

San Simeon Community Services District



111 Pico Avenue, San Simeon, California 93452
(805) 927-4778 Fax (805) 927-0399

Board of Directors

David Kiech, Loraine Mirabal-Boubion, Eric Schell, Carol Bailey-Wood, Terry Lambeth

**NOTICE OF MEETING
DISTRICT BUDGET ADVISORY COMMITTEE**

Tuesday, May 13, 2003
10:00 A.M.

Cavalier Community Room
9415 Hearst Avenue
San Simeon, CA 93452

**Board of Directors - Regular Meeting
San Simeon Community Services District
AGENDA
Wednesday, May 14, 2003 – 6:00 PM
Cavalier Banquet Room**

Note: All comments concerning any item on the agenda are to be directed to the Board Chairperson

1. 6:00 PM - CALL TO ORDER
 - 1.1 Roll Call
 - 1.2 Public Comment on Closed Session Items

2. ADJOURN TO CLOSED SESSION
 - 2.1 Personnel Issues – Government Code Section 54957: discussions regarding personnel issues, specifically, Water / Wastewater Superintendent and Water / Wastewater Operator vacancies.

3. RECONVENE IN OPEN SESSION (6:30 PM)
 - 3.1 Roll Call
 - 3.2 Pledge of Allegiance
 - 3.3 Report on Closed Session

4. PUBLIC COMMENT:
 - Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.
 - 4.1 Sheriff's Report
 - 4.2 Public Comment

5. STAFF REPORTS
 - 5.1 General Manager's Report
 - 5.2 Plant Superintendent's Report
 - 5.3 District Engineer's Report

6. PUBLIC HEARING – WEED ABATEMENT
(Due to current weather conditions, staff recommendation is to extend the deadline for clearing of weeds to July 1, 2003)

7. ITEMS OF BUSINESS
 - 7.1 Approval of Minutes – April 9, 2003
 - 7.2 Approval of Warrants – April 1 through April 30, 2003
 - 7.3 Quarterly Investment Report – Period Ending March 31, 2003
 - 7.4 Interim Contract / Contract for Water – Wastewater Operations – Fluid Resource Management, Inc. (FRM)
 - 7.5 Award of Bids for Fire Hydrant / Meter Replacement Projects and Reservoir Inspection
 - 7.6 Capital Improvement Projects / Major Maintenance Budget – Facilities – Water Committee Recommendation for Approval

8. DISCUSSION/ACTION ITEMS
 - 8.1 Board Committee Reports
 - 8.2 Board Reports
 - 8.3 General Discussion – Pet Restriction Postings on State Beach

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

10. ADJOURNMENT

SAN SIMEON COMMUNITY SERVICES DISTRICT

SUPERINTENDENTS REPORT FOR APRIL 2003

FLOW COMPARISON - Water

Apr-03 2,853,000 gallons	YTD 2003 10296000 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	-0.05276753 decrease 0.01408451 increase
Apr-02 2,710,000 gallons	YTD 2002 10153000 gallons	GROSS WATER PRODUCTION: NET WATER PRODUCTION: MONTHLY RECOVERY RATE:	2992000 gallons 2796742 gallons 0.93473997

RAINFALL

Apr-03 1.80 inches	2002-2003 16.8 inches	MONTHLY COMPARISON: ANNUAL COMPARISON:	-1.4 inches less 2.4 inches more
Apr-02 0.40 inches	2001-2002 14.4 inches		

WELL DEPTH COMPARISON

Apr-03 10.61 feet	37681 10.61 feet	37347 10.5 feet	MONTHLY COMPARISON: ANNUAL COMPARISON:	0 feet lower -0.11 feet lower
----------------------	---------------------	--------------------	---	----------------------------------

CHLORIDE COMPARISON

Apr-03 45 mg/l	37681 46 mg/l	37347 46 mg/l	MONTHLY COMPARISON: ANNUAL COMPARISON:	CONSTANT CONSTANT
-------------------	------------------	------------------	---	----------------------

FLOW COMPARISON - District Wastewater Treated

Apr-03 2,076,409 gallons	YTD 2003 7198994 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	0.06 increase 0.04216347 decrease
Apr-02 1,967,000 gallons	YTD 2002 7515890 gallons		

FLOW COMPARISON - State Wastewater Treated

Apr-03 270,061 gallons	YTD 2002 928358 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	0.03862091 decrease 0.01155123 decrease
Apr-02 280,910 gallons	YTD 2002 939207 gallons		

DISCHARGE REQUIREMENTS

EFFLUENT BOD:	6 mg/l	EFFLUENT SUSPENDED SOLIDS:	<5 mg/l
INFLUENT BOD:	300 mg/l	INFLUENT SUSPENDED SOLIDS:	120 mg/l

BIOSOLIDS DISPOSAL

APRIL:	12000 gallons	YTD:	38000 gallons
--------	---------------	------	---------------

May 7, 2003

To: Mark Bloodgood, District manager
John Wallace, District Engineer
Chuck Ellison, Operations Manager

From: Chris Nally, Systems Supervisor

SUBJECT: San Simeon CSD Superintendents Report for April 2003

Wastewater

The treatment plant ran very well for the month of April. There were no violations and the effluent quality is very good. Currently all influent flow is routed to the Equalization Chamber to allow a constant flow into the plant. Staff did receive a callout due to high E.Q. Chamber on the 22nd due to an unusually high flow with no adverse conditions resulting.

FRM has successfully operated the plant on one 30hp blower for the past 2 weeks. This has involved close observation and lab work, but, in contrast to the prior practice of using the 60 horsepower blower exclusively, should provide for substantial energy savings. Staff is in the process of documenting the kWh and will report back to the Board at the next meeting on savings realized.

FRM covered the remaining open channels at the plant with aluminum diamond plate. This allows the use of hand trucks and reduces the chances of tripping during routine operations. Staff continues to make improvements to the plant from a safety aspect, and will be mounting the clarifier on/off electrical switches permanently to the handrails (they are currently held on by duct tape/bailing wire).

Staff is closely monitoring the chemicals at the treatment plant in hopes of reducing the amount used. This will continue until the least amount needed is determined, while continuing to meet effluent coliform requirements. As indicated last month, FRM was successful in negotiating a price break for San Simeon on chemicals which results in approx. a \$1,500-\$2,000 savings annually.

FRM is preparing to document the flow received from the state utilizing an open channel flowmeter owned by FRM. This study would continue for approx. one month so that flow figures provided by the Castle, and data retrieved from the flowmeter can be compared.

The Treatment plant also received an unscheduled inspection from the County Office of Environmental Health concerning the hazardous material site plan. The inspector understood the change in staffing and provided all paper work necessary to complete an updated plan which will be submitted by the end of May as per his request.

Water

Jason Meeks with FRM evaluated the well field and reservoir and made a list of recommended repairs. Mr. Meeks has participated in many State and County inspections on behalf of our many clients, and knows first hand what the inspectors are looking for. Staff will begin repairs on the well houses and surrounding area the week of May 12th.

Staff also responded to a broken water line at the corner of Balboa and Vista Del Mar. Staff found a 2 inch service line flowing heavily and after determining the break was before the valve shut the main line from Hearst drive to the middle of Vista Del Mar. The FRM vacuum truck was called to empty the water from the hole and called D-Kal Construction for a backhoe to assist with the job. Water was restored approx 3 hours after shut down. Samples were taken from both up and down stream hydrants to check for bacteria, with both samples coming back from the lab absent of bacteria.

Projects

During the month of April FRM staff was able to complete the maintenance on the few remaining fire hydrants, completed the relocation of the EQ pump shut off switches to the handrails, and begin a heavy cleanup of the plant yard.

In addition, staff cleaned the office and lab building, removing all old chemicals and refuse. Staff then painted the interior of the building, sanded and re-stained the cabinetry and coated the concrete floor. Necessary equipment and supplies have been returned to the office and staff hopes to recover the lab counter tops, finishing the project.

FRM staff intends to continue the daily cleanup of the facility, removing trash, cleaning and painting all structures and cutting back the over grown shrubs around the fencing.

San Simeon Community Services District

111 Pico Avenue, San Simeon, California 93452
Telephone: (805) 927-4778 Fax (805) 927-0399

Board of Directors

David Kiech, Loraine Mirabal-Boubion, Eric Schell, Carol Bailey-Wood, Terry Lambeth

MEMORANDUM

DATE: May 6, 2003
TO: Board of Directors
FROM: Mark A. Bloodgood, General Manager
RE: General Manager's Report

1. **PEG Access Funds** – Staff recently attended another meeting with representatives of the Upper Salinas Las Tablas Resource Conservation District (USLTRCD) regarding negotiation on an agreement for distribution of the allocated government trust funds. The fund is currently estimated to be \$4,308.72. Staff made a counter-proposal, which USLTRCD took back to their Board. Discussions will continue.
2. **Internal Controls Program and Office Procedures** – No update.
3. **2002-2003 Capital Project Budget** – Staff has spent a great deal of time and effort on reviewing and prioritizing the Capital Improvement Project (CIP) list at the request of the Facilities Committee. In addition, the Repairs and Maintenance Projects have been identified and segregated from the CIP Projects so we can continue to move forward with these necessary projects. The most recent meeting planned for last week had to be cancelled and is being re-scheduled.
4. **Completion of the Action Plan** – The Board met last Monday, April 7th, with facilitator Bob Rauch and completed our Plan. Time was spent on reviewing progress on the initial Action Plans established during the first session back in November of 2001 and adjusting our efforts where it was deemed appropriate. These Issues included:
 - a. Water Supply
 - b. Treatment Plant Upgrade
 - c. Relationships
 - d. Maintenance Plan

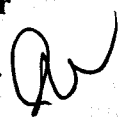
In addition, we developed action plans for the two issues we had not been able to cover during the first meeting, Staffing and Finances. Notes from the event are being typed up and will be distributed to the Board for their review. A copy will also be made available for the Public at the District office. Part of the outcome from this session was a unanimous desire by the Board to plan for Meetings and

Workshops with the Business and Residential Communities to help the public understand the issues and challenges facing the District and the progress already being made.

We were short on time, so the Mission Statement will be dealt with at a future session, with just the Board and the General Manager, next month.

5. **Hearst Ranch Agreement with American Land Conservancy.** – We continue communicating with representatives from both sides and wait to see how their agreement works out.
6. **Audited Financial Statements** – We hope to have the final Statements from Mr. Crosby back to the Board before next month's meeting. These Statements will include the changes that have been requested by the Finance Committee.
7. **Prop 50** – We recently received a copy of Assembly Bill 1300 (AB 1300) and a draft letter of support for the measure (Copies to be distributed at the meeting). AB 1300, introduced in February, has been referred to the Assembly Natural Resources Committee, but has not been scheduled as yet. Committee meetings will be held at the end of this month and in early May.
8. **Solids Disposal Alternatives** –We are still waiting for John Fuhrman from MISCO to complete their analysis and connect with the Facilities / Water Committee.
9. **Sign Replacement Project** – While evaluating the street signs in San Simeon, the question arose regarding the wooden street signs. Some interest in retaining that type of signage has been expressed. However, staff has learned, through CDF and SLO County, that such signs do not meet code requirements, and need to be replaced. Code requirements are specific, and require green scotchlite backgrounds with silver scotchlite lettering. We have also obtained the installation / location requirements. With regards to the water conservation signs, staff has some samples, for the Board to look at and provide feedback. Note that these drafts are very basic, and are modeled after those in Cambria, as was requested.
10. **Wind Damage to Local Properties** – The large tree has been removed from the lot on Avonne. Additionally, the trustee for the lot on Castillo where the fence blew down has been in touch with the District Office, and is in the process of addressing the situation.
11. **Rate Study** – The scope is being prepared for the Study and the efforts from our recent Action Plan meeting will help further define this scope. The Capital Improvement Budget and the Needs Assessment are necessary components before we move into the actual Rate Study.
12. **Search for Superintendent of Water/Wastewater Treatment Plant** – Interviews with applicants were held last month and we have a short list for second interviews. Proposals from two contract firms, ECO Resources and Fluid Resource Management (FRM) are expected shortly.

SAN SIMEON COMMUNITY SERVICES DISTRICT
111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

DATE: May 14, 2003
TO: Board of Directors
VIA: Mark Bloodgood, District Manager
FROM: John L. Wallace, District Engineer 
SUBJECT: Engineer's Report - Project Status

SUMMARY OF ACTIVE PROJECTS:

1. Avonne-Castillo Waterline Loop - On Hold Pending FY 2002-03 CIP
2. Annual Road Improvements - On Hold; pending proposed FY 2002-03 CIP
3. Capital Improvement Projects FY 02/03 - On Hold Pending FY 2002-0 CIP
4. Pico Creek Wells - Flood proofing - Included in Proposed FY 2002-03
5. Standby Power - Included in Facilities Plan
6. Wastewater Treatment Plant Rip-rap & Aeration Tank Expansion-Coastal Permit Pending
7. State Revolving Fund Loan - District is on the list.
8. Facilities Plan:, Plan forwarded to RWQCB on February 17, 2003.
9. Proposition 50 Projects; Funding Legislation in progress.
10. Recycled Water Pipeline in San Simeon Avenue; On Hold pending FY 2002-03 CIP
11. Recruitment of District Water and Wastewater Superintendent - Status
12. Meter and Fire Hydrant Replacement Quotations/Bid Results to be considered May 14, 2003.
13. 150,000 Gallon Reservoir Underwater Inspection Quotations/Bid Results to be considered May 14, 2003.

DISCUSSION:

1. Avonne - Castillo Waterline Loop;

An updated hydraulic model of the water distribution system confirmed the priority of projects for better operations and fire protection. Approval of the CIP and major maintenance budget is needed to authorize this project.

2. Annual Road Improvements (Avonne Avenue and Otter Way);

Approval of the CIP and major maintenance budget is needed to authorize this project.

3. Capital Improvement and Major Maintenance Projects Priority List;

Staff has refined the proposed projects for Fiscal Year 2002-2003 Capital Improvement and Major Maintenance Projects. Approval by the Board is necessary to move ahead with any of these projects.

4. Pico Creek Wells;

Improvements are to be included in the Proposed FY 2002-03 Budget. Staff has discussed use of the upstream Hearst well with the Hearst Corporation representative in event that we experience high chlorides in the District's wells.

5. Emergency Standby Power;

Recommendations for standby power were made as part of the Final Facilities Plan.

6. Wastewater Treatment Plant Rip-rap & Aeration Tank Expansion-Coastal Permit;
Wastewater Treatment Plant Rip-rap

Staff met with County Staff to discuss jurisdictional requirements and responsibilities regarding the rock rip rap Land Use Coastal Development Permit, which was submitted to the County on September 24, 2002. The State Coastal Commission's staff continues to assert that the project **does** fall within their jurisdiction and a formal application is required to be submitted to the commission. District Staff is scheduling a meeting with the Coastal Commission to discuss this determination.

