



BUSINESS ACTION ITEM STAFF REPORT

ITEM . ADOPTION OF RESOLUTION 24-XXX. DISCUSS, REVIEW, AND ADOPT A RESOLUTION APPROVING THE PROPOSAL FROM WILBER CONSTRUCTION, INC. FOR ASPHALT PATCHING.

Summary:

The San Simeon Community Services District (the “District”) identified seven locations on San Simeon roads where potholes pose a driving hazard and need to be fixed. After the District’s General Manager contacted multiple paving contractors and none were willing to provide a quote, Wilber Construction, Inc. inspected the potholes and provided a quote for asphalt patching at a projected cost to the District of \$34,950.00. Wilber Construction, Inc. also informed the District on May 8, 2024, that Wilber Construction, Inc. can complete the asphalt patching as quoted on Friday, May 10, 2024. Otherwise, Wilber Construction, Inc. would be unable to complete the asphalt patching for at least three weeks.

Section 19.04 of the Policies and Procedures Governing the San Simeon Community Services District and Board of Directors (“Policies and Procedures”) specifies that the District is subject to the Uniform Public Construction Cost Accounting Act (“UPCCAA”), Public Contract Code section 22000 et seq. Under the UPCCAA, the District may contract for public projects of \$60,000 or less without going through the bidding process otherwise required under the District’s Policies and Procedures. A public project under the UPCCAA includes renovation, improvement, and repair work of publicly owned property, including resurfacing of streets and highways at more than one inch. The work to be completed by Wilber Construction, Inc. involves furnishing and placing hot asphalt at approximately four inches of thickness at the seven identified locations, therefore constituting a public project for which the District may contract under \$60,000 without soliciting other bids.

Section 18.08.01 of the Policies and Procedures requires all expenditures and purchases of \$5,000 or greater to have prior authorization/approval by the Board of Directors.

Board Actions:

1. The Board may adopt the Resolution and approve the Proposal from Wilber Construction, Inc.
2. The Board may adopt the Resolution and approve the Proposal from Wilber

Construction Inc., subject to any changes as directed by the Board.

3. The Board may reject the Resolution and Proposal from Wilber Construction, Inc. and take no further action.

Attachments:

1. Resolution.
2. Proposal from Wilber Construction, Inc.