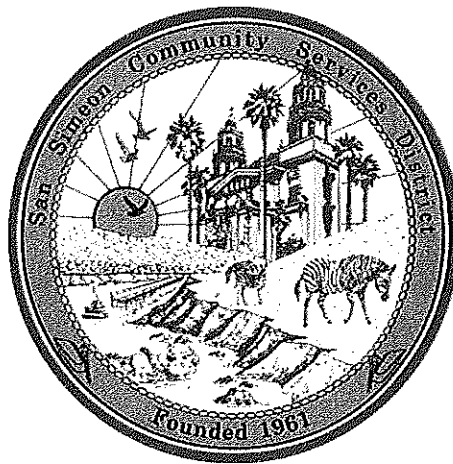


**Board of Directors
San Simeon Community Services District**



BOARD PACKET

**Wednesday, August 13, 2014
Regular Meeting 6:00 pm**

**Cavalier Banquet Room
250 San Simeon Avenue
San Simeon, CA**

Prepared by GES

AGENDA
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, August 13, 2014
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA

1. REGULAR SESSION: 6:00 PM

A. Roll Call

B. Pledge of Allegiance

2. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

A. **Sheriff's Report** – Report for July.

B. **Public comment on Sheriff's Report**

3. BOARD PRESENTATIONS AND ANNOUNCEMENTS:

4. STAFF REPORTS

A. **General Manager's Report**

1. **Staff Activity** – Report on Staff activities for the month of July.

2. **Groundwater Availability Update** – Update from Cleath and Associates

3. **Grants, Loans and Partnership Opportunities:**

A. Update on USDA remaining loan funds.

4. **Motel fined for Stage 3 Violation.**

5. **SSCSD Ahead of State Resolution Request for Conservation Measures.**

6. **Auditor Services Letter from Moss and Levy for September-** Audit of District's 2013-2014 Fiscal Year.

7. **San Simeon Recycled Water Use** – Update.

B. Superintendent's Report

1. **Wastewater Treatment / Collection Systems** – Summary of operations and maintenance for July.
2. **Water / Distribution Systems** – Distribution performance for the Month of July.
3. **District Maintenance** – Summary of District maintenance for July.

C. District Financial Summary – Update on Monthly Financial Status for close of business July 31, 2014.

D. District Counsel's Report – Tim Carmel/Heather Whitham

5. ITEMS OF BUSINESS

- A. **Approval of last month's minutes** – July 9, 2014 special and regular meeting.
- B. **Approval of Disbursements Journal(s)** – August 13, 2014.

6. DISCUSSION/ACTION ITEMS

- A. **Consideration of Adoption of Resolution 14-366: Adopting the Integrated Regional Water Management County Plan.**
- B. **Discussion/Action Regarding Paying Back District Funds for Well Rehab Invoices by Using Remaining USDA Loan Funds.**
- C. **Consideration of Approval of an Emergency Professional Services Agreement with Grace Environmental.**

7. Board Committee Reports – Oral Report from Committee Members.

8. Board Reports – Oral Report from Board Members on current issues.

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS- Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda.

10. CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4):

One Case

11. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date.

5A. GENERAL MANAGER'S REPORT
Charles Grace
Staff Activities for July

**5A. General Manager's Report
August 13, 2014**

1. Staff Activity – Report on Staff activities for the month of July.

Along with billing and collections the Quarterly Newsletter was distributed to all residents and hotels within San Simeon. Staff continued to work with Phoenix Engineering on the final paperwork on the Wellhead Project with the USDA and has started work associated with the upcoming Audit in September. Staff has also been working on the "Appropriation Limits" request from Counsel. Staff Administrator has attended several County meetings regarding grants for District projects. Staff worked on the Ultura/SSCSD contract administrative efforts.

2. Groundwater Availability Update – Update from Cleath and Associates

Please see attached letter/update from Tim Cleath.

3. Grants, Loans and Partnership Opportunities Update:

A. USDA Remaining loan funds

Staff has requested the documents necessary to obtain a reimbursement from past costs associated with the Wellhead project. We currently have \$82,565 in past engineering costs that are reimbursable. That costs includes Wellhead engineering and SCADA. If the board chooses to, under Discussion Action Item B, the board can vote for the reimbursement.

4. Motel Gets Stage 3 Violation

On July 17th, A contractor for the motel was caught flushing a District Hydrant, without consulting Staff. Per Stage 1, hydrant flushing use other than emergency purposes, is prohibited. Since April of last year, this entity has had 4 violations. The entity received a triple fine of \$750.00 and a warning that the next violation will result in discontinuation of services.

5. SSCSD Ahead of State Resolution Request for Conservation Measures.

On April 25, 2014 the Governor issued an executive order to help California manage our water systems. The Resolution contained pertinent water restrictions that needed to be enacted with all water proprietors.

To promote water conservation, each distributor of a public water supply, as defined in Water Code Section 350, that is not an urban water supplier shall, within thirty (30) days, take one or more of the following actions:

- (1) Limit outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week; or
- (2) Implement another mandatory conservation measure or measures intended to achieve a comparable reduction in water consumption by the persons it serves relative to the amount consumed in 2013.

Since San Simeon CSD already has an Ordinance in place establishing the above water restrictions plus more, no actions were needed.

6. Auditor Services Letter from Moss and Levy for September- Audit of District's 2013-2014 Fiscal Year.

Staff is coordinating with the Auditor to perform the 2013-2014 fiscal year audit. The Audit will be performed in September. Staff is starting preparation of all documents needed by Moss and Levy.

7. San Simeon Recycled Water Use – Update.

The equipment that increased the discharge pumping and capacity capability of the Small Scale Recycled Water Facility (SSRWF) is in use, and more recycled water is being distributed. We sold 29,555 gallons for the month of July.

Staff continues to train residents and hotels on the use of Recycled Water.

Staff has trained to date: (11) Distributors, (13) Residents, (12) Homeowner Associations, (9) Hotels and (2) Restaurants in the use of Recycled Water.

Subject: Fw: Status of Groundwater Yield Analysis
From: Spencer Harris (sj.harris@sbcglobal.net)
To: sansimeoncommunityservices@yahoo.com;
Date: Thursday, August 7, 2014 11:25 AM

----- Forwarded Message -----

From: Timothy Cleath <timothycleath@sbcglobal.net>
To: "sansimeoncommuntiyserices@yahoo.com" <sansimeoncommuntiyserices@yahoo.com>
Cc: Harris Spencer <sj.harris@sbcglobal.net>
Sent: Thursday, August 7, 2014 10:05 AM
Subject: Status of Groundwater Yield Analysis

During July, there has been progress made in analyzing the Pico Creek Valley groundwater basin.

Cleath-Harris Geologists has continued to work on the groundwater yield analysis. The modeling has been a critical method of analyzing water level responses to pumping. Calibration of water level heads has lead to a need to better understand brackish water recharge from the coastal lagoon because groundwater inflows do not fully explain actual water level fluctuations and chloride spikes.

The groundwater quality at the shallowest perforated production well is the first to be impacted by sea water inflow to the lagoon during berm overtopping and recharge to the upper aquifer particularly during dry winters. The deeper aquifer then receives recharge from the shallow aquifer and the water quality in the deeper perforated production well becomes impaired. Since these berm overtopping events have not been well documented, we are working to interpret tidal and storm surge information for modeling salt water flows in the basin. The survey of the well heads and the stream invert across from the wells provided important controls on the upstream extent of the lagoon water.

The modeling analysis of groundwater flow does indicate that pumping at 140 acre-feet per year should be possible, though the basin areas furthest upstream can be expected to have thinner saturated basin sediments due to low water levels in dry years at the higher extraction levels.

Cleath-Harris Geologists has also provided the District with a letter addressing the potential for seawater intrusion this Fall and Winter.

Of the \$39,000 budget, \$27,000 has been expended (including the letter and the survey work), 68 percent. The work is anticipated to be completed on budget.

The work is going to require another month of effort to deal with the lagoon influence and allow for staff vacation time. The completion date is currently estimated to be mid-September.

If you have any questions regarding the analysis, please call.

Timothy S. Cleath, President
Cleath-Harris Geologists
805-543-1413

Cleath-Harris Geologists, Inc.
71 Zaca Lane, Suite 140
San Luis Obispo, CA 93401
(805) 543-1413



July 18, 2014

Charles Grace
San Simeon CSD
P.O. Box S17
State Route 1
San Simeon, CA 93452

**Subject: Potential for Intrusion of Seawater, Water Year 2014-2015
Pico Creek Valley groundwater basin**

Dear Mr. Grace:

Per your request, Cleath-Harris Geologists (CHG) has reviewed historic water level and quality data for Pico Creek Valley groundwater basin. Our projection of water quality impacts due to seawater intrusion from drought year conditions in 2014 is presented herein.

The pattern of historic rainfall, water levels, and chloride concentrations during the past two rainfall years (July to June) have been compared to the drought conditions of 1989-1990 through 1991-1992 (data attached). Water year 1989-1990 year was similar to water year 2012-2013 in rainfall (9.98" and 10.0", respectively) but rainfall during the following water year (1990-1991) was much higher (14.48"), due to the "Miracle March" rains, than in this past water year 2013-2014 (7.48"). Even with the late rains of water year 1990-1991, seawater intrusion recurred in the following water year 1991-1992.