Aeration Tank Expansion-Coastal Permit

Staff and District Counsel have met to review the most current California Coastal Commission response letter of November 27, 2002 and responded by December 13, 2002. At this time, no response has been received.

7. State Revolving Fund (SRF) Program;

Staff investigated potential loan funding for wastewater projects through the State Revolving Fund which provides loans at a low interest rate (approximately 2.5 to 3%). Because of the potential to construct several different improvements with SRF funds, a "general project" application was submitted as a "place holder" for the SWRCB to consider. As a result, San Simeon has been placed on the draft State-wide priority list for funding. A project application will be submitted in accordance with the final Facilities Plan recommendations and the Proposed FY 2003-04 Budget.

8. Facilities Plan;

Mr. Jenks presented the plan to the Board on February 12, 2003, and the plan was approved for use as a guide in formulating future projects. Staff forwarded a final copy of this approved facilities plan to the Regional Board on February 17, 2003.

9. Proposition 50 Projects;

As previously discussed with the Board, Prop. 50 will most likely make **\$650,000** of funding available to this District for water/recycling and water tank/water line projects. Our resolution of support has been submitted to the state for inclusion in the state allocation process. The projects selected will need to be included in the District's capital improvement program for the current and next fiscal years in order to meet the time requirements of the proposition. Attached is additional information.

10. Recycled Water Line in San Simeon Avenue;

Staff has completed the work plan to identify constraints in regards to health separation and regulatory issues along with costs, and presented findings at the February 12th board meeting. Staff was instructed to move ahead with a new reclaimed waterline instead of using the old waterline. This project will be included in the FY 2003-04 CIP with funding anticipated from Proposition 50.

11. Recruitment of District Water and Wastewater Superintendent;

Recruiting for the District's Water and Wastewater Superintendent began January 14, 2003. A total

of 24 potential applicants submitted inquiries, resumes, and applications and 7 finalists were interviewed. Interim operations services are being considered by the District pending a decision on staffing.

12. Meter and Fire Hydrant Replacement Quotations/Results:

On Friday May 2, 2003, staff met with three Class A California State Licensed Contractors for a pre-bid conference at each meter and fire hydrant to be replaced. Quotations were received on Wednesday May 7, 2003. A staff report is recommending approval of DKAL Engineering to do the work as specified in the total amount of **\$13,627**.

13. 150,000 Gallon Reservoir Underwater Inspection Quotations/Results:

The attached Quotations were received for the underwater inspection of the 150,000 gallon reservoir from three certified water tank diving inspectors. The lowest responsible bidder is Advantage Technical Services of San Luis Obispo in the amount of **\$1,810**. It is being recommended that the Board of Directors retain the services of Advantage Technical Services for the District's tank inspection.

John Wallace

From: Anne Pickens [apickens@losososcscsd.org]
Sent: Thursday, May 08, 2003 8:14 AM
To: dbird@co.slo.ca.us; NHAVLIK@slocity.org; vhamilton@cambriacsd.org; SalmonFix@aol.com; mamcewen@fix.net; malcolm13@fastmail.fm; ditas@prcity.com; JWalter@slocity.org; Dan Leonard; cmf@oasisassoc.com; eileenh@edainc.com; skahn@atascadero.org; BonnieCSD@charter.net; John Wallace; Craig Taylor; cferrara@co.slo.ca.us; rgresens@cambriacsd.org; BVO@TCSN.Net; mmultari@mbnep.org; lochd@portsanluis.com; bboucher@morro-bay.ca.us; bouchers@charter.net; ddelzeit@pismobeach.org; DSpagnolo@arroyogrande.org; bethalc@earthlink.net; beth@alcnet.org; garing@aol.com; sadams@arroyogrande.org; ghenders@slocity.org
Subject: FW: Coalition Legislative News



Laird Sample Letter
Re AB1300....



Sample Board
Report.doc



AB 1300 Assembly
Bill - Vote I...



DRAFT AB1300
JPPORT LETTER.do.502_152401_sen...



sb_750_cfa_20030

-----Original Message-----

From: Bruce Buel
Sent: Thursday, May 08, 2003 6:38 AM
To: Anne Pickens
Subject: FW: Coalition Legislative News

Anne

Please forward this e-mail to our Prop 50 Group members.

Thanks

Bruce Buel

-----Original Message-----

From: Lisa [mailto:lisa@scwa.ca.gov]
Sent: Wednesday, May 07, 2003 8:39 AM
To: Vicki Musgrove; Terri Maus-Nisich; Susie Indorato; Sue Hughes; Steve Offerman; Steve Mack; Steve Bennett; Sally Coleman; Russ Baggerly; RORY LANG; Rob Almny; Richard Hawley; Neil Havlik; Michael Clarke; Marty Wilder; Maria Morrissey; Kate Rees; Karen Waln; Joni Gray; John Johnson; Jim Word; Jim Ruch; Jim Engel; Jeff Pratt; Jan Abel; Hugh Claubaugh; Harold Fairly; Gary Keefe; Fred Adjarian; Eileen Putnam; Doug Bird; Don Villeneuve; Don Davis; Darla Wise; Coleen Lund; Chuck Barnett; Chris Dahlstrom; Charles Hamilton; CEW Chip Wullbrandt; Bruce Buel; Brett Gray; Bill Brennan; Aurora Soriano
Subject: Coalition Legislative News

Dear Coalition Participants,

Good News! AB 1300 (Laird) sailed out of the Assembly Committee on Natural Resources with a 12-0 unanimous vote in favor of the bill (see attached vote roll call). In addition, all of the Assembly Members present at the hearing asked to be included as co-authors on the bill. Assembly Member Laird is very appreciative of the Coalition's help in sending letters of support for this legislation and urged Coalition participants to continue to seek support for AB 1300 from your Boards and Councils if you haven't already done so. Laird expects these letters to be especially critical when the bill goes before committees in the Senate. I have attached some support materials I hope will be helpful if you wish to support this item.

Also attached for your information, is an analysis of SB 750 (Machado) from the Senate Ag and Water Resources Committee. This is a proposed \$5 billion water bond. The Coalition is encouraged by Senator Machado's efforts to include some of the Coalition's requests for regional distribution statewide to fund local and regional priority projects. Below is a draft proposal of how this breakout might look (the full analyses is attached as well). We will continue to track this bill and others and continue to keep you posted as amendments are made.

Thank you for all of your efforts.

Kindest regards,
Lisa Renton

Sonoma County Water Agency
707.521.6206 (ph)
707.528.2080 (fax)
lisa@scwa.ca.gov

Local Projects. This program builds on the integrated regional water management program established in Chapter 8 of Proposition 50. Significant differences include: Instead of being a statewide pot, this bond would distribute funds among regional water quality control board regions on what the author claims to be a per-capita basis. This bond more clearly delineates the type of activities eligible for funding.

Ch 4 |79660|Local water quality, flood management, & |\$2,500 |
M| | | |water supply projects: |

		Region 1--North Coast	\$90 M
		Region 2--San Francisco Bay	\$410 M
		Region 3--Central Coast	\$145 M
		Region 4--Los Angeles	\$550 M
		Region 5--Central Valley	\$420 M
		Region 6--Lahontan	\$90 M
		Region 7--Colorado River Basin	\$90 M
		Region 8--Santa Ana	\$375 M
		Region 9--San Diego	\$230 M
		Watersheds in the Sierra Nevada region	
			\$100 M



Winston H. Hickox
Secretary for
Environmental
Protection

WASTE WATER

State Water Resources Control Board

Division of Financial Assistance
1001 I Street, Sacramento, California 95814
P.O. Box 944212, Sacramento, California 94244-2120
(916) 341-5828 ♦ FAX (916) 341-5707 ♦ www.swrcb.ca.gov



Gray Davis
Governor

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our website at www.swrcb.ca.gov.

PROPOSED STATE FISCAL YEAR (SFY) 2003/04 STATE REVOLVING FUND (SRF) LOAN PROGRAM PRIORITY LIST (LIST)

Thursday, June 3, 2003 – 9:00 a.m.*
Joe Serna, Jr. Cal/EPA Building
Coastal Hearing Room – Second Floor
1001 I Street, Sacramento, CA

BACKGROUND

This announcement is to inform interested and affected parties of the State Water Resources Control Board's (SWRCB) Workshop on June 3, 2003. The SWRCB will consider adoption of the SFY 2003/04 SRF List at this Workshop.

Based on cash-flow projections, California can expect to have about \$185 million available for SRF loans in SFY 2003/04. This money can be used for construction of wastewater treatment and water reclamation facilities, correction of non-point source and storm drainage pollution problems, and implementation of estuary enhancement activities. The adopted SFY 2003/04 SRF List will be used to determine the projects that can compete for SRF loan assistance in SFY 2003/04.

The Division of Financial Assistance (Division) has developed the draft SFY 2003/04 SRF List. Enclosed is a copy of the draft List that reflects current recommendations from the Regional Water Quality Control Boards and SWRCB staff. The draft List may also be viewed on our website at <http://www.swrcb.ca.gov/cwphome/lgb/srf>.

Projects must appear on the List to qualify for loan assistance. The fundable portion (first year) of the List contains those projects that have received a preliminary loan commitment and are scheduled for loan assistance during the first year of the five-year planning period. Although a project may be identified on the fundable portion of the List, this is not a commitment to disburse funds. Projects that fail to meet scheduled dates may be bypassed in favor of projects ranked lower on the List that are ready to proceed to construction. Projects that become ready for construction in SFY 2003/04, but are not on the fundable portion of the List, will be moved to the fundable portion after a preliminary loan commitment is issued.

KEY ISSUES AND RECOMMENDATIONS

ISSUE 1: Should the SWRCB adopt with the SFY 2003/04 SRF List a cap on the amount of loan funds that can be disbursed per year to an agency receiving SRF loan funds?

RECOMMENDATION: Based on cash flow projections, the SWRCB will have about \$185 million available in SFY 2003/04 for loan commitments. The Division, based on its past experience with loan disbursements and an analysis of projected future loan disbursements, recommends that the cap be set at \$25 million for SFY 2003/04. A \$25 million cap should meet the needs of most loan applicants. The cap

*This issue may not be heard immediately at 9:00 a.m., but may be delayed due to consideration of an item(s) of a shorter duration.

also ensures that loan funds are equitably distributed to agencies requesting loan assistance because it prevents large projects from consuming a disproportionate share of the available funds. The cap would apply only to projects that receive a preliminary loan commitment in SFY 2003/04.

ISSUE 2: Should the SWRCB adopt the SFY 2003/04 SRF List?

RECOMMENDATION: Division staff recommends approval of the SFY 2003/04 SRF List.

TO TESTIFY

You may submit written comments and/or give oral statements. Written comments should be submitted as early as possible to allow for thorough staff analysis. All comments are due by 5:00 p.m. on June 2, 2003, and should be directed to Mr. Robert Pontureri, Division of Financial Assistance, P.O. Box 944212, Sacramento, California 94244-2120.

PARKING AND ACCESSIBILITY

Public parking is available in the City of Sacramento Garage on I Street between 10th and 11th Streets. Metered spaces are available on area streets. The Cal/EPA building is accessible by bus and light rail lines operated by Sacramento Regional Transit. The Coastal Hearing Room is accessible to persons with disabilities.

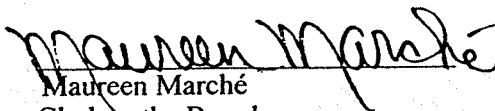
All visitors are required to sign in and receive a badge prior to attending any meeting. The Visitor and Environmental Services Center is located just inside and to the left of the Cal/EPA Building's public entrance. Valid picture identification may be required due to the security level so please allow up to 15 minutes for this process.

FOLLOW-UP SCHEDULE

1. SWRCB Meeting, June 18, 2003, commencing at 9:00 a.m. (Second-Floor, Coastal Hearing Room, 1001 I Street. Please note that the start time for June 18, 2003, meeting is subject to change.
2. Submittal to United States Environmental Protection Agency for approval of the SFY 2003/04 SRF Loan Program Priority List, December 1, 2003.

CONTACT PERSON

Any questions regarding this issue should be directed to Mr. Pontureri at (916) 341-5828 or ponturer@cwp.swrcb.ca.gov. Individuals who require special accommodations are requested to contact Mr. Adrian Perez at (916) 341-5880 or APerez@exec.swrcb.ca.gov at least five working days prior to the meeting date. TTY users may contact the California Relay service at 1-800-735-2929 or voice line at 1-800-735-2922.


