

**Board of Directors  
San Simeon Community Services District**



**BOARD PACKET**

**Wednesday, July 12, 2017  
Regular Meeting 6:00 pm**

**Cavalier Banquet Room  
250 San Simeon Avenue  
San Simeon, CA**

**Prepared by:**



**GRACE**  
ENVIRONMENTAL SERVICES

**AGENDA**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Wednesday, July 12, 2017**  
**6:00 pm**

**CAVALIER BANQUET ROOM**  
**250 San Simeon Avenue**  
**San Simeon, CA 93452**

**1. REGULAR SESSION: 6:00 PM**

- A. Roll Call
  
- B. Pledge of Allegiance

**2. PUBLIC COMMENT:**

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

A. **Sheriff's Report** – Report for June.

B. **Public comment on Sheriff's Report.**

**3. PRESENTATIONS AND ANNOUNCEMENTS FROM BOARD:**

**4. STAFF REPORTS**

A. **General Manager's Report** – Summary of June Activities.

B. **Superintendent's Report** - Summary of June Activities.

C. **District Financial Summary** – Update on Monthly Financial Status for close of business June 30, 2017.

D. **District Counsel's Report** – Summary of June activities.

**5. ITEMS OF BUSINESS**

A. **Consideration of approval of last month's minutes** – June 14, 2017.

B. **Consideration of approval of Disbursements Journal** – July 12, 2017.

## **6. DISCUSSION/ACTION ITEMS**

- A. Consideration of Adoption of Resolution 17-390 establishing the District's Appropriation Limit for Fiscal year 2017-2018.**
- B. Consideration of Adoption of Resolution 17-391 allowing the District to pay California Public Employees' Retirement System (CalPERS) health premium statements electronically.**
- C. Consideration of introduction of an ordinance repealing District Ordinance No. 93 regarding abatement of hazardous weeds, trees and debris.**

**7. BOARD COMMITTEE REPORTS** – Oral Reports from Committee Members.

**8. BOARD REPORTS** – Oral Reports from Board Members on current issues.

**9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS** – Requests from Board members to Staff to receive feedback, prepare information, and/or place an item on a future agenda(s).

## **10. ADJOURNMENT**

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.

**4A. GENERAL MANAGER'S REPORT**  
**Charles Grace**

## **4A. GENERAL MANAGER'S REPORT**

### **July 12, 2017**

#### **1. Staff Activity – Report on Staff activities for the month of June.**

For the month of June, staff sent out billing. Staff also met with a representative from FEMA regarding the grant application that was submitted in April. Staff provided all documentation to FEMA necessary for them to submit our application for the Pico Ave repair. Once staff has a better understanding of FEMA's timeline they will report this information back to the Board. The other two projects that were submitted for this grant are the storm drain repair and the filtration system. Once these projects have been completed staff will work with FEMA to submit all paperwork needed for submittal of these projects.

As reported last month, staff has been working with Toste Construction. On June 26 and 27 Toste finished the following items: painting safety stripes on the Pico Ave. Stairs beach access, restriping the District-owned streets where stop signs are located, and moving the stop sign located at the west end of Otter to make it more visible to drivers, and other minor road and sidewalk repairs.

#### **2. Update – Reservoir /Storage tank project.**

Phoenix Engineering is continuing progress toward 30% design. Arrangements for the geotechnical survey and topographic survey are being made.

#### **3. Storm Drain Repair between Avonne Avenue and Castillo Drive.**

Recently during rain activity the bottom of the 48" corrugated storm drain pipe that traverses the Quality Inn parking lot from Avonne Avenue to Castillo Avenue failed, creating a sinkhole. Currently road plates cover the hole. An attempt to video the pipe was made during which several holes were noted near the Avonne end of the pipe as well as near the Castillo end of the pipe. Staff is reviewing options such as slip lining, in situ form, and dig and replace. Staff will be soliciting bids for the repairs in compliance with the Uniform Public Construction Cost Accounting Act's informal bidding procedures. At the request of the public, staff researched County records and worked with the County Easement Department to determine who owns the storm drain. No record of ownership or easement was found. District Council's opinion is that the storm drain is part of the District's storm drainage system and the District is responsible for maintaining it.

**4B. SUPERTINTENDENT'S REPORT**  
**Jerry Copeland**  
**Facilities Update for June 2017**

## **4B. SUPERINTENDENT'S REPORT**

### **Activities of June 2017**

#### **1. Wastewater Treatment Plant**

- All sampling, testing and reporting at the Wastewater Treatment Plant and the Recycled Water Facility was performed as required by the RWQCB.
- The entire wastewater collection system was cleaned and a video recording was taken.
- Two loads of sludge were hauled away.

#### **2. Water Distribution System**

- All routine sampling and testing was performed. The monthly report was submitted to the State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW).
- Another compound water meter was replaced.
- Monthly water meter reading was performed.

#### **3. District and Equipment Maintenance**

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- Staff met with FEMA inspector regarding repairs at Pico stairs, storm drain under Quality Inn parking lot and the drinking water filter project.
- Pot holes were filled around the District
- Weed abatement was performed around the District.