Therefore, since water year 2013-2014 was much drier than water year 1990-1991 and since the rainfall in water year 2013-2014 occurred in February rather than in March as occurred in water year 1990-1991, CHG projects that seawater intrusion can be expected to begin in October 2014 and that chloride concentration will rise to be well over the maximum contaminant level, until such time as stream flow occurs that will recharge the basin and raise the groundwater level, pushing the seawater wedge back out toward the coast.

The subsequent decline of chloride and overall salinity concentrations this coming wet season will probably be slower than prior years, and the duration of seawater intrusion longer, as the chloride concentrations going into this year's seawater intrusion event are higher than was experienced in prior years.



Sincerely,

CLEATH-HARRIS GEOLOGISTS

A handwritten signature in cursive script, reading "Timothy S. Cleath".

Timothy S. Cleath, Certified Hydrogeologist #81
Principal Hydrogeologist

attachment

DROUGHT YEAR COMPARISONS - SAN SIMEON CSD

DATE		PRECIPITATION*		WATER LEVELS		QUALITY		PRODUCTION		DATE		PRECIPITATION		WATER LEVELS		QUALITY		PRODUCTION	
Rainfall year	Month	Inches	annual (in)	Depth (ft)	Elevation (ft)	Chloride (mg/l)	Million gallons	Depth (ft)	Elevation (ft)	Chloride (mg/l)	Million gallons	Rainfall year	Month	Inches	annual (in)	Depth (ft)	Elevation (ft)	Chloride (mg/l)	Million gallons
1989-1990	Jul-89	0		12.62	3.33	61	3.9	2012-2013	Jul-12	0		11.28	4.67	32	2.9				
	Aug-89	0		14.5	1.45	61	4.6		Aug-12	0		11.96	3.99	32	3				
	Sep-89	1.21		15.1	0.85	76	3.2		Sep-12	0		12.56	3.39	32	2.6				
	Oct-89	1.27		15.55	0.4	106	2.8		Oct-12	0.41		13.18	2.77	30	2.3				
	Nov-89	0.52		12.81	3.14	61	2.7		Nov-12	1.53		13.78	2.17	30	2				
	Dec-89	0		12.03	3.92	46	1.4		Dec-12	4.98		10.95	5	30	1.5				
	Jan-90	2.45		10.67	5.28	38	1.8		Jan-13	1.24		11.26	4.69	30	1.7				
	Feb-90	2.37		10.84	5.11	38	2.2		Feb-13	0.58		11.08	4.87	30	1.7				
	Mar-90	0.39		10.94	5.01	38	1.7		Mar-13	1.16		11.16	4.79	30	2				
	Apr-90	0.21		11.16	4.79	38	2.4		Apr-13	0.1		11.26	4.69	30	2.3				
	May-90	1.56		11.41	4.54	38	2.1		May-13	0		11.25	4.7	30	2.5				
	Jun-90	0	9.98	12.08	3.87	38	2.6	2013-2014	Jun-13	0	10	11.25	4.7	30	2.8				
1990-1991	Jul-90	0		13.68	2.27	38	2.9		Jul-13	0		12.34	3.67	30	3.2				
	Aug-90	0		14.85	1.1	38	3.4		Aug-13	0.01		13.38	2.57	30	3.1				
	Sep-90	0.5		16.1	-0.15	62	2.7		Sep-13	0.08		14.1	1.85	30	2.5				
	Oct-90	0		15.86	0.09	91	2.3		Oct-13	0.23		14.86	1.09	30	2.3				
	Nov-90	0		16.33	-0.38	136	2		Nov-13	0.29		15.17	0.78	22.6	1.9				
	Dec-90	0.52		15.79	0.16	220	1.5		Dec-13	0.2		15.41	0.54	42	2				
	Jan-91	0.78		15.71	0.24	416	1.9		Jan-14	0.01		14.63	1.32	509.5	1.9				
	Feb-91	1.64		15.83	0.12	606	1.6		Feb-14	4.17		13.55	2.4	1068	1.7				
	Mar-91	10.44		9.3	6.65	159	1.6		Mar-14	1.54		10.6	5.35	591	1.8				
	Apr-91	0.6		11.12	4.83	106	2.2		Apr-14	0.98		10.6	5.35	267	1.9				
	May-91	0		10.82	5.13	121	1.9		May-14	0		10.45	5.5	177	2.2				
	Jun-91	0	14.48	11.23	4.72	114	2.6		Jun-14	0.01	7.52	11.35	4.6	173	2.2				
1991-1992	Jul-91	0		11.31	4.64	53	2.6												
	Aug-91	0		11.55	4.4	46	3.2												
	Sep-91	0		12.16	3.79	46	2.6												
	Oct-91	0.36		13.16	2.79	56	2.5												
	Nov-91	0.25		11.66	4.29	129	1.6												
	Dec-91	3.63		10.95	5	368	1.4												
	Jan-92	1.42		10.72	5.23	114	1.9												
	Feb-92	6.49		10.46	5.49	68	1.5												
	Mar-92	4.13		10	5.95	68	1.6												
	Apr-92	0.15		11	4.95	68	2.3												
	May-92	0		11	4.95	68	2.3												
	Jun-92	0	16.49	11.1	4.85	53	2.2												

BLUE = Average groundwater elevation below 2 feet
 ORANGE = Average Chloride concentration above 100 mg/l
 RED = Average Chloride concentration above 500 mg/l
 GREEN = Average production 2.5 Million Gallons or more
 *Precipitation for Cambria
 **Production for July 2012-Dec 2012 estimated based on gallons sold

**STATE WATER RESOURCES CONTROL BOARD
RESOLUTION NO. 2014-0038**

**TO ADOPT AN EMERGENCY REGULATION
FOR STATEWIDE URBAN WATER CONSERVATION**

WHEREAS:

1. On April 25, 2014, Governor Edmund G. Brown Jr. issued an executive order to strengthen the state's ability to manage water and habitat effectively in drought conditions and called on all Californians to redouble their efforts to conserve water. The executive order finds that the continuous severe drought conditions present urgent challenges across the state including water shortages in communities and for agricultural production, increased wildfires, degraded habitat for fish and wildlife, threat of saltwater contamination, and additional water scarcity if drought conditions continue into 2015. The National Integrated Drought Information System reported that nearly 80% of the state was reported to be under "extreme" drought conditions at the end of June;
2. The executive order refers to the Governor's Proclamation No. 1-17-2014, issued on January 17, 2014, declaring a State of Emergency to exist in California due to severe drought conditions. The January Proclamation notes that the state is experiencing record dry conditions, with 2014 projected to become the driest year on record. Since January, state water officials indicate that reservoirs, rainfall totals and the snowpack remain critically low. This follows two other dry or below average years, leaving reservoir storage at alarmingly low levels. The January Proclamation highlights the State's dry conditions, lack of precipitation and the resulting effects on drinking water supplies, the cultivation of crops, and the survival of animals and plants that rely on California's rivers and streams. The January Proclamation also calls on all Californians to reduce their water usage by 20 percent;
3. There is no guarantee that winter precipitation will alleviate the drought conditions that the executive orders address, which will lead to even more severe impacts across the state if the drought wears on;
4. Water Code section 1058.5 grants the State Water Board the authority to adopt emergency regulations in certain drought years in order to: "prevent the waste, unreasonable use, unreasonable method of use, or unreasonable method of diversion, of water, to promote water recycling or water conservation, to require curtailment of diversions when water is not available under the diverter's priority of right, or in furtherance of any of the foregoing, to require reporting of diversion or use or the preparation of monitoring reports";
5. Over 400,000 acres of farmland are expected to be fallowed, thousands of people may be out of work, communities risk running out of drinking water, and fish and wildlife will suffer.

6. Many Californians have taken bold steps over the years and in this year to reduce water use; nevertheless, the dire nature of the current drought requires additional conservation actions from residents and businesses. Some severely affected communities have implemented water rationing, limiting water use in some cases to only 50 gallons per person per day, foregoing showers, laundry, toilet flushing, and all outdoor watering.
7. Water conservation is the easiest, most efficient and most cost effective way to quickly reduce water demand and extend supplies into the next year, providing flexibility for all California communities. Water saved this summer is water available next year, giving water suppliers the flexibility to manage their systems efficiently. The more water that is conserved now, the less likely it is that a community will experience such dire circumstances that water rationing is required ;
8. Most Californians use more water outdoors than indoors. In many areas, 50 percent or more of daily water use is for lawns and outdoor landscaping. Outdoor water use is generally discretionary, and many irrigated landscapes would not suffer greatly from receiving a decreased amount of water;
9. Public information and awareness is critical to achieving conservation goals and the Save Our Water campaign, run jointly by the Department of Water Resources (DWR) and the Association of California Water Agencies, is an excellent resource for conservation information and messaging that is integral to effective drought response (<http://saveourwater.com>).
10. Enforcement against water waste is a key tool in conservation programs. When conservation becomes a social norm in a community, the need for enforcement is reduced or eliminated;
11. The emergency regulations set a minimum standard requiring only modest lifestyle changes across the state. Many communities are already doing more and have been for years. They should be commended, but can and should do more. Others are not yet doing so and should at least do this, but should do much more given the severity of the drought;
12. On July 8, 2014, the State Water Board issued public notice that the State Water Board would consider the adoption of the regulation at the Board's regularly-scheduled July 15, 2014 public meeting, in accordance with applicable State laws and regulations. The State Water Board also distributed for public review and comment a Finding of Emergency that complies with State laws and regulations;
13. On April 25, 2014, the Governor suspended the California Environmental Quality Act's application to the State Water Board's adoption of emergency regulations pursuant to Water Code section 1058.5 to prevent the waste, unreasonable use, unreasonable method of use, or unreasonable method of diversion of water, to promote water recycling or water conservation;
14. As discussed above, the State Water Board is adopting the emergency regulation because of emergency drought conditions, the need for prompt action, and current limitations in the existing enforcement process;

15. Disadvantaged communities may require assistance in increasing water conservation and state agencies should look for opportunities to provide assistance in promoting water conservation;
16. Nothing in the regulations or in the enforcement provisions of the regulations, preclude a local agency from exercising its authority to adopt more stringent conservation measures. Moreover, the Water Code does not impose a mandatory penalty for violations of the regulations adopted by this resolution and local agencies retain their enforcement discretion in enforcing the regulations, to the extent authorized, and may develop their own progressive enforcement practices to encourage conservation.