Maureen Marché
Clerk to the Board

Dated: April 24, 2003

Enclosure

**STATE OF CALIFORNIA
REVOLVING FUND LOAN PROGRAM**

**DRAFT
STATE FISCAL YEAR 2003/04
PROJECT PRIORITY LIST**

APRIL 18, 2003

**STATE OF CALIFORNIA REVOLVING FUND LOAN PROGRAM
STATE FISCAL YEAR (SFY) 2003/04 PRIORITY LIST LEGEND**

HEADING

DESCRIPTION

BASIN

REGIONAL WATER QUALITY CONTROL BOARDS
 1 – NORTH COAST (SANTA ROSA)
 2 – SAN FRANCISCO BAY (OAKLAND)
 3 – CENTRAL COAST (SAN LUIS OBISPO)
 4 – LOS ANGELES (LOS ANGELES)
 5 – CENTRAL VALLEY (SACRAMENTO, REDDING, FRESNO)
 6 – LAHONTAN (SOUTH LAKE TAHOE, VICTORVILLE)
 7 – COLORADO RIVER BASIN (PALM DESERT)
 8 – SANTA ANA (RIVERSIDE)
 9 – SAN DIEGO (SAN DIEGO)

AGENCY

LOAN RECIPIENT

PROJECT NUMBER

SIX DIGIT NUMBER ASSIGNED BY DIVISION OF CLEAN WATER PROGRAMS

DESCRIPTION

DESCRIPTION OF THE PROJECT

NEEDS CATEGORIES

- I SECONDARY TREATMENT
- II ADVANCED TREATMENT
- IIIA I/I CORRECTION
- IIIB MAJOR SEWER REHABILITATION
- IVA NEW COLLECTION SYSTEM
- IVB NEW INTERCEPTOR
- V COMBINED SEWER OVERFLOW CORRECTION
- VI STORMWATER
- VII NON-POINT SOURCE

PROJECT COST

TOTAL ESTIMATED ELIGIBLE COST (\$000) FOR LOAN ASSISTANCE

CLASS AND RANK

PRIORITY SYSTEM
 A – PUBLIC HEALTH HAZARD
 B – POLLUTION OF IMPAIRED WATER BODY
 C – COMPLIANCE WITH PERMITS AND WATER RECLAMATION
 D – PREVENTIVE MEASURES FOR IMPAIRED AND UNIMPAIRED WATER BODIES

RANKING SYSTEM
 PROJECTS WITHIN EACH PRIORITY CLASS ARE RANKED ON READINESS TO PROCEED (AWARD OF A LOAN CONTRACT)

ASSIGNED STATE FISCAL YEARS

2003/04 = '04 2004/05 = '05 2005/06 = '06 2006/07 = '07
 2007/08 = '08 UNSCHEDULED

Basin	Agency	Project Number	DESCRIPTION	Eligible Cost by Needs Category (in Thousands \$)							Project Cost \$1000s	Class Rank	'04	'05	'06	'07	'08	Unscheduled	
				I	II	III A	III B	IV A	IV B	V									VI
3	SAN SIMON CSD		WWTP FACILITY RETROFIT AND UPGRADE								750	C	3000		X				
		4830-11																	
3	SANTA BARBARA, CITY OF		DIGESTER MIXING SYSTEM-SOLIDS HANDLING IMPROVEMENTS								1325	D	19100		X				
		4742-11																	
3	SANTA BARBARA, CITY OF		TREATMENT PLANT RETROFIT AND REHABILITATION PROJECT								10000	D	4200		X				
		4941-11																	
3	SANTA BARBARA, CITY OF		SECONDARY CLARIFIER REHABILITATION								1000	D	4300		X				
		4940-11																	
3	SANTA BARBARA, CITY OF, AIRPS		SANTA BARBARA AIRPORT SEWER COLLECTION SYSTEM REPLACEMENT								5800	D	23700						Unscheduled
		4943-11					5,800												
3	SANTA CRUZ COUNTY		SAN DIST RENOVATE/REPLACE SEWER MAINS AND PUMP STATIONS, NEW BRIGHTON, SEA C								15000	D	9000		X				
		4854-11					15,000												
3	SANTA CRUZ CSD		RELOCATE SEWERLINE- NEW BRIGHTON STATE BEACH PROJECT								15000	A	600		X				
		4831-11																	
3	SANTA CRUZ, COUNTY OF - ENV		CONST OF COMMUNITY DISPOSAL SYS - SAN LORENZO WATERSHED								37400	A	1500		X				
		4017-11																	
3	SCOTTS VALLEY, CITY OF		PHASE 2 - WASTEWATER RECLAMATION (RECLAMATION)								800	C	22100					X	
		4431-11																	
3	SEASIDE, CITY OF		90 INCH BAY STREET OUTFALL PROJECT - PHASE 1								200	D	3400		X				
		4945-11																	
3	SEASIDE, CITY OF		90 INCH BAY STREET OUTFALL PROJECT - PHASE 2								2000	D	20800			X			
		4945-21																	
3	SOLEDAD, CITY OF		TREATMENT PLANT EXPANSION								14000	D	18100		X				
		4743-11																	
3	SOUTH SAN LUIS OBISPO COUNTY		UPGRADE WWTP FOR WATER RECLAMATION								5350	C	6400		X				
		4944-11					5,350												
3	SUMMERLAND SANITARY D		UPGRADING FACILITY TO MEET NPDES PERMIT								1400	C	12100		X				
		4106-11																	
3	THE NATURE CONSERVANCY & PALO CORONA RANCH ACQUISITION										9000	D	3600		X				
		6085-11																	
4	AVALON, CITY OF		AVALON WATER RECLAMATION PLANT								13000	C	12600		X				
		4490-11					13,000												
4	AZUSA, CITY OF		SEWER MASTER PLAN-REPLACEMENT AND UPGRADE OF SEWER LINE								4900	A	800		X				
		4827-11					4,900												
4	CENTRAL BASIN MWD		RECYCLED WATER SYSTEM EXPANSION PROJECT (RECLAMATION)								4000	C	10100		X				
		4221-11					4,000												

11

21-Apr-03

Basin	Agency	Project Number	DESCRIPTION	Eligible Cost by Needs Category (in Thousands \$)							Project Cost \$1000s	Class Rank	'04	'05	'06	'07	'08	Unscheduled	
				I	II	III A	III B	IV A	IV B	V									VI
4	LA CANADA FLINTRIDGE, CITY		SEWER COLLECTION SYSTEM PROJECT AREA 5								18700	B	10300			X			
		4252-71						18,700											
4	LA CANADA FLINTRIDGE, CITY		SEWER COLLECTION SYSTEM PROJECT AREA 4								16200	B	10200			X			
		4252-61						16,200											
4	LA CANADA FLINTRIDGE, CITY		SEWER COLLECTION SYSTEM PROJECT AREA 3								21413	B	6500		X				
		4252-51						21,413											
4	LA CANADA FLINTRIDGE, CITY		SEWER COLLECTION SYSTEM PROJECT AREA 2								13700	B	6600		X				
		4252-41						13,700											
4	LOS ANGELES, CITY OF		LA CIENEGA RELIEF SEWER PH 2B								30000	B	13300					X	
		4756-11					30,000												
4	LOS ANGELES, CITY OF		NORTHEAST INTERCEPTOR SEWER PH 1								157000	B	9400		X				
		4759-11						157,000											
4	LOS ANGELES, CITY OF		NORTHEAST INTERCEPTOR SEWER PH 2								109000	B	9500		X				
		4760-11						109,000											
4	LOS ANGELES, CITY OF		LA CIENEGA RELIEF SEWER PH 2A								48000	B	13100					X	
		4755-11					48,000												
4	LOS ANGELES, CITY OF		WEST LOS ANGELES RELIEF SEWER PH 1								24200	B	13200					X	
		4758-11					24,200												
4	LOS ANGELES, CITY OF		EAGLE ROCK INTERCEPTOR SEWER								22000	B	13400					X	
		4754-11					22,000												
4	LOS ANGELES, CITY OF		BIXEL & 8th STREET INTERCEPTOR SEWER								2200	B	13500					X	
		4757-11					2,200												
4	LOS ANGELES CD BEACHES ANDUPGRADE BEACH SEPTIC SYSTEM, POINT DUME BEACH										519	D	6200		X				
		4855-11					519												
4	LOS ANGELES CD BEACHES ANDUPGRADE BEACH SEPTIC SYSTEM, NICHOLAS CANYON COOUNTY BEACH										173	D	5200		X				
		4857-11					173												
4	LOS ANGELES CD BEACHES ANDUPGRADE BEACH SEPTIC SYSTEM, SURFRIDER BEACH										220.5	D	6500		X				
		4856-11					221												
4	LOS ANGELES CSD		JWPCP - BIOSOLIDS DEWATERING EQUIPMENT PURCHASE								20000	B	10400			X			
		4947-21																	
4	LOS ANGELES CSD		JWPCP - SKIMMINGS ODOR CONTROL								21600	B	4600		X				
		4001-56																	
4	LOS ANGELES CSD		SAN JOSE CREEK WRP - NDN EQUIP PURCHASE								1350	B	4700		X				
		4701-52					1,350												
4	LOS ANGELES CSD		JWPCP-POWER GENERATION FACILITIES MODIFICATIONS								22000	B	4800		X				
		4001-44					22,000												

12

21-Apr-03

SAN SIMEON COMMUNITY SERVICES DISTRICT

SUPERINTENDENTS REPORT FOR APRIL 2003

FLOW COMPARISON - Water

Apr-03 2,853,000 gallons	YTD 2003 10296000 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	-0.05276753 decrease 0.01408451 increase
Apr-02 2,710,000 gallons	YTD 2002 10153000 gallons	GROSS WATER PRODUCTION: NET WATER PRODUCTION: MONTHLY RECOVERY RATE:	2992000 gallons 2796742 gallons 0.93473997

RAINFALL

Apr-03 1.80 inches	2002-2003 16.8 inches	MONTHLY COMPARISON: ANNUAL COMPARISON:	-1.4 inches less 2.4 inches more
Apr-02 0.40 inches	2001-2002 14.4 inches		

WELL DEPTH COMPARISON

Apr-03 10.61 feet	37681 10.61 feet	37347 10.5 feet	MONTHLY COMPARISON: ANNUAL COMPARISON:	0 feet lower -0.11 feet lower
----------------------	---------------------	--------------------	---	----------------------------------

CHLORIDE COMPARISON

Apr-03 45 mg/l	37681 46 mg/l	37347 46 mg/l	MONTHLY COMPARISON: ANNUAL COMPARISON:	CONSTANT CONSTANT
-------------------	------------------	------------------	---	----------------------

FLOW COMPARISON - District Wastewater Treated

Apr-03 2,076,409 gallons	YTD 2003 7198994 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	0.06 increase 0.04216347 decrease
Apr-02 1,967,000 gallons	YTD 2002 7515890 gallons		

FLOW COMPARISON - State Wastewater Treated

Apr-03 270,061 gallons	YTD 2002 928358 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	0.03862091 decrease 0.01155123 decrease
Apr-02 280,910 gallons	YTD 2002 939207 gallons		

DISCHARGE REQUIREMENTS

EFFLUENT BOD:	6 mg/l	EFFLUENT SUSPENDED SOLIDS:	<5 mg/l
INFLUENT BOD:	300 mg/l	INFLUENT SUSPENDED SOLIDS:	120 mg/l

BIOSOLIDS DISPOSAL

APRIL:	12000 gallons	YTD:	38000 gallons
--------	---------------	------	---------------

May 7, 2003

To: Mark Bloodgood, District manager
John Wallace, District Engineer
Chuck Ellison, Operations Manager

From: Chris Nally, Systems Supervisor

SUBJECT: San Simeon CSD Superintendents Report for April 2003

Wastewater

The treatment plant ran very well for the month of April. There were no violations and the effluent quality is very good. Currently all influent flow is routed to the Equalization Chamber to allow a constant flow into the plant. Staff did receive a callout due to high E.Q. Chamber on the 22nd due to an unusually high flow with no adverse conditions resulting.

FRM has successfully operated the plant on one 30hp blower for the past 2 weeks. This has involved close observation and lab work, but, in contrast to the prior practice of using the 60 horsepower blower exclusively, should provide for substantial energy savings. Staff is in the process of documenting the kWh and will report back to the Board at the next meeting on savings realized.

FRM covered the remaining open channels at the plant with aluminum diamond plate. This allows the use of hand trucks and reduces the chances of tripping during routine operations. Staff continues to make improvements to the plant from a safety aspect, and will be mounting the clarifier on/off electrical switches permanently to the handrails (they are currently held on by duct tape/bailing wire).

Staff is closely monitoring the chemicals at the treatment plant in hopes of reducing the amount used. This will continue until the least amount needed is determined, while continuing to meet effluent coliform requirements. As indicated last month, FRM was successful in negotiating a price break for San Simeon on chemicals which results in approx. a \$1,500-\$2,000 savings annually.

FRM is preparing to document the flow received from the state utilizing an open channel flowmeter owned by FRM. This study would continue for approx. one month so that flow figures provided by the Castle, and data retrieved from the flowmeter can be compared.

The Treatment plant also received an unscheduled inspection from the County Office of Environmental Health concerning the hazardous material site plan. The inspector understood the change in staffing and provided all paper work necessary to complete an updated plan which will be submitted by the end of May as per his request.

Water

Jason Meeks with FRM evaluated the well field and reservoir and made a list of recommended repairs. Mr. Meeks has participated in many State and County inspections on behalf of our many clients, and knows first hand what the inspectors are looking for. Staff will begin repairs on the well houses and surrounding area the week of May 12th.

Staff also responded to a broken water line at the corner of Balboa and Vista Del Mar. Staff found a 2 inch service line flowing heavily and after determining the break was before the valve shut the main line from Hearst drive to the middle of Vista Del Mar. The FRM vacuum truck was called to empty the water from the hole and called D-Kal Construction for a backhoe to assist with the job. Water was restored approx 3 hours after shut down. Samples were taken from both up and down stream hydrants to check for bacteria, with both samples coming back from the lab absent of bacteria.

Projects

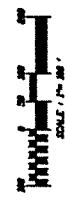
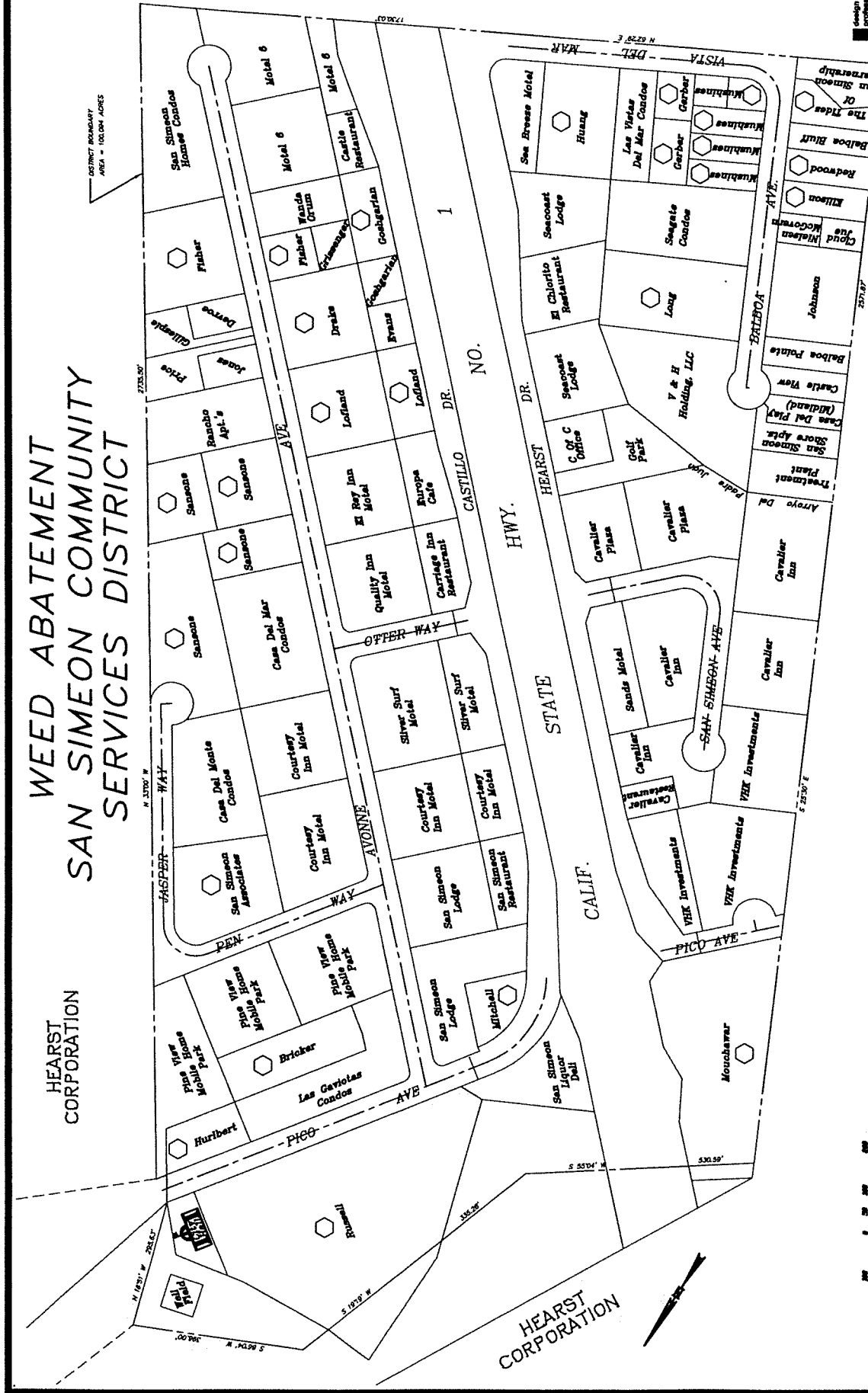
During the month of April FRM staff was able to complete the maintenance on the few remaining fire hydrants, completed the relocation of the EQ pump shut off switches to the handrails, and begin a heavy cleanup of the plant yard.

In addition, staff cleaned the office and lab building, removing all old chemicals and refuse. Staff then painted the interior of the building, sanded and re-stained the cabinetry and coated the concrete floor. Necessary equipment and supplies have been returned to the office and staff hopes to recover the lab counter tops, finishing the project.

FRM staff intends to continue the daily cleanup of the facility, removing trash, cleaning and painting all structures and cutting back the over grown shrubs around the fencing.

WEED ABATEMENT SAN SIMEON COMMUNITY SERVICES DISTRICT

HEARST CORPORATION



FOR 2003

PACIFIC OCEAN

LEGEND
 LOTS IN VIOLATION OF WEED ABATEMENT

eda
 design professionals
 civil engineers & land surveyors & land planners
 1946 santa barbara st. - san jose, calif. 95128
 ph: 408.946.3455 e-mail: eda@edainc.com

SAN SIMEON COMMUNITY SERVICES DISTRICT

SUPERINTENDENTS REPORT FOR APRIL 2003

FLOW COMPARISON - Water

Apr-03 2,853,000 gallons	YTD 2003 10296000 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	-0.05276753 decrease 0.01408451 increase
Apr-02 2,710,000 gallons	YTD 2002 10153000 gallons	GROSS WATER PRODUCTION: NET WATER PRODUCTION: MONTHLY RECOVERY RATE:	2992000 gallons 2796742 gallons 0.93473997

RAINFALL

Apr-03 1.80 inches	2002-2003 16.8 inches	MONTHLY COMPARISON: ANNUAL COMPARISON:	-1.4 inches less 2.4 inches more
Apr-02 0.40 inches	2001-2002 14.4 inches		

WELL DEPTH COMPARISON

Apr-03 10.61 feet	37681 10.61 feet	37347 10.5 feet	MONTHLY COMPARISON: ANNUAL COMPARISON:	0 feet lower -0.11 feet lower
----------------------	---------------------	--------------------	---	----------------------------------

CHLORIDE COMPARISON

Apr-03 45 mg/l	37681 46 mg/l	37347 46 mg/l	MONTHLY COMPARISON: ANNUAL COMPARISON:	CONSTANT CONSTANT
-------------------	------------------	------------------	---	----------------------

FLOW COMPARISON - District Wastewater Treated

Apr-03 2,076,409 gallons	YTD 2003 7198994 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	0.06 increase 0.04216347 decrease
Apr-02 1,967,000 gallons	YTD 2002 7515890 gallons		

FLOW COMPARISON - State Wastewater Treated

Apr-03 270,061 gallons	YTD 2002 928358 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	0.03862091 decrease 0.01155123 decrease
Apr-02 280,910 gallons	YTD 2002 939207 gallons		

DISCHARGE REQUIREMENTS

EFFLUENT BOD:	6 mg/l	EFFLUENT SUSPENDED SOLIDS:	<5 mg/l
INFLUENT BOD:	300 mg/l	INFLUENT SUSPENDED SOLIDS:	120 mg/l

BIOSOLIDS DISPOSAL

APRIL:	12000 gallons	YTD:	38000 gallons
--------	---------------	------	---------------

May 7, 2003

To: Mark Bloodgood, District manager
John Wallace, District Engineer
Chuck Ellison, Operations Manager

From: Chris Nally, Systems Supervisor

SUBJECT: San Simeon CSD Superintendents Report for April 2003

Wastewater

The treatment plant ran very well for the month of April. There were no violations and the effluent quality is very good. Currently all influent flow is routed to the Equalization Chamber to allow a constant flow into the plant. Staff did receive a callout due to high E.Q. Chamber on the 22nd due to an unusually high flow with no adverse conditions resulting.

FRM has successfully operated the plant on one 30hp blower for the past 2 weeks. This has involved close observation and lab work, but, in contrast to the prior practice of using the 60 horsepower blower exclusively, should provide for substantial energy savings. Staff is in the process of documenting the kWh and will report back to the Board at the next meeting on savings realized.

FRM covered the remaining open channels at the plant with aluminum diamond plate. This allows the use of hand trucks and reduces the chances of tripping during routine operations. Staff continues to make improvements to the plant from a safety aspect, and will be mounting the clarifier on/off electrical switches permanently to the handrails (they are currently held on by duct tape/bailing wire).

Staff is closely monitoring the chemicals at the treatment plant in hopes of reducing the amount used. This will continue until the least amount needed is determined, while continuing to meet effluent coliform requirements. As indicated last month, FRM was successful in negotiating a price break for San Simeon on chemicals which results in approx. a \$1,500-\$2,000 savings annually.

FRM is preparing to document the flow received from the state utilizing an open channel flowmeter owned by FRM. This study would continue for approx. one month so that flow figures provided by the Castle, and data retrieved from the flowmeter can be compared.

The Treatment plant also received an unscheduled inspection from the County Office of Environmental Health concerning the hazardous material site plan. The inspector understood the change in staffing and provided all paper work necessary to complete an updated plan which will be submitted by the end of May as per his request.

Water

Jason Meeks with FRM evaluated the well field and reservoir and made a list of recommended repairs. Mr. Meeks has participated in many State and County inspections on behalf of our many clients, and knows first hand what the inspectors are looking for. Staff will begin repairs on the well houses and surrounding area the week of May 12th.

Staff also responded to a broken water line at the corner of Balboa and Vista Del Mar. Staff found a 2 inch service line flowing heavily and after determining the break was before the valve shut the main line from Hearst drive to the middle of Vista Del Mar. The FRM vacuum truck was called to empty the water from the hole and called D-Kal Construction for a backhoe to assist with the job. Water was restored approx 3 hours after shut down. Samples were taken from both up and down stream hydrants to check for bacteria, with both samples coming back from the lab absent of bacteria.

Projects

During the month of April FRM staff was able to complete the maintenance on the few remaining fire hydrants, completed the relocation of the EQ pump shut off switches to the handrails, and begin a heavy cleanup of the plant yard.

In addition, staff cleaned the office and lab building, removing all old chemicals and refuse. Staff then painted the interior of the building, sanded and re-stained the cabinetry and coated the concrete floor. Necessary equipment and supplies have been returned to the office and staff hopes to recover the lab counter tops, finishing the project.

FRM staff intends to continue the daily cleanup of the facility, removing trash, cleaning and painting all structures and cutting back the over grown shrubs around the fencing.

SAN SIMEON COMMUNITY SERVICES DISTRICT

WARRANT REPORT

April 1 through April 30, 2003

<u>DATE</u>	<u>NUM</u>	<u>NAME</u>	<u>WARRANT#</u>	<u>MEMO</u>	<u>AMOUNT</u>
4/14/2003	4329	A BETTER BEEP	0304-001	PAGER	\$ 29.45
4/14/2003	4330	AT&T	0304-002	TELEPHONE	\$ 34.82
4/14/2003	4331	CAROL BAILEY-WOOD	0304-003	MONTHLY BOARD SERVICE FOR APRIL 2003	\$ 75.00
4/14/2003	4332	CRYSTAL SPRINGS WATER	0304-004	WATER DELIVERY	\$ 31.75
4/14/2003	4333	DAVID KIECH	0304-005	MONTHLY BOARD SERVICE FOR APRIL 2003	\$ 75.00
4/14/2003	4334	ERIC SCHELL	0304-006	MONTHLY BOARD SERVICE FOR APRIL 2003	\$ 75.00
4/14/2003	4335	FGL ENVIRONMENTAL	0304-007	INORGANIC ANALYSIS	\$ 61.00
4/14/2003	4336	FLUID SOLUTIONS COMPANY	0304-008	TROUBLESHOOT VFD FAILURE	\$ 170.00
4/14/2003	4337	GREAT WESTERN ALARM	0304-009	INSTALLATION & MONTHLY MONITORING	\$ 289.45
4/14/2003	4338	LA CHEMICAL	0304-010	CHEMCLOR & SODIUM BISULFITE	\$ 1,344.96
4/14/2003	4339	LIGHTHOUSE LITHO	0304-011	PERFORATED PAPER FOR MONTHLY BILLING	\$ 155.51
4/14/2003	4340	LORAIN MIRABAL-BOUBION	0304-012	MONTHLY BOARD SERVICE FOR APRIL 2003	\$ 75.00
4/14/2003	4341	MISSION COUNTRY DISPOSAL	0304-013	RUBBISH	\$ 218.33
4/14/2003	4342	MISSION UNIFORM SERVICE	0304-014	TOWELS & COVERALLS	\$ 172.40
4/14/2003	4343	PACIFIC BELL	0304-015	TELEPHONE	\$ 178.05
4/14/2003	4344	PG&E	0304-016	ELECTRICITY	\$ 3,946.12
4/14/2003	4345	RMA COMPUTER SOLUTIONS	0304-017	WEBSITE UPDATES FOR APRIL 2003	\$ 25.00
4/14/2003	4346	ROBERT SCHULTZ	0304-018	LEGAL SERVICES FOR MARCH 2003	\$ 1,500.00
4/14/2003	4347	SAN SIMEON GLASS & MIRROR	0304-019	PLEXIGLASS	\$ 128.70
4/14/2003	4348	SCHULTZ TRANSPORTATION	0304-020	MONTHLY CONTAINER RENTAL	\$ 80.00
4/14/2003	4349	TERRY LAMBETH	0304-021	MONTHLY BOARD SERVICE FOR APRIL 2003	\$ 75.00
4/14/2003	4350	U.S.A. BLUE BOOK	0304-022	LMI PUMP WALL MOUNT ASSEMBLY	\$ 64.47
4/14/2003	4351	U.S.A. TRANSPORT, INC.	0304-023	SLUDGE DISPOSAL	\$ 1,057.39
4/14/2003	4352	VIKING OFFICE PRODUCTS	0304-024	FILE FOLDERS, PRINTER CARTRIDGE, DIVIDER:	\$ 51.52
4/14/2003	4353	GERALDO MILAN	0304-025	SEC. DEP. REFUND LESS FINAL BILL #1102	\$ 50.00
4/14/2003	4354	JOSE VARGAS	0304-026	SEC. DEP. REFUND LESS FINAL BILL #1200	\$ 50.00
4/15/2003	4355	KIMBERLY ALLISON	0304-027	PAYROLL 4/1/03-4/15/03	\$ 598.51
4/15/2003	4356	MICHAEL HASSETT	0304-028	PAYROLL 4/1/03-4/15/03	\$ 1,300.22
4/21/2003	4357	AMERICAN INDUSTRIAL SUPPLY	0304-029	CONFINED SPACE GAS MONITOR W/PUMP	\$ 1,745.64
4/21/2003	4358	CAMBRIA HARDWARE CENTER	0304-030	PAINTING SUPPLIES, PUMP, CONDUIT. J. BOX	\$ 367.52
4/21/2003	4359	CREEK ENVIRONMENTAL LAB	0304-031	TOTAL COLIFORM ANALYSIS	\$ 40.00
4/21/2003	4360	D-KAL ENGINEERING	0304-032	A/C PATCHING	\$ 2,997.21
4/21/2003	4361	D-KAL ENGINEERING	0304-033	EMERGENCY REPAIRS TO 2" WATER LINE	\$ 418.75
4/21/2003	4362	D-KAL ENGINEERING	0304-034	LOWER SEWER MANHOLE ON CASTILLO AVE.	\$ 2,880.00
4/21/2003	4363	EDA, INC.	0304-035	GEN. MGMT. SERVICES FOR FEBRUARY 2003	\$ 7,034.94
4/21/2003	4364	FLUID RESOURCES MGMT., INC.	0304-036	PUMP DIGESTER FOR MAINTENANCE	\$ 506.25
4/21/2003	4365	FLUID RESOURCES MGMT., INC.	0304-037	EMER. CALL OUT TO PUMP WATER LEAK	\$ 303.75
4/21/2003	4366	GRAINGER, INC.	0304-038	URN	\$ 33.43
4/21/2003	4367	JOHN WALLACE & ASSOCIATES	0304-039	MAJOR PROJECTS FOR FEBRUARY 2003	\$ 1,051.25
4/21/2003	4368	JOHN WALLACE & ASSOCIATES	0304-040	DISTRICT ENGINEERING FOR FEBRUARY 2003	\$ 2,949.61
4/21/2003	4369	PUBLIC EMP. RET. SYSTEM	0304-041	HEALTH INSURANCE FOR MAY 2003	\$ 692.77
4/23/2003	4370	MICHAEL HASSETT	0304-042	ACCUMULATED VACATION PAY THRU 4/25/03	\$ 863.34
4/23/2003	4371	MICHAEL HASSETT	0304-043	PAYROLL 4/16/03-4/25/03	\$ 760.51
4/23/2003	4372	MICHAEL HASSETT	0304-044	MILEAGE REIMBURSEMENT	\$ 53.28
4/29/2003	4373	B.C. PUMP SALES & SERVICE	0304-045	COUPLINGS & FLANGES FOR 30 HP BLOWERS	\$ 617.29
4/29/2003	4374	CELLULAR ONE	0304-046	CELL PHONE	\$ 56.43
4/29/2003	4375	CHANNING BETE CO., INC.	0304-047	EDUCATIONAL LITERATURE	\$ 43.06
4/29/2003	4376	CREEK ENVIRONMENTAL LAB	0304-048	TOTAL COLIFORM ANALYSIS	\$ 60.00

<u>DATE</u>	<u>NUM</u>	<u>NAME</u>	<u>WARRANT#</u>	<u>MEMO</u>	<u>AMOUNT</u>
4/29/2003	4378	FLUID RESOURCES MGMT., INC.	0304-050	INTERIM MGMT SERVICES FOR WWTP FOR FEE	\$ 1,960.25
4/29/2003	4379	GREAT WESTERN ALARM	0304-051	MONTHLY ALARM MONITORING	\$ 25.00
4/29/2003	4380	LA CHEMICAL	0304-052	CHEMCLOR & SODIUM BISULFITE	\$ 725.90
4/29/2003	4381	PLATINUM PLUS FOR BUSINESS	0304-053	GAS & OIL	\$ 121.38
4/29/2003	4381	PLATINUM PLUS FOR BUSINESS	0304-053	WEBSITE HOSTING, ENVELOPES, POSTAGE	\$ 523.01
4/29/2003	4382	ROBERT SCHULTZ	0304-054	LEGAL SERVICES FOR APRIL 2003	\$ 1,500.00
4/29/2003	4383	STATE COMPENSATION FUND	0304-055	WORKER'S COMP FOR 3/20/03-4/20/03	\$ 678.88
4/29/2003	4384	MID-STATE BANK	0304-056	PAYROLL TAXES	\$ 865.36
4/29/2003	4385	EMPLOYMENT DEV. DEPT.	0304-057	PAYROLL TAXES	\$ 276.00
4/29/2003	4386	PUBLIC EMP. RET. SYSTEM	0304-058	RETIREMENT FOR APRIL 2003	\$ 609.09
4/30/2003	4387	KIMBERLY ALLISON	0304-059	PAYROLL 4/16/03-4/30/03	\$ 563.75
4/30/2003	4388	MICHAEL HASSETT	0304-060	MILEAGE REIMBURSEMENT	\$ 30.60
4/30/2003	4389	MICHAEL HASSETT	0304-061	OVERTIME ON 4/22/03	\$ 55.55
4/30/2003		TOTAL			<u>\$ 43,322.45</u>

**REGULAR BOARD OF DIRECTORS MEETING
SAN SIMEON COMMUNITY SERVICES DISTRICT**

Date: Wednesday, April 9, 2003

Place: Cavalier Banquet Room

MINUTES

1.0 CALL TO ORDER

The Board convened at 5:35 p.m.

1.1 Roll Call:

Directors Present: Loraine Mirabal-Boubion, David Kiech, Terry Lambeth, Eric Schell and Carol Bailey-Wood

Staff Present: District Manager Mark Bloodgood and Assistant District Manager Eileen Putnam, District Counsel Rob Schultz and District Engineer John Wallace

1.2 Public Comment on Closed Session:

There was no public comment.

2.0 ADJOURN TO CLOSED SESSION

A motion was made by Director Mirabal-Boubion and seconded by Director Lambeth and carried unanimously, to adjourn to closed session for conference with the General Manager, District Counsel and District Engineer, regarding:

2.1 Personnel Issues – GCS 54957: Discussions regarding three (4) employees, specifically General Management, District Engineer, District Counsel and Water / Wastewater Superintendent Position

3.0 RECONVENE IN OPEN SESSION/CALL TO ORDER

The Board re-convened in open session at approximately 6:33 p.m.

3.1 Roll Call:

Directors Present: Loraine Mirabal-Boubion, David Kiech, Carol Bailey-Wood, Terry Lambeth and Eric Schell.

Staff Present: District Manager Mark Bloodgood, Assistant District Manager Eileen Putnam, District Engineer John Wallace, District Counsel Rob Schultz and Chuck Ellison – Fluid Resource Management (FRM) – acting Water / Wastewater Operations Supervisor

3.2 Pledge of Allegiance – Led by Chairperson Kiech

3.3 Report on Closed Session:

District Counsel Schultz reported that the Board of Directors had met in closed session to conference with management staff, District Counsel and the District Engineer regarding personnel issues, including annual performance reviews and an update on the interview process for the Water / Wastewater Superintendent position. No action was taken.

4.0 PUBLIC COMMENT

4.1 Sheriff's Report:

Lt. Martin Basti reported that the abandoned cars reported by District Management had been taken care of. Deputy Todd Steeb reported that the recent accident on San Simeon Creek Road had resulted in two fatalities. The officers also reminded residents to drive cautiously in light of the increased number of *spring break* tourists in the area.

4.2 Public Comment:

Dee Dee Ricci asked if staff had changed the way the agenda was posted on the District website as when she printed the agenda, the color photos came through as well. Staff replied that, to their knowledge, nothing had been changed, but they would check into it. Director Schell recommended highlighting the text desired for printing, selecting copy and then pasting the information into a blank word processing program.

5.0 STAFF REPORTS

5.1 General Manager's Report

A copy of the General Manager's Report is attached as part of the official minutes.

5.2 Plant Superintendent's Report

Chuck Ellison of Fluid Resource Management (FRM), gave the Superintendent's Report. A copy is attached to the official minutes. As part of his report, Mr. Ellison reported that, during the recent power failure, FRM had made arrangements with U.S. Rentals in Paso Robles for a back-up generator for the plant. In response to a question regarding FRM staff response time, Mr. Ellison reported that FRM staff who reside in North County, including Atascadero, would respond to any emergencies in a timely fashion. It was also agreed that, in the event of another extended power failure, a generator would be put in place to test procedure and functionality. Mr. Ellison also indicated that staff is currently working with the State Parks regarding how they meter their flow.

5.3 District Engineer's Report

Mr. Wallace stated that the Capital Improvement Program currently, currently being reviewed by the Facilities – Water Committee, District Engineer and **eda** staff will, upon approval, address many of the projects outlined in the District Engineer's Report. A copy of the Report is attached as part of the official minutes. Mr. Wallace also reported that staff had recently met with County Staff regarding the permitting issue, and that staff will attempt to schedule a meeting with Coastal Commission staff as soon as possible.

6. ITEMS OF BUSINESS

6.1 Approval of Minutes – March 12, 2003:

A motion was made by Director Bailey-Wood and seconded by Director Mirabel-Boubion to approve the minutes of March 12, 2003. The motion carried unanimously.

6.2 Approval of Warrants – March 1, 2003 through March 31, 2003

A motion was made by Director Mirabel-Boubion and seconded by Director Bailey-Wood, to approve the warrants of March 1, 2003 through March 31, 2003 in the amount of \$82,860.65. Staff indicated that this included the release of the retention to D-Kal Engineering in the amount of \$13,968.44, and the payment for the Kennedy Jenks Wastewater Treatment Facilities Plan Report, in the amount of \$29,000. If these two items were excluded, the warrants would total \$39,892.21. The motion carried unanimously.

7 DISCUSSION/ACTION ITEMS

7.1 2003 Weed Abatement: Resolution No. 03-289: A Resolution of the San Simeon Community Services District Declaring Public Nuisance Within the San Simeon Community Services District and Directing Staff to Clear the Weeds

Mr. Schultz presented the annual resolution for the weed abatement program for the District. A public hearing will be held at the May 14, 2003 board meeting. While the current deadline for clearing the weeds is currently listed as May 31, 2003, it can be extended if so desired. A motion was made by Director Mirabel-Boubion, and seconded by Director Lambeth, to adopt Resolution 03-289, declaring a public nuisance within the San Simeon Community Services District, and directing staff to clear the weeds. A roll call vote was held, with Directors Schell, Bailey-Wood, Lambeth, Mirabel-Boubion and Kiech all voting in the affirmative. The motion carried.

7.2 Selection of Ad-Hoc Committee to Discuss and Make Recommendations regarding Modifications to Ordinance No. 66

Mr. Schultz stated that the committee should schedule a meeting for May. The committee includes Directors Lambeth and Schell, and Paul Reichardt. The meeting will be posted.

7.3 Board Committee Reports

Finance Committee: The Finance Committee will meet next Tuesday. Topics will include the Capital Improvement Projects budget and the audit. Director Schell, who will be serving on the Ad-Hoc Committee reviewing Ordinance 66 requested that he be removed from the Finance Committee. Director Kiech will serve in his place.

Facilities / Water Committee: Next meeting is planned for April 17th at 4 P.M.

Policy Committee: The committee continues to work through the review of the proposed draft policy book. Discussion was held regarding plans to schedule a special workshop, open to the community, to review the final draft and solicit input on some policies that the committee cannot come to consensus on. The next meeting is tentatively scheduled for April 21st. It is anticipated that a complete draft will be available to the rest of the Board very soon.

7.4 Board Reports

Director Bailey-Wood reported that the North Coast Advisory Committee plans to hold elections. Director Bailey-Woods' term is up, and a new candidate is needed. The position is a two (2) year term, and individuals may serve a maximum of four (4) years. Candidates must be a resident of San Simeon. If anyone is interested, please contact Director Bailey-Wood.

Staff reminded members of the Board that the SLO County Chapter of the CSDA will hold their annual meeting on Friday, May 9, 2003 at the Avila Civic Association Room in Avila Beach. Those interested in attending are asked to contact the office by April 30th.

Mr. Bloodgood reported on the Strategic Planning Session held on April 7th. Board and Staff reviewed their progress since the initial workshop, held in November 2001. They then reviewed the current needs and goals of the District, including water supply, implementation of findings / needs identified in the

Kennedy Jenks review of the wastewater treatment plant, capital improvements in general, staffing needs and the issues of finance, including the funding of improvements. Community relations and education were also an important part of the workshop. The District plans to hold community meetings, conduct tours of facilities and strive to continue to improve relations with residents and businesses in the community. A full draft report will be distributed to the Board and will be available for public review in the near future.

8 BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

Director Lambeth reported that he had received a letter regarding the posting of *No Dogs Signs* at the San Simeon State Beach. Mr. Schultz indicated that the City of Morro Bay has also been confronted with this situation. A discussion followed regarding what course of action could be taken to deal with this situation. Director Lambeth requested that this topic be agendaized for discussion at the next regular board meeting. Director Bailey-Wood expressed concern that this was a topic outside the District's scope.

9. ADJOURNMENT

On a motion by Director Bailey-Wood and seconded, by Director Mirabel- Boubion, the meeting was adjourned at approximately 7:40 P.M.

SAN SIMEON COMMUNITY SERVICES DISTRICT
WARRANT REPORT
 April 1 through April 30, 2003

<u>DATE</u>	<u>NUM</u>	<u>NAME</u>	<u>WARRANT#</u>	<u>MEMO</u>	<u>AMOUNT</u>
4/14/2003	4329	A BETTER BEEP	0304-001	PAGER	\$ 29.45
4/14/2003	4330	AT&T	0304-002	TELEPHONE	\$ 34.82
4/14/2003	4331	CAROL BAILEY-WOOD	0304-003	MONTHLY BOARD SERVICE FOR APRIL 2003	\$ 75.00
4/14/2003	4332	CRYSTAL SPRINGS WATER	0304-004	WATER DELIVERY	\$ 31.75
4/14/2003	4333	DAVID KIECH	0304-005	MONTHLY BOARD SERVICE FOR APRIL 2003	\$ 75.00
4/14/2003	4334	ERIC SCHELL	0304-006	MONTHLY BOARD SERVICE FOR APRIL 2003	\$ 75.00
4/14/2003	4335	FGL ENVIRONMENTAL	0304-007	INORGANIC ANALYSIS	\$ 61.00
4/14/2003	4336	FLUID SOLUTIONS COMPANY	0304-008	TROUBLESHOOT VFD FAILURE	\$ 170.00
4/14/2003	4337	GREAT WESTERN ALARM	0304-009	INSTALLATION & MONTHLY MONITORING	\$ 289.45
4/14/2003	4338	LA CHEMICAL	0304-010	CHEMCLOR & SODIUM BISULFITE	\$ 1,344.96
4/14/2003	4339	LIGHTHOUSE LITHO	0304-011	PERFORATED PAPER FOR MONTHLY BILLING	\$ 155.51
4/14/2003	4340	LORAIN MIRABAL-BOUBION	0304-012	MONTHLY BOARD SERVICE FOR APRIL 2003	\$ 75.00
4/14/2003	4341	MISSION COUNTRY DISPOSAL	0304-013	RUBBISH	\$ 218.33
4/14/2003	4342	MISSION UNIFORM SERVICE	0304-014	TOWELS & COVERALLS	\$ 172.40
4/14/2003	4343	PACIFIC BELL	0304-015	TELEPHONE	\$ 178.05
4/14/2003	4344	PG&E	0304-016	ELECTRICITY	\$ 3,946.12
4/14/2003	4345	RMA COMPUTER SOLUTIONS	0304-017	WEBSITE UPDATES FOR APRIL 2003	\$ 25.00
4/14/2003	4346	ROBERT SCHULTZ	0304-018	LEGAL SERVICES FOR MARCH 2003	\$ 1,500.00
4/14/2003	4347	SAN SIMEON GLASS & MIRROR	0304-019	PLEXIGLASS	\$ 128.70
4/14/2003	4348	SCHULTZ TRANSPORTATION	0304-020	MONTHLY CONTAINER RENTAL	\$ 80.00
4/14/2003	4349	TERRY LAMBETH	0304-021	MONTHLY BOARD SERVICE FOR APRIL 2003	\$ 75.00
4/14/2003	4350	U.S.A. BLUE BOOK	0304-022	LMI PUMP WALL MOUNT ASSEMBLY	\$ 64.47
4/14/2003	4351	U.S.A. TRANSPORT, INC.	0304-023	SLUDGE DISPOSAL	\$ 1,057.39
4/14/2003	4352	VIKING OFFICE PRODUCTS	0304-024	FILE FOLDERS, PRINTER CARTRIDGE, DIVIDER:	\$ 51.52
4/14/2003	4353	GERALDO MILAN	0304-025	SEC. DEP. REFUND LESS FINAL BILL #1102	\$ 50.00
4/14/2003	4354	JOSE VARGAS	0304-026	SEC. DEP. REFUND LESS FINAL BILL #1200	\$ 50.00
4/15/2003	4355	KIMBERLY ALLISON	0304-027	PAYROLL 4/1/03-4/15/03	\$ 598.51
4/15/2003	4356	MICHAEL HASSETT	0304-028	PAYROLL 4/1/03-4/15/03	\$ 1,300.22
4/21/2003	4357	AMERICAN INDUSTRIAL SUPPLY	0304-029	CONFINED SPACE GAS MONITOR W/PUMP	\$ 1,745.64
4/21/2003	4358	CAMBRIA HARDWARE CENTER	0304-030	PAINTING SUPPLIES, PUMP, CONDUIT. J. BOX	\$ 367.52
4/21/2003	4359	CREEK ENVIRONMENTAL LAB	0304-031	TOTAL COLIFORM ANALYSIS	\$ 40.00
4/21/2003	4360	D-KAL ENGINEERING	0304-032	A/C PATCHING	\$ 2,997.21
4/21/2003	4361	D-KAL ENGINEERING	0304-033	EMERGENCY REPAIRS TO 2" WATER LINE	\$ 418.75
4/21/2003	4362	D-KAL ENGINEERING	0304-034	LOWER SEWER MANHOLE ON CASTILLO AVE.	\$ 2,880.00
4/21/2003	4363	EDA, INC.	0304-035	GEN. MGMT. SERVICES FOR FEBRUARY 2003	\$ 7,034.94
4/21/2003	4364	FLUID RESOURCES MGMT., INC.	0304-036	PUMP DIGESTER FOR MAINTENANCE	\$ 506.25
4/21/2003	4365	FLUID RESOURCES MGMT., INC.	0304-037	EMER. CALL OUT TO PUMP WATER LEAK	\$ 303.75
4/21/2003	4366	GRAINGER, INC.	0304-038	URN	\$ 33.43
4/21/2003	4367	JOHN WALLACE & ASSOCIATES	0304-039	MAJOR PROJECTS FOR FEBRUARY 2003	\$ 1,051.25
4/21/2003	4368	JOHN WALLACE & ASSOCIATES	0304-040	DISTRICT ENGINEERING FOR FEBRUARY 2003	\$ 2,949.61
4/21/2003	4369	PUBLIC EMP. RET. SYSTEM	0304-041	HEALTH INSURANCE FOR MAY 2003	\$ 692.77
4/23/2003	4370	MICHAEL HASSETT	0304-042	ACCUMULATED VACATION PAY THRU 4/25/03	\$ 863.34
4/23/2003	4371	MICHAEL HASSETT	0304-043	PAYROLL 4/16/03-4/25/03	\$ 760.51
4/23/2003	4372	MICHAEL HASSETT	0304-044	MILEAGE REIMBURSEMENT	\$ 53.28
4/29/2003	4373	B.C. PUMP SALES & SERVICE	0304-045	COUPLINGS & FLANGES FOR 30 HP BLOWERS	\$ 617.29
4/29/2003	4374	CELLULAR ONE	0304-046	CELL PHONE	\$ 56.43
4/29/2003	4375	CHANNING BETE CO., INC.	0304-047	EDUCATIONAL LITERATURE	\$ 43.06
4/29/2003	4376	CREEK ENVIRONMENTAL LAB	0304-048	TOTAL COLIFORM ANALYSIS	\$ 60.00

<u>DATE</u>	<u>NUM</u>	<u>NAME</u>	<u>WARRANT#</u>	<u>MEMO</u>	<u>AMOUNT</u>
4/29/2003	4378	FLUID RESOURCES MGMT., INC.	0304-050	INTERIM MGMT SERVICES FOR WWTP FOR FEE	\$ 1,960.25
4/29/2003	4379	GREAT WESTERN ALARM	0304-051	MONTHLY ALARM MONITORING	\$ 25.00
4/29/2003	4380	LA CHEMICAL	0304-052	CHEMCLOR & SODIUM BISULFITE	\$ 725.90
4/29/2003	4381	PLATINUM PLUS FOR BUSINESS	0304-053	GAS & OIL	\$ 121.38
4/29/2003	4381	PLATINUM PLUS FOR BUSINESS	0304-053	WEBSITE HOSTING, ENVELOPES, POSTAGE	\$ 523.01
4/29/2003	4382	ROBERT SCHULTZ	0304-054	LEGAL SERVICES FOR APRIL 2003	\$ 1,500.00
4/29/2003	4383	STATE COMPENSATION FUND	0304-055	WORKER'S COMP FOR 3/20/03-4/20/03	\$ 678.88
4/29/2003	4384	MID-STATE BANK	0304-056	PAYROLL TAXES	\$ 865.36
4/29/2003	4385	EMPLOYMENT DEV. DEPT.	0304-057	PAYROLL TAXES	\$ 276.00
4/29/2003	4386	PUBLIC EMP. RET. SYSTEM	0304-058	RETIREMENT FOR APRIL 2003	\$ 609.09
4/30/2003	4387	KIMBERLY ALLISON	0304-059	PAYROLL 4/16/03-4/30/03	\$ 563.75
4/30/2003	4388	MICHAEL HASSETT	0304-060	MILEAGE REIMBURSEMENT	\$ 30.60
4/30/2003	4389	MICHAEL HASSETT	0304-061	OVERTIME ON 4/22/03	\$ 55.55
4/30/2003		TOTAL			<u>\$ 43,322.45</u>

San Simeon Community Services District



111 Pico Avenue, San Simeon, California 93452

(805) 927-4778 Fax (805) 927-0399

Board of Directors

David Kiech • Loraine Mirabal-Boubion • Eric Schell • Carol Bailey-Wood • Terry Lambeth

San Simeon Investment Report As of March 31, 2003 (Unaudited)

ASSETS

March 31, 2003

Current Assets

Checking/Savings

1010- Petty Cash	\$	100.00
1022- General Checking	\$	1,013.72
1120- Cash In County Treasury	\$	1,529.53
1200- LAIF - Non Restricted Cash	\$	<u>1,081,549.22</u>

Total Checking/Savings \$ 1,084,192.47

Other Current Assets

1201 Non Current Restricted Cash

1201.5 - Restricted Cash Reserves	
1202.0 - Contingent Liability Reserves	\$ 250,000.00
1210.0 - Customer Security Deposits	\$ 9,150.00
1212.0 - Connect Hookup Wait Deposits	\$ <u>43,470.00</u>

Total 1201.5 Restricted Cash Reserves \$ 302,620.00

Total 1201 Non Current Restricted Cash \$ 302,620.00

Total Other Current Assets \$ 302,620.00

TOTAL ASSETS \$ 1,386,812.47

Accounts Receivables are not reflected on the Investment Report

The District has the ability to meet the next 3 months cash flow requirements

Market Valuation is stated as of the 3/31/03 LAIF Statement

Investments are in compliance with current district policies

San Simeon Community Services District

LAI Interest Earned

FY 2001 - 2002		Int. Rate	Qu. Earning	FY 2002 - 2003		Int. Rate	Qu. Earning
9/30/2001		4.47%	\$ 17,636.01	9/30/2002		2.63%	\$ 9,288.62
12/31/2001		3.52%	\$ 14,035.71	12/31/2002		2.31%	\$ 8,182.22
3/31/2002		2.96%	\$ 11,531.11	3/31/2003		1.98%	\$ 6,869.06
6/30/2002		2.75%	\$ 10,704.77	6/30/2003			
FY01-02 Total Int. Earned			\$ 53,907.60	FY02-03 Total Int. Earned T.D.			\$ 24,339.90

FY 02-03 Withdrawals

07/31/02 \$ 25,000.00

03/24/03 \$ 36,000.00

Sub-Total \$ 61,000.00

FY 02-03 Deposits

05/05/03 \$ 6,000.00



FLUID RESOURCE MANAGEMENT, INC.

Design. Operation and Maintenance

April 25, 2003

Mr. Mark Bloodgood, District Manager
San Simeon Community Services District
111 Pico Avenue
San Simeon, CA 93452

Subject: Addendum to Interim Management Services for Water and Wastewater Operations, San Simcon CSD Contract

Dear Mr. Bloodgood:

In accordance with your request, and in response to the recent departure of the District's Operator II, Fluid Resource Management (FRM), is pleased to submit this addendum to the original contract executed by the District to provide temporary services for the above referenced project.

As discussed during our meeting April 21, 2003, FRM's role during this time will be one of efficient use of the available time allotted each day for "normal" operations. FRM will continue to perform "special projects" by using additional FRM staff upon approval of District Manager in accordance with the original contract.

FRM will assume both management and operations duties for the District's facilities commencing on April 24, 2003 subject to the following scope of work.

SCOPE OF WORK

Facilities Management

FRM will manage the District's wastewater facilities in accordance with State and County regulations. FRM's role in the interim is that of "contract operator", whereby FRM staff will operate, adjust, and perform light duties related to maintenance (i.e. lubrication, adjustment etc.).

FRM will operate the District's potable water system in accordance with State and County regulations, and will perform monthly water meter readings.

FRM will maintain on-call personnel 24/7 who can respond within 1 hr where practical to water and wastewater emergencies

FRM staff will be onsite an average of 21 hours per week for the purpose of operating and performing preventative maintenance on District facilities.

Mr. Mark Bloodgood
San Simeon Community Services District
April 25, 2003
Page 2

ESTIMATED FEES

FRM will perform the services denoted in the proposed Scope of Work in accordance with the attached Schedule of Fees (Exhibit A). Our services will be invoiced monthly on an accrued cost basis, and our total fees (exclusive of direct expense reimbursables) will not exceed our estimated fee of \$8,500 without receiving authorization from the District. At your request, additional services to the above Scope of Work will be performed by FRM following the signature of our Revision Authorization Request (change to original contract) or the initiation of a new contract. Additional services will be invoiced on a time and materials basis using the current Schedule of Fees.

EMERGENCY SERVICES

Emergency call-outs will be billed on a time and materials basis at 1.5 times the standard rate, with a two hour minimum charge.

TERMS AND CONDITIONS

In order to insure a clear understanding of all matters related to our mutual responsibilities regarding this proposal, the Terms and Conditions on file with the District dated January 24, 2003, are considered a part of our proposal agreement. If this proposal meets with your approval, please sign where indicated and return one original to our office which will serve as our notice-to-proceed.

We want to thank you for this opportunity to present our proposal to provide professional services and trust that it adequately presents our approach to your project and exhibits our interest toward its success. Please call me if you have any questions.

Sincerely,

FLUID RESOURCE MANAGEMENT


Chuck Ellison
Operations Manager

13:P003-1666a,ops1
Attachments
Exhibit A
Exhibit B

TERMS AND CONDITIONS ACCEPTED:

Signature

Printed Name

Title

Date

THIS PROPOSAL IS VALID FOR 10 DAYS FROM THE DATE OF THIS DOCUMENT.





FLUID RESOURCE MANAGEMENT, INC.

Design, Operation and Maintenance

"Exhibit A"

OPERATIONS SCHEDULE OF FEES

Personnel Hourly Compensation:

Operations Manager	\$ 65.00
Systems Supervisor/Operator III	\$ 55.00
Operator II	\$ 50.00
Maintenance Technician	\$ 45.00
Operator I	\$ 40.00
Maintenance Assistant	\$ 30.00
Secretary	\$ 30.00

Direct Expenses.

Reimbursement of direct expenses incurred in connection with the project scope of work will be invoiced to the client. A handling charge of 15% may be added to the direct expenses listed below. Direct expenses include, but are not limited to the following:

- travel expenses/automobile/lodging meals
- professional subconsultants
- County/City fees
- document copies
- long distance telephone/fax
- postage/delivery service
- special materials
- photographs

Invoicing and Interest Charges.

Invoices will be submitted monthly on an accrued cost basis in accordance with this Fee Schedule. A finance charge of 1.5% per month (18% per annum) will be assessed on all balances that are thirty days past due.

Fee Revisions.

FRM reserves the right to revise this Schedule of Fees on a semi-annual basis, occurring in January and July.

Ops I-12-00

STANDARD TERMS AND CONDITIONS

Proposal No.

Proposal Agreement Date:

Client: San Simeon Community Services District
111 Pico Avenue, San Simeon, California 93452

Consultant: FLUSD RESOURCE MANAGEMENT
4115 Broad Street, Suite B-5, San Luis Obispo, California 93401-7963

Client and Consultant agree that the following provisions shall be a part of their agreement:

ARTICLE 1. DEFINITIONS

1.1 Salary Costs

The direct salaries of all CONSULTANT'S personnel engaged on the project. Salary costs include the actual direct pay of personnel assigned to the Project (except for routine secretarial and accounting services) plus payroll taxes, insurance, sick leave, holidays, vacation, and other direct fringe benefits.

1.2 Direct Expenses

Expenditures made by the CONSULTANT, its employees or its subconsultants in the interest of the Project. Applicable reimbursable Direct Expenses are defined on the attached Schedule of Fees (Exhibit A).

ARTICLE 2. COMPENSATION

2.1 Invoicing Procedure

CLIENT will be invoiced at the end of the first billing period following the commencement of work and at the end of each billing period thereafter. Payment in full of an invoice must be received by CONSULTANT within thirty (30) days of the date of such invoice.

2.2 Effect of Invoice

The work performed shall be deemed approved and accepted by CLIENT as and when invoiced unless CLIENT objects within fifteen (15) days of invoice date by written notice specifically stating the details in which CLIENT believes such work is incomplete or defective, and the invoice amount(s) in dispute. CLIENT shall pay undisputed amounts per this article.

2.3 Interest : Suspension of Work

Failure of CLIENT to make full payment of an invoice so that it is received by CONSULTANT within said thirty (30) days of the date thereof subjects the amount overdue to a delinquent account interest rate of one and one half percent (1.5%) per month compounded monthly. Failure of CLIENT to submit full payment of an invoice within thirty (30) days of the date thereof subjects this agreement and the work therein contemplated to suspension or termination at CONSULTANT'S discretion.

4 Advance Payment : Withholding Work Product

CONSULTANT reserves the right to require payment in advance for work estimated to be done

during a given billing period. CONSULTANT, without any liability to CLIENT, reserves the right to withhold any services and work products herein contemplated pending payment of CLIENT'S outstanding indebtedness or advance payment as required by CONSULTANT. Where work is performed on a reimbursable basis, budget may be increased by amendment to complete the Scope of Work. CONSULTANT is not obligated to provide services in excess of the authorized budget.

ARTICLE 3. SERVICES, ADDITIONAL SERVICES AND AMENDMENTS

3.1 Definitions

Services and work products not expressly or implicitly included with those specified in this agreement, as determined by CONSULTANT, are not covered by this agreement. Such services and work products will be provided only upon compliance with the procedures set forth in paragraphs 3.5 and 3.6 below.

3.2 Services During Construction

Any construction inspection or testing provided by CONSULTANT is for the purpose of determining the contractor's compliance with the functional provisions of the Project specifications only. CONSULTANT in no way guarantees or insures contractor's work nor assumes responsibility for methods or appliances used by the contractor for job site safety or for contractor's compliance with laws and regulations. CLIENT agrees that in accordance with generally accepted construction practices the construction contractor will be required to assume sole and complete responsibility for job site conditions during the course of construction of the Project including safety of all persons and property and that this responsibility shall be continuous and not limited to normal working hours.

3.3 Soil Testing

CONSULTANT makes no representations concerning soil conditions unless specifically included in writing in this agreement, and he is not responsible for any liability that may arise out of the making or failure to make soil surveys, or sub-surface soil tests, or general soil testing.

3.4 Cost Estimates

Any statements of estimated cost furnished by CONSULTANT are predicted costs and are based on professional opinions and judgement. CONSULTANT cannot be held responsible for fluctuations in construction costs due to bidding conditions and other factors which could not be anticipated

at the time of preparation of the particular estimate.

3.5 Adjustment

Additional services or work products resulting in an adjustment of CONSULJANJ'S original estimated budget or fixed fee will be provided at CLIENT'S request upon execution of a written amendment to this agreement expressly referring to the same and signed by both parties.

ARTICLE 4. TERMINATION OF AGREEMENT

4.1 Due to Default

This agreement may be terminated by either party upon seven (7) days written notice should the other party fail substantially to perform in accordance with this agreement though no fault of the party initiating the termination.

4.2 Without Cause

This agreement may be terminated by CLIENT upon at least fourteen (14) days written notice to CONSULJANJ in the event that the Project is abandoned.

4.3 Termination Adjustment : Payment

If this agreement is terminated through no fault of the CONSULJANJ, CONSULJANJ shall be paid for services performed and costs incurred to the termination notice date, including Reimbursable Expenses due, plus an additional amount not to exceed ten percent (10%) of charges incurred to the termination notice date to cover services to orderly close the work and prepare Project files and documentation, plus any additional direct expenses incurred by CONSULJANJ including but not limited to cancellation fees and charges. CONSULJANJ will use reasonable efforts to minimize such additional charges.

ARTICLE 5. LIMITATION OF LIABILITY : WAIVER : WARRANTY

5.1 Limitation of Liability

CLIENT limits CONSULJANJ'S liability to CLIENT, CLIENT'S contractors, subcontractors and their agents, employees and subconsultants, and to all other third parties, which may arise from or be due directly or indirectly to the negligent acts, errors and/or omissions of CONSULJANJ, its agents, employees or consultants such that CONSULJANJ'S total aggregate liability does not exceed \$50,000.

5.2 Warranty

CONSULJANJ makes no warranty, either express or implied, as to his findings, recommendations, specifications, or professional advice, except that the work was performed pursuant to generally accepted standards of practice in effect at the time of performance. CLIENT acknowledges that the design services performed pursuant to this agreement are based upon field and other conditions existing at the time of preparation of CONSULJANJ'S services. CLIENT further acknowledges that field and other conditions may change by the time Project construction occurs and clarification, adjustments, modifications, discrepancies or other changes may be necessary to reflect changed field or other conditions. If the scope of services pursuant to this agreement does not include on-site construction review, construction management, supervision of construction of engineering structures, or other construction supervision for this Project, or if subsequent to this agreement CLIENT retains other persons or entities to provide such services, CLIENT acknowledges that such services will be performed by others and CLIENT will defend, indemnify

and hold CONSULJANJ harmless from any and all such claims arising from or resulting from the performance of such services by other persons or entities except claims cause by the sole negligence or willful misconduct of CONSULJANJ.

ARTICLE 6. HAZARDOUS WASTE MATERIALS

6.1 Liability

CONSULJANJ hereby states and CLIENT hereby acknowledges that CONSULJANJ has no professional liability insurance for claims arising out of the performance of or failure to perform professional services, including, but not limited to the preparation of reports, designs, drawings and specifications, related to the investigation, detection, abatement, replacement, use or specification, or removal of products, materials or processes containing asbestos, asbestos cement pipe and/or other hazardous waste materials. Accordingly, the CLIENT hereby agrees to bring no claim for negligence, breach of contract indemnity or otherwise against the CONSULJANJ, its principals, employees, and agents if such claim in any way, would involve the CONSULJANJ'S services for the investigation, detection, abatement, replacement, use or specification, or removal of products, materials or processes containing asbestos, asbestos cement pipe, and or hazardous waste materials. CLIENT further agrees to defend, indemnify and hold harmless CONSULJANJ, its officers, directors, principals, employees and agents from any asbestos and/or hazardous waste material related claims that may be brought by third parties as a result of the services provided by the CONSULJANJ pursuant to this agreement except claims caused by the sold negligence or willful misconduct of the CONSULJANJ.

ARTICLE 7. OWNERSHIP AND REUSE OF DOCUMENTS

7.1 Consultant Ownership

All original papers, documents, drawings, electronic media and other work product of CONSULJANJ, and copies thereof, produced by CONSULJANJ pursuant to agreement shall remain the property of CONSULJANJ and may be used by CONSULJANJ without the consent of CLIENT. Upon request and payment of the costs involved, CLIENT is entitled to a copy of all papers, documents and drawings provided CLIENT'S account is paid current.

7.2 Document Reuse

CLIENT shall not reuse CONSULJANJ'S drawings, specifications, or other related documents without CONSULJANJ'S written consent, and shall indemnify and hold harmless CONSULJANJ, its employees and agents with respect to all liabilities, costs and expenses arising out of such reuse.

7.3 Electronic Media Alteration and Reuse

Because CADD information stored in electronic form can be modified by other parties, intentionally or otherwise, without notice or indication of said modifications, CONSULJANJ reserves the right to remove all indica of its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by CONSULJANJ in CADD form only for information and use by CLIENT for the specific purpose for which CONSULJANJ was engaged. Said materials shall not be used by CLIENT, or transferred to any other party, for use in other projects, additions to the current project, or any other purpose for which the material was not strictly intended by CONSULJANJ without CONSULJANJ'S express written permission. Unauthorized modification or reuse of the materials shall be at CLIENT'S sole risk, and CLIENT agrees to defend, indemnify, and hold CONSULJANJ harmless, from all claims, injuries, damages, losses, expenses, and attorney's fees arising out of the unauthorized modification or use of these materials.

ARTICLE 8. GENERAL PROVISIONS

8.1 Applicable Law

This agreement shall be interpreted and enforced according to the laws of the State of California, unless agreed otherwise.

8.2 Precedence of Conditions

Should any conflict exist between the terms herein and the form of any purchase order or confirmation issued, the Terms and Conditions herein shall prevail in the absence of CONSULJANJ's express written agreement.

8.3 Assignment : Subcontracting

Neither CLJENJ nor CONSULJANJ shall assign its interest in this agreement without the written consent of the other. CONSULJANJ may subcontract any portion of the work to be performed hereunder without such consent.

8.4 Force Majeure

Any delay or default in the performance of any obligation of CONSULJANJ under this agreement resulting from any cause(s) beyond CONSULJANJ's reasonable control shall not be deemed a breach of this agreement. The occurrence of any such event shall suspend the obligations of CONSULJANJ as long as performance is delayed or prevented thereby, and the fees due hereunder shall be equitable adjusted.

8.5 Disputes

(a) Notwithstanding any other provision of this Agreement and except for the provisions of (b) and (c), if a dispute arises regarding CONSULJANJ's fees pursuant to this contract, and if the fee dispute cannot be settled by discussions between CLJENJ and CONSULJANJ, both the CLJENJ and CONSULJANJ agree to attempt to settle the fee dispute by mediation through the American Arbitration Association (or other mediation service) before recourse to arbitration. If mediation does not resolve the fee dispute, such dispute shall be settled by binding arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, and judgement upon the award rendered by the Arbitrator(s) may be entered in any court having jurisdiction thereof.

(b) Subdivision (a) does not preclude or limit CONSULJANJ's right to elect to file an action for the collection of fees if the amount in dispute is within the jurisdiction of the small claims court.

(c) Subdivision (a) does not preclude or limit CONSULJANJ's right to elect to perfect or enforce applicable mechanics lien remedies.

8.6 Attorney Fees

Should either party hereto bring suit in court to enforce any term of this agreement, it is agreed that the prevailing party shall be entitled to recover his costs, expenses, and reasonable attorney fees.

8.7 Merger : Waiver : Survival

Except as set forth in Article 3.6 above, this agreement constitutes the entire an integrated agreement between the parties hereto and supercedes all prior negotiations, representations, and/or agreement, written or oral. One or more waiver of any term, condition, or other provision of this agreement by

either party shall not be construed as a waiver of a subsequent breach of the same or any other provisions. Any provision hereof which is legally deemed void or unenforceable shall not void this entire agreement and all remaining provisions shall survive and be enforceable.

8.8 Services by Client

CLJENJ will provide access to site of work, obtain all permits, provide all legal services in connection with the Project and provide environmental impact reports and energy assessments unless specifically included in the Scope of Work. CLJENJ shall pay the costs of checking and inspection fees, zoning application fees, soil engineering fees, testing fees, surveying fees and all other fees, permits, bond premiums and all other charges not specifically covered by the terms of this agreement.

STANDARD TERMS AND CONDITIONS

Proposal No.

Proposal Agreement Date:

Client: San Simeon Community Services District
111 Pico Avenue, San Simeon, California 93452

Consultant: **FLUID RESOURCE MANAGEMENT**
4115 Broad Street, Suite B-5, San Luis Obispo, California 93401-7963

Client and Consultant agree that the following provisions shall be a part of their agreement:

ARTICLE 1. DEFINITIONS

1.1 *Salary Costs*

The direct salaries of all CONSULTANT'S personnel engaged on the project. Salary costs include the actual direct pay of personnel assigned to the Project (except for routine secretarial and accounting services) plus payroll taxes, insurance, sick leave, holidays, vacation, and other direct fringe benefits.

1.2 *Direct Expenses*

Expenditures made by the CONSULTANT, it's employees or it's subconsultants in the interest of the Project. Applicable reimbursable Direct Expenses are defined on the attached Schedule of Fees (Exhibit A).

ARTICLE 2. COMPENSATION

2.1 *Invoicing Procedure*

CLIENT will be invoiced at the end of the first billing period following the commencement of work and at the end of each billing period thereafter. Payment in full if an invoice must be received by CONSULTANT withing thirty (30) days of the date of such invoice.

2.2 *Effect of Invoice*

The work performed shall be deemed approved and accepted by CLIENT as and when invoiced unless CLIENT objects withing fifteen (15) days of invoice date by written notice specifically stating the details in which CLIENT believes such work is incomplete or defective, and the invoice amount(s) in dispute. CLIENT shall pay undisputed amounts per this article.

2.3 *Interest : Suspension of Work*

Failure of CLIENT to make full payment of an invoice so that it is received by CONSULTANT within said thirty (30) days of the date thereof subjects the amount overdue to a delinquent account interest rate of one and one half percent (1.5%) per month compounded monthly. Failure of CLIENT to submit full payment of an invoice within thirty (30) days of

the date thereof subjects this agreement and the work therein contemplated to suspension or termination at CONSULTANT'S discretion.

2.4 *Advance Payment : Withholding Work Product*

CONSULTANT reserves the right to require payment in advance for work estimated to be done during a given billing period. CONSULTANT, without any liability to CLIENT, reserves the right to withhold any services and work products herein contemplated pending payment of CLIENT'S outstanding indebtedness or advance payment as required by CONSULTANT. Where work is performed on a reimbursable basis, budget may be increased by amendment to complete the Scope of Work. CONSULTANT is not obligated to provide services in excess of the authorized budget.

ARTICLE 3. SERVICES, ADDITIONAL SERVICES AND AMENDMENTS

3.1 *Definitions*

Services and work products not expressly or implicitly included with those specified in this agreement, as determined by CONSULTANT, are not covered by this agreement. Such services and work products will be provided only upon compliance with the procedures set forth in paragraphs 3.5 and 3.6 below.

3.2 *Services During Construction*

Any construction inspection or testing provided by CONSULTANT is for the purpose of determining the contractor's compliance with the functional provisions of the Project specifications only. CONSULTANT in no way guarantees or insures contractor's work nor assumes responsibility for methods or appliances used by the contractor for job site safety or for contractor's compliance with laws and regulations. CLIENT agrees that in accordance with generally accepted construction practices the construction contractor will be required to assume sole and complete responsibility for job site conditions during the course of construction of the Project including safety of all persons and property and that this responsibility shall be

continuous and not limited to normal working hours.

3.3 Soil Testing

CONSULTANT makes no representations concerning soil conditions unless specifically included in writing in this agreement, and he is not responsible for any liability that may arise out of the making or failure to make soil surveys, or sub-surface soil tests, or general soil testing.

3.4 Cost Estimates

Any statements of estimated cost furnished by CONSULTANT are predicted costs and are based on professional opinions and judgement. CONSULTANT cannot be held responsible for fluctuations in construction costs due to bidding conditions and other factors which could not be anticipated at the time of preparation of the particular estimate.

3.5 Adjustment

Additional services or work products resulting in an adjustment of CONSULTANT'S original estimated budget or fixed fee will be provided at CLIENT'S request upon execution of a written amendment to this agreement expressly referring to the same and signed by both parties.

ARTICLE 4. TERMINATION OF AGREEMENT

4.1 Due to Default

This agreement may be terminated by either party upon seven (7) days written notice should the other party fail substantially to perform in accordance with this agreement though no fault of the party initiating the termination.

4.2 Without Cause

This agreement may be terminated by CLIENT upon at least fourteen (14) days written notice to CONSULTANT in the event that the Project is abandoned.

4.3 Termination Adjustment : Payment

If this agreement is terminated through no fault of the CONSULTANT, CONSULTANT shall be paid for services performed and costs incurred to the termination notice date, including Reimbursable Expenses due, plus an additional amount not to exceed ten percent (10%) of charges incurred to the termination notice date to cover services to orderly close the work and prepare Project files and documentation, plus any additional direct expenses incurred by CONSULTANT including but not limited to cancellation fees and charges. CONSULTANT will use reasonable efforts to minimize such additional charges.

ARTICLE 5. LIMITATION OF LIABILITY : WAIVER : WARRANTY

5.1 Limitation of Liability

CLIENT limits CONSULTANT'S liability to CLIENT, CLIENT'S contractors, subcontractors and their agents,

employees and subconsultants, and to all other third parties, which may arise from or be due directly or indirectly to the negligent acts, errors and/or omissions of CONSULTANT, its agents, employees or consultants such that CONSULTANT'S total aggregate liability does not exceed \$50,000.

5.2 Warranty

CONSULTANT makes no warranty, either express or implied, as to his findings, recommendations, specifications, or professional advice, except that the work was performed pursuant to generally accepted standards of practice in effect at the time of performance. CLIENT acknowledges that the design services performed pursuant to this agreement are based upon field and other conditions existing at the time of preparation of CONSULTANT'S services. CLIENT further acknowledges that field and other conditions may change by the time Project construction occurs and clarification, adjustments, modifications, discrepancies or other changes may be necessary to reflect changed field or other conditions. If the scope of services pursuant to this agreement does not include on-site construction review, construction management, supervision of construction of engineering structures, or other construction supervision for this Project, or if subsequent to this agreement CLIENT retains other persons or entities to provide such services, CLIENT acknowledges that such services will be performed by others and CLIENT will defend, indemnify and hold CONSULTANT harmless from any and all such claims arising from or resulting from the performance of such services by other persons or entities except claims cause by the sole negligence or willful misconduct of CONSULTANT.

ARTICLE 6. HAZARDOUS WASTE MATERIALS

6.1 Liability

CONSULTANT hereby states and CLIENT hereby acknowledges that CONSULTANT has no professional liability insurance for claims arising out of the performance of or failure to perform professional services, including, but not limited to the preparation of reports, designs, drawings and specifications, related to the investigation, detection, abatement, replacement, use or specification, or removal of products, materials or processes containing asbestos, asbestos cement pipe and/or other hazardous waste materials. Accordingly, the CLIENT hereby agrees to bring no claim for negligence, breach of contract indemnity or otherwise against the CONSULTANT, its principals, employees, and agents if such claim in any way, would involve the CONSULTANT'S services for the investigation, detection, abatement, replacement, use or specification, or removal of products, materials or processes containing asbestos, asbestos cement pipe, and or hazardous waste materials. CLIENT further agrees to defend, indemnify and hold harmless CONSULTANT, its officers, directors, principals, employees and agents from any asbestos and/or hazardous waste material related claims that may be brought by third parties as a result of the services provided by the

CONSULTANT pursuant to this agreement except claims caused by the sold negligence or willful misconduct of the CONSULTANT.

ARTICLE 7. OWNERSHIP AND REUSE OF DOCUMENTS

7.1 Consultant Ownership

All original papers, documents, drawings, electronic media and other work product of CONSULTANT, and copies thereof, produced by CONSULTANT pursuant to this agreement shall remain the property of CONSULTANT and may be used by CONSULTANT without the consent of CLIENT. Upon request and payment of the costs involved, CLIENT is entitled to a copy of all papers, documents and drawings provided CLIENT's account is paid current.

7.2 Document Reuse

CLIENT shall not reuse CONSULTANT's drawings, specifications, or other related documents without CONSULTANT's written consent, and shall indemnify and hold harmless CONSULTANT, its employees and agents with respect to all liabilities, costs and expenses arising out of such reuse.

7.3 Electronic Media Alteration and Reuse

Because CADD information stored in electronic form can be modified by other parties, intentionally or otherwise, without notice or indication of said modifications, CONSULTANT reserves the right to remove all indications of its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by CONSULTANT in CADD form only for information and use by CLIENT for the specific purpose for which CONSULTANT was engaged. Said materials shall not be used by CLIENT, or transferred to any other party, for use in other projects, additions to the current project, or any other purpose for which the material was not strictly intended by CONSULTANT without CONSULTANT's express written permission. Unauthorized modification or reuse of the materials shall be at CLIENT's sole risk, and CLIENT agrees to defend, indemnify, and hold CONSULTANT harmless, from all claims, injuries, damages, losses, expenses, and attorney's fees arising out of the unauthorized modification or use of these materials.

ARTICLE 8. GENERAL PROVISIONS

8.1 Applicable Law

This agreement shall be interpreted and enforced according to the laws of the State of California, unless agreed otherwise.

8.2 Precedence of Conditions

Should any conflict exist between the terms herein and the form of any purchase order or confirmation issued, the Terms and Conditions herein shall prevail in the absence of CONSULTANT's express written agreement.

8.3 Assignment : Subcontracting

Neither CLIENT nor CONSULTANT shall assign its interest in this agreement without the written consent of the other. CONSULTANT may subcontract any portion of the work to be performed hereunder without such consent.

8.4 Force Majeure

Any delay or default in the performance of any obligation of CONSULTANT under this agreement resulting from any cause(s) beyond CONSULTANT's reasonable control shall not be deemed a breach of this agreement. The occurrence of any such event shall suspend the obligations of CONSULTANT as long as performance is delayed or prevented thereby, and the fees due hereunder shall be equitable adjusted.

8.5 Disputes

(a) Notwithstanding any other provision of this Agreement and except for the provisions of (b) and (c), if a dispute arises regarding

CONSULTANT's fees pursuant to this contract, and if the fee dispute cannot be settled by discussions between CLIENT and CONSULTANT, both the CLIENT and CONSULTANT agree to attempt to settle the fee dispute by mediation through the American Arbitration Association (or other mediation service) before recourse to arbitration. If mediation does not resolve the fee dispute, such dispute shall be settled by binding arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, and judgement upon the award rendered by the Arbitrator(s) may be entered in any court having jurisdiction thereof.

(b) Subdivision (a) does not preclude or limit CONSULTANT's right to elect to file an action for the collection of fees if the amount in dispute is within the jurisdiction of the small claims court.

(c) Subdivision (a) does not preclude or limit CONSULTANT's right to elect to perfect or enforce applicable mechanics lien remedies.

8.6 Attorney Fees

Should either party hereto bring suit in court to enforce any term of this agreement, it is agreed that the prevailing party shall be entitled to recover his costs, expenses, and reasonable attorney fees.

8.7 Merger : Waiver : Survival

Except as set forth in Article 3.6 above, this agreement constitutes the entire and integrated agreement between the parties hereto and supercedes all prior negotiations, representations, and/or agreement, written or oral. One or more waiver of any term, condition, or other provision of this agreement by either party shall not be construed as a waiver of a subsequent breach of the same or any other provisions. Any provision hereof which is legally deemed void or


unenforceable shall not void this entire agreement and all remaining provisions shall survive and be enforceable.

8.8 Services by Client

CLIENT will provide access to site of work, obtain all permits, provide all legal services in connection with the Project and provide environmental impact reports and energy assessments unless specifically included in the Scope of Work. CLIENT shall pay the costs of checking and inspection fees, zoning application fees, soil engineering fees, testing fees, surveying fees and all other fees, permits, bond premiums and all other charges not specifically covered by the terms of this agreement.

SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

DATE: May 14, 2003
TO: Board of Directors
VIA: Mark Bloodgood, District Manager
FROM: John L. Wallace, District Engineer 
SUBJECT: Meter and Fire Hydrant Replacement Quotations/Results:

RECOMMENDATIONS:

1. Staff recommends accepting the quotation from DKAL Engineering, Inc. of Nipomo, California in the amount of **\$13,627** to replace three old wharf hydrants, 12 large meters and the adjustment of two gate valve boxes, and
2. Authorize staff to issue a notice to proceed to DKAL Engineering, Inc. for this work.

FUNDING:

Water Project funds in the amount of **\$10,000** are provided under the District's FY 2002/03 Budget for replacing wharf hydrants. Funds in the amount of **\$50,000** are also provided under the District's FY 2002/03 Budget for replacing water meters.

DISCUSSION:

The existing 2-inch disc meters do not provide accurate low flow rate readings that compound meters do. Twelve large District meters were identified to be replaced for more accurate readings.

In addition, three old wharf hydrants were also identified to be replaced with new standard three way fire hydrants. District operations staff purchased twelve large meters and three fire hydrants for "in-house" installation. Since then, operations staff left the employ of the District.

On Friday May 2, 2003, staff met with three local Class A California State Licensed Contractors to conduct a pre-bid conference at each meter and fire hydrant to be replaced to obtain quotes to accomplish this work. The attached quotations were received on Wednesday May 7, 2003. DKAL Engineering, of Nipomo, California has submitted a quote of **\$13,627**. The other quotation received was **\$29,030** for R. Burke of San Luis Obispo, California.

REQUEST FOR QUOTATION

SAN SIMEON COMMUNITY SERVICES DISTRICT

Meter and Fire Hydrant Replacement Project

RETURN COMPLETED AND
SIGNED COPY OF THIS FORM
VIA FAX TO:
805-644-4294

CLOSING DATE: WEDNESDAY, MAY 7, 2003

THIS IS NOT AN ORDER

P.O.B.
San Simeon, CA 93452

PREVAILING WAGE QUOTATIONS WILL BE RECEIVED AT THIS OFFICE UNTIL 3:00 PM ON THE
CLOSING DATE INDICATED ABOVE FOR FURNISHING THE FOLLOWING :

ATTN: Craig Taylor
John L. Wallate & Associates
4115 Broad Street - Su. B5
San Luis Obispo, Ca 93401

PRE-BID CONFERENCE SCHEDULED FRIDAY MAY 2, 2003 at 1:00 P.M. BALBOA CUL-DE-SAC

544-4011

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Meter Replacement per attached (District to Provide New Compound Meters)	12	EA	\$ 450	\$ 5,400
2	Fire Hydrant Replacement per W-1 (District to Provide New Fire Hydrants)	3	EA	\$ 2,525	\$ 7,575
3	Gate Valve Box Adjustment per W-1 (Reuse Existing Valve Box)	2	EA	\$ 201	\$ 402
4	Customer Notification	1	LS	\$ 150	\$ 150
5	Liability Insurance as Described Herein	1	LS	\$ 100	\$ 100
TOTAL QUOTATION INCLUDING TAX					\$ 13,627.00

THE SIGNED OFFER AND AGREES TO FURNISH THE ABOVE SERVICES TO SAN SIMEON CSD AT THE PRICES STATED ABOVE PER SAN LUIS OBISPO COUNTY AND AMERICAN WATER WORKS ASSOCIATION STANDARDS AND SAID PRICES ARE FIRM FOR A PERIOD OF 90 CALENDAR DAYS AFTER THE DATE HEREOF. UNLESS OTHERWISE INDICATED, COMPLETED DELIVERY WILL BE MADE WITHIN 30 CALENDAR DAYS AFTER THE NOTICE TO PROCEED.

COMPANY NAME: D-KAL Engineering
 ADDRESS: P.O. Box 2471
 CITY: Alpama
 STATE: CA

SIGNATURE: David [Signature]
 TITLE: Owner
 DATE: 5/6/03
 PHONE: (805) 459-7222

THE RIGHT IS RESERVED TO ACCEPT OR REJECT ANY OR ALL QUOTATIONS FOR ANY REASON

REQUEST FOR QUOTATION**SAN SIMEON COMMUNITY SERVICES DISTRICT****Meter and Fire Hydrant Replacement Project**

RETURN COMPLETED AND
SIGNED COPY OF THIS FORM
VIA FAX TO:
805-544-4294

CLOSING DATE: WEDNESDAY, MAY 7, 2003

THIS IS NOT AN ORDER

F.O.B.
San Simeon, CA 93452

PREVAILING WAGE QUOTATIONS WILL BE RECEIVED AT THIS OFFICE UNTIL 3:00 PM ON THE
CLOSING DATE INDICATED ABOVE FOR FURNISHING THE FOLLOWING :

ATTN: Craig Taylor
John L. Wallace & Associates
4115 Broad Street - Su. B5
San Luis Obispo, Ca 93401

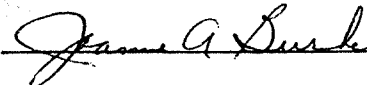
PRE-BID CONFERENCE SCHEDULED FRIDAY MAY 2, 2003 at 1:00 P.M. BALBOA CUL-DE-SAC

544-4011

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Meter Replacement per attached (District to Provide New Compound Meters)	12	EA	\$1,120-	\$ 13,440-
2	Fire Hydrant Replacement per W-1 (District to Provide New Fire Hydrants)	3	EA	\$3,790-	\$ 11,370-
3	Gate Valve Box Adjustment per W-1 (Reuse Existing Valve Box)	2	EA	\$ 660-	\$ 1,320-
4	Customer Notification	1	LS	\$ 700-	\$ 700-
5	Liability Insurance as Described Herein	1	LS	\$7,200-	\$ 7,200-
TOTAL QUOTATION INCLUDING TAX					\$ 29,030.00

THE SIGNED OFFERS AND AGREES TO FURNISH THE ABOVE SERVICES TO SAN SIMEON CSD AT THE PRICES STATED ABOVE PER SAN LUIS OBISPO COUNTY AND AMERICAN WATER WORKS ASSOCIATION STANDARDS AND SAID PRICES ARE FIRM FOR A PERIOD OF 80 CALENDAR DAYS AFTER THE DATE HEREOF. UNLESS OTHERWISE INDICATED, COMPLETED DELIVERY WILL BE MADE WITHIN 30 CALENDAR DAYS AFTER THE NOTICE TO PROCEED.

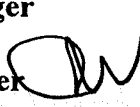
COMPANY NAME: R. BURKE CORPORATION
 ADDRESS: PO BOX 957
 CITY: SAN LUIS OBISPO, CA
 STATE: CALIFORNIA 93406-0957


 SIGNATURE: JAMES A. BURKE, PRESIDENT
 TITLE: PRESIDENT
 DATE: 5/7/03
 PHONE: (805) 543-8568

THE RIGHT IS RESERVED TO ACCEPT OR REJECT ANY OR ALL QUOTATIONS FOR ANY REASON

SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

DATE: May 14, 2003
TO: Board of Directors
VIA: Mark Bloodgood, District Manager
FROM: John L. Wallace, District Engineer 
SUBJECT: 150,000 Gallon Reservoir - Underwater Inspection - Quotations/Results

RECOMMENDATIONS:

1. Staff recommends accepting the quotation from Advantage Technical Services, Inc., of San Luis Obispo, California in the amount of **\$1,810** to inspect the District's reservoir.
2. Authorize staff to issue a notice to proceed to Advantage Technical Services for this work

FUNDING:

Although the reservoir inspection is not listed under the District's FY 2002/03 Budget, funds for this work could be transferred from the Water Maintenance Fund under the FY 2003/04 Budget.

DISCUSSION:

The attached Quotations were received for the underwater inspection of the 150,000 gallon reservoir from three certified water tank diving inspectors. The lowest quotation is Advantage Technical Services of San Luis Obispo in the amount of **\$1,810**. It is recommended that the Board of Directors retain the services of Advantage Technical Services for this work.

REQUEST FOR QUOTATION

SAN SIMEON COMMUNITY SERVICES DISTRICT

150,000 GALLON WATER TANK INSPECTION SERVICES

RETURN COMPLETED AND
SIGNED COPY OF THIS FORM
VIA FAX TO :
805-544-4294

CLOSING DATE: WEDNESDAY, MAY 7, 2003

F.O.B.
111 Pico Avenue
San Simeon, CA 93452

THIS IS NOT AN ORDER

ATTN: Craig Taylor
John L. Wallace & Associates
4115 Broad Street - Su. B5
San Luis Obispo, Ca 93401

QUOTATIONS WILL BE RECEIVED AT THIS OFFICE UNTIL 2:00 PM ON THE
CLOSING DATE INDICATED ABOVE FOR FURNISHING THE FOLLOWING :

805-644-4011

ITEM	DESCRIPTION	QTY	UNIT	TOTAL
1	Wet Inspection *	1	LS	1,000
2	Removal of Bottom Sediments	1	LS	500
3	Color Photographs, and Text of Coatings, Roof Structural, Tank Shell and Accessories	1	LS	150
4	Final Internal and External Report and Recommendations