**San Simeon Community Services District Superintendent's Report**

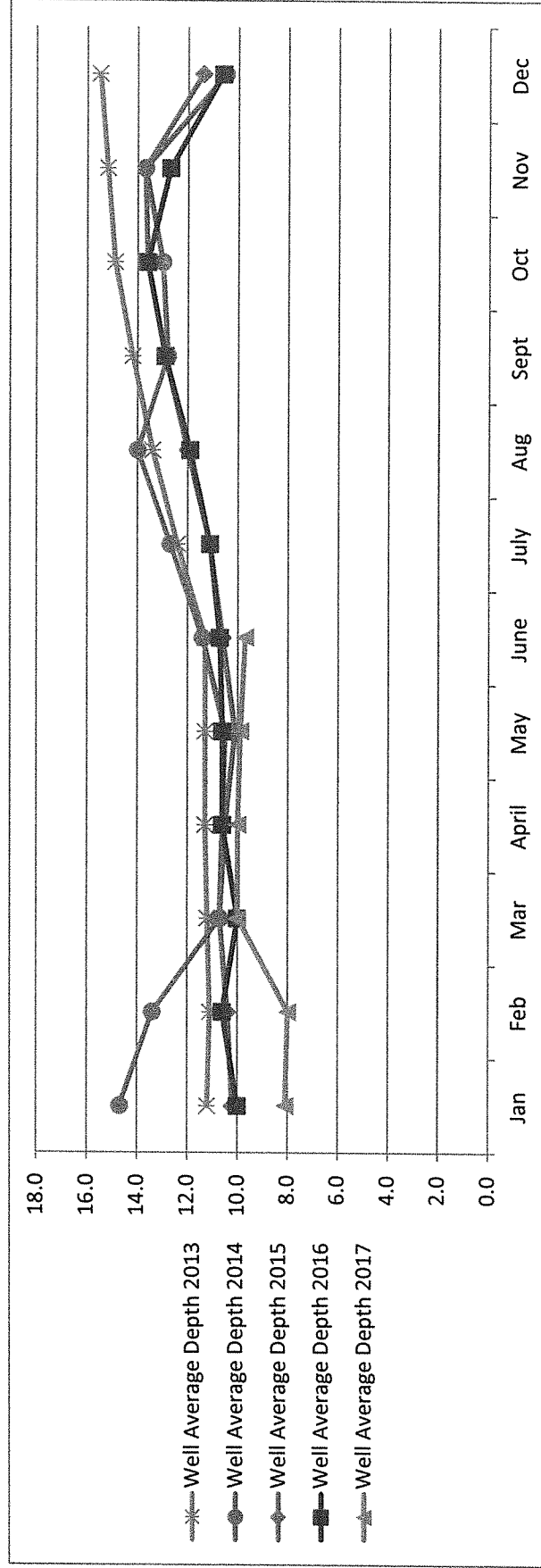
**June 2017**

**MONTHLY DATA REPORT**

Date	Day	Wastewater Inflow Daily	Wastewater Effluent Daily	Well 1 Total Daily Produced	Well 2 Total Daily Produced	Total Daily Water Produced	R.O. Inflow	R.O. Effluent Flow	R.O. Daily Brine Flow	Distribution Chloride	Chloride Wells 1	Chloride Wells 2	Recycled Water Distributed	Water Level Well 1	Water Level Well 2	Rainfall in Inches	State Inflow Daily
06/01/17	Thu	64,342	62,160	0	56,698	56,698	0	0	0	-	-	-	0	9.2	9.5	0.00	9,858
06/02/17	Fri	56,959	64,560	0	49,966	49,966	0	0	0	-	-	-	0	9.3	9.5	0.00	0
06/03/17	Sat	77,795	78,840	0	100,307	100,307	0	0	0	-	-	-	0	9.3	9.6	0.00	11,183
06/04/17	Sun	78,835	82,720	0	35,530	35,530	0	0	0	-	-	-	0	-	-	0.00	9,449
06/05/17	Mon	67,392	68,440	0	61,934	61,934	0	0	0	-	-	-	0	9.3	9.6	0.00	11,227
06/06/17	Tue	67,776	68,360	823	84,599	85,422	0	0	0	-	-	-	0	9.4	9.6	0.00	17,125
06/07/17	Wed	67,252	70,570	0	34,258	34,258	0	0	0	66	66	66	0	9.4	9.6	0.00	5,636
06/08/17	Thu	60,732	64,910	0	58,643	58,643	0	0	0	-	-	-	0	9.3	9.6	0.00	10,476
06/09/17	Fri	70,816	70,100	0	82,504	82,504	0	0	0	-	-	-	0	9.3	9.6	0.00	11,578
06/10/17	Sat	80,225	81,280	0	102,326	102,326	0	0	0	-	-	-	0	9.3	9.6	0.00	10,929
06/11/17	Sun	70,801	73,880	0	49,144	49,144	0	0	0	-	-	-	0	9.8	10.0	0.00	10,052
06/12/17	Mon	77,465	75,320	0	28,424	28,424	0	0	0	-	-	-	0	9.6	9.8	0.00	14,264
06/13/17	Tue	75,442	74,980	0	94,772	94,772	0	0	0	-	-	-	0	9.4	9.7	0.00	13,831
06/14/17	Wed	74,571	75,980	0	52,360	52,360	0	0	0	-	-	-	0	-	-	0.00	12,064
06/15/17	Thu	68,622	70,020	0	62,533	62,533	0	0	0	75	75	66	0	9.4	9.7	0.00	13,504
06/16/17	Fri	76,473	76,110	0	95,370	95,370	0	0	0	-	-	-	0	9.5	9.8	0.00	11,341
06/17/17	Sat	110,078	108,290	0	94,173	94,173	0	0	0	-	-	-	0	-	-	0.00	12,056
06/18/17	Sun	98,295	95,360	0	59,017	59,017	0	0	0	-	-	-	0	-	-	0.00	14,078
06/19/17	Mon	91,739	86,430	0	92,154	92,154	0	0	0	-	-	-	0	9.7	10.0	0.00	14,629
06/20/17	Tue	81,322	81,350	898	86,244	87,142	0	0	0	-	-	-	0	9.8	10.1	0.00	18,128
06/21/17	Wed	81,764	81,420	0	57,222	57,222	0	0	0	-	-	-	0	9.7	10.0	0.00	12,143
06/22/17	Thu	88,011	83,970	0	58,868	58,868	0	0	0	-	-	-	0	9.6	9.9	0.00	15,234
06/23/17	Fri	86,638	83,160	0	118,034	118,034	0	0	0	-	-	-	0	9.5	9.8	0.00	15,516
06/24/17	Sat	103,654	102,120	0	71,434	71,434	0	0	0	-	-	-	0	9.6	9.9	0.00	14,711
06/25/17	Sun	95,668	96,000	0	69,414	69,414	0	0	0	-	-	-	0	9.4	9.7	0.00	30,105
06/26/17	Mon	82,588	80,700	0	102,551	102,551	0	0	0	-	-	-	0	9.4	9.7	0.00	14,462
06/27/17	Tue	77,179	77,830	0	38,148	38,148	0	0	0	-	-	-	0	9.7	10.0	0.00	14,461
06/28/17	Wed	92,226	91,820	0	72,855	72,855	0	0	0	75	75	75	0	9.5	9.8	0.00	16,682
06/29/17	Thu	87,349	85,030	0	72,406	72,406	0	0	0	-	-	-	0	9.6	9.9	0.00	11,359
06/30/17	Fri	88,097	86,410	0	109,507	109,507	0	0	0	-	-	-	0	9.6	9.9	0.00	15,653
<b>TOTALS</b>		<b>2,400,006</b>	<b>2,398,120</b>	<b>1,720</b>	<b>2,151,398</b>	<b>2,153,118</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>72</b>	<b>0</b>	<b>69</b>	<b>0</b>	<b>9.5</b>	<b>9.8</b>	<b>0.00</b>	<b>391,734</b>
Average		80,000	79,937	57	71,713	71,771	0	0	0	72	0	69	0	9.5	9.8	0.00	13,058
Minimum		56,959	62,160	0	28,424	28,424	0	0	0	66	0	66	0	9.2	9.5	0.00	0
Maximum		110,078	108,290	898	118,034	118,034	0	0	0	75	0	75	0	9.8	10.1	0.00	30,105

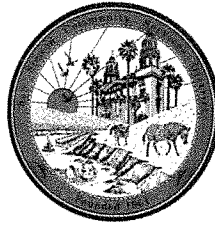
**San Simeon Community Services District Superintendent's Report June 2017**

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Well Average Depth 2013</b>	11.2	11.1	11.2	11.3	11.3	11.3	12.4	13.4	14.2	14.9	15.2	15.5
<b>Well Average Depth 2014</b>	14.7	13.4	10.7	10.6	10.5	11.4	12.7	14.0	12.8	13.0	13.7	10.5
<b>Well Average Depth 2015</b>	10.2	10.4	10.7	10.5	10.1	10.6	11.1	12.0	12.9	13.6	13.7	11.4
<b>Well Average Depth 2016</b>	10.0	10.6	10.0	10.6	10.6	10.7	11.1	11.9	12.9	13.6	12.7	10.6
<b>Well Average Depth 2017</b>	8.1	8.0	10.0	10.0	9.9	9.7						