THEREFORE BE IT RESOLVED THAT:

1. The State Water Board adopts California Code of Regulations, title 23, sections 863, 864, and 865, as appended to this resolution as an emergency regulation;
2. The State Water Board staff will submit the regulation to the Office of Administrative Law (OAL) for final approval;
3. If, during the approval process, State Water Board staff, the State Water Board, or OAL determines that minor corrections to the language of the regulation or supporting documentation are needed for clarity or consistency, the State Water Board Executive Director or designee may make such changes;
4. These regulations shall remain in effect for 270 days after filing with the Secretary of State unless the State Water Board determines that it is no longer necessary due to changed conditions, or unless the State Water Board renews the regulations due to continued drought conditions as described in Water Code section 1058.5;
5. The State Water Board directs staff to provide the Board with monthly updates on the implementation of the emergency regulations and their effect;
6. Directs State Water Board staff to condition funding upon compliance with the emergency regulations, to the extent feasible;
7. Directs State Water Board staff to work with the Department of Water Resources and the Save Our Water campaign to disseminate information regarding the emergency regulations; and
8. Directs State Water Board staff in developing an electronic reporting portal to include data fields so that local agencies may provide monthly reporting data on (i) conservation-related implementation measures or enforcement actions taken by the local agency and (ii) substitution during the drought of potable water with recycled water to extend water supplies.

THEREFORE BE IT FURTHER RESOLVED THAT:

9. The State Water Board commends water suppliers that have increased conservation messaging and adopted innovative strategies to enhance customer awareness of water use, such as applications that let customers compare their water use to water use by others; reduce system losses, such as fixing system leaks which can deplete supplies by 10 percent or more; and establish incentives to reduce demand, such as tiered or drought rate structures. The State Water Board also commends all Californians that have already been working to maximize their conservation efforts, both at home and at work;

10. The State Water Board calls upon water suppliers to take the following actions:

Educate customers and employees

- Retail water suppliers should provide notice of the regulations in English and Spanish in one or more of the following ways: newspaper advertisements, bill inserts, website homepage, social media, notices in public libraries;
- Wholesale suppliers should include reference to the regulations in their customer communications;
- All water suppliers should train personnel on the regulations;
- All water suppliers should provide signage where recycled or reclaimed water is being used for activities that the emergency regulations prohibit with the use of potable water, such as operation of fountains and other water features;
- All water suppliers should redouble their efforts to disseminate information regarding opportunities and incentives to upgrade indoor fixtures and appliances;
- All water suppliers should use education and the tools available through the Save Our Water website (<http://saveourwater.com>); and
- All water suppliers should educate and prepare their boards and councils on the drought response actions contained in the emergency regulations and in this resolution, and to make sure that drought response items are placed on agendas as early as possible;

Increasing local supplies

- All water suppliers should accelerate the completion of projects that will conserve potable water by making use of non-potable supplies, such as recycled water, "greywater," and stormwater collection projects;
- All water suppliers should improve their leak reporting and response programs and request that police and fire departments and other local government personnel report leaks and water waste that they encounter during their routine duties/patrols;
- Smaller water suppliers – those with fewer than 3,000 service connections – should take proactive steps to secure their communities' water supplies and educate their customers about water conservation and the status of their supply reserves;
- All water suppliers should conduct water loss audits and make leak detection and repair a top priority for the duration of the drought; and
- All urban water suppliers should evaluate their rate structures and begin to implement needed changes as part of planning for another dry year. Information and assistance on setting and implementing drought rates is available from the Alliance for Water Efficiency. (<http://www.allianceforwaterefficiency.org/>).

11. The State Water Board calls on all Californians to take the following additional actions:
 - Further reduce water demand, whether by using less water in daily routines indoors and out, retrofitting appliances and installing greywater and rainwater catchment systems; and
 - Check residential and business water bills to see if there are high charges that may indicate a leak and to fix the leak, if they are able, or contact their local water utility if they need assistance.
12. The State Water Board encourages its staff, the Department of Water Resources, the Public Utilities Commission, urban water suppliers, and other local agencies to look for opportunities to encourage and promote new technologies that reduce water usage, including through timely access to water usage information and behavioral response.
13. The State Water Board encourages all state and local agencies to look for additional opportunities to minimize potable water use in outdoor spaces.
14. The State Water Board encourages investor-owned utilities to expeditiously submit applications for implementation of the regulations to the California Public Utilities Commission.

CERTIFICATION

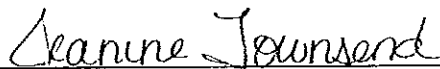
The undersigned Clerk to the Board does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the State Water Resources Control Board held on July 15, 2014.

AYE: Chair Felicia Marcus
 Vice Chair Frances Spivy-Weber
 Board Member Steven Moore
 Board Member Dorene D'Adamo

NAY: None

ABSENT: Board Member Tam M. Doduc

ABSTAIN: None



Jeanine Townsend
Clerk to the Board

PROPOSED TEXT OF EMERGENCY REGULATIONS

Article 22.5. Drought Emergency Water Conservation

Sec. 863 Findings of Drought Emergency

(a) The State Water Resources Control Board finds as follows:

(1) On January 17, 2014, the Governor issued a proclamation of a state of emergency under the California Emergency Services Act based on drought conditions;

(2) On April 25, 2014, the Governor issued a proclamation of a continued state of emergency under the California Emergency Services Act based on continued drought conditions;

(3) The drought conditions that formed the basis of the Governor's emergency proclamations continue to exist;

(4) The present year is critically dry and has been immediately preceded by two or more consecutive below normal, dry, or critically dry years; and

(5) The drought conditions will likely continue for the foreseeable future and additional action by both the State Water Resources Control Board and local water suppliers will likely be necessary to further promote conservation.

Authority: Wat. Code, § 1058.5.

References: Wat. Code, §§ 102, 104, 105.

Sec. 864 Prohibited Activities in Promotion of Water Conservation

(a) To promote water conservation, each of the following actions is prohibited, except where necessary to address an immediate health and safety need or to comply with a term or condition in a permit issued by a state or federal agency:

(1) The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;

(2) The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;

(3) The application of potable water to driveways and sidewalks; and

(4) The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system.

(b) The taking of any action prohibited in subdivision (a) of this section, in addition to any other applicable civil or criminal penalties, is an infraction, punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs.

Authority: Wat. Code, § 1058.5.

References: Wat. Code, §§ 102, 104, 105.

PROPOSED TEXT OF EMERGENCY REGULATIONS

Sec. 865 Mandatory Actions by Water Suppliers

(a) The term "urban water supplier," when used in this section, refers to a supplier that meets the definition set forth in Water Code section 10617, except it does not refer to suppliers when they are functioning solely in a wholesale capacity, but does apply to suppliers when they are functioning in a retail capacity.

(b)(1) To promote water conservation, each urban water supplier shall implement all requirements and actions of the stage of its water shortage contingency plan that imposes mandatory restrictions on outdoor irrigation of ornamental landscapes or turf with potable water.

(2) As an alternative to subdivision (b)(1), an urban water supplier may submit a request to the Executive Director for approval of an alternate plan that includes allocation-based rate structures that satisfies the requirements of chapter 3.4 (commencing with section 370) of division 1 of the Water Code, and the Executive Director may approve such an alternate plan upon determining that the rate structure, in conjunction with other measures, achieves a level of conservation that would be superior to that achieved by implementing limitations on outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week.

(c) To promote water conservation, each urban water supplier that does not have a water shortage contingency plan or has been notified by the Department of Water Resources that its water shortage contingency plan does not meet the requirements of Water Code section 10632 shall, within thirty (30) days, limit outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week or shall implement another mandatory conservation measure or measures intended to achieve a comparable reduction in water consumption by the persons it serves relative to the amount consumed in 2013.

(d) In furtherance of the promotion of water conservation each urban water supplier shall prepare and submit to the State Water Resources Control Board by the 15th of each month a monitoring report on forms provided by the Board. The monitoring report shall include the amount of potable water the urban water supplier produced, including water provided by a wholesaler, in the preceding calendar month and shall compare that amount to the amount produced in the same calendar month in 2013. Beginning October 15, 2014, the monitoring report shall also estimate the gallons of water per person per day used by the residential customers it serves. In its initial monitoring report, each urban water supplier shall state the number of persons it serves.

