meeting. The motion passed unanimously.

C. Update on Warren Reservoir Investigation (Verbal)

Mr. Wallace stated that staff is continuing to look into the Warren Reservoir as a water project for the District. He said that he has been coordinating with Mr. Warren as well as the Cambria CSD. There were two offers that Mr. Warren made; one offer to the Cambria CSD and one to the District. Mr. Wallace indicated that contact has been made with the consultant being used by Cambria. Hopefully, the Cambria studies could be expanded upon to include an evaluation for San Simeon's purposes.

D. De-sal Pipeline - Coastal Appeal of Time Extension

Mr. Wallace indicated that because of the type of action taken by the County, the appeal may not be valid. The Planning Department is reviewing this with the Coastal Commission staff.

E. Avonne, Castillo Waterline Loop (Motel 6 Right-of-Way)

It was reported that Mr. Schultz has been persistent in trying to get action from Motel 6. Mr. Schultz indicated that they are continuing to call to get a signed easement. He indicated that he has remained in contact with their attorneys, but has not received a final document. He reported that we should have it by the next meeting.

5.8 Adjustments/Board Communications

A. Security Deposit - 9128 Balboa

President Bailey-Wood reported that Mrs. Petersen was requesting to not post a deposit for water and sewer service because she had previously lived in the area and had a good payment record. It was stated that the current fees and deposit approved by the Board included the \$50 security

deposit.

B. Request for Adjustment - Los Gaviotas Homeowners Association

A gentleman spoke on behalf of his tenant (Mr. Nunez) in the Las Gaviotas condominiums which had experienced a leak in a water line.

The Board directed staff to apply this policy and respond accordingly.

The Board recalled previous similar actions and stated that if the water went down the sewer then there was no reduction, but if a water leak was experienced without use of the sewer, then a portion of the charge could be deducted related to the additional sewer portion.

C. Siordia Request for Meter - 9111 Balboa Avenue - Unit #2

Mr. Wallace stated that the two units at this location are requesting an additional meter to separate the units. Staff has talked to the owners and explained the procedure to receive an additional meter for the unit. To provide an additional meter would require payment for setting the meter, as well as a new hookup fee because there was no record of a separate hookup fee being paid for this unit. The District would also have to be assured that the plumbing is separated to prevent back-flow between the two units.

It was moved by Director Mirabal-Boubion, Seconded by President Bailey-Wood to set an additional meter if the owners proceed with the necessary payments and arrangements. The motion carried unanimously.

D. Odor Complaint - D.Hall

Mr. Wallace indicated that this has been a recurring issue at the Wastewater Treatment Plant and referenced a letter from Diana Hall. Staff was directed to bring back additional information concerning possible actions to be taken.

5.9 Facilitator/Strategic Planning Workshop

President Bailey-Wood indicated that they will proceed on this issue once a general manager is hired.

6.0 Board/Staff General Discussions and Proposed Agenda Items

A. General Manager Interviews

Mr. Wallace indicated that advertising has continued and 11 requests for applications have been received. Four of the applications have been returned. Mr. Schultz has also contacted consultants to determine their interest in serving. The Board discussed whether to consider all of the applications or to create a screening committee to screen the applications. Terry Lambeth stated that he has contacted all of the engineering firms that might possibly be interested in the position. RRM, Boyle, EDA and possibly Cannon are interested in the position. Mr. Wallace recommends that the Board screen the candidates and that the Board set a date for interviews.

President Bailey-Wood appointed Director Mirabal-Boubion to screen the applications with her prior to the next meeting.

B. Change of Regular Meeting Time

Director Bailey-Wood asked if the meeting time should be changed from 7:00 p.m. to 6:00 p.m. to allow everyone to get home a little earlier. Discussion continued regarding the community attendance if the meetings were earlier.

It was moved by Director Mirabal-Boubion, Seconded by President Bailey-Wood to have the meetings start at 6:30 p.m. for a "trial period". The motion carried unanimously.

6.1 ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting adjourned at 9:11 p.m.

Respectively Submitted

John L. Wallace
Interim General Manager

**SAN SIMEON COMMUNITY SERVICES DISTRICT
WARRANT REPORT
April 5 through May 2, 2001**

<u>DATE</u>	<u>NUM</u>	<u>NAME</u>	<u>WARRANT #</u>	<u>MEMO</u>	<u>AMOUNT</u>
4/12/01	3187	KIMBERLY ALLISON	0104-012	PAYROLL 4/1/01-4/15/01	\$475.54
4/12/01	3188	MICHAEL HASSETT	0104-013	PAYROLL 4/1/01-4/15/01	\$1,302.78
4/12/01	3189	RONALD HEAD	0104-014	PAYROLL 4/1/01-4/15/01	\$1,781.36
4/12/01	3190	CAROL BAILEY-WOOD	0104-015	MONTHLY BOARD SERVICE FOR APRIL	\$75.00
4/12/01	3191	DAVID KIECH	0104-016	MONTHLY BOARD SERVICE FOR APRIL	\$75.00
4/12/01	3192	ROBERT MCLAUGHLIN	0104-017	MONTHLY BOARD SERVICE FOR APRIL	\$75.00
4/12/01	3193	LORAINÉ MIRABAL-BOUBION	0104-018	MONTHLY BOARD SERVICE FOR APRIL	\$75.00
4/12/01	3194	ERIC SCHELL	0104-019	MONTHLY BOARD SERVICE FOR APRIL	\$75.00
4/12/01	3195	SCHULTZ TRANSPORTATION	0104-020	MONTHLY CONTAINER RENTAL	\$80.00
4/12/01	3196	MISSION COUNTRY DISPOS.	0104-021	RUBBISH	\$203.07
4/12/01	3197	MISSION UNIFORM SERVICE	0104-022	TOWELS & COVERALLS	\$117.51
4/12/01	3198	AT&T	0104-023	TELEPHONE	\$31.28
4/12/01	3199	VERIZON WIRELESS	0104-024	CELL PHONE	\$64.91
4/12/01	3200	NOBLE SAW, INC.	0104-025	SPARK PLUG & FUEL HOSE	\$39.92
4/12/01	3201	HUNT & ASSOCIATES	0104-026	ATTORNEY FEES	\$1,652.82
4/12/01	3202	CAMBRIA HARDWARE	0104-027	OXYGEN, PAINT, BEVEL, WIRE WHEEL...	\$103.38
4/16/01	3203	PG&E	0104-028	ELECTRICITY	\$4,459.96
4/16/01	3204	FISHER SCIENTIFIC	0104-029	GLASSWARE WIPES	\$115.25
4/16/01	3205	SLO CO. ENVIRON. HEALTH	0104-030	CROSS CONNECTION	\$40.00
4/16/01	3206	U.S.A. BLUE BOOK	0104-031	SECCHI DISK/ LINE, RETRIEVING MAGNET	\$87.01
4/16/01	3207	BASIC CHEMICAL SOLUTION	0104-032	SODIUM HYPOCHLORITE & BISULFITE	\$2,388.88
4/24/01	3208	ATLAS LICENSE CO.	0104-033	RADIO LICENSE RENEWAL-RESERVOIR	\$75.00
4/24/01	3209	TRACY MACHLAN	0104-034	SEC. DEP. REFUND LESS FINAL BILL #1111	\$50.00
4/30/01	3210	KIMBERLY ALLISON	0104-035	PAYROLL 4/16/01-4/30/01	\$465.80
4/30/01	3211	MICHAEL HASSETT	0104-036	PAYROLL 4/16/01-4/30/01	\$1,230.35
4/30/01	3212	VOID	0104-037	VOID	\$0.00
4/30/01	3213	RONALD HEAD	0104-038	PAYROLL 4/16/01-4/30/01	\$1,781.35
4/30/01	3214	CRYSTAL SPRINGS WATER	0104-039	WATER	\$43.75
4/30/01	3215	VIKING OFFICE PRODUCTS	0104-040	PAPER, FAX & COPIER CARTRIDGES	\$205.07
4/30/01	3216	A BETTER BEEP	0104-041	PAGER	\$32.45
4/30/01	3217	PUBLIC EMP. RET. SYSTEM	0104-042	HEALTH INSURANCE FOR APRIL	\$626.57
4/30/01	3218	AL'S SEPTIC PUMP SERVICE	0104-043	SLUDGE DISPOSAL	\$1,620.00
4/30/01	3219	FISHER SCIENTIFIC	0104-044	DISSOLVED OXYGEN METER	\$788.88
4/30/01	3220	MID-STATE BANK	0104-045	GAS & OIL	\$221.32
4/30/01	3220	MID-STATE BANK	0104-045	SEAL, DIESEL, SEMINAR EXPENSES	\$86.89
4/30/01	3220	MID-STATE BANK	0104-045	CHECKS	\$171.19
4/30/01	3221	BASIC CHEM. SOLUTIONS	0104-046	SODIUM HYPOCHLORITE & BISULFITE	\$1,823.07
4/30/01	3222	JOHN WALLACE & ASSOC.	0104-047	DISTRICT ENGINEERING	\$3,217.25
4/30/01	3222	MAJOR PROJECTS	0104-047	WARREN RESERVOIR, STORAGE, PIPING	\$1,859.78
5/2/01		TOTAL			\$27,715.15