**4C. DISTRICT FINANCIALS**  
**Renee Samaniego Osborne**  
**June 30, 2017**

**SAN SIMEON COMMUNITY SERVICES DISTRICT**



**4C. FINANCIAL SUMMARY**

**BILLING**

**June 30, 2017**

<b>May Billing Revenue</b>	<b>\$ 65,157.44</b>
<b>June Billing Revenue</b>	<b>\$ 72,908.04</b>
Past Due (31 to 60 days)	\$ 462.02
Past Due (60 days)	\$ 227.01

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**ENDING BANK BALANCES**  
**June 30, 2017**

**RABOBANK SUMMARY:**

**Well Rehab Project/USDA Checking Account** \$ 10.05

**HERITAGE OAKS BANK:**

**Money Marketing Account Closing Balance May 31, 2017** \$ 507,833.54

**Interest for June** \$ 146.11

**Money Marketing Account Closing Balance June 30, 2017** \$ 507,979.65

Reserve Fund	(\$ 250,000.00)
Wait-list Deposits	(\$ 45,750.00)
Customer Deposits	(\$ 9,708.00)
<b>Available Funds</b>	<b>\$ 202,521.65</b>

**General Checking Account June 30, 2017** \$ 74,327.29

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**LAIF Closing Balance June 30, 2017** \$ 524.77

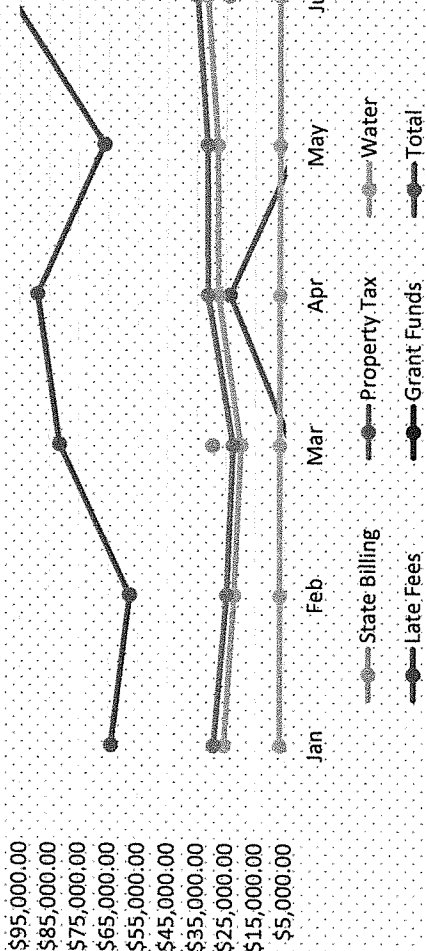
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**Balance Sheet**  
As of June 30, 2017

Jun 30, 17

<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1010 · Petty cash	150.00
1015 · Heritage Oaks- General Checking	86,957.77
1016 · Heritage Oaks-Wellhead	6.34
1017 · Heritage Oaks-Money Market	507,979.65
1022 · USDA checking	100.05
1040 · Cash in county treasury	108.33
1050 · LAIF - non-restricted cash	523.77
<b>Total Checking/Savings</b>	<b>595,825.91</b>
<b>Other Current Assets</b>	
1200 · Accounts receivable	91,255.64
1300 · Prepaid expenses	46.54
<b>Total Other Current Assets</b>	<b>91,302.18</b>
<b>Total Current Assets</b>	<b>687,128.09</b>
<b>Fixed Assets</b>	
1400 · Fixed assets	
1420 · Building and structures	395,874.73
1500 · Equipment	316,747.53
1540 · Major water projects	164,306.62
1560 · Pipe bridge	28,075.58
1580 · Sewer plant	1,488,555.08
1600 · Water system	550,390.00
1620 · WWTP expansion	299,565.92
1630 · Tertiary Project	262,932.67
1640 · Wellhead Rehab Project	447,545.53
1650 · Walkway access projects	21,511.00
1660 · RO Unit	928,088.35
1680 · Generator	29,101.14
<b>Total 1400 · Fixed assets</b>	<b>4,932,694.15</b>
1690 · Accumulated depreciation	(2,202,888.96)
<b>Total Fixed Assets</b>	<b>2,729,805.19</b>
<b>TOTAL ASSETS</b>	<b>3,416,933.28</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
2100 · Payroll liabilities	371.40
2500 · Customer security deposits	9,958.13
2510 · Connect hookup wait list	45,750.00
2520 · USDA Loan	427,585.00
<b>Total Other Current Liabilities</b>	<b>483,664.53</b>
<b>Total Current Liabilities</b>	<b>483,664.53</b>
<b>Total Liabilities</b>	<b>483,664.53</b>
<b>Equity</b>	
3200 · Fund balance	2,821,713.94
3900 · Suspense	24,340.86
Net Income	87,213.95
<b>Total Equity</b>	<b>2,933,268.75</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,416,933.28</b>

2017 DISTRICT REVENUE

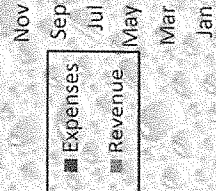
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
State Billing			\$29,440.40			\$23,960.29							\$53,400.69
Property Tax	\$2,456.74	\$2,966.66	\$2,421.97	\$23,540.38	\$415.92	\$1,111.78							\$32,913.45
Water	\$25,600.49	\$22,112.4	\$19,816.90	\$27,563.35	\$27,763.55	\$31,331.40							\$154,188.05
Sewer	\$29,037.7	\$24,590.4	\$22,440.87	\$31,022.32	\$31,228.75	\$34,851.59							\$173,171.61
Service	\$6,503.02	\$6,503.02	\$6,503.02	\$6,503.02	\$6,564.66	\$6,626.30							\$39,203.04
Recycled Water													\$0.00
Late Fees	\$366.84	\$1,387.73	\$735.52	\$202.87	\$187.94	\$804.03							\$3,684.93
Grant Funds													
Total	\$63,964.81	\$57,560.13	\$81,358.68	\$88,831.94	\$66,160.82	\$98,685.39							\$456,561.77
Water Sold Cu Ft	232048	200704	179990	249876	249279	282352							1394249
Water Sold Acre ft	5.33	4.61	4.13	5.74	5.72	6.48							32.01



REVENUE VS EXPENSES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Revenue	\$63,964.81	\$57,560.13	\$81,358.68	\$88,831.94	\$66,160.82	\$98,685.39							\$456,561.77
Expenses	\$62,761.73	\$67,745.25	\$113,198.05	\$72,818.66	\$77,431.81	\$73,885.95							\$467,841.45
Balance	\$1,203.08	-\$10,185.12	-\$31,839.37	\$16,013.28	-\$11,270.99	\$24,799.44							-\$11,279.68

Totals



\$0.00 \$50,000.00 \$100,000.00 \$150,000.00 \$200,000.00 \$250,000.00 \$300,000.00 \$350,000.00 \$400,000.00 \$450,000.00 \$500,000.00

**SAN SIMEON COMMUNITY SERVICES  
HISTORICAL FISCAL REVIEW**

2013 / 2014													
Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
State Billing			\$27,981.20			\$21,530.45			\$23,125.60			\$21,530.45	\$94,167.70
Property Tax	\$8,069.77	\$51.86	\$1,503.31	\$3,859.65	\$5,718.15	\$25,445.32	\$1,327.66	\$1,155.63	\$2,632.24	\$21,054.41	\$912.02	\$195.04	\$71,925.06
Water	\$36,628.91	\$36,833.30	\$28,053.50	\$24,908.87	\$20,549.44	\$17,417.02	\$21,971.26	\$19,076.18	\$16,337.84	\$22,890.07	\$21,881.07	\$25,417.26	\$291,964.72
Sewer	\$40,084.93	\$43,613.30	\$33,179.74	\$29,636.09	\$23,946.33	\$20,191.07	\$25,116.19	\$22,334.72	\$19,215.19	\$27,214.26	\$26,016.01	\$30,425.87	\$340,973.70
Service	\$5,436.90	\$5,366.40	\$5,366.40	\$5,366.40	\$5,366.40	\$5,366.40	\$5,366.40	\$5,366.40	\$5,366.40	\$5,366.40	\$5,392.20	\$5,392.20	\$64,518.90
Late Fees	\$59.78	\$110.43	\$120.55	\$71.38	\$117.38	\$101.12	\$155.79	\$100.38	\$93.94	\$413.64	\$896.41	\$139.15	\$2,379.95
<b>Total</b>	<b>\$90,280.29</b>	<b>\$85,975.29</b>	<b>\$96,204.70</b>	<b>\$63,842.39</b>	<b>\$55,697.70</b>	<b>\$90,051.38</b>	<b>\$53,937.30</b>	<b>\$48,033.31</b>	<b>\$66,771.21</b>	<b>\$76,938.78</b>	<b>\$55,097.71</b>	<b>\$83,099.97</b>	<b>\$865,930.03</b>
Water Sold Cu Ft	373741	396714	303256	269689	222002	188500	223200	206900	177200	248063	236917	275338	3,121,520
Water Sold Acre ft	8.58	9.11	6.96	6.19	5.10	4.33	5.12	4.75	4.07	5.69	5.44	6.32	71.66

2014 / 2015													
Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
State Billing			\$9,972.00			\$6,480.49			\$7,042.78			\$8,943.33	\$32,438.60
Property Tax	\$1,749.86		\$170.96	\$4,304.07	\$6,305.04	\$30,755.69	\$1,698.01	\$680.91	\$4,730.41	\$20,998.75	\$444.16	\$624.12	\$72,461.98
Water	\$34,524.91	\$30,347.28	\$26,979.15	\$24,551.71	\$23,063.39	\$16,542.19	\$24,980.71	\$22,031.38	\$23,713.28	\$29,614.92	\$25,535.77	\$26,568.29	\$308,452.98
Sewer	\$41,554.68	\$36,609.57	\$32,364.61	\$29,124.18	\$27,266.32	\$19,555.31	\$29,619.69	\$25,800.68	\$27,563.38	\$35,077.17	\$30,393.05	\$31,702.68	\$366,631.32
Service	\$5,773.50	\$5,747.70	\$5,747.70	\$5,747.70	\$5,775.07	\$5,747.70	\$5,775.07	\$5,747.70	\$5,747.70	\$5,747.70	\$5,802.44	\$5,747.70	\$69,107.68
Late Fees	\$123.97	\$44.80	\$94.76	\$153.10	\$221.66	\$168.17	\$78.17	\$106.62	\$194.28	\$19.45	\$192.34	\$47.19	\$1,444.51
<b>Total</b>	<b>\$83,726.92</b>	<b>\$72,749.35</b>	<b>\$75,329.18</b>	<b>\$63,880.76</b>	<b>\$62,631.48</b>	<b>\$79,249.55</b>	<b>\$62,151.65</b>	<b>\$54,367.29</b>	<b>\$69,166.14</b>	<b>\$91,457.99</b>	<b>\$62,367.76</b>	<b>\$74,431.29</b>	<b>\$851,509.36</b>
Water Sold Cu Ft	352622	309962	275523	250905	235552	169443	25324	224325	240675	300989	260697	306222	3,182,239
Water Sold Acre ft	8.10	7.12	6.33	5.76	5.41	3.89	5.86	5.15	5.53	6.91	5.98	7.03	73.05

2015 / 2016													
Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
State Billing			\$7,200.02			\$8,584.90			\$11,992.94			\$10,529.30	\$38,307.16
Property Tax	\$1,299.10	\$78.29	\$89.78	\$6,473.88	\$5,162.73	\$31,035.95	\$732.82	\$3,907.74	\$4,380.61	\$20,311.05	\$670.65	\$812.49	\$74,955.09
Water	\$32,179.33	\$35,048.63	\$31,023.24	\$30,062.47	\$23,260.87	\$19,903.42	\$28,833.61	\$24,410.65	\$22,300.83	\$24,943.58	\$27,395.80	\$29,375.50	\$328,737.93
Sewer	\$38,340.31	\$41,800.72	\$36,517.90	\$35,482.63	\$27,568.63	\$23,716.44	\$33,983.50	\$28,929.28	\$26,405.46	\$29,496.09	\$31,742.13	\$34,065.24	\$388,048.33
Service	\$6,052.80	\$6,081.90	\$6,111.00	\$6,111.00	\$6,111.00	\$6,111.00	\$6,169.20	\$6,111.00	\$6,140.10	\$6,140.10	\$6,111.00	\$6,111.00	\$73,367.10
Recycled Water			\$1,359.75			\$854.07							\$2,213.82
Late Fees	\$118.83	\$71.20	\$72.27	\$239.83	\$386.63	\$99.38	\$153.29	\$138.82	\$86.36	\$485.53	\$657.24	\$418.39	\$2,927.77
<b>Total</b>	<b>\$77,990.37</b>	<b>\$83,080.74</b>	<b>\$82,373.96</b>	<b>\$78,369.81</b>	<b>\$62,489.86</b>	<b>\$90,305.16</b>	<b>\$69,872.42</b>	<b>\$63,497.49</b>	<b>\$71,306.30</b>	<b>\$81,376.35</b>	<b>\$66,576.82</b>	<b>\$81,311.92</b>	<b>\$908,551.20</b>
Water Sold Cu Ft	311247	338869	297896	288860	223460	191579	276707	234583	213757	239168	260907	278,453	3,155,486
Water Sold Acre ft	7.15	7.78	6.84	6.63	5.13	4.40	6.35	5.39	4.91	5.49	5.99	6.39	72.44

2016 / 2017													
Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
State Billing			\$12,485.00			\$13,996.07			\$29,440.40			\$23,960.29	\$79,881.76
Property Tax	\$1,161.69		\$1,184.42	\$6,789.01	\$6,970.82	\$28,878.98	\$2,456.74	\$2,966.66	\$2,421.97	\$23,540.38	\$415.92	\$1,111.78	\$77,898.37
Water	\$36,292.1	\$36,746.52	\$31,241.74	\$29,953.03	\$22,549.49	\$19,445.8	\$25,600.5	\$22,112.36	\$19,816.90	\$27,563.35	\$27,763.55	\$31,331.40	\$330,416.71
Sewer	\$41,862.8	\$43,190.60	\$36,386.89	\$35,106.74	\$25,574.57	\$21,817.9	\$29,037.7	\$24,590.36	\$22,440.87	\$31,022.32	\$31,228.75	\$34,851.59	\$377,111.12
Service	\$6,559.5	\$6,472.20	\$6,472.20	\$6,472.20	\$6,626.30	\$6,533.8	\$6,503.0	\$6,503.02	\$6,503.02	\$6,503.02	\$6,564.66	\$6,626.30	\$78,339.28
Recycled Water						\$216.4							\$216.35
Late Fees	\$485.7	\$97.52	\$595.71	\$316.72	\$353.70	\$1,587.7	\$366.8	\$1,387.73	\$735.52	\$202.87	\$187.94	\$604.03	\$7,121.95
<b>Total</b>	<b>\$86,361.78</b>	<b>\$86,506.84</b>	<b>\$88,365.96</b>	<b>\$78,637.70</b>	<b>\$62,074.88</b>	<b>\$92,476.61</b>	<b>\$63,964.81</b>	<b>\$57,560.13</b>	<b>\$81,358.68</b>	<b>\$88,831.94</b>	<b>\$66,160.82</b>	<b>\$98,685.39</b>	<b>\$950,985.54</b>
Water Sold Cu Ft	324654	324654	281207	269907	203338	175391	232048	200704	179990	249876	249279	282352	2,973,400
Water Sold Acre ft	7.45	7.45	6.46	6.20	4.67	4.03	5.33	4.61	4.13	5.74	5.72	6.48	68.26

## **5. ITEMS OF BUSINESS**

**A. Consideration of approval of last month's minutes – June 14, 2017.**

**B. Consideration of approval of Disbursements Journal – July 12, 2017.**



**MINUTES**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Wednesday, July 12, 2017**  
**6:00 pm**

**CAVALIER BANQUET ROOM**  
**250 San Simeon Avenue**  
**San Simeon, CA 93452**

**1. REGULAR SESSION: 6:02 PM**

Roll Call

Chairperson Williams – Present

Vice-Chair Fields – Present

Director Patel – Present

Director Russell – Present

Director McGuire – Present

General Manager, Charles Grace

District Counsel, Heather Whitham

**Pledge of Allegiance**

**2. PUBLIC COMMENT:**

Mike Hanchett commented that the San Simeon sign located on Highway 1 is almost complete.

Julia Stanert inquired if the crosswalk item should have been placed on the current agenda. She also asked about a crosswalk being added in front of the liquor store.

Charlie Grace responded that staff was working with a traffic control planner on this issue. He also mentioned that because different entities own the properties that he would defer the answer to this question to the traffic planner.

**A. Sheriff's Report for June**

There were a total of 17 calls for San Simeon. Additionally, Commander Voge reported on the following items:

On 6/22/17: At the Courtesy Inn a woman refused to leave her room and was arrested for possession of a stolen item.

On 6/30/17: A woman was parked at a beach turnout and lost her car keys on the beach. Her vehicle was broken into. Her wallet and other items were stolen from her car.

On 7/7/17: At the San Simeon Lodge a visitor from Denmark was using the laundry facility. He removed someone's items from the dryer so that he could dry his clothing. When he returned to get his things, they had been stolen.

On 7/10/17: At ragged point a 12 year old girl was found at the bottom of a cliff. She had several life threatening injuries and was airlifted to Sierra Vista Hospital in San Luis Obispo. The child's mother was arrested for felony child endangerment/neglect.

**B. Public comment on Sheriff's Report**

None

### **3. PRESENTATIONS AND ANNOUNCEMENTS FROM BOARD:**

Director McGuire commented that Saturday September 16, 2017 was the ECOSLO Beach Cleanup day. She provided information that anyone interested in participating should meet at 9 am at the Pico Ave. beach access.

### **4. STAFF REPORTS**

#### **A. General Manager's Report**

##### **1. Staff Activity – Report on Staff activities for the month of June.**

For the month of June, staff sent out billing. Staff also met with a representative from FEMA regarding the grant application that was submitted in April. Staff provided all documentation to FEMA necessary for them to submit our application for the Pico Ave repair. Once staff has a better understanding of FEMA's timeline they will report this information back to the Board. The other two projects that were submitted for this grant are the storm drain repair and the filtration system. Once these projects have been completed staff will work with FEMA to submit all paperwork needed for submittal of these projects.

As reported last month, staff has been working with Toste Construction. On June 26 and 27 Toste finished the following items: painting safety stripes on the Pico Ave. Stairs beach access, restriping the District-owned streets where stop signs are located, and moving the stop sign located at the west end of Otter to make it more visible to drivers, and other minor road and sidewalk repairs.

Charlie Grace noted that the water loss numbers for the community were at 5.52%. He complimented staffs efforts towards achieving this number.

##### **2. Update – Reservoir /Storage tank project.**

Phoenix Engineering is continuing progress toward 30% design. Arrangements for the geotechnical survey and topographic survey are being made.

##### **3. Storm Drain Repair between Avonne Avenue and Castillo Drive.**

Charlie Grace reported that staff had received updated information on County building records for this property. He stated that in the updated documents there is no dedication of the storm drain to the San Simeon CSD, no easement outlined, and that his current impression is that if there is no dedication or easement than the San Simeon CSD is not in ownership of the drain that runs under private property.

Vice-Chair Fields asked if this new information changed District Counsels previous determination.

Heather Whithman stated that it is still unclear who installed the pipes and who has ownership.

#### **B. Superintendent's Report - Summary of June Activities.**

##### **1. Wastewater Treatment Plant**

- All sampling, testing and reporting at the Wastewater Treatment Plant and the Recycled Water Facility was performed as required by the RWQCB.
- The entire wastewater collection system was cleaned and a video recording was taken.
- Two loads of sludge were hauled away.

## 2. Water Distribution System

- All routine sampling and testing was performed. The monthly report was submitted to the State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW).
- Another compound water meter was replaced.
- Monthly water meter reading was performed.

## 3. District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- Staff met with FEMA inspector regarding repairs at Pico stairs, storm drain under Quality Inn parking lot and the drinking water filter project.
- Pot holes were filled around the District
- Weed abatement was performed around the District.

## C. District Financial Summary

<b>May Billing Revenue</b>	<b>\$ 65,157.44</b>
<b>June Billing Revenue</b>	<b>\$ 72,908.04</b>

Past Due (31 to 60 days)	\$ 462.02
Past Due (60 days)	\$ 227.01

### ENDING BANK BALANCES June 30, 2017

#### RABOBANK SUMMARY:

<b>Well Rehab Project/USDA Checking Account</b>	<b>\$ 10.05</b>
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#### HERITAGE OAKS BANK:

<b>Money Marketing Account Closing Balance May 31, 2017</b>	<b>\$ 507,833.54</b>
<b>Interest for June</b>	<b>\$ 146.11</b>

<b>Money Marketing Account Closing Balance June 30, 2017</b>	<b>\$ 507,979.65</b>
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Reserve Fund	(\$ 250,000.00)
Wait-list Deposits	(\$ 45,750.00)
Customer Deposits	(\$ 9,708.00)
<b>Available Funds</b>	<b>\$ 202,521.65</b>

<b>General Checking Account June 30, 2017</b>	<b>\$ 74,327.29</b>
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<b>LAIF Closing Balance June 30, 2017</b>	<b>\$ 524.77</b>
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**D. District Counsel's Report Summary of June activities**

Heather Whitham reported that counsel had assisted staff with preparation of the resolution setting the District's appropriation limit, prepared the resolution authorizing electronic payments to California Public Employees' Retirement System (CalPERS). They also prepared the draft ordinance repealing ordinance No. 93 and assisted with the preparation of the Board meeting packet for June.

**5. ITEMS OF BUSINESS**

**A. Consideration of approval of last month's minutes – June 14, 2017.**

A motion was made to approve the minutes with the corrections recommended by Director Russell.

Motion by: Vice-Chair Fields

2<sup>nd</sup>: Director Russell

All in: 5 / 0

**B. Consideration of approval of Disbursements Journal – July 12, 2017.**

A motion was made to accept the Disbursements Journal. Vice-Chair Fields asked that the warrant report be consistent with lower case letters used for all names of Board members.

Motion by: Director McGuire

2<sup>nd</sup>: Director Patel

All in: 5 / 0

**6. DISCUSSION/ACTION ITEMS**

**A. Consideration of Adoption of Resolution 17-390 establishing the District's Appropriation Limit for Fiscal year 2017-2018.**

Director Russell inquired about what the appropriation limit meant.

Heather Whitham responded that this was a requirement from the State of California and that we are well under the limit.

A motion was made to adopt resolution 17-390 establishing the District's Appropriation Limit for Fiscal Year 2017-2018.

Motion by: Vice-Chair Fields

2<sup>nd</sup>: Director Russell

All in: 5 / 0

**B. Consideration of Adoption of Resolution 17-391 allowing the District to pay California Public Employees' Retirement System (CalPERS) health premium statements electronically.**

A motion was made to adopt resolution 17-391 allowing for electronic payment to CalPERS for health premium statements.

Motion by: Director Patel

2<sup>nd</sup>: Director Russell

Vice-Chair Fields voted No

All in: 4 / 1

**C. Consideration of introduction of an ordinance repealing District Ordinance No. 93 regarding abatement of hazardous weeds, trees and debris.**

Charlie Grace presented background information about the history of the ordinance. He explained that there is limited authority for weed abatement on private property. The District has authority on trees that could potentially pose a threat to the public. Staff wants to clean up Ordinance 93, so that the District is operating within its authority.

Heather Whitham concurred that the District does not have jurisdiction over fire protection/weed abatement authority at this time. She stated that District authority is limited to trees that are interfering with streets or District maintained properties.

Vice-Chair Fields inquired about the potential for lost revenue.

A gentleman from the public asked what the enforcement process would be for County Fire.

Director Patel commented about who would notify owners vacant lot owners that they need to clear their lots.

This item was tabled until the August 9, 2017 Board Meeting so that staff could gather more information.

**7. BOARD COMMITTEE REPORTS**

Director McGuire reported that several members of the community participated in the 2<sup>nd</sup> annual trash clean up.

Vice-Chair Fields presented information from the Water Committee Meeting:

**REGULAR SESSION @ 4:34 PM**

**A. Roll Call**

- Alan Fields – Present
  - Mike Hanchett – Present
  - Mary Margaret McGuire – Present
  - Gwen Kellas – Present
  - Julia Stanert – Present
  - Leroy Price – Present
- General Manager, Charles Grace

**PUBLIC COMMENT:**

None

**Discussion regarding recent will serve request.**

Jeff Oliveria (Oliveria Consulting) and John Turner (Phoenix Engineering) were present. The will serve request from Bob Hather was discussed. He is currently number 8 on the waitlist.

The tank project was discussed as well as the environmental process for the proposal and California Environmental Quality Act (CEQA).

Grant funding was discussed.

The waitlist was discussed.

**Develop infrastructure work scope and policy action items related to the water moratorium.**

Charlie Grace discussed the 30 year moratorium and stated that there were many facets that needed to be considered in order to work towards lifting the moratorium.

The water availability from the Cleath report was discussed.

Water Storage for fires and fire flow was discussed.

The Water Master Plan and connection fees was discussed.

Infrastructure needs such as water storage, increased distribution and pipe size, RO redundancy and recycled water were discussed.

A motion was made to recommend that District Counsel to prepare a form letter to people who submit a will serve request.

Motion by: Mike Hanchett

2<sup>nd</sup>: Mary Margaret McGuire

All in: 6 / 0

A motion was made to recommend that Oliveria Consulting begin the environmental process for the tank proposal and submit a proposal.

Motion by: Mike Hanchett

2<sup>nd</sup>: Leroy Price

All in: 6 / 0

**Adjournment @ 5:44 PM**

**8. BOARD REPORTS**

None

**9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS**

Chairperson Williams directed staff to bring back the two items recommended by the Water Committee.

Chairperson Williams asked that an index be added to each Board packet containing acronyms for each Board packet. Staff stated that they would stop using acronyms in the Board packets.

Chairperson Williams asked that staff contact the County and have weeds on county maintained roads cleared. Staff stated that they would contact the County to have these weeds abated.

**10. ADJOURNMENT @ 7:04 PM**

**SAN SIMEON COMMUNITY SERVICES DISTRICT  
Disbursements Journal**

July 1 - 2, 2017

Type	Date	Num	Name	Memo	Paid Amount	Balance
Paycheck	07/01/2017	1401	John K Russell		\$ 92.35	\$ 86,957.77
Paycheck	07/01/2017	1403	Mary M McGuire		\$ 92.35	\$ 86,865.42
Paycheck	07/01/2017	1399	ALAN FIELDS		\$ 92.35	\$ 86,773.07
Paycheck	07/01/2017	1400	DAN WILLIAMS		\$ 92.35	\$ 86,680.72
Paycheck	07/01/2017	1402	KAUSHIK S PATEL		\$ 92.35	\$ 86,588.37
Liability Check	07/01/2017	1385	United States Treasury	95-2755743	\$ 229.50	\$ 86,266.52
Bill Pmt -Check	07/01/2017	1386	CaPERS	Cust. ID # 7226734344, Annual Unfunded Accrued Liability	\$ 713.88	\$ 85,552.64
Bill Pmt -Check	07/01/2017	1387	Carmel & Nacassha LLP	Legal Services June 2017	\$ 2,403.13	\$ 83,149.51
Bill Pmt -Check	07/01/2017	1388	Grace Environmental	Operations and Management Services for June 2017	\$ 48,948.00	\$ 34,201.51
Bill Pmt -Check	07/01/2017	1389	Harrington Industrial Plastics, LLC	Chlorine Analyzer System for Filter	\$ 4,601.72	\$ 29,599.79
Bill Pmt -Check	07/01/2017	1390	Jerry Copeland	Deposit Refund Acct. # 341	\$ 50.00	\$ 29,549.79
Bill Pmt -Check	07/01/2017	1392	Phoenix Civil Engineering, Inc	Professional Services: Reservoir Design, Filtration System	\$ 3,988.50	\$ 25,561.29
Bill Pmt -Check	07/01/2017	1393	Robert Stills, CPA	June Bookkeeping	\$ 1,200.00	\$ 24,361.29
Bill Pmt -Check	07/01/2017	1394	Rogelio Salas	Inv. # 3714, Cutting and Extending Pico Ave Walk Path	\$ 1,400.00	\$ 22,961.29
Bill Pmt -Check	07/01/2017	1395	Ross & Janice Kremsdorf	Refund Deposit and Overpayment on Account	\$ 172.17	\$ 22,789.12
Bill Pmt -Check	07/01/2017	1396	SDRMA	Property/Liability Insurance 2017-2018	\$ 9,095.90	\$ 13,693.22
Bill Pmt -Check	07/01/2017	1397	Star Berglund	Deposit Refund Acct. # 358	\$ 50.00	\$ 13,643.22
Bill Pmt -Check	07/01/2017	1398	Grace Environmental	State Mandated Additional Sampling due to Rain Event	\$ 571.40	\$ 13,071.82
					\$ 73,885.95	\$ 13,071.82

## **6. DISCUSSION ACTION ITEMS**

- A. Consideration of Adoption of Resolution 17-390 establishing the District's Appropriation Limit for Fiscal year 2017-2018.**
  
- B. Consideration of Adoption of Resolution 17-391 allowing the District to pay California Public Employees' Retirement System (CalPERS) health premium statements electronically.**
  
- C. Consideration of introduction of an ordinance repealing District Ordinance No. 93 regarding abatement of hazardous weeds, trees and debris.**



## **6. DISCUSSION/ACTION ITEMS**

**July 12, 2017**

### **A. Consideration of Adoption of Resolution 17-390 establishing the District's Appropriation Limit for Fiscal year 2017-2018.**

On November 6, 1979, the California voters passed Proposition 4, which added Article XIII B to the State Constitution. The article restricts government spending by establishing the limit on the annual appropriations of local agencies.

Attached is a Resolution prepared by staff, and legal counsel. With the assistance of Travis Hole from Moss and Levy, appropriation amounts were calculated. Staff recommends the approval of Resolution 17-390.

### **B. Consideration of Adoption of Resolution 17-391 allowing the District to pay California Public Employees' Retirement System (CalPERS) health premium statements electronically.**

On April 28, 2017 the District received correspondence from CalPERS that effective July 1, 2017 all pension retirement contributions must be paid to CalPERS via electronic payment. Staff contacted CalPERS and although the District currently pays these premiums for only one employee they are unable to continue receiving our payments via paper check. Upon adoption of this resolution staff will create an online account so that these payments can be submitted electronically. The payments to CalPERS will continue to appear on the monthly disbursements journal as part of the Board Packet.

### **C. Consideration of introduction of an ordinance repealing District Ordinance No. 93 regarding abatement of hazardous weeds, trees and debris.**

Consideration of introduction of an ordinance repealing District Ordinance No. 93 regarding abatement of hazardous weeds, trees and debris.

On February 9, 2000, the District Board of Directors adopted Ordinance No. 93 that provides for a procedure to abate weeds, dead trees and other debris that is accumulated on private property. The ordinance was adopted pursuant to Government Code Section 61623.5 and Health and Safety Code Sections 14875 through 14922. Government Code Section 61623.5, which was repealed effective January 1, 2006, provided that community service districts that were authorized to provide fire protection services had the authority to perform weed abatement pursuant to the Health and Safety Code. Section 61623.5 has been replaced by Government Code Section 61100(t), which provides weed abatement authority for community services districts that have such authority. The District currently has the following active powers: road maintenance, water, sewer and street lighting. The District does not currently have fire protection or weed abatement powers. As such, the District doesn't have the

authority to abate weeds in accordance with the Health and Safety Code. Therefore, staff is recommending repealing Ordinance No. 93.

The District does have the authority to require the removal of any hazards that threaten the District's roads or facilities through a process separate and apart from the procedures set forth in the Health and Safety Code. In addition, Cal Fire/San Luis Obispo County Fire Department has weed abatement authority over San Simeon.

**RESOLUTION NO. 17-390**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN SIMEON  
COMMUNITY SERVICES DISTRICT APPROVING THE PROPOSITION 4  
APPROPRIATION LIMIT FOR THE FISCAL YEAR 2017-2018**

**WHEREAS**, the San Simeon Community Services District (the "District") is a community services district duly formed under California Government Code Section 61000 et seq. to provide community services within the District's service area; and

**WHEREAS**, Government Code Section 7900 et seq. provide that each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit pursuant to Article XIII B of the California Constitution at a regularly scheduled meeting or a noticed special meeting; and

**WHEREAS**, the State of California Department of Finance provides the annual change in the California per capita personal income and population changes in the unincorporated portions of San Luis Obispo County, which are used to calculate the appropriations limit for the District; and

**WHEREAS**, the calculation factor for the appropriation limit in Fiscal Year 2017-2018 is 1.043, which is applied to the prior year appropriation limit of \$392,012 to yield an appropriation limit of \$408,876 for the Fiscal Year 2017-2018; and

**WHEREAS**, the San Simeon Community Services District plans to appropriate approximately \$80,162 in direct property tax revenue proceeds during Fiscal Year 2017-2018.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors for the San Simeon Community Services District approves the Appropriation Limit for the District for Fiscal Year ending June 30, 2018, in the amount of \$408,876. This limit is greater than the expected total tax proceeds appropriation budgeted in the current fiscal year.

This Resolution shall take effect upon its adoption. **PASSED AND ADOPTED** THIS 12th day of July, 2017. Upon motion of \_\_\_\_\_ seconded by \_\_\_\_\_ and on the following roll call vote to wit:

AYES:

ABSTAIN:

.

NOES:

ABSENT:

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Daniel Williams, Chairperson  
Board of Directors

ATTEST:

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Charles Grace,  
Secretary/General Manager

**RESOLUTION NO. 17-391**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE SAN SIMEON COMMUNITY SERVICES DISTRICT  
AUTHORIZING THE USE OF THE ELECTRONIC FUNDS  
TRANSFER METHOD FOR CALPERS PAYMENTS**

**WHEREAS**, the San Simeon Community Services District (the "District") is a community services district duly formed under California Government Code Section 61000 et seq. to provide community services within the District's service area; and

**WHEREAS**, the District is a contracting agency of the California Public Employees' Retirement System ("CalPERS"); and

**WHEREAS**, beginning on July 1, 2017, CalPERS will no longer accept check payment from contracting agencies for pension retirement contributions; and

**WHEREAS**, Government Code Section 20538 requires contracting agencies to pay all amounts due to the retirement system for pension retirement contributions through an electronic funds transfer method in order to streamline and automate payment processing; and

**WHEREAS**, the District desires to utilize the Electronic Funds Transfer Debit Method offered online by CalPERS to make its pension retirement contributions.

**NOW, THEREFORE, BE IT RESOLVED**, by the San Simeon Community Services District Board of Directors as follows: The District General Manager is authorized to utilize the Electronic Funds Transfer Debit Method offered online through CalPERS to debit the District's bank account for the payment of pension retirement contributions.

Upon motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and on the following roll call vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

the foregoing Resolution is hereby adopted this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Daniel Williams, Chairperson  
Board of Directors

ATTEST:

\_\_\_\_\_  
Charles Grace,  
Secretary/General Manager



## Financial Circular Letter

California Public Employees' Retirement System  
P.O. Box 942715  
Sacramento, CA 94229-2715  
(888) CalPERS (or 888-225-7377)  
TTY: (877) 249-7442  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

April 28, 2017

Circular Letter No: 200-025-17  
Distribution: IV, V, VI, X, XII, XVI

**To: All CalPERS Employers**

**Subject: Mandate of Electronic Fund Payments Deadline**

The purpose of this circular letter is to remind you of the upcoming deadline for contracting agencies to submit pension retirement contributions electronically. Contracting agencies were notified in Circular Letter 200-006-17 of the change which will become effective for payments received after July 1, 2017. There are two methods of electronic fund payments available to contracting agencies:

- 1. Electronic Fund Transfer (EFT) Debit Method** – This free service is offered online through my|CalPERS. Your funds are transferred by authorizing CalPERS to debit your bank account on the date and amount you specify. Payments can be scheduled up to 30 days in advance and can be cancelled up to the date prior to settlement.
- 2. Automated Clearing House (ACH) Method** – This option will be available in mid-May 2017 and allows you to instruct your bank to debit your account and credit the state's bank account. Payments for one or more receivables will automatically be processed into our system by providing the myCalPERS ID\* receivable ID\*\$\$\$ to be applied separated by an asterisk (\*) in the addendum field of the payment instruction for each payment being remitted. For example, if your agency reports payments on behalf of several other agencies, you will be able to remit just one payment by providing the individual payment detail in the addendum field. Payments received without this information may experience processing delays. Your bank may charge a set-up and transaction fee for which you are responsible to pay.

More information regarding how to set up either method of payment is available in the Electronic Funds Transfer Authorization process guide on our website. If you have any questions, please call our CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**).

Kristin Montgomery  
Controller  
Financial Reporting and Accounting

**ORDINANCE NO. 17-XXX**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE SAN SIMEON  
COMMUNITY SERVICES DISTRICT REPEALING ORDINANCE NO. 93  
REGARDING ABATEMENT OF HAZARDOUS WEEDS, TREES AND DEBRIS**

**WHEREAS**, the San Simeon Community Services District ("District") is a community services district duly formed under Government Code Section 61000 et seq. to provide community services within the District's service area; and

**WHEREAS**, on February 9, 2000, the District Board of Directors adopted Ordinance No. 93 that provides for a procedure to abate weeds, dead trees and other debris that is accumulated on private property; and

**WHEREAS**, the ordinance was adopted pursuant to Government Code Section 61623.5 and Health and Safety Code Sections 14875 through 14922; and

**WHEREAS**, Government Code Section 61623.5, which was repealed effective January 1, 2006, provided that community service districts that were authorized to provide fire protection services had the authority to remove flammable material, weeds etc. pursuant to the Health and Safety Code; and

**WHEREAS**, Section 61623.5 has been replaced by Government Code Section 61100(t), which provides weed abatement authority for community services districts that have such authority; and

**WHEREAS**, the District currently has the following active powers as authorized by the Local Agency Formation Commission: road maintenance, water, sewer and street lighting;

**WHEREAS**, the District does not have fire protection or weed abatement powers; and

**WHEREAS**, as such, the District does not have fire protection or weed abatement authority to proceed in accordance with Health and Safety Code Sections 14875 through 14922; and

**WHEREAS**, therefore, the District seeks to repeal Ordinance No. 93.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT ORDAINS AS FOLLOWS:**

**SECTION 1. Recitals.**

The above recitals are true and correct and are incorporated herein by this reference.

**SECTION 2. Repeal of Ordinance No. 93.**

This Ordinance repeals Ordinance No. 93.

**SECTION 3. Severability.**

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, ineffective or in any manner in conflict with the laws of the United States, or the State of California, such decision shall not affect the validity of the remaining portions of this Ordinance. The District Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional, ineffective, or in any manner in conflict with the laws of the United States or the State of California.

**SECTION 4. Effective Date.**

This Ordinance shall take effect thirty days after its adoption.

**SECTION 5. Publication.**

A summary of this Ordinance shall be published in a newspaper of general circulation and a certified copy of the full text of the proposed Ordinance shall be posted in the office of the District at least five days prior to the meeting at which the proposed Ordinance is to be adopted. Within fifteen days after adoption of the Ordinance, the governing body shall publish a summary of the Ordinance with the names of those members voting for and against the ordinance and shall post in the office of the district a certified copy of the full text of the adopted Ordinance along with the names of those members voting for and against the Ordinance.

This Ordinance was passed and adopted at a meeting of the Board of Directors of the San Simeon Community Services District on \_\_\_\_\_, 2017; Upon motion by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_, by the following roll call vote:

Chairperson Williams:	Vice-Chair Fields:	Director Patel:
Director Russell:	Director McGuire:	

\_\_\_\_\_  
Daniel Williams, Chairperson

ATTEST:

\_\_\_\_\_  
Charles Grace  
Secretary/General Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Heather K. Whitham  
District Counsel



**SAN SIMEON COMMUNITY SERVICES DISTRICT  
ORDINANCE SUMMARY**

**A PROPOSED ORDINANCE OF THE BOARD OF DIRECTORS  
OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT  
REPEALING ORDINANCE NO. 93 REGARDING ABATEMENT  
OF HAZARDOUS WEEDS, TREES AND DEBRIS**

This Ordinance Summary is published in accordance with the provisions of Government Code Section 25124. On August 9, 2017, the San Simeon Community Services District will consider adopting an ordinance repealing Ordinance No. 93 regarding abatement of hazardous weeds, trees and debris. The meeting will be held at 6:00 p.m. at the Cavalier Banquet Room, located at 250 San Simeon Avenue, San Simeon, California.

In accordance with Government Code Section 25124, a copy of the complete Ordinance is available for review at the District office located at 111 Pico Avenue, San Simeon, California. For more information, contact the District office at (805) 927-4778.

Cortney Murguia

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