(e) To promote water conservation, each distributor of a public water supply, as defined in Water Code section 350, that is not an urban water supplier shall, within thirty (30) days, take one or more of the following actions:

(1) Limit outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week; or

(2) Implement another mandatory conservation measure or measures intended to achieve a comparable reduction in water consumption by the persons it serves relative to the amount consumed in 2013.

Authority: Wat. Code, § 1058.5.

References: Wat. Code, §§ 102, 104, 105; 350; 10617; 10632.

5B. SUPERTINTENDENT'S REPORT

Jerry Copeland

Facilities Update for July

- **Wastewater Treatment Plant**
- **Water Distribution System**
- **District & Equipment Maintenance**

SAN SIMEON COMMUNITY SERVICES DISTRICT

Superintendent's Report

Activities of July 2014

Wastewater Treatment Plant

- All sampling, testing and reporting at the wastewater treatment plant was performed as required by the RWQCB.
- A new alarm trigger was installed in the event any of the variable frequency drives fail. This is a more proactive system as opposed to what existed. In the past we would get an alarm because of a symptom of one of the drives failing as opposed to getting an alarm because of the problem the drive had failed.
- A new motor was installed at the collector drive at clarifier #3 as well as a newly serviced collector drive gear box.
- 2 loads of sludge were hauled away.

Water Distribution System

- All routine sampling and testing was performed. The monthly report was submitted to the CDPH.
- Monthly meter reading was performed.
- The automated meter reading wand failed. It has been sent to the manufacturer for service.

District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.

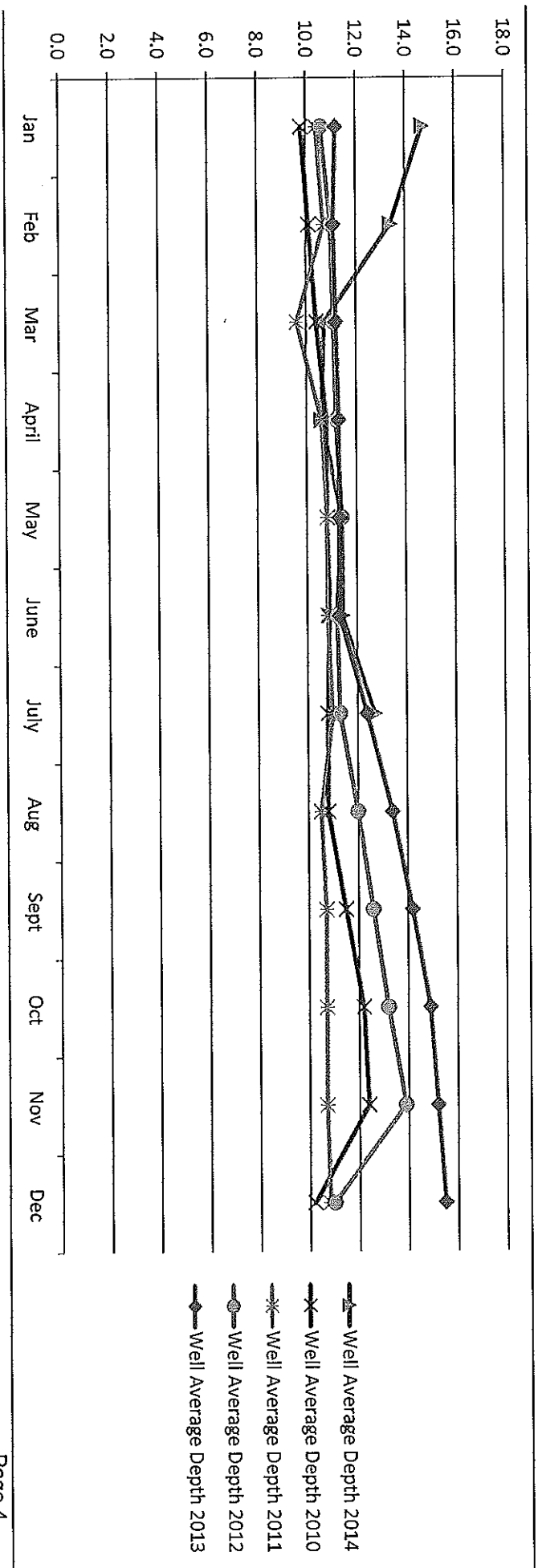
San Simeon Community Services District - Monthly Data Report - July 2014

Date	Day	Wastewater Influent Daily flow	Wastewater Effluent Daily Flow	CALCULATED Well 1 Total Pumped	CALCULATED Well 2 Total Pumped	CALCULATED Total Daily Water Produced	Recycled Water Distributed	Water Level Well 1	Water Level Well 2	Rainfall In Inches	INPUT State Sewer Daily Flow
07/01/14	Tue	84,327	97,240	0	53,856	53,856	1,795			0.00	15,834
07/02/14	Wed	111,624	90,180	61,336	0	61,336	675	12.1	12.0	0.00	13,415
07/03/14	Thu	107,354	106,350	50,191	59,616	109,806	125	12.1	12.0	0.00	18,660
07/04/14	Fri	103,314	107,260	27,526	52,360	79,886		12.1	12.0	0.00	15,184
07/05/14	Sat	120,184	124,430	61,635	7,106	68,741		12.3	12.2	0.00	18,937
07/06/14	Sun	114,854	130,830	70,088	68,666	138,754		12.2	12.1	0.00	22,451
07/07/14	Mon	91,021	94,460	0	55,202	55,202				0.00	19,499
07/08/14	Tue	81,819	85,590	59,690	0	59,690	1,805	12.4	12.3	0.00	13,518
07/09/14	Wed	85,612	83,930	46,600	59,915	106,515	275	12.3	12.2	0.00	3,884
07/10/14	Thu	88,471	84,580	23,188	51,238	74,426	1,625	12.3	12.2	0.00	3,844
07/11/14	Fri	88,073	86,180	60,663	6,657	67,320		12.5	12.4	0.00	3,836
07/12/14	Sat	91,914	96,550	53,407	60,289	113,696		12.4	12.3	0.00	3,390
07/13/14	Sun	100,276	107,760	50,714	65,300	116,015		12.6	12.5	0.00	4,053
07/14/14	Mon	89,176	90,620	21,318	50,640	71,958		12.5	12.4	0.00	4,602
07/15/14	Tue	91,350	89,280	60,289	0	60,289	1,195	12.8	12.7	0.00	6,746
07/16/14	Wed	92,608	90,560	66,871	62,533	129,404	4,600	12.6	12.5	0.00	3,611
07/17/14	Thu	92,662	91,110	0	66,946	66,946				0.00	3,624
07/18/14	Fri	100,324	106,870	63,730	15,035	78,764		12.7	12.6	0.00	3,585
07/19/14	Sat	106,865	100,500	55,053	64,178	119,231				0.00	3,937
07/20/14	Sun	98,780	95,320	28,798	60,438	89,236		12.9	12.8	0.00	5,146
07/21/14	Mon	101,386	98,560	43,085	54,454	97,539		12.8	12.7	0.00	5,365
07/22/14	Tue	91,067	88,870	60,887	26,105	86,992	7,055	13.0	12.9	0.00	4,008
07/23/14	Wed	108,088	91,490	52,809	41,065	93,874	550	12.9	12.8	0.00	4,280
07/24/14	Thu	97,682	98,070	21,842	64,926	86,768	1,725	13.2	13.1	0.00	4,027
07/25/14	Fri	110,468	110,740	52,435	51,911	104,346				0.00	5,695
07/26/14	Sat	101,098	95,900	86,394	0	86,394		13.2	13.1	0.00	4,708
07/27/14	Sun	94,201	101,800	75,548	26,704	102,252		13.1	13.0	0.00	5,703
07/28/14	Mon	87,908	94,620	51,537	38,821	90,358		13.2	13.1	0.00	5,401
07/29/14	Tue	98,150	91,030	10,547	63,056	73,603	4,675	13.5	13.4	0.00	4,437
07/30/14	Wed	105,403	105,450	58,344	51,762	110,106	1,030	13.2	13.1	0.00	4,988
07/31/14	Thu	96,286	88,490	61,560	16,232	77,792	2,425	13.5	13.4	0.00	5,099
TOTALS		3,032,345	3,024,620	1,436,085	1,295,012	2,731,098	29,555			0.00	241,467
Average		97,869	97,871	45,817	42,626	88,444	2,087	12.7	12.6	0.00	7,879
Minimum		81,819	83,930	0	0	53,856	125	12.1	12.0	0.00	3,390
Maximum		120,184	130,830	86,394	68,666	138,754	7,055	13.5	13.4	0.00	22,451