06/01/01

San Simeon
P&L Budget Comparison-Overall
July 2000 through April 2001

Ordinary Income/Expense Income	Actual to	Budget	TOTAL	
	Jul '00 - Apr '01 Date		\$ Over Budget	% of Budget
8010 - SERVICES				
801001 - Services - Waste	153,382.59	150,833.32	2,549.27	101.7%
802001 - State of CA - Hearst	21,791.90	29,022.50	-7,230.60	75.1%
802002 - Services - Water	169,500.88	164,583.32	4,917.56	103.0%
802703 - Meter Charge-General	27,733.74	32,083.32	-4,349.58	86.4%
Total 8010 - SERVICES	372,409.11	376,522.46	-4,053.35	98.9%
8040 - PROPERTY TAX				
804003 - Property Tax Current - Secured	43,773.62	35,434.18	8,339.44	123.5%
804103 - Prop Tax Current Secured Supp	1,138.61	0.00	1,138.61	100.0%
804903 - Prop Tax Current Unsecured	1,697.73	1,195.00	502.73	142.1%
804103 - Prop Tax Current Unsec Suppl	10.61	0.00	10.61	100.0%
804903 - Prop Tax Prior Secured	-43.03	0.00	-43.03	100.0%
807003 - Prop Tax Prior Unsecured	30.49	0.00	30.49	100.0%
807103 - Prop Tax Prior Unsec Suppl	9.38	0.00	9.38	100.0%
808003 - Penalties/Interest Prop Tax	1.65	0.00	1.65	100.0%
808003 - AB 1001-ERAF Reimbursement	801.38	0.00	801.38	100.0%
808003 - Homeowners Prop Tax Relief	541.10	714.20	-173.10	75.8%
808203 - Electric Dereg. Settlement	632.47	0.00	632.47	100.0%
848003 - Prop Tax Admin Fee SB2557	-1,388.00	-987.50	-398.60	140.4%
Total 8040 - PROPERTY TAX	47,207.91	36,355.88	10,852.03	129.8%
8090 - INTEREST				
809003 - Interest Money Mkt	111.74	437.50	-325.76	25.5%
809001 - Interest LAIF - Waste	70,931.40	43,750.00	27,181.40	162.1%
809002 - Interest LAIF - Water	17,732.84	12,500.00	5,232.84	141.9%
809003 - Interest LAIF - Gen	9,851.60	8,250.00	3,601.60	157.8%
809003 - Penalties/Interest/Adjustmts	5,671.20	625.00	5,046.20	907.4%
Total 8090 - INTEREST	104,298.78	63,562.50	40,736.28	164.1%
8720-03 - MISCELLANEOUS INCOME	50.34	83.30	-28.96	67.0%
Total Income	624,032.14	476,524.14	47,508.00	110.0%
Expense				
8000 - PAYROLL EXPENSE				
8010 - OPERATORS				
8010-01 - Operators - Waste	54,732.02	60,501.70	-5,769.68	90.5%
8011-02 - Operators - Water	13,682.98	15,125.80	-1,442.82	90.5%
Total 8010 - OPERATORS	68,415.00	75,627.50	-7,212.50	90.5%
8025 - STANDBY				
8025-01 - Standby - Sewer	6,100.80	6,216.68	-115.88	98.1%
8025-02 - Standby - Water	1,763.20	1,554.18	199.02	112.8%
Total 8025 - STANDBY	7,864.00	7,770.86	63.14	101.1%
8035 - OVERTIME & HOLIDAY				
8035-01 - O. T. & Holiday Pay - Sewer	8,453.14	3,487.30	4,965.84	242.4%
8035-02 - O. T. & Holiday Pay - Water	2,120.68	871.80	1,248.88	243.3%
8035 - OVERTIME & HOLIDAY - Other	28.61	0.00	28.61	100.0%
Total 8035 - OVERTIME & HOLIDAY	10,602.43	4,359.10	6,243.33	243.2%
8065 - CONTRACT EMPLOYEES				
8065-01 - Contract Employees - Sewer	5,908.00	0.00	5,908.00	100.0%
8065-02 - Contract Employees - Water	5,692.00	0.00	5,692.00	100.0%
8067-03 - Contract Employees - Genl	11,240.00	0.00	11,240.00	100.0%
Total 8065 - CONTRACT EMPLOYEES	22,840.00	0.00	22,840.00	100.0%
8110 - PAYROLL TAXES				
8110-01 - Payroll Taxes - Sewer	248.31	336.00	-87.69	73.0%
8111-02 - Payroll Taxes - Water	58.93	42.00	16.93	140.3%
8112-03 - Payroll Taxes - General	0.00	42.00	-42.00	0.0%
Total 8110 - PAYROLL TAXES	307.24	420.00	-112.76	73.2%
8210 - HEALTH INSURANCE				
8210-01 - Health Ins. Exp. - Sewer	1,970.26	1,724.20	246.06	114.3%

San Simeon
P&L Budget Comparison-Overall
July 2000 through April 2001

05/01/01

	TOTAL			
	Jul '00 - Apr '01	Budget	\$ Over Budget	% of Budget
6211-02 - Health Ins. Exp. - Water	3,940.52	3,448.70	493.82	114.3%
6212-03 - Health Ins. Exp. - General	1,970.28	1,724.20	246.08	114.3%
Total 6210 - HEALTH INSURANCE	7,881.04	6,895.10	986.94	114.3%
6235 - PENSION PLAN				
6235-01 - Pension Plan - Sewer	2,248.21	5,494.60	-3,246.39	40.9%
6235-02 - Pension Plan - Water	4,496.40	5,494.60	-998.20	81.8%
6237-03 - Pension Plan - Genl	2,248.21	10,969.20	-8,740.99	20.5%
Total 6235 - PENSION PLAN	8,992.82	21,978.40	-12,985.58	40.9%
6310 - DIRECTORS FEES				
6310-01 - Director Fee - Sewer	1,449.00	1,562.50	-113.50	92.7%
6311-02 - Director Fee - Water	1,138.50	1,250.00	-111.50	91.1%
6312-03 - Director Fee - General	862.50	937.50	-75.00	92.0%
Total 6310 - DIRECTORS FEES	3,450.00	3,750.00	-300.00	92.0%
6410 - GENERAL MANAGER/SECRETARY				
6410-01 - General Manager/Sec. - Sewer	5,500.36	8,909.00	-3,408.64	61.7%
6411-02 - General Manager/Sec. - Water	5,500.36	8,909.00	-3,408.64	61.7%
6412-03 - General Manager/Sec. - General	11,000.68	17,817.50	-6,816.82	61.7%
Total 6410 - GENERAL MANAGER/SECRETARY	22,001.40	35,635.50	-13,634.10	61.7%
6425 - OFFICE ADMINISTRATOR				
6425-01 - Office Administrator - Sewer	2,749.80	2,749.00	0.80	100.0%
6425-02 - Office Administrator - Water	2,749.80	2,749.00	0.80	100.0%
6427-03 - Office Administrator - General	5,499.44	5,497.90	1.54	100.0%
Total 6425 - OFFICE ADMINISTRATOR	10,999.04	10,995.90	3.14	100.0%
6430 - PART-TIME EMPLOYEE				
6430-01 - Part-time Employee - Sewer	2,572.00	0.00	2,572.00	100.0%
6431-02 - Part-time Employee - Water	643.00	0.00	643.00	100.0%
Total 6430 - PART-TIME EMPLOYEE	3,215.00	0.00	3,215.00	100.0%
6600 - PAYROLL EXPENSE - Other	2,394.99	0.00	2,394.99	100.0%
Total 6600 - PAYROLL EXPENSE	168,962.96	167,432.36	1,520.60	100.9%
6999 - UNCATEGORIZED EXPENSES	0.00	0.00	0.00	0.0%
8000 - COMMUNICATIONS				
8005 - TELEPHONE				
8005-01 - Telephone - Sewer	606.08	625.00	181.08	129.0%
8005-02 - Telephone - Water	1,612.20	1,250.00	362.20	129.0%
8007-03 - Telephone - General	606.08	625.00	181.08	129.0%
Total 8005 - TELEPHONE	3,224.36	2,500.00	724.36	129.0%
8025 - ALARM/OPERATIONS				
8025-01 - Alarm/Operations - Sewer	63.08	145.80	-82.74	57.0%
8026-02 - Alarm/Operations - Water	63.00	145.80	-82.80	58.9%
Total 8025 - ALARM/OPERATIONS	166.08	291.60	-125.54	58.9%
8035 - ALARM/OFFICE				
8037-03 - Alarm/Office - General	243.00	270.00	-27.00	90.0%
Total 8035 - ALARM/OFFICE	243.00	270.00	-27.00	90.0%
Total 8000 - COMMUNICATIONS	3,633.42	3,061.60	571.82	118.7%
8080 - INSURANCE, LIABILITY				
8085-01 - Liability Insurance - Sewer	0.00	7,195.68	-7,195.68	0.0%
8086-02 - Liability Insurance - Water	0.00	1,798.92	-1,798.92	0.0%
8087-03 - Liability Insurance - General	0.00	999.40	-999.40	0.0%
Total 8080 - INSURANCE, LIABILITY	0.00	9,994.00	-9,994.00	0.0%
8090 - INSURANCE, WORKERS COMP				
8095-01 - Work Comp. - Sewer	4,632.07	5,287.50	-655.43	87.6%
8096-02 - Work Comp. - Water	2,316.04	1,057.50	1,258.54	219.0%
8097-03 - Work Comp. - General	2,316.04	705.00	1,611.04	328.5%
Total 8090 - INSURANCE, WORKERS COMP	9,264.15	7,050.00	2,214.15	131.4%

05/01/01

San Simeon
P&L Budget Comparison-Overall
July 2000 through April 2001

	TOTAL			
	Jul '00 - Apr '01	Budget	\$ Over Budget	% of Budget
8100 - EQUIPMENT MAINTENANCE				
8135-01 - Regular Equipment Maint - Sewer	6,243.96	3,333.30	2,910.66	187.3%
8136-02 - Regular Equipment Maint - Water	3,446.71	833.30	2,613.41	413.6%
Total 8100 - EQUIPMENT MAINTENANCE	9,690.67	4,166.60	5,524.07	232.6%
8170 - VEHICLE MAINTENANCE				
8175-01 - Vehicle Maintenance - Sewer	539.56	363.30	156.26	140.8%
8176-02 - Vehicle Maintenance - Water	539.56	363.30	156.26	140.8%
8177-03 - Vehicle Maintenance - General	269.77	150.00	119.77	179.8%
Total 8170 - VEHICLE MAINTENANCE	1,348.89	916.60	432.29	147.2%
8210 - STRUCTURE MAINTENANCE				
8216-01 - Regular Structure Maint - Sewer	974.04	5,416.60	-4,442.56	18.0%
8216-02 - Regular Structure Maint - Water	286.09	1,250.00	-963.91	22.9%
8217-03 - Regular Structure Maint-General	0.00	1,666.60	-1,666.60	0.0%
Total 8210 - STRUCTURE MAINTENANCE	1,260.13	8,333.20	-7,073.07	15.1%
8277 - ROAD MAINTENANCE				
8277-03 - Regular Road Maint - General	170.00	416.70	-246.70	40.8%
Total 8277 - ROAD MAINTENANCE	170.00	416.70	-246.70	40.8%
8400 - SLUDGE DISPOSAL - SEWER	27,239.63	6,000.00	21,239.63	454.0%
8400 - LAB EXPENSE/SUPPLIES				
8405-01 - Lab Exp/Supplies - Sewer	1,039.72	400.00	639.72	259.9%
8405-02 - Lab Exp/Supplies - Water	260.69	100.00	160.69	260.7%
Total 8400 - LAB EXPENSE/SUPPLIES	1,300.41	500.00	800.41	260.1%
8430 - MEMBERSHIP/SEMINARS				
8435-01 - Membership/Seminars - Sewer	824.91	1,094.20	-269.29	75.4%
8436-02 - Membership/Seminars - Water	874.91	1,094.20	-219.29	80.0%
8437-03 - Membership/Seminars - General	549.66	729.20	-179.34	75.4%
Total 8430 - MEMBERSHIP/SEMINARS	2,249.68	2,917.60	-667.92	77.1%
8460 - MISCELLANEOUS EXPENSE				
8467-03 - Misc. Expense - General	654.97	0.00	654.97	100.0%
Total 8460 - MISCELLANEOUS EXPENSE	654.97	0.00	654.97	100.0%
8500 - PROFESSIONAL FEES				
8545 - LEGAL FEES				
8545-01 - Attorney Fees - Sewer	7,105.53	2,500.00	4,605.53	284.2%
8546-02 - Attorney Fees - Water	7,105.53	2,500.00	4,605.53	284.2%
8547-03 - Attorney Fees - General	14,210.97	5,000.00	9,210.97	284.2%
Total 8545 - LEGAL FEES	28,422.03	10,000.00	18,422.03	284.2%
8560 - ACCOUNTANT/AUDITOR				
8565-01 - Accountant/Audit - Sewer	1,230.90	625.00	605.90	198.9%
8566-02 - Accountant/Audit - Water	1,230.90	625.00	605.90	198.9%
8567-03 - Accountant/Audit - General	1,266.20	1,250.00	16.20	101.5%
Total 8560 - ACCOUNTANT/AUDITOR	3,728.00	2,500.00	1,228.00	149.2%
8580 - ACCOUNTANT CONSULTANT				
858001 - Accountant Consultant - Sewer	0.00	125.00	-125.00	0.0%
858102 - Accountant Consultant - Water	0.00	125.00	-125.00	0.0%
858203 - Accountant Consultant - General	0.00	166.70	-166.70	0.0%
Total 8580 - ACCOUNTANT CONSULTANT	0.00	416.70	-416.70	0.0%
8585 - ENGINEER CONSULTANT				
8585-01 - Engineer Consultant - Sewer	5,399.33	1,875.00	3,524.33	288.0%
8586-02 - Engineer Consultant - Water	5,789.96	1,875.00	3,914.96	308.8%
8587-03 - Engineer Consultant - General	10,568.02	7,916.60	2,651.42	133.7%
Total 8585 - ENGINEER CONSULTANT	21,757.31	11,666.60	10,110.71	188.7%
Total 8500 - PROFESSIONAL FEES	53,929.34	24,583.30	29,346.04	218.4%
8905 - OFFICE EXPENSE				
8905-01 - Office Expense - Sewer	785.47	645.80	139.67	121.6%
8905-02 - Office Expense - Water	785.47	645.80	139.67	121.6%