2014	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Total for 2014
Wastewater Influent	2,038,514	2,129,638	2,312,484	2,560,476	2,551,268	2,827,071	3,032,345						17,451,796
Wastewater Final Effluent (Month Cycle)	2,086,860	2,250,320	2,347,710	2,548,090	2,475,100	2,547,800	3,024,620						17,280,500
Adjusted Wastewater Influent (- State Flow) *	1,776,470	1,863,820	1,938,110	2,204,983	2,198,940	2,428,604	2,790,878						15,201,805
Water Produced (month cycle)	1,892,141	1,737,158	1,745,682	1,941,958	2,196,613	2,314,014	2,731,098						14,558,663
Sewer Influent/Water Produced Ratio	1.10	1.23	1.32	1.32	1.16	1.22	1.11						N/A
Adjusted Sewer/Water Ratio	0.94	1.10	1.10	1.14	1.00	1.04	1.02						N/A
Total Well Production	1,892,141	1,737,158	1,745,682	1,941,958	2,196,613	2,314,014	2,731,098						14,558,664
Well 1 Water Pumped	1,368,990	0	374,374	1,148,479	1,099,186	1,190,814	1,436,085						6,617,928
Well 2 Water Pumped	523,151	1,493,158	1,595,634	909,867	1,097,427	1,123,200	1,295,012						N/A
Well 3 Water Pumped	0	244,000	0	0	0	0	0						244,000
Water Well 1 Avg Depth to Water	14.6	13.1	10.7	10.6	10.5	11.4	12.7						N/A
Water Well 2 Avg Depth to Water	14.7	13.4	10.6	10.5	10.5	11.3	12.6						N/A
Average Depth of Both Wells	14.7	13.3	10.7	10.6	10.5	11.4	12.7						N/A
Change in Average Well Depth from 2013	+3.4	+2.2	-0.5	-0.7	-0.8	-0.1	+0.3						N/A
State Wastewater Treated	262,044	265,818	311,282	355,493	352,328	398,467	241,467						2,186,899
State % of Total WW Flow	13%	13%	16%	14%	14%	14%	8%						N/A
Recycled Water Sold (Gallons)	0	0	0	125	5785	10420	29555						45885
Biosolids Removal (Gallons)	0	0	12,000	12,000	6,000	6,000	12,000						48,000
WW Permit Limitation Exceeded	0	0	0	0	0	0	0						N/A
Constituent Exceeded	None	None	None	None	None	None	None						N/A
Sample Limit	N/A	N/A	N/A	N/A	N/A	N/A	N/A						N/A
Sample Result	N/A	N/A	N/A	N/A	N/A	N/A	N/A						N/A
2013	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Total for 2013
Wastewater Final Effluent (Month Cycle)	2,021,340	1,908,020	2,318,280	2,451,860	2,643,980	2,808,900	3,419,550	3,346,020	2,749,810	2,603,850	2,258,780	2,353,200	30,883,590
Wastewater Influent	2,314,345	2,162,072	2,521,425	2,462,631	2,597,523	2,836,232	3,360,480	3,305,527	2,735,386	2,525,334	2,084,338	2,313,438	31,218,731
Adjusted Wastewater Influent (- State Flow) *	2,067,826	1,945,010	2,232,831	2,144,411	2,239,609	2,452,299	2,819,473	2,783,082	2,351,167	2,191,107	1,852,313	2,007,408	27,086,536
Water Produced (month cycle)	1,727,730	1,703,869	1,995,696	2,278,258	2,540,208	2,803,862	3,198,897	3,089,090	2,471,242	2,288,805	1,854,816	2,032,266	27,984,740
Sewer Influent/Water Produced Ratio	1.34	1.27	1.26	1.08	1.02	1.01	1.05	1.08	1.11	1.10	1.22	1.17	N/A
Adjusted Sewer/Water Ratio	1.20	1.14	1.12	0.94	0.88	0.88	0.88	0.90	0.95	0.96	1.00	1.01	N/A
Average Depth of Both Wells	11.3	11.1	11.2	11.3	11.3	11.3	12.4	13.4	14.2	14.9	15.2	15.5	N/A
Change in Average Well Depth from 2011	+0.6	+0.1	+0.1	+0.1	+0.1	+0.1	+1.1	+1.4	+1.6	+1.7	+1.3	+5.5	N/A
State Wastewater Treated	246,519	217,062	288,594	318,220	357,914	383,933	541,007	522,445	384,219	334,227	232,025	281,172	4,107,337
State % of Total WW Flow	11%	10%	11%	13%	14%	14%	16%	16%	14%	13%	11%	12%	N/A
Biosolids Removal (Gallons)	6,000	0	0	6,000	6,000	12,000	6,000	12,000	12,000	6,000	6,000	6,000	78,000
WW Permit Limitation Exceeded	0	0	0	0	0	0	0	0	0	0	0	0	0
Constituent Exceeded	None	None	None	None	None	None	None	None	None	None	None	None	N/A
Sample Limit	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sample Result	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

The formula for calculation of "State % of total WW Flow" compares the State Wastewater Treated to the Wastewater Influent Flow.

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Well Average Depth 2010	9.8	10.1	10.4	10.8	10.8	10.9	10.8	10.8	11.5	12.2	12.4	10.2
Well Average Depth 2011	10.4	10.7	9.6	10.6	10.8	10.8	11.0	10.5	10.7	10.7	10.7	10.8
Well Average Depth 2012	10.6	11.0	11.1	11.2	11.4	11.2	11.3	12.0	12.6	13.2	13.9	11.0
Well Average Depth 2013	11.2	11.1	11.2	11.3	11.3	11.3	12.4	13.4	14.2	14.9	15.2	15.5
Well Average Depth 2014	14.7	13.4	10.7	10.6	11.4	11.4	12.7					



5C. DISTRICT FINANCIALS

Renee Lundy

July 31, 2014

- **Financial Summary**
- **Balance Sheet**
- **Water Sales & Production**

SAN SIMEON COMMUNITY SERVICES DISTRICT



5C. FINANCIAL SUMMARY

**BILLING
July 31, 2014**

June Billing Revenue	\$ 61,429.19
July Billing Revenue	\$ 82,809.52
Past Due (31 to 60 days)	\$ 272.21
Past Due (60 days)	\$ 463.56

**RABOBANK SUMMARY
Ending Balances July 31, 2014**

Summary of Transactions:

Balance June 30, 2014	\$ 686,700.78
Interest for June 2014	\$ 145.81
Money Marketing Account Closing Balance April 30, 2014	\$ 686,846.59

Reserve Fund	(\$ 250,000.00)
Hook up Deposits	(\$ 43,470.00)
Available Funds	\$ 393,376.59

General Checking Account	\$ 45540.11
Well Rehab Project/USDA Checking Account	\$ 2,231.05

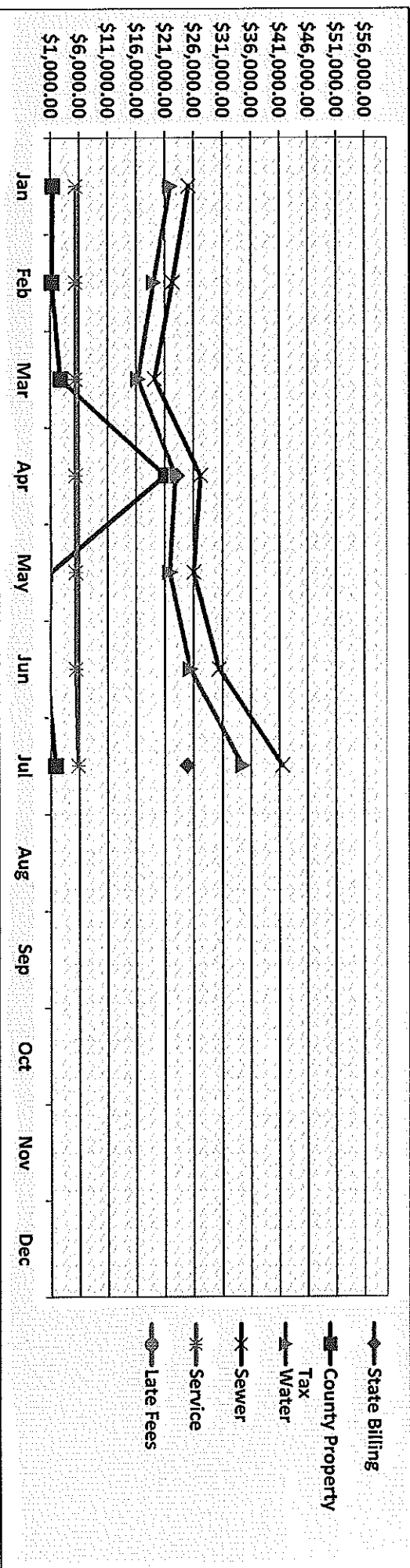
LAIF Closing Balance July 31, 2014	\$ 518.24
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SAN SIMEON COMMUNITY SERVICES DISTRICT
Balance Sheet
As of August 7, 2014

	Aug 7, 14
ASSETS	
Current Assets	
Checking/Savings	
1010 · Petty cash	150.00
1020 · General checking	27,970.10
1022 · USDA checking	2,231.05
1040 · Cash in county treasury	(3,053.68)
1050 · LAIF - non-restricted cash	518.24
1060 · Money Market Account 9548643039	686,846.59
Total Checking/Savings	714,662.30
Other Current Assets	
1200 · Accounts receivable	36,909.92
1220 · A/R - Hearst Castle	21,530.45
1300 · Prepaid expenses	737.17
Total Other Current Assets	59,177.54
Total Current Assets	773,839.84
Fixed Assets	
1400 · Fixed assets	
1420 · Building and structures	395,874.73
1500 · Equipment	316,747.53
1540 · Major water projects	145,068.22
1580 · Sewer plant	1,488,555.08
1600 · Water system	550,390.00
1620 · WWTP expansion	299,565.92
1630 · Tertiary Project	244,191.81
1640 · Wellhead project	443,942.08
Total 1400 · Fixed assets	3,884,335.37
1650 · Walkway access projects	11,511.00
1690 · Accumulated depreciation	(1,956,838.96)
Total Fixed Assets	1,939,007.41
Other Assets	
1710 · Customer deposits	100.00
Total Other Assets	100.00
TOTAL ASSETS	2,712,947.25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · Payroll liabilities	306.00
2500 · Customer security deposits	10,308.13
2510 · Connect hookup wait list	43,470.00
2520 · USDA Loan	420,056.00
Total Other Current Liabilities	474,140.13
Total Current Liabilities	474,140.13
Total Liabilities	474,140.13
Equity	
3200 · Fund balance	2,223,470.55
3900 · Suspense	143,933.89
Net Income	(128,597.32)
Total Equity	2,238,807.12
TOTAL LIABILITIES & EQUITY	2,712,947.25

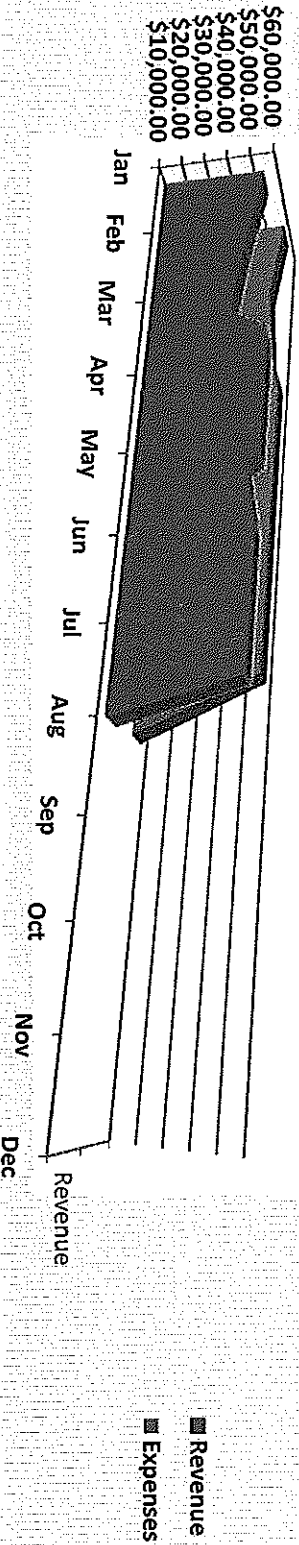
2014 DISTRICT REVENUE

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
State Billing				\$23,125.64									\$48,017.30
County Property Tax	\$1,327.66	\$1,155.60	\$2,632.24	\$21,054.41	\$912.02	\$195.04	\$1,749.86						\$29,026.83
Water	\$21,971.3	\$19,076.2	\$16,337.8	\$22,890.1	\$21,881.1	\$25,417.3	\$34,524.9						\$162,098.59
Sewer	\$25,116.2	\$22,334.7	\$19,215.2	\$27,214.3	\$26,016.0	\$30,425.9	\$41,564.7						\$191,876.92
Service	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,392.2	\$5,392.2	\$5,773.5						\$38,023.50
Late Fees	\$155.8	\$100.4	\$93.9	\$413.6	\$896.4	\$139.2	\$124.0						\$1,923.28
Total	\$53,937.3	\$48,033.3	\$43,645.6	\$100,064.4	\$55,097.7	\$61,569.5	\$108,618.6						\$470,966.42
Water Sold Cu Ft	223200	206900	177200	248063	236917	275338	352622						1720240
Water Sold Acre ft	5.12	4.75	4.07	5.69	5.44	6.32	8.10						39.49



REVENUE VS EXPENSES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Revenue	\$53,937.30	\$48,033.30	\$43,645.60	\$100,064.40	\$55,097.70	\$61,569.50	\$108,618.60						\$470,966.40
Expenses	\$58,555.68	\$53,848.94	\$56,471.91	\$67,511.62	\$68,584.98	\$63,061.56	\$68,239.78						\$436,274.47
Balance	-\$4,618.38	-\$5,815.64	-\$12,826.31	\$32,552.78	-\$13,487.28	-\$1,492.06	\$40,378.82						\$34,691.93



6. ITEMS OF BUSINESS

- 6A. Special Minutes – July 09, 2014**
Regular Meeting Minutes – July 09, 2014

- 6B. Disbursements Journals – August 13, 2014**
 - General Checking**

**MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT**



**SPECIAL MEETING
SAN SIMEON BOARD OF DIRECTORS**

**Wednesday, July 09, 2014
5:00 PM (Before Open Session)**

**Cavalier Banquet Room
250 San Simeon Avenue
San Simeon, CA**

1. CALL TO ORDER @ 5:02 pm

2. ROLL CALL

Chairperson McAdams - Present
Vice-Chair Fields - Present
Director Williams - Present
Director Price – Present
Director Patel – Present

General Manager Charles Grace
District Counsel: Heather Whitham
District Administrator: Renee Lundy

3. PUBLIC COMMENT : None

4. BUSINESS: Discussion of possible assignment of the District's Professional Services Agreement with Ultura.

A motion was made and seconded to direct Staff to get a vendor list of unpaid crucial balances and to direct Counsel to prepare a Notice of Breach to Ulturawater.

Motion by: Chairperson McAdams
2nd by: Vice-Chair Fields
All in: 5/0

5. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4):

One Case

There was no reportable action.

6. AJOURNMENT@6:10 PM

Minutes
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, July 09, 2014
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA

1. CLOSED SESSION at 5:02 PM:

No reportable action

2. REGULAR SESSION: @6:14 PM

A. Roll Call

Chairperson McAdams - Present
Vice-Chair Fields - Present
Director Williams - Present
Director Price -- Present
Director Patel -- Present

General Manager Charles Grace
District Counsel: Heather Whitham
Sheriff Representative: Sergeant S. MacDonald

B. Pledge of Allegiance

3. PUBLIC COMMENT:

2 Members from Los Gaviotas Home Owners Association, Marlene Ramey and Yvonne Hartnett, asked the board for assistance in putting up a sign on Pico Street to detour the flow of through traffic. Tourists constantly go through their parking structure at a deadly speed to turn around. The Board will put up a "Not a Through Street" sign to mitigate the situation.

Bruce from the North Coast Advisory Committee stopped by to introduce himself as the new Chairman. Also Bruce brought with him a letter that Supervisor Bruce Gibson asked if the SSCSD Board was interested in signing.

The Board directed Staff to look into the letter.

A. Sheriff's Report – Report for June.

There was a total of 95 calls in the month of June for the San Simeon area. Such calls were; 13 Assist other agencies, 1 theft, 2 Disturbances, 8 check the welfare/citizen assists, 17 incomplete 911 calls, 1 Alarm, and 52 Deputy/self-initiated field activities.

B. Public comment on Sheriff's Report

A question from the public was asked; "What number do we dial if it isn't an emergency but we see something suspicious"? Sgt. MacDonald answered; " 528-6083 – Coast Station or 911. It is better to call then not".

4. BOARD PRESENTATIONS AND ANNOUNCEMENTS: None

5. STAFF REPORTS

A. General Manager's Report

1. Staff Activity – Report on Staff activities for the month of June.

Along with billing and collections the Consumer Confidence Report was distributed to all residents and hotels within San Simeon. A reminder of rate increases for July was enclosed with the billing statements. Staff continued to work with Phoenix Engineering on the final paperwork on the Wellhead Project with the USDA. Weed Abatement was completed around the District by June 20th by all property owners and District Staff. Staff Administrator has attended several County meetings regarding grants for District projects and is continuing to coordinate the transition between bookkeepers.

2. Groundwater availability Update – Verbal update from Cleath and Associates

Cleath and Associates could not make the board meeting. General Manager updated the board. Cleath is still working on the study. Cleath has also helped the District by writing a letter to the Governor's office to assist with the Grant.

Cleath mentioned in a discussion with the General Manager that if there is no rain by October, the District would most likely start seeing salt water intrusion again. The General Manager is already talking to the engineer to start the process on buying a temporary Reverse Osmosis Unit.

3. Grants, Loans and Partnership Opportunities Update:

A. PG&E Street Light Replacement Program for East Side of Highway

The paperwork required for the estimate from PG&E is being processed. Staff is coordinating a meeting with the Engineer to begin the estimate process and waiting for the estimate invoice to arrive for payment.

B. Governor's Draught Funds Grant for Purple Pipe Distribution

All paperwork has been submitted to the County's Consultant's. The District will be advised of the Grant winning in September. The cost for the District to participate in the grant process was reduced to \$5,000. If awarded the grant, the District will need to pay the remaining \$11,000 prior to receiving the \$3 million total funding for the project.

4. San Simeon Recycled Water Use Update

Staff completed the installation of equipment that will increase the discharge pumping and capacity capability of the Small Scale Recycled Water Facility (SSRWF).

Staff continues to train residents and hotels on the use of Recycled Water.

Staff has trained to date: (10) Distributors, (11) Residents, (11) Homeowner Associations, (9) Hotels and (2) Restaurants in the use of Recycled Water.

5. Update on the possibility of SSCSD accepting donations

At the June board meeting, Staff received direction to research information regarding the District receiving donations via the District website. District Council found the activity to be within the District's authority. Attached is a memo from the current webmaster regarding potential cost associated with the activity. In summary the cost would be \$325 to \$500 (monthly) given what specific website options are chose by the District. A onetime set up fee associated would range from \$500 to \$2,000. The activity would be coordinated with the District Auditor and Bookkeeper to make sure the proper accounting procedures are followed.

B. Superintendent's Report

1. Wastewater Treatment / Collection Systems – Summary of operations and maintenance for June.

- All sampling, testing and reporting at the wastewater treatment plant was performed as required by the RWQCB.
- A new concrete pad was poured adjacent to the existing SSWRF concrete pad for the new storage tank and pump. The electrical for the pump was installed. The plumbing was installed. We are waiting for the pump with an updated motor to arrive to begin operation.

2. Water / Distribution Systems – Distribution performance for the Month of June.

- All routine sampling and testing was performed. The monthly report was submitted to the CDPH.
- Monthly meter reading was performed.

3. District Maintenance – Summary of District maintenance for June.

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- Weed abatement was performed around the District.

C. District Financial Summary – Update on Monthly Financial Status for close of business June 30, 2014.

May Billing Revenue	\$ 55,030.23
June Billing Revenue	\$ 61,429.19
Past Due (31 to 60 days)	\$ 278.39
Past Due (60 days)	\$ 234.01

RABOBANK SUMMARY
Ending Balances June 30, 2014

Summary of Transactions:

Balance June 1, 2014	\$ 686,555.00
Interest for May 2014	\$ 145.78
Money Marketing Account Closing Balance April 30, 2014	\$ 686,700.78

Reserve Fund	(\$ 250,000.00)
Hook up Deposits	(\$ 43,470.00)
Available Funds	\$ 393,230.78

General Checking Account	\$ 47,375.20
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Well Rehab Project/USDA Checking Account	\$ 22,931.00
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LAIF Closing Balance June 30, 2014	\$ 518.24
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D. District Counsel's Report – Tim Carmel/Heather Whitham

District Counsel was directed by the Board at the last meeting to look into the District being able to receive donations. Counsel also assisted Staff with the Board Packets Resolutions. Counsel has been working on a letter to Ultrawater regarding outstanding balances on accounts that have not been paid.

6. ITEMS OF BUSINESS

A. Approval of last month's minutes – June 11, 2014.

Minutes approved as presented.

Motion by: Vice-Chair Fields
2nd by: Director Price
All in: 5 / 0

B. Approval of Disbursements Journal(s) – July 09, 2014.

Approval of disbursements with the change in amount on the Ultrawater check deducting the outstanding balances that the District will be paying to get important accounts current. USDA checking account Disbursements are approved as presented.

Motion by: Chairperson McAdams
2nd by: Director Williams
All in: 5 / 0

7. DISCUSSION/ACTION ITEMS

- A. Consideration of Adoption of Resolution 14-364:** Adopting the Fiscal Budget for 2014-2015. During the June 11, 2014 Board Meeting a preliminary Fiscal 2014 – 2015 District Budget was presented for comment. The Budget Committee received all comments and/or changes by the Board. Staff recommends approval of Resolution No.14-364 adopting the 2014-2015 District Budget.

Motion by: Director Williams
2nd by: Chairperson McAdams
All in: 5 / 0

- B. Consideration of Adoption of Resolution 14-365:** Requesting Consolidation of the District's Biennial Election with the November 4, 2014 Consolidated General Election. The County has request the District to submit a Resolution for the November 2014 election to be consolidated on the County Election Ballot. This procedure is similar to procedures followed during previous elections and results in a savings to the District. Staff recommends approval of Resolution No. 14-365.

Motion by: Director Price
2nd by: Vice-Chair Fields
All in: 5 / 0

- C. SSCSD Board Vote for Representative to California Special District Association 2014 Board/Seat C.**

The California Special District Association (CSDA) Board of Directors has a seat open in the San Simeon Region (Region 5, Seat C). The SSCSD Board was given Candidate information for review who submitted one to the CSDA. Ballots will be passed out and each Director will need to choose a candidate. The candidate with the most overall votes will represent San Simeon CSD's choice to fill the vacant seat in Region 5.

Candidates are:

- √ Vincent Ferrante, Moss Landing Harbor District
- √ Elaine Magner, Pleasant Valley Recreation & Park District
- √ Kathryn Slater-Carter, Montara Water & Sanitary District

Voting was as follows: Chairperson McAdams: Vincent Ferrante

Vice-Chair Fields: Kathryn Slater

Director Williams: Vincent Ferrante

Director Price: Vincent Ferrante

Director Patel: Vincent Ferrante

Vincent Ferrante won the vote 4/1

8. Board Committee Reports – None

9. Board Reports – None.

10. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS-

Staff was directed by the Board to bring the total of what the past USDA invoices, compared to what is left on the loan.

11. ADJOURNMENT@ 7:35 PM

SAN SIMEON COMMUNITY SERVICES DISTRICT

Warrant Report

July 2 through August 1, 2014

Type	Date	Num	Name	Memo	Amount	Balance
Invoices paid after July Board Meeting						
Bill Pmt	07/02/2014	7071	Ultura Water		0.00	
Bill Pmt	07/08/2014	7077	Brentnag Pacific, Inc.	VOID: Services for July	1,614.19	
Bill Pmt	07/08/2014	7078	Abalone Coast Analytical Inc.	# 000596, Chemicals	1,332.00	
Bill Pmt	07/08/2014	7079	A.T. & T	Recyle water project	428.89	
Bill Pmt	07/08/2014	7080	PG&E	Multiple accounts	6,170.96	
Bill Pmt	07/08/2014	7081	Pitney Bowes Global Financial Services	# 1801408 Lease	32.00	
Bill Pmt	07/08/2014	7082	Pitney Bowes Purchase Power	# 8000-9090-0635-4141	573.29	
Bill Pmt	07/08/2014	7083	USA Services	# 4262 & 3978, Bio solids transport	2,800.00	
Liability Check	07/15/2014	7084	United States Treasury	95-2755743	214.20	
Bill Pmt	07/15/2014	7085	Great Western Alarm & Com.	Acct GW-1188, GW -895, A0912	308.50	
Bill Pmt	07/15/2014	7086	Mission Counrty Disposal	Acct. 5101409	282.87	
Bill Pmt	07/17/2014	7087	Ultura Water	Services for July less \$ 12,951.33 for CSD Bills pa	28,753.31	
					42,510.21	
Bill Pmt	07/31/2014	7088	PG&E	Multiple accounts	1,321.13	96,359.88
Bill Pmt	08/01/2014	7089	Advanced Concrete & Con., Inc.	Tank Pad	2,900.00	92,138.75
Bill Pmt	08/01/2014	7090	Carmel & Nacassha, LLP	August Services	1,800.00	90,338.75
Bill Pmt	08/01/2014	7091	Cleath-Harris Geologists, Inc	Water Study	8,648.50	81,690.25
Bill Pmt	08/01/2014	7092	Grace Environmental	August 2014	47,762.00	33,928.25
Bill Pmt	08/01/2014	7093	Metcalfe Stoery	Refund, Acct. 163, 2781 Vista Del Mar	50.00	33,878.25
Bill Pmt	08/01/2014	7094	MICHAEL O'NEILL	Monthly maintenance fee	275.00	33,603.25
Bill Pmt	08/01/2014	7095	Phoenix Civil Engineering, Inc	Recycled Water 810.00	3,145.00	30,458.25
				Potable water pipe 640.00		
				Plan Inventory 1080.00		
				RW Grant App 390.00		
				Disolved Oxygen study 225.00		
Bill Pmt -Check	08/01/2014	7096	Renee Lundy - Petty Cash	Gas for Truck	100.00	30,358.25
Bill Pmt -Check	08/01/2014	7097	Robert Sifts, CPA	July Bookkeeping	1,200.00	29,158.25
Bill Pmt -Check	08/01/2014	7098	RVS Software	Extended A/C limit to 400	250.00	28,908.25
Bill Pmt -Check	08/01/2014	7099	Tribune	Budget notice in paper	82.32	28,825.93
Bill Pmt -Check	08/01/2014	7100	USA Alet	Annual subscription	152.94	28,672.99
Bill Pmt -Check	08/01/2014	7101	USA Traffic Signs	"Not a through Street" signs (3)	205.89	28,467.10
Paycheck	08/01/2014	7102	ALAN FIELDS		69.40	28,397.70
Paycheck	08/01/2014	7103	DAN WILLIAMS		69.40	28,328.30
Paycheck	08/01/2014	7104	KAUSHIK S PATEL		69.40	28,258.90
Paycheck	08/01/2014	7105	LEROY E PRICE		69.40	28,189.50
Paycheck	08/01/2014	7106	RALPH N MCADAMS		69.40	28,120.10
					68,239.78	28,120.10
					Total 68,239.78	28,120.10

7. DISCUSSION & ACTION ITEMS

7A. Resolution 14-366: IRWM Plan

7B. Reimbursement to District Funds from Well Rehab USDA Loan

7C. Consideration of Approval of an Emergency Professional Services Agreement with Grace Environmental.

6. DISCUSSION/ACTION ITEMS
August 13, 2014

- A. Consideration of Adoption of Resolution 14-366: Adopting the Integrated Regional Water Management County Plan.**

Please see attachment submitted by the Integrated Regional Water Management Committee.

- B. Discussion/Action Regarding Paying Back District Funds for Well Rehab Invoices by Using Remaining USDA Loan Funds.**

There are \$71,100.05 remaining out of the requested \$500,000 granted loan funds. The District has the opportunity to reimburse themselves for past invoices related to the Well Rehab project. Staff is requesting direction from the Board to begin the process of reimbursement. (interest rate with USDA is 2.5%)

- C. Consideration of Approval of an Emergency Professional Services Agreement with Grace Environmental.**

Attached is the Emergency services agreement outlining terms and conditions of professional services to be delivered by Grace Environmental services. The terms and conditions replicate the current and actual services typically provided to the San Simeon CSD.

IRWM Resolution 14-366

Recommendation

It is recommended that the San Simeon Community Services Board of Directors approve the attached resolution adopting the 2014 San Luis Obispo County Integrated Regional Water Management (IRWM) Plan and find that the Project is exempt from Section 21000 et seq. of the California Public Resources Code (CEQA).

Discussion

Integrated Regional Water Management Background

Senate Bill 1672 established the Integrated Regional Water Management (IRWM) Act in 2002, intended to promote collaborative, integrated management of water resources. California voters passed a series of propositions, thereby establishing and funding efforts under the State's IRWM Program. These propositions authorized the Legislature to appropriate grant funds for IRWM plans and projects, and to establish eligibility requirements. The IRWM Program is administered by the State's Department of Water Resources (DWR).

As a regional collaboration, local IRWM efforts are conducted under the auspices of a Memorandum of Understanding (MOU) with 23 local agencies, including the Flood Control District, the Cities, the Community Services Districts, the Resource Conservation Districts, and Non-Governmental Organizations (NGO's), who support multiple water resource efforts. The Flood Control District is the lead agency under the MOU, and collectively, the agencies are referred to as the Regional Water Management Group (RWMG). The District is also responsible for development and implementation of San Luis Obispo County (SLOCo) Region's IRWM Plan (Plan). The Plan was initially developed and adopted by multiple agencies in the county in 2005 and updated in 2007. The following is a table of the grants that have been awarded to the SLOCo Region since the adoption of the initial plan in 2005.

Grant Funding Source	Funded Projects	Grant Funding Allocation	Year Awarded
Prop 50 Planning	Four (4) Planning Studies	\$500,000	2005
Prop 84 Implementation	Los Osos Wastewater Project Flood Control Zone 1/1A Nipomo Supplemental Water Project	\$10,401,000	2011
Prop 1E Implementation	Flood Control Zone 1/1A –Waterway Management Program	\$2,800,000	2011
Prop 84 Planning	IRWMP Update Five (5) Planning Studies	\$1,000,000	2012
Total IRWM Grant Successes in SLO County IRWM Region		<u>\$14,701,000</u>	

To comply with the Proposition 84 2011 Implementation and 2012 Planning Grant Agreements and to meet DWR eligibility requirements, the 2007 IRWM Plan needed to be updated to meet current State standards. In December 2012, the Flood Control District Board of Supervisors

approved a contract with GEI Consultants, Inc., to update the IRWM Plan. The plan update is now complete.

Process Requirements

One of the eligibility requirements of the IRWM Program is that an IRWM Plan be formally accepted, as evidenced by a resolution or other written documentation, by the governing bodies of each agency that is part of the RWMG responsible for the development of the Plan and have responsibility for implementation of the Plan (California Water Code Section 10543). Therefore staff recommends that the Board approve the attached resolutions adopting the 2014 San Luis Obispo County IRWM Plan for the Flood Control District and the County. The MOU for the RWMG is attached to the resolutions since the IRWM Plan needs to demonstrate the governance under which the SLOCo regional efforts are conducted.

IRWM Plan Content

The IRWM Plan has been developed in accordance with State standards and with extensive participation from the RWMG, the WRAC and the general public. The IRWM Plan is on file with the County Clerk's office, and available at www.slocountywater.org by clicking on the IRWM button. The Executive Summary for the IRWM Plan is available online.

Through its governance, goals and objectives and project review process sections, the IRWM Plan provides a united framework among SLOCo Region stakeholders for sustainable water resource management. The IRWM Plan also provides a "one stop shop" for information on the water resources of the county, and related planning and project efforts. The IRWM Plan is intended to be a "living" document, with the ability to update information and the project list within it as needed. A detailed discussion of IRWM Plan implementation and update efforts are described in Sections J (Plan Implementation and Monitoring) and Q (Plan Implementation and Maintenance Activities).

RESOLUTION NO.14-366

**RESOLUTION ADOPTING THE 2014 SAN LUIS OBISPO COUNTY
INTEGRATED REGIONAL WATER MANAGEMENT PLAN AND
FINDING THAT THE PROJECT IS EXEMPT FROM SECTION 2100 ET SEQ.
OF THE CALIFORNIA PUBLIC RESOURCES CODE (CEQA)**

The following Resolution is hereby offered and read:

WHEREAS, the State of California has established an Integrated Regional Water Management grant program pursuant to the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Public Resources Code Section 75001 et seq.) (also known as Proposition 84); and

WHEREAS, the Regional Water Management Group for the San Luis Obispo County Region as of the date of this resolution consists of agencies including the San Simeon Community Services District (SSCSD), that have signed a Memorandum of Understanding (Attachment "1") and are listed in Attachment "2"; and

WHEREAS, the concepts, direction and approach to water resources management embodied in the State's Integrated Regional Water Management program guidelines closely match those of the San Luis Obispo County Region; and

WHEREAS, the San Luis Obispo County Integrated Regional Water Management Plan was initially developed and adopted by multiple agencies in the County in 2005 and updated in 2007; and

WHEREAS, an update to the 2007 San Luis Obispo County Integrated Regional Water Management Plan is needed in order to effectively and efficiently integrate the region's water resources management planning objectives and implementation strategies in the following five key areas: Water Supply, Groundwater Monitoring and Management, Flood Management, Ecosystems and Watershed, and Water Resources Management and Communications; and

WHEREAS, the San Luis Obispo County Flood Control and Water Conservation District has coordinated with the Regional Water Management Group to produce the 2014 San Luis Obispo County Integrated Regional Water Management Plan in accordance with 2012 State standards; and

WHEREAS, the 2014 San Luis Obispo County Integrated Regional Water Management Plan identifies goals, objectives, strategies and projects designed to improve regional water supply reliability, water recycling, water conservation, water quality improvement, storm-water capture and management, flood management, recreation and access, wetland enhancement and creation, and environmental and habitat protection and improvement; and

WHEREAS, the SSCSD has reviewed the 2014 San Luis Obispo County Integrated Regional Water Management Plan and has determined that the Plan is exempt from Section 21000 et seq. of the California Public Resources Code (California Environmental Quality Act) pursuant to Section 21150 of the California Environmental Quality Act, and Guidelines Section 15262 because the Plan is a planning study which identifies potential projects, programs, and policies for possible future actions, and includes possible actions, subject to future adoption and approval.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the San Simeon Community Services Board of Directors that:

1. The 2014 San Luis Obispo County Integrated Regional Water Management Plan for the San Luis Obispo County Region is hereby adopted, and Staff of the SSCSD is hereby authorized and directed to implement actions consistent with participating in updates to the plan on a five-year cycle as a Regional Water Management Group Member as described within the plan.
2. The adoption of the 2014 San Luis Obispo County Integrated Regional Water Management Plan for the San Luis Obispo County Region is hereby determined to be exempt from the requirements of the California Environmental Quality Act pursuant to Section 21150 of Section 21150 of the California Public Resources Code and Section 15262 of the State California Environmental Quality Act Guidelines.
3. The Staff of the SSCSD is hereby directed to file a Notice of Exemption in accordance with provisions of the California Environmental Quality Act.

Upon motion of Director _____, seconded by Director _____ and on the following roll call vote to wit:

AYES: _____ NOES: _____
ABSTAIN: _____ ABSENT: _____

The foregoing Resolution is hereby adopted this 13th day of August 2014.

Ralph McAdams
Chairperson of the Board of Directors

ATTEST:

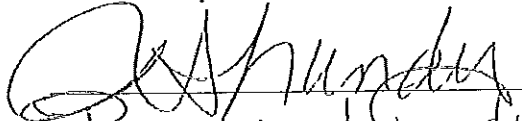
Charles Grace
General Manager/Secretary SSCSD

ATTACHMENT 1

San Luis Obispo County Region Integrated Regional Water Management Program Participants
Memorandum of Understanding

6. SIGNATORIES TO THE MEMORANDUM OF UNDERSTANDING

We, the undersigned representatives of our respective agencies or organizations, acknowledge the above as our understanding of how the San Luis Integrated Regional Water Management Plan will be developed.

 _____ signature
Renee Lundy _____ printed name
San Simeon CSD _____ agency
10/17/12 _____ date

Attachment 2

Memorandum of Understanding Signatories for San Luis Obispo County Region IRWM Participants

Agency or Organization
San Luis Obispo County
San Luis Obispo County Flood Control and Water Conservation District
California Men's Colony
Cambria Community Services District
Central Coast Salmon Enhancement
City of Arroyo Grande
City of Grover Beach
City of Morro Bay
City of Paso Robles
City of Pismo Beach
City of San Luis Obispo
Coastal San Luis Resource Conservation District
Heritage Ranch Community Services District
Land Conservancy
Los Osos Community Services District
Morro Bay National Estuary Program
Nipomo Community Services District
Oceano Community Services District
Templeton Community Services District
San Miguel Community Services District
San Simeon Community Services District
S&T Mutual Water Company
Upper Salinas - Las Tablas Resource Conservation District