San Simeon
P&L Budget Comparison-Overall
July 2000 through April 2001

05/01/01

	TOTAL			
	Jul '00 - Apr '01	Budget	\$ Over Budget	% of Budget
8607-03 - Office Expense - General	1,570.57	1,208.30	362.57	130.0%
Total 8606 - OFFICE EXPENSE	3,141.81	2,499.90	641.91	126.7%
8610 - POSTAGE				
8616-01 - Postage - Sewer	304.75	229.20	75.55	133.0%
8616-02 - Postage - Water	304.75	229.20	75.55	133.0%
8617-03 - Postage - General	576.50	458.30	118.20	125.8%
Total 8610 - POSTAGE	1,186.00	916.70	269.30	129.4%
8696 - SAMPLE TESTING				
8696-01 - Sample Testing - Sewer	4,208.65	5,552.50	-1,345.65	75.8%
8696-02 - Sample Testing - Water	440.00	1,388.30	-948.30	31.7%
Total 8696 - SAMPLE TESTING	4,648.65	6,940.80	-2,294.15	66.9%
8698 - EQUIPMENT RENTAL				
8698-01 - Equipment Rental - Sewer	0.00	208.30	-208.30	0.0%
8698-02 - Equipment Rental - Water	0.00	208.30	-208.30	0.0%
8697-03 - Equipment Rental - General	0.00	208.30	-208.30	0.0%
Total 8698 - EQUIPMENT RENTAL	0.00	624.90	-624.90	0.0%
8636 - AUTOMOBILE EXPENSE-GAS & OIL				
8636-01 - Gas & Oil - Sewer	1,067.27	541.60	525.67	197.1%
8636-02 - Gas & Oil - Water	1,067.27	541.60	525.67	197.0%
8637-03 - Gas & Oil - General	711.46	365.60	345.86	178.8%
Total 8636 - AUTOMOBILE EXPENSE-GAS & OIL	2,846.00	1,479.20	1,366.80	192.4%
8660 - LICENSE/PERMITS				
8660-01 - License/Permits - Sewer	2,000.00	0.00	2,000.00	100.0%
8660-02 - License/Permits - Water	820.00	1,304.20	-484.20	62.9%
8667-03 - License/Permits - General	0.00	870.00	-870.00	0.0%
Total 8660 - LICENSE/PERMITS	2,820.00	2,174.20	645.80	129.7%
8707-03 - ELECTION	147.93	0.00	147.93	100.0%
8730 - UTILITIES				
8736-01 - Electrical/Power - Sewer	45,402.47	41,943.30	3,459.17	108.2%
8736-02 - Electrical/Power - Water	3,322.37	5,750.00	-2,427.63	57.8%
8737-03 - Electrical/Power - General	191.58	237.50	-45.92	80.7%
8738-02 - Elec/Power/Heat/Wall/Standby	107.99	108.30	-0.31	99.7%
8746-01 - Rubbish - Sewer	1,139.22	2,424.10	-1,284.88	47.0%
8746-02 - Rubbish - Water	932.08	619.10	312.98	150.0%
8767-03 - Street Lights - General	7,329.58	7,260.60	68.98	101.1%
Total 8730 - UTILITIES	58,425.27	58,333.10	92.17	100.2%
8898 - OPERATING EXPENSES				
8898-01 - Small Tools - Sewer	732.20	443.30	288.90	165.2%
8898-02 - Small Tools - Water	166.69	141.60	25.09	117.9%
8836-01 - Disinfecting Chem - Sewer	25,207.91	24,411.80	796.31	103.3%
8836-02 - Disinfecting Chem - Water	728.72	341.60	387.12	213.3%
8836-01 - Operating Supplies - Sewer	4,632.54	2,805.80	1,826.74	165.1%
8836-02 - Operating Supplies - Water	1,913.23	1,355.80	557.43	141.1%
Total 8898 - OPERATING EXPENSES	33,391.49	29,499.70	3,891.79	113.2%
Total Expense	386,289.40	337,840.46	48,448.94	114.3%
Net Ordinary Income	137,742.74	138,683.66	-940.94	99.3%
Other Income/Expense				
Other Expense				
8910 - OTHER EXPENSES				
8910-03 - Bank Service Charges	19.70	0.00	19.70	100.0%
Total 8910 - OTHER EXPENSES	19.70	0.00	19.70	100.0%
Total Other Expense	19.70	0.00	19.70	100.0%
Other Income	-19.70	0.00	-19.70	100.0%

San Simeon
P&L Budget Comparison-Overall
July 2000 through April 2001

06/01/01

Net Income

	TOTAL		
Jul '00 - Apr '01	Budget	\$ Over Budget	% of Budget
<u>137,723.04</u>	<u>138,683.68</u>	<u>-960.64</u>	<u>99.3%</u>

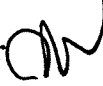
SAN SIMEON COMMUNITY SERVICES DISTRICT SUPERINTENDENT'S REPORT FOR APRIL 2001

FLOW COMPARISON - Water				
APR 2001 2,769,000 gallons	YTD 2001 9,003,000 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:		11% decrease 10% decrease
APR 2000 3,100,000 gallons	YTD 2000 10,056,000 gallons	GROSS WATER PRODUCTION: NET WATER PRODUCTION: MONTHLY RECOVERY RATE:		2,875,000 gallons 2,560,264 gallons 90%
RAINFALL				
APR 2001 1.52 inches	00-01 YTD 18.45 inches	MONTHLY COMPARISON: ANNUAL COMPARISON:		1.09 inches less 8.19 inches less
APR 2000 2.61 inches	99-00 YTD 26.64 inches			
WATER DEPTH COMPARISON				
APR 2001 10.8 feet	MAR 2000 10.56 feet	APR 2000 10.70 feet	MONTHLY COMPARISON: ANNUAL COMPARISON:	0.25 feet lower 0.1 feet lower
CHLORIDE COMPARISON				
APR 2001 46 mg/l	MAR 2000 46 mg/l	APR 2000 46 mg/l	MONTHLY COMPARISON: ANNUAL COMPARISON:	CONSTANT CONSTANT
FLOW COMPARISON - District Wastewater Treated				
APR 2001 2,255,190 gallons	YTD 2001 8,189,350 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:		13% decrease 20% decrease
APR 2000 2,594,000 gallons	YTD 2000 10,247,410 gallons			
FLOW COMPARISON - Plant Wastewater Treated				
APR 2001 323,387 gallons	YTD 2001 1,218,370 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:		2% decrease 17% decrease
APR 2000 329,359 gallons	YTD 2000 1,471,450 gallons			
DISCHARGE REQUIREMENTS				
EFFLUENT BOD:	mg/l	EFFLUENT SUSPENDED SOLIDS:		mg/l
INFLUENT BOD:	mg/l	INFLUENT SUSPENDED SOLIDS:		mg/l
EXCESS DISPOSAL				
APRIL:	15000 gallons	YTD:	60000 gallons	

Post-It® Fax Note	7671	Date	5/3/01	# of pages	1
To	JLW	From	Ron		
Co./Dept.		Co.			
Phone #		Phone #			
Fax #		Fax #			

SAN SIMEON COMMUNITY SERVICES DISTRICT
Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: April 11, 2001
TO: Board of Directors
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Storage Building Status - Exemptions from County Permit Processing

RECOMMENDATION:

Staff recommends the Board;

Direct District Counsel and staff to prepare a Resolution for Board approval pursuant to Government Code §53096, exempting the District from the County's land use and building permit ordinances.

FUNDING:

The project is budgeted for \$70,000 in the approved FY 2000/01 Budget.

DISCUSSION:

At the District's last meeting, staff was instructed to look into the permitting requirements for the proposed storage building prior to retaining a consultant for design of the facility.

The District, as Lead Agency and Administrative Authority, may be exempt from the lengthy permit process the County typically requires (Government Code §53091 and §53096) and be eligible to obtain an exemption of County Minor Use/Building permit processing for construction of facilities for the wastewater treatment plant.

The San Simeon Community Services District's Storage Facility is considered an integral part of the wastewater treatment flow process. Without this facility, maintenance, repairs and operations would be problematic.

It is recommended that District Board direct District Counsel and staff to prepare a Resolution for Board approval pursuant to Government Code §53096.

April 6, 2001

Mrs. Kim Murry
Planning and Building Department
San Luis Obispo County
County Government Center
San Luis Obispo, Ca 93408

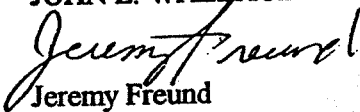
Subject: San Simeon Community Services District-Storage Facility Project

Dear Mrs. Murry,

The San Simeon Community Services District (SSCSD) intends to construct a 1,000 sq ft storage facility on SSCSD property located at Balboa Avenue San Simeon (portion of 013-031-028,041). The storage facility will be used to store various District equipment associated with our water and sewer operations. The replacement of the dilapidated building is to rectify our insurance deficiency notice and to improve the public safety and meet current OSHA requirements.

As the regulatory agency for this area, SSCSD would like your concurrence that the storage facility does not require a County Building Permit nor a Land Use Permit because it qualifies for an exemption under Title 23 03.040 d (8) as a public works project. The storage building would also qualify for a categorical exemption class 1 & 3 (15301,15303) because it is a replacement of an existing facility.

Sincerely,
JOHN L. WALLACE & ASSOCIATES


Jeremy Freund
Associate Planner

jaf:245:\Jlwa01\proj\084-SSCSD\01-District Engrg\17 - District Admin & Engr\k Murry exemption
rqst_storage facility proj.wpd
Enclosures
APN Index Exhibit
APN Site Location Exhibit
APN Listing
8.5 x 11 Site Plan of Treatment Plant
8.5 x 11 Site Plan of Proposed Storage Facility
SSCSD Memorandum, February 7, 2001
Existing Photographs of structure to be replaced



SAN LUIS OBISPO COUNTY
DEPARTMENT OF PLANNING AND BUILDING

VICTOR HOLANDA, AICP
DIRECTOR

BRYCE TINGLE, AICP
ASSISTANT DIRECTOR

ELLEN CARROLL
ENVIRONMENTAL COORDINATOR

FORREST WERMUTH
CHIEF BUILDING OFFICIAL

April 13, 2001

Jeremy Freund
John Wallace & Associates
4115 Broad Street Suite B-5
San Luis Obispo CA 93401

SUBJECT: San Simeon Community Services District - storage project

Dear Mr. Freund:

I have reviewed your letter dated April 6, 2001, where you are requesting exemption from both building and land use permits through the county for the proposed storage facility project for the San Simeon Community Services District. Our determination is that the project does not qualify for exemption under 23.03.040d(8) because the development does not involve a state university, college, public trust lands or tidelands; nor is this type of project an excluded item approved by the Coastal Commission; and finally, it is not a project that involves connection between an approved development and the associated utility connection.

I am enclosing a minor use permit application form for your use. We will be as timely as possible in processing the permit as I understand the district is anxious to meet OSHA requirements.

Please let me know if you have further questions.


Sincerely,

Kim Murry
Public Information Section

SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: May 9, 2001
TO: Board of Directors
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Safety Railing Repair Update

RECOMMENDATIONS:

It is recommended the Board:
Receive and file staff report.

FUNDING:

This project has been funded through the approved 2000/01 Fiscal Year Budget under Capital Improvements for Sewer Projects S-11 for **\$80,000**. This funding as originally configured also included repairs to failing concrete and air lines. Due to reconfiguration of several projects relating to the wastewater plant and the possibility of grant funding, the project as presently configured only includes replacement of the railings.

DISCUSSION:

Crane Veyor was awarded the Contract for **\$28,321** to furnish all of the anodized aluminum railing for the project. Railing quantities were field measured to obtain a final estimate for replacement. A Contract Change Order was approved reducing the original contract price to **\$24,300**. Installation costs are estimated to be **\$6,000** for a total project cost of **\$30,300**.

In addition, shop drawings are being prepared by Crane Veyor in the field prior to ordering the exact quantity of material to be anodized and delivered. On Friday April 27th Crane Veyor visited the job site, met with staff and obtained the necessary field dimensions for the shop drawings.

The shop drawings are now scheduled to be submitted to the District for review and approval by May 4, 2001.

It is estimated that the fabricated aluminum railing materials will arrive at the District treatment plant during the week of May 14, 2001 and be installed as shown on the attached schedule.

SAN SIMEON COMMUNITY SERVICES DISTRICT

TENTATIVE CONSTRUCTION SCHEDULE

for the

SAFETY RAILING REPAIRS

Board Authorize Solicit for Bids	October 11, 2000
Contract Document, Drawings and Specification Completed	November 21, 2000
1st Notice to Bidders	December 27, 2000
2nd Notice to Bidders (min. 5 days between publications)	January 3, 2001
Pre-Bid Conference (Thursday, 1:00 PM)	January 11, 2001
Receive Bids (Tuesday, 2:00 PM)	February 6, 2001
Award of Bid	February 14, 2001
Notice of Award*	February 15, 2001
Notice to Proceed* (15 days from Award)	March 2, 2001
Start Work (10 days from Notice to Proceed)	March 12, 2001
Contract Change Order No. 1 (30 Day Time Extension)	April 12, 2001
Field Survey for Shop Drawings	April 27, 2001
Material Delivery	May 14, 2001
Installation Complete - (60 Calendar Days)	June 12, 2001


* send Certified Mail

THIS IS NOT A PART OF THE CONTRACT

SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: May 9, 2001
TO: Board of Directors
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Update on Warren Reservoir Investigation

RECOMMENDATION:

Staff recommends the Board;

Direct staff to solicit a proposal from Mr. Gus Yates Hydrologist, to provide an operational/safe yield analysis of the concept of off-stream storage from San Simeon Creek and storage on the Warren Property.

DISCUSSION:

Staff has previously contacted Mr. Yates to discuss the status of the investigation of the Warren property for an off-stream storage reservoir for San Simeon Creek. Mr. Yates has been performing the same analysis on behalf of CCSD and has presented his preliminary findings to that district. Staff will discuss this in more detail as to the potential cost and schedule at the Board's meeting on May 9th. It is anticipated that Mr Yates will be responding verbally in advance of that meeting.

THE COALITION TO SAVE CAMBRIA AND SAN SIMEON

P.O. Box 174 - Cambria CA 93428 - 805-927-4964 - FAX 805-927-5102
coalitiontosavecambria@onemain.com

April 9, 2001


Diane Landry
California Coastal Commission
725 Front Street, Suite 300
Santa Cruz, CA 95060

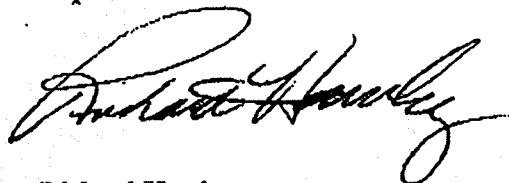
RE: Appeal of Third Time Extension of San Simeon Community Services District Permit to Build a 10" Water Pipeline

Dear Diane:

This is to notify you that, based on acknowledgement from the San Simeon Community Services District and the County of San Luis Obispo that the SSCSD coastal permit to build a 2.2 mile long 10" water pipeline is associated solely to the previously planned Cambria desal plant, we withdraw our appeal of the third time extension of that permit.

Sincerely,


Cynthia Bayley Hawley



Richard Hawley

De-sal Pipe line

"We're a community - not a commodity"

THE COALITION TO SAVE CAMBRIA AND SAN SIMEON

P.O. Box 174 - Cambria CA 93428 - 805-927-4964 - FAX 805-927-5102
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April 9, 2001

Diane Landry
California Coastal Commission
725 Front Street, Suite 300
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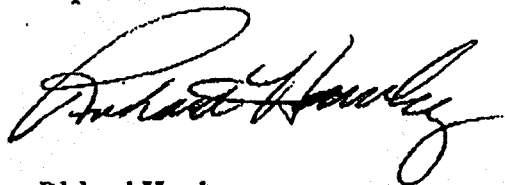
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Sincerely,


Cynthia Bayley Hawley



Richard Hawley


De-sal Pipeline

"We're a community - not a commodity"

SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: May 9, 2001
TO: Board of Directors
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Treatment Plant Modifications / Odor Control / California Energy Commission Grant Status

RECOMMENDATIONS:

1. Authorize staff to request proposals from qualified engineering firms to analyze and design modifications to the equalization basin for odor control and conversion to a part of the treatment system.
2. Direct staff to confer with the State of California (Hearst Visitor's Center) regarding their participation in this project and possibilities of grant funding.
3. Coordinate the scope of services for Item No. 1 above, with the District's current project to replace concrete, air lines, install oxygen monitoring equipment and provide energy saving equipment for the blower units (variable frequency drives).
4. Provide any further direction to staff.

FUNDING:

Currently, funds in the following amounts are provided in the District's FY 2000/01 Budget.

1. S-10 Equalization Tank Cover and Odor Control (Alternative to S-12)*	\$75,000
2. S-11 Safety Improvements (Concrete, Air Lines, Railings)	\$80,000
3. S-12 WWTP Improvements Phase I (Alternative to S-10)*	<u>\$260,000</u>
Total Funding (Adding S-11, S-12)*	\$340,000

Also, the California Energy Commission (CEC) has approved a grant for the District in the amount of **\$11,850** as requested to be used for the energy reduction project for air line repairs, monitoring equipment and electrical drives. The maximum award amount for the air line replacement is **\$6,600**. The maximum award amount for the dissolved oxygen monitoring and variable frequency drive equipment is **\$5,250**.

The total cost of this project(s) would be determined after analysis and preliminary design is completed. Additional funding may be procured from grants and, if possible, State of California (Hearst Visitors Center) participation.

DISCUSSION:

The Board has indicated it would like the treatment plant's odor control problem to be treated as a priority project. It was also considered that a reinforced fiberglass or aluminum cover and air cleaning/scrubbing unit could be constructed and installed over the equalization basin where raw sewerage is open to the atmosphere. Another alternative to covering the equalization tank was to use a chemical feed system to treat organic odors in the equalization tank and other areas throughout the treatment process. This alternative was approximately \$30,000 and was a "fix" without "curing the problem".

The installation of a more efficient clarifying treatment system and related equipment within the equalization tank would help reduce the odor problem and also increase treatment efficiency with improved effluent quality. Treatment conversion would increase capacity for future use (approximately 100,000 g.p.d.) but will also allow greater flexibility in plant operation and provide alternative use of the remaining tanks and structures for added clarifier capacity and digester use. In addition, there would be no encroachment into the limited area at the plant site for these improvements.

Staff is recommending that proposals be solicited from qualified engineering firms to analyze, design and prepare the necessary contract documents to solicit bids for these improvements. Replacement of the airlines, deteriorated concrete and variable frequency drives would be coordinated with this project, and a decision made after completion of preliminary analysis, whether or not to proceed as separate or a combined project. If the energy grant is available, the project would proceed separately.

With respect to the energy grant, on April 25, 2001 staff received a call from the CEC stating that the commission would consider an extended completion schedule for those grant recipients not being able to meet the June 1, 2001 deadline. Staff has submitted the attached revised schedule for CEC consideration and is waiting their reply.

San Simeon Community Services District
Tentative Construction Schedule
for the
**Energy Reduction Program
Air Line Replacement
Oxygen Monitoring**

Design Complete	May 23, 2001
Board Authorization to Solicit for Bids	June 13, 2001
1st Notice to Bidders	June 18, 2001
2nd Notice to Bidders (min. 5 days between publications)	June 25, 2001
Pre-Bid Conference @ Job Site (Friday, 2:00 pm)	June 29, 2001
Receive Bids (Tuesday, 2:00 pm)	July 3, 2001
Award of Bid	July 11, 2001
Notice of Award*	July 12, 2001
Notice to Proceed* (15 days from Award)	July 27, 2001
Start Work (10 days from Notice to Proceed)	August 6, 2001
Completion - (55 Calendar Days)	September 30, 2001

* send Certified Mail
realsch.wpd

NOT A PART OF THE CONTRACT

CALIFORNIA ENERGY COMMISSION

1516 NINTH STREET
SACRAMENTO, CA 95814-5512

April 6, 2001

Craig Taylor
San Simeon Community Services District
4115 Broad St., Suite B-5
San Luis Obispo, CA 93401

Dear Mr. Taylor,

I am pleased to inform you that the Efficiency Committee of the California Energy Commission has preliminary approved your grant request of \$11,850 under AB970. You may begin incurring grant expenditures on proposed project starting April 5, 2001, up to the approved amount of \$11,850. Reimbursement of these expenditures, however, is contingent upon the following condition:

- In order to be reimbursed for pre-award expenditures, a grant agreement must be executed between the San Simeon Community Services District and the California Energy Commission. In the event a grant agreement is not executed, the Commission will not be liable for payment for any services, products, or deliverables performed or delivered as a result of this letter.

Your grant agreement will include Terms and Conditions, which are standard requirements for grant awards. To review the grant Terms and Conditions, please visit Commission's website at: www.energy.ca.gov/efficiency/ab970, and familiarize yourself with these conditions before starting any grant work.

Please feel free to contact me at (916) 654-4858, if you have any questions or need more information.

Sincerely,

A handwritten signature in black ink, appearing to read "Shahid Chaudhry".

Shahid Chaudhry
Process Energy Group


A handwritten signature in black ink, appearing to read "Arlene Winter".

Arlene Winter
Grants Office Analyst

SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: May 9, 2001
TO: Board of Directors
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Special Districts Meeting, May 8th, To Consider LAFCO Funding

RECOMMENDATION:

Staff recommends the Board;

Provide comments to staff on the results of the Special Districts' meeting on May 8th to consider alternatives to funding of LAFCO.

DISCUSSION:

Attached is information concerning the special districts' meeting to be held on May 8th concerning the funding of LAFCO. Staff will report on the outcome of the meeting at the Board's meeting on May 9th.

\\JLWA01\Proj\084-SSCSD\03-Gen Mgr\specialdistlafco.wpd

**TO: PRESIDENT OF THE BOARD OF DIRECTORS,
BOARD OF DIRECTORS,
AND GENERAL MANAGER / CHIEF FINANCIAL OFFICER**

AGENDA

**SAN LUIS OBISPO CHAPTER OF
CALIFORNIA SPECIAL DISTRICT ASSOCIATION**

**** MEETING ****

TUESDAY, MAY 8, 2001 AT 3:00 P.M.

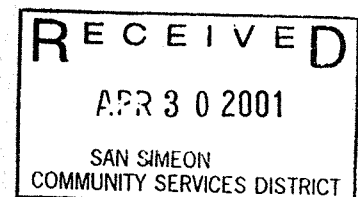
AT CITY/COUNTY LIBRARY CONFERENCE ROOM

995 PALM STREET

SAN LUIS OBISPO, CALIFORNIA

- 1. Call to Order and Introductions**
- 2. AB 2838 – LAFCO CHARGES**

Financial obligation of Special Districts and Latent Powers



CAMBRIA COMMUNITY SERVICES DISTRICT

DIRECTORS:

HELEN MAY, President
PETER CHALDECOTT, Vice President
GREG FITZGERALD
ILAN FUNKE-BILU
DONALD VILLENEUVE



OFFICERS:

KENNETH C. TOPPING, General Manager
LEAH CONNELLY, Executive Assistant
MARGARET SOHAGI, Legal Counsel

1316 Tamson Drive, Suite 201 • P.O. Box 65 • Cambria CA 93428
Telephone (805) 927-6223 • Facsimile (805) 927-5584

April 20, 2001

Bob Blair, President
San Luis Obispo County Chapter
California Special Districts Association
Post Office Box 326
Nipomo, CA 93444-0326

Dear Bob:

At the request of the Cambria Community Services District (CCSD) Board of Directors, the following letter is being sent to the San Luis Obispo Chapter of the California Special Districts Association (CSDA) to recommend modifications to special districts' charges to support the LAFCO FY 2001/2002 budget.

On March 15, 2001, LAFCO adopted a FY 2001/2002 budget (attached) totaling \$325,630 and reflecting a schedule of new charges to cities and special districts to offset operating costs using "Option C." Charges to special districts and cities will be based on use of a legislative formula assigning one-third (\$108,543) each to the County, the cities, and the special districts unless the these parties agree to a different formula. Within this overall allocation, charges are assigned to individual agencies on the basis of total revenues from 1997-1998. This would create serious inequities for a majority of special districts by charging for services not rendered.

The Cambria Community Services District (CCSD) has studied the preliminary budget revenue allocation figures and have prepared statistics drawn from the LAFCO log for the period 1990 through 2000. From the statistics in Table 1 (attached), some serious inequities are evident.

1. CCSD would have to pay a \$23,586 charge—the third highest amount in San Luis Obispo County (see Table 2).
2. Nearly three-quarters (one city and 27 special districts) agencies charged in the LAFCO budget received no LAFCO services during the past decade.

April 20, 2001

Page 2

3. Five jurisdictions accounted for 89% of all LAFCO actions from 1990 through 2000.
4. Charges are omitted for special districts formed since fiscal 1997-98, (e.g., Los Osos and San Miguel CSDs).

The proposed LAFCO budget was mailed to all cities and special districts prior to the March 15 meeting at which it was adopted. A CSDA Board meeting was held on March 14 from which came the recommendation that user fees be increased to offset at least 50% of the total LAFCO budget (\$162,815). Currently, fees account for about one-quarter of the upcoming budget.

A fee increase would not avoid payment of the charges indicated on Option C because fees will be raised after invoices are sent out to cities and special districts by the County Auditor for payment no later than 60 days from July 1, 2001. LAFCO Executive Director Paul Hood has indicated that refunds could not be provided in the first year although credits could be given the second year.

The CSDA board of directors should give immediate attention to additional adjustments such as urging LAFCO to consider increasing to a level higher than 50% of the total budget, e.g., 75%. Also, attention is needed to adjusting the revenue-based formula to reflect services received based on 1990-2000 LAFCO action data reflected in the attached Tables 1-3.

A meeting of the Board of Directors of the San Luis Obispo Chapter of CSDA should be called as soon as possible following the annual meeting on Friday, April 20 so these matters can be further pursued.

Sincerely,

/S/

Helen May
President

/S/

Ken Topping
General Manager

cc: Shirley Bianchi
David Edge
Paul Hood

Table 1
PROPOSED LAFCO CHARGES RANKED BY
AMOUNT OF CHARGE WITHIN
JURISDICTION TYPE

<u>Jurisdiction</u>	<u>1998 Revenues (\$000,000s)</u>	<u>2001 Proposed Charges</u>	<u>LAFCO Services* 1990-2000</u>
<u>San Luis Obispo County</u>	n.a.	\$108,543 (33%)	24**
<u>Cities</u>			
1. <u>City of San Luis Obispo**</u>	\$51.1	41,751	22**
2. <u>City of Paso Robles**</u>	21.0	17,138	13**
3. <u>City of Atascadero</u>	13.8	11,249	1
4. <u>City of Morro Bay</u>	13.3	10,871	0
5. <u>City of Pismo Beach</u>	12.9	10,516	1
6. <u>City of Arroyo Grande</u>	11.2	9,165	3
7. <u>City of Grover Beach</u>	<u>9.6</u>	<u>7,855</u>	<u>2</u>
Subtotal	\$132.8	\$108,543*** (33%)	42
<u>Special Districts</u>			
1. <u>Cambria CSD</u>	6.0	23,586	0
2. <u>Nipomo CSD**</u>	3.8	14,892	13**
3. <u>Templeton CSD**</u>	3.8	14,849	11**
4. <u>Port San Luis Harbor</u>	2.7	10,430	0
5. <u>Oceano CSD</u>	2.2	8,474	1
6. <u>So. SLO Co. Sanitation Dist.</u>	2.1	8,321	2
7. <u>Cayucos Sanitary Dist.</u>	1.3	5,111	0
8. <u>Heritage Ranch CSD</u>	1.0	3,972	1
9. <u>Los Osos CSD</u>	n.a.	0	0
10.22 spec. dists. w. <\$1 million rev.	<u>4.9</u>	<u>18,995</u>	<u>0</u>
Subtotal	\$27.8	\$108,543 (33%)	28
Total	n.a.	\$325,630 (100%)	94

* LAFCO approved annexations, detachments, reorganizations, formations, sphere revisions, latent powers activations, and outside user agreements. Does not include filings with no action.

** Jurisdictions receiving bulk (89%) of LAFCO services, 1990-2000

*** Charges do not add to total.

County of San Luis Obispo
Office of the Auditor-Controller
Room 300 County Government Center
San Luis Obispo, California 93408
(805) 781-5040 FAX (805) 781-1220



GERE W. SIBBACH, CPA
Auditor-Controller

BILL ESTRADA
Assistant

TO: CITIES AND INDEPENDENT SPECIAL DISTRICTS
FROM: GERE SIBBACH, COUNTY AUDITOR-CONTROLLER
DATE: APRIL 17, 2001
SUBJECT: LAFCO BUDGET ALLOCATIONS

On March 15, 2001, the Local Agency Formation Commission adopted its Final 2001-02 Budget. Pursuant to Government Code Section 56381 (b) (1), the county, cities, and independent special districts, shall each provide a one-third share of the Commission's operational costs. The one-third share for the county, the cities, and the independent special districts is **\$106,727** each. The cities and special districts share is apportioned in proportion to total revenues as reported in the most recent edition of the Annual Report published by the State Controller's Office. Attached is a breakdown of the allocations by independent special district and city. **The amount for your agency is due by July 1, 2001 and delinquent August 29, 2001.** Payment should be made to the County Auditor-Controller, Government Center, Room 300, San Luis Obispo, CA 93408. Please note "LAFCO" on the payment or stub.

Both the cities and the districts may elect to use an alternative method approved by a majority of the agencies representing the combined populations. Should the cities and/or special districts decide on an alternative method of allocation, it must be presented to the Auditor-Controller no later than May 31, 2001.

Jon Seitz, an attorney representing several special districts, has agreed to coordinate an alternative approach to cost sharing for special districts. If there is an interest in pursuing an alternative approach, please contact Mr. Seitz at 543-7272.

If you have any questions or need additional information, please contact Bill Estrada, Assistant County Auditor, extension 781-5442.

RECEIVED

APR 23 2001

SEPTUAGINTA DISTRICT

AB2333 - CITIES APPORTIONMENT FACTORS & COST

CITY	TOTAL REVENUES	FACTOR	COST \$106,727
ARROYO GRANDE	\$11,212,146	8.44%	9,011
ATASCADERO	\$13,762,138	10.36%	11,061
GROVER BEACH	\$9,609,947	7.24%	7,724
MORRO BAY	\$13,299,234	10.01%	10,689
PASO ROBLES	\$20,966,476	15.79%	16,851
PISMO BEACH	\$12,865,250	9.69%	10,340
SAN LUIS OBISPO	\$51,078,700	38.46%	41,052
TOTAL	\$132,793,891	100.00%	106,727

AB2338 - LAFCO APPORTIONMENT COSTS TO SPECIAL DISTRICTS

<u>SPECIAL DISTRICT</u>	<u>REVENUE TOTAL</u>	<u>ALLOCATION PERCENT</u>	<u>LAFCO COST \$106,727</u>
ARROYO GRANDE CEMETERY	398,127	1.43%	1,529
ATASCADERO CEMETERY	280,587	1.01%	1,078
AVILA BEACH CSD	532,140	1.92%	2,044
CALIFORNIA VALLEY CSD	303,591	1.09%	1,166
CAMBRIA CSD	6,036,769	21.73%	23,191
CAMBRIA CEMETERY	74,998	0.27%	288
CAYUCOS FIRE	163,904	0.59%	630
CAYUCOS-MORRO CEMETERY	313,353	1.13%	1,204
CAYUCOS SANITARY	1,308,248	4.71%	5,026
COASTAL SAN LUIS RCD	762,086	2.74%	2,928
GARDEN FARMS WATER	54,848	0.20%	211
HERITAGE RANCH CSD	1,016,503	3.66%	3,905
INDEPENDENCE RANCH RCD	50,086	0.18%	192
LINNE CSD	28,246	0.10%	109
NIPOMO CSD	3,811,439	13.72%	14,642
OCEANO CSD	2,169,015	7.81%	8,333
PASO ROBLES CEMETERY	309,801	1.12%	1,190
PORT SAN LUIS HARBOR	2,669,477	9.61%	10,255
SAN MIGUEL CEMETERY	50,592	0.18%	194
SAN MIGUEL FIRE	53,737	0.19%	206
SAN MIGUEL SANITARY	123,215	0.44%	473
SANTA MARGARITA CEMETERY	17,739	0.06%	68
SANTA MARGARITA FIRE	46,410	0.17%	178
SAN SIMEON CSD	539,150	1.94%	2,071
SHANDON CEMETERY	8,623	0.03%	33
SO SLO COUNTY SANITATION	2,129,815	7.67%	8,182
SQUIRE CANYON CSD	17,024	0.06%	65
TEMPLETON CSD	3,800,545	13.68%	14,601
CAMBRIA HEALTHCARE DISTRICT	681,607	2.45%	2,619
UPPER SALINAS/LAS TABLAS RCD	29,578	0.11%	114
TOTAL	27,781,253	100.00%	106,727

TEMPLETON CEMETERY - NOT FILED

NIPOMO COMMUNITY

BOARD MEMBERS

ROBERT BLAIR, PRESIDENT
AL SIMON, VICE PRESIDENT
RICHARD MOBRAATEN, DIRECTOR
MICHAEL WINN, DIRECTOR
JUDITH WIRSING, DIRECTOR



SERVICES DISTRICT

STAFF

DOUGLAS JONES, GENERAL MANAGER
JON SEITZ, GENERAL COUNSEL
LEE DOUGLAS, MAINTENANCE SUPERVISOR

148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932

April 26, 2001

San Simeon Community Services District
Route One, Box S-17
San Simeon, CA 93452

On behalf of the San Luis Obispo Chapter of California Special Districts Association, I would like to thank everyone who attended the chapter meeting last Friday evening. I would also like to thank Templeton Community Services District for hosting the event.

I am pleased to announce the election of Barbara Mann of Oceano Community Services District as LAFCO Officer and Gregory Campbell of San Miguel Community Services District as Alternate LAFCO Office. Their terms will end May 2002.

Thank you for your continued support of our chapter.

Sincerely,


Robert Blair

Robert L. Blair *by LSB*
Chapter President

SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: May 9, 2001
TO: Board of Directors
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Weed Abatement Procedures for 2001, Resolution No. 01-272

RECOMMENDATION:

Staff recommends the Board;

1. Review and proceed with the weed abatement program as outlined.
2. Adopt Resolution No. 01-272 Declaring Public Nuisance Within The District
3. Schedule a public hearing for any objections to this process for June 13, 2001.

DISCUSSION:

A public hearing will be scheduled on June 9th to provide an opportunity for all property owners to be heard regarding any objections to the proposed removal of public nuisances on their property such as weeds, trees or debris within the District

\\JLWA01\Proj\084-SSCSD\03-Gen Mgr\weedres01-272.wpd

RESOLUTION NO. 01-272

A RESOLUTION OF
THE SAN SIMEON COMMUNITY SERVICES DISTRICT
DECLARING PUBLIC NUISANCE
WITHIN
THE SAN SIMEON COMMUNITY SERVICES DISTRICT

WHEREAS, the San Simeon Community Services District is a duly formed Community Services District which has the power to provide protection against fire, and

WHEREAS, it is in the public interest that noxious or dangerous weeds and dead trees and/or debris of a season and recurrent nature within said San Simeon Community Services District be abated as an aid to fire prevention.

NOW, THEREFORE, be it resolved and ordered, by the Board of Directors for the San Simeon Community Services District as follows:

Section 1. That the recitals set forth hereinabove are true, correct and valid.

Section 2. That the noxious or dangerous weeds and dead trees and/or debris of a season and recurrent nature on or in front private property described on the attached document marked "Exhibit A", which is hereby incorporated herein by reference as though here fully set forth, all of which are located within said District, be and hereby are declared a public nuisance.

Section 3. Notice to destroy noxious or dangerous weeds and dead trees and/or debris of a season and recurrent nature shall be given by the District Secretary in conformance with cited Health and Safety Code.

Section 4. That said nuisance, unless otherwise corrected, shall be abated by the District with the cost thereof to be assessed upon the parcels form which said nuisance is abated.

Section 5. That a public hearing shall be held on the ^{13th} day of ~~May~~ ^{June, 2001}, at the following address: Cavalier Banquet room, 250 San Simeon Avenue, San Simeon, California, 93452, to provide an opportunity for all property owners having any objections to the proposed removal of such weeds and dead trees to be heard and given due consideration.

Section 6. That the District Secretary be and hereby is authorized and directed to mail notice of said hearing to property owners as their names and addresses appear from the last equalized assessment role as authorized by Health & Safety Code Section 14896.

Post-It® Fax Note	7671	Date	5/2/01	# of pages	2
To	John Wallace	From	Kim		
Co./Dept.		Co.			
Phone #		Phone #			
Fax #		Fax #			

Section 7. This resolution shall be signed by the Chairman of the Board and attested by the General Manager of the San Simeon Community Services District.

On motion of Board Member _____, seconded by _____, and on the following roll call vote, to wit:

AYES:

NOES: None

ABSENT: None

the foregoing resolution was passed and adopted on the

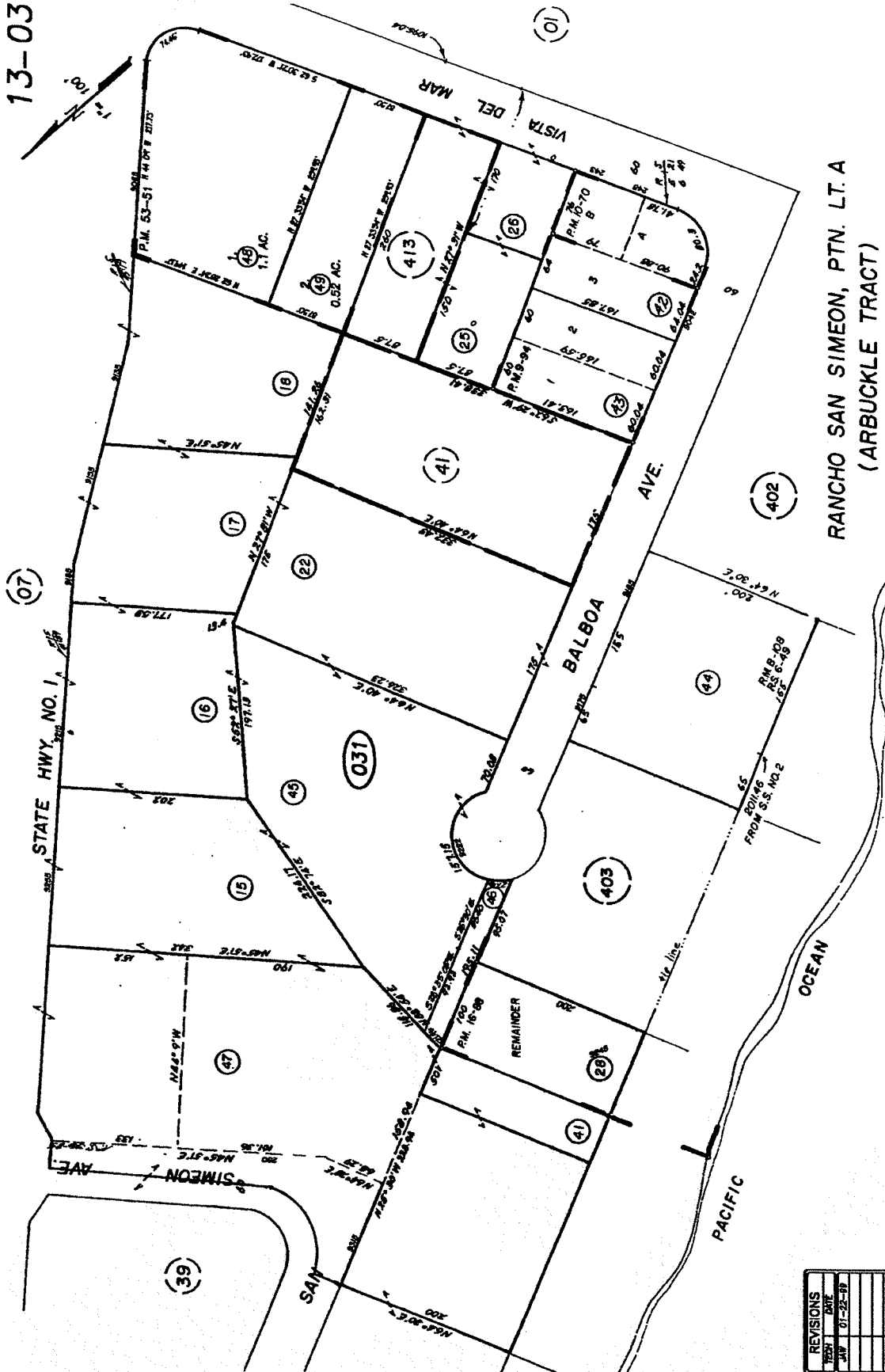
Chairman of the Board of Directors

ATTEST:

John L. Wallace
Interim General Manager, S.S.C.S.D.
and to the Board of Directors thereof

EXHIBIT A

13-03



REVISIONS	REVISION	DATE

50' 0 100' 200'

JAN 01-22-89

THIS MAP IS PREPARED FOR ASSESSMENT PURPOSES ONLY.

RANCHO SAN SIMEON, PTN. LT. A
(ARBUCKLE TRACT)

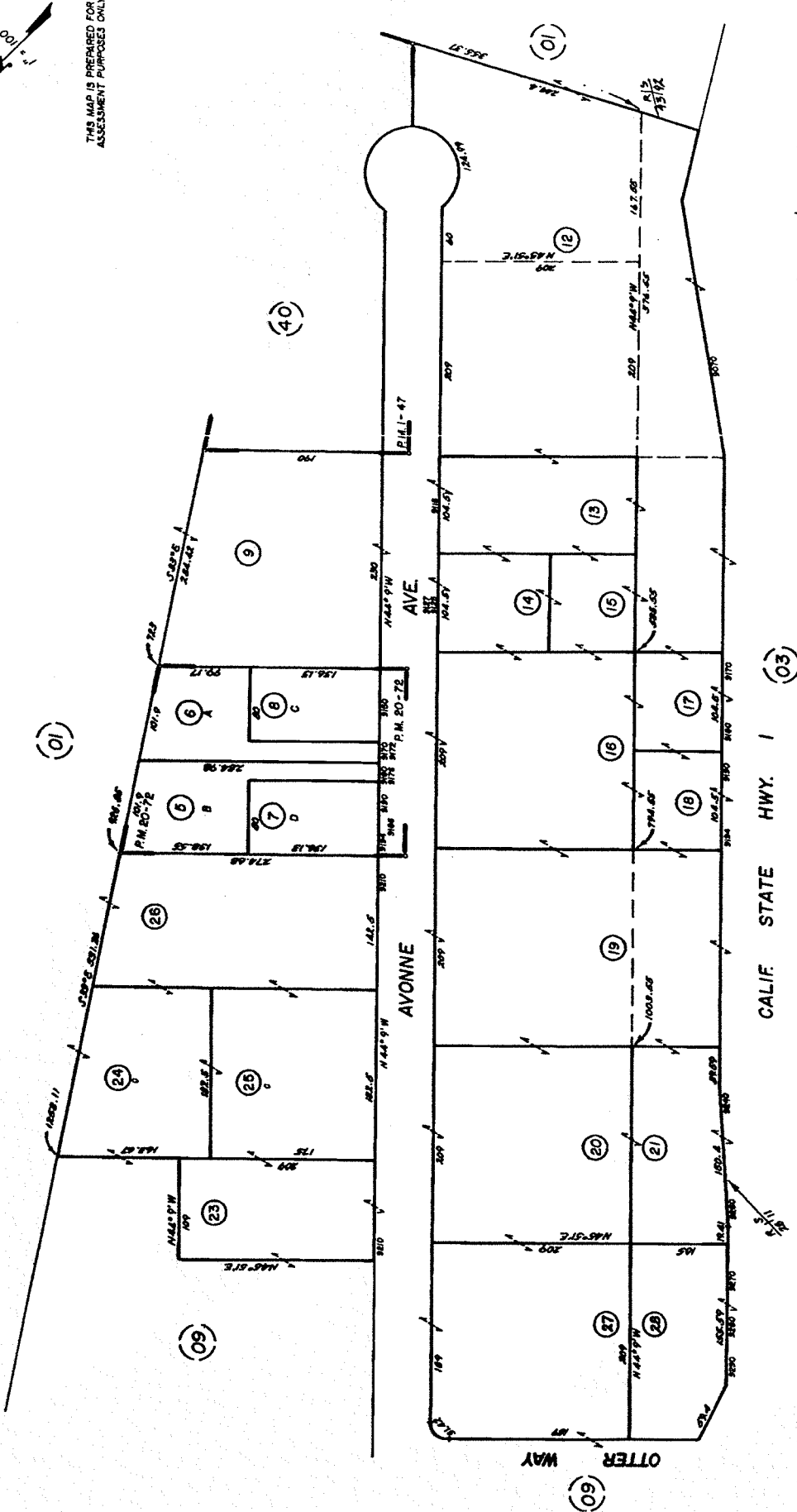
Van Gordon Partition of a part of the Rancho San Simeon, R. M. Bk. B, Pg. 108
Arbuckle Tract, Recorded Survey Bk. 6, Pg. 49

SAN SIMEON COUNTY OF
ASSESSOR'S MAP
SAN LUIS OBISPO, CA.
BOOK 13 PAGE 03

EXHIBIT A

13-07

RANCHO SAN SIMEON, PTN. LT. A (ARBUCKLE TRACT)



Assessor's Map Bk. 13 - Pg. 07
County of San Luis Obispo, Calif.

Van Gordon Partition of part of Rancho San Simeon, R. M. Bk. B, Pg. 108
Arbuckle Tr., Recorded Survey Bk. 6, Pg. 49

Rev. 2/24/83

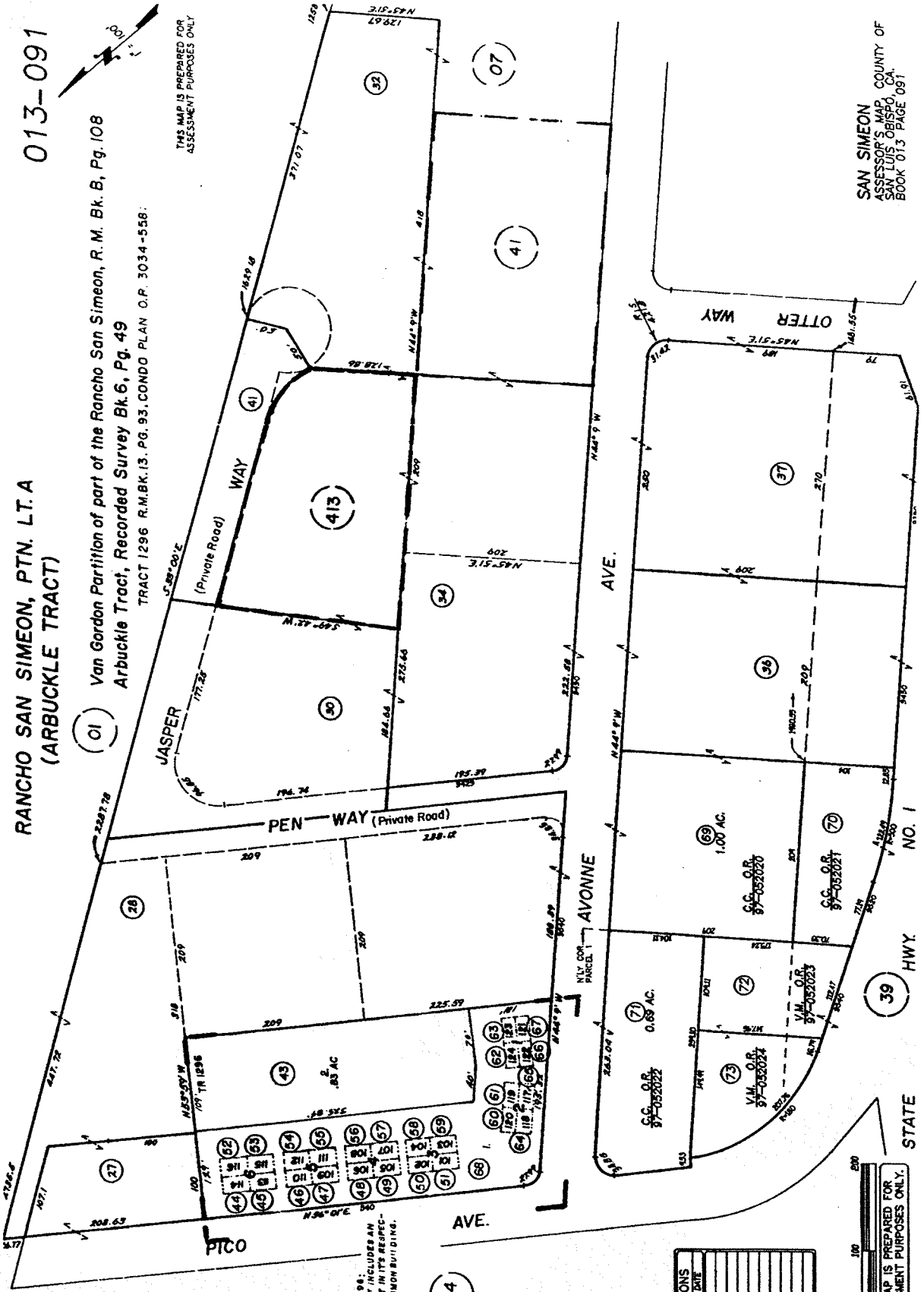
E. BIT A

RANCHO SAN SIMEON, PTN. LT. A
(ARBUCKLE TRACT)

013-091

(01) Van Gordon Partition of part of the Rancho San Simeon, R. M. Bk. B, Pg. 108
Arbuckle Tract, Recorded Survey Bk. 6, Pg. 49
TRACT 1296 R.M.BK.13. PG. 93. CONDO PLAN O.P. 3034-558:

THIS MAP IS PREPARED FOR
ASSESSMENT PURPOSES ONLY



TRACT 1296:
EACH UNIT INCLUDES AN
INTEREST IN ITS RESPEC-
TIVE COMMON BUILDING.

REVISIONS	BY	DATE

50 0 100 200
SCALE
THIS MAP IS PREPARED FOR
ASSESSMENT PURPOSES ONLY.
6/11-6/27

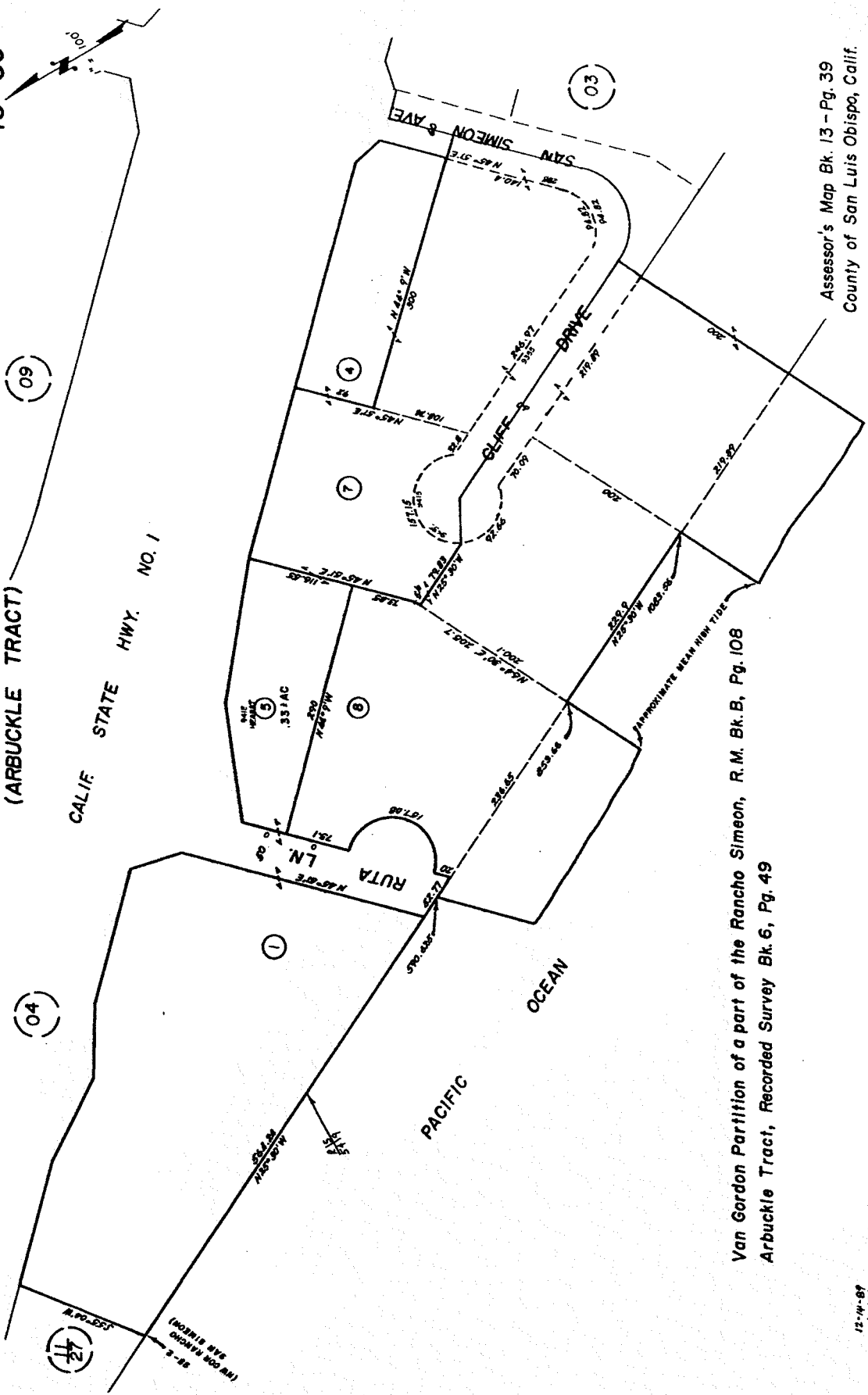
SAN SIMEON COUNTY OF
ASSESSOR'S OFFICE
BOOK 013 PAGE 091

EXH. T A

THIS MAP IS PREPARED FOR ASSESSMENT PURPOSES ONLY.

RANCHO SAN SIMEON, PTN. LT. A
(ARBUCKLE TRACT)

13-39



Van Gordon Partition of a part of the Rancho Simeon, R. M. Bk. B, Pg. 108
Arbuckle Tract, Recorded Survey Bk. 6, Pg. 49


Assessor's Map Bk. 13 - Pg. 39
County of San Luis Obispo, Calif.

12-14-09
REV. 9/1/79
7/20/09
7-20-14

SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: May 9, 2001
TO: Board of Directors
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Fiscal Year 2001-02 Budget - Preliminary Schedule - Major Budget Item Review

RECOMMENDATION:

Staff recommends the Board;

Provide comments to staff or the Budget Committee on the proposed schedule for the preparation of the District's budget for Fiscal Year 2001-02.

DISCUSSION:

Staff has begun the preparation of the FY 2001-02 Draft Budget and has met with the Budget Committee on May 9th to begin the review process. It is appropriate to schedule further dates for review. Following is the proposed schedule.

- Apri/May, 2001 Develop draft budget in conjunction with staff.
- May 9, 2001 Distribution of preliminary budget for Major Budget Items and Operating Funds, FY 2001-02
- June 13, 2001 Regular Board meeting for the presentation of preliminary budget.
- June 27, 2001 Special Meeting--Final consideration/adoption of budget
- July 11, 2001 Adoption of budget if continued from June 27, 2001

San Simeon Community Services District

111 Pico Ave.
San Simeon, CA 93452

Phone 805-927-4778
Fax 805-927-0399

April 30, 2001

Las Gaviotas Homeowners Association
540 Pico Ave. #100
San Simeon, CA 93452

Dear Board of Directors,

After receiving your letter dated April 3, 2001, requesting an adjustment to the Nunez's bill, the Board of Directors looked at this matter at their April 14, 2001 meeting.

They found that since the leak did not involve the sewer they would be able to allow an adjustment to their bill. Therefore, according to District policy a prorated reduction in the sewer portion of their bill has been applied to their account. Enclosed you will find a statement showing the remaining balance due.

Thank you for your attention to this matter.

(Handwritten note)

Sincerely,

Kim Allison

Kim Allison
Office Administrator

Post-It® Fax Note	7671	Date	5/3/01	# of pages	3
To	John Wallace	From	Kim		
Co./Dept.		Co.			
Phone #		Phone #			
Fax #		Fax #			

Statement

San Simeon
 Community Services District
 111 Pico Ave.
 San Simeon, CA 93452
 805-927-4778

DATE
4/23/01

TO:
ALPONSO NUNEZ 540 PICO AVE. #104 SAN SIMEON, CA 93452

AMOUNT DUE	AMOUNT ENC.
\$124.70	

DATE	TRANSACTION	AMOUNT	BALANCE		
03/26/01	Balance forward		0.00		
03/27/01	INV #200131187	276.71	276.71		
04/16/01	CREDMEM #200141187CM	-75.29	201.42		
04/17/01	PMT #Cash	-76.72	124.70		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	AMOUNT DUE
0.00	124.70	0.00	0.00	0.00	\$124.70

San Simeon Community Services District

111 Pico Ave.
San Simeon, CA 93452

Phone 805-927-4778
Fax 805-927-0399

April 30, 2001

Russell Read
9082 Avonne
San Simeon, CA 93452

Dear Mr. Read,

After receiving your letter dated March 15, 2001, requesting an adjustment to your bill, the Board of Directors looked at this matter at their April 14, 2001 meeting.

They found that since the leak was in the toilet they would not be able to give a reimbursement as it is the District's policy to only refund prorated sewer charges if the leak does not involve the sewer.

Sincerely,



Kim Allison
Office Administrator

FACSIMILE COVER PAGE

To: Board members
Sent: 4/20/01 at 11:42:56 AM
Subject:

From: R. Long
Pages: 4 (including Cover)

Enclosed for you review and assimilation.

Sincerely,

R.C.Long

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To	John Wallace	From	Kim		
Co./Dept.		Co.	SSCSD		
Phone #		Phone #			
Fax #		Fax #			

April 20, 2001

**Members of the Board
San Simeon Community Services District
111 Pico Ave.
San Simeon, CA 93452**

Re: Service district priorities.

Dear Board members,

After attending the April monthly meeting it became ever more clear to me the lack of proper perspective that exists for some of you members about the priorities for the district. Please allow me to contribute to the hopeful restructuring of these priorities.

First and foremost is your most fundamental responsibility of providing reliable and predictable services, those being among other things, a long-term viable water source. This should be of the utmost focus and attention on each of your parts given the fact that the district has been under a water moratorium since 1986. Secondly, would be a sewer treatment facility that runs efficiently, economically and is maintained properly. Clearly this is not the case with the many problems that currently exist, many of these current problems having been in existence for years. Complaints about the odor problem date back to the 1970's, and therefore there is no justification in any form for this gross lack of attention, focus and inept behavior on the part of your board or any of the past boards. There has been funds authorized and set aside for some of these problems but they never seem to be remedied. Another problem that has existed for some time are the leaks in the piping for the air pumps. Instead of them operating efficiently at a lower horsepower, because of these air leaks, they are forced to operate at a higher loading which as you know raises the cost to operate the treatment plant in the immediate form of higher electricity costs. Now with electricity costs significantly on the rise, there should be an immediate and even greater focus to remedy this particular problem.

With these first two priorities in their proper position, we can now turn to other issues that although are not to be relegated to a non-important status, they do pale in comparison to the first two. The importance of this new storage facility that you are proposing is quite baffling. The

focus and intensity which some of you are pushing (and I am speaking of your chairperson) defies any logic when one looks at the many other problems that exist within the district. Just because Ron feels you need a new storage facility (if in fact this is the case) at the treatment plant does not come remotely close to it being a necessity or priority. And the nerve of the board to propose such a thing when over the years, everyone that has applied for various reasons to modify or change a structure, move a service or propose a development that would place no additional demand on the district in terms of service has been denied by the district on the grounds of the moratorium ordinance. Madam chairwoman, what is really behind your intensity (which you showed at the April meeting) on this issue? There is no logical reason that I can see in light of the many things of much greater importance before the district. The only thing I can conclude is its part of your personal hidden agenda. This is clearly not a desirable situation given the fact that you took an oath swearing to serve the district and its people fairly, responsibly and ethically. I suggest that you put your personal views aside while you occupy your seat on the board and endorse the oath you took.

Now this issue of securing a general manager, regardless of the situation, the business of the district needs to go on and although not having a general manager does potentially increase the workload a bit for each and everyone of you, its all part of the job you all signed on to do. I realize the current board inherited this particular problem but maybe it will take just a bit more effort on each board members part to see the district through this issue to the acceptable solution of finding a qualified person or firm to fill the general manager position.

In closing, I hope that I have facilitated each and every one of you in some small but meaningful way to see more clearly what's before you. Given the fact that until the first two priorities are accomplished, they will not change their position in the priority line-up. We should then prioritize according to the age of the problem, with the longest standing problem getting the most immediate focus. I have of course only touched on a few of the issues before you with respect to the district, however they do convey the overall problem that has existed for many years among the various boards, the management and the handling of the district's business. The signs of discontent are pervasive within the district and have been for years. One would have to be completely sensory deprived not notice it at every turn. I challenge this board to

make a difference, become genuinely concerned, take a stand to effect positive quality changes for the people of the district and do something that so many of the past boards didn't do and that is be proactive towards the goals and desires of the people within the district you serve.

Sincerely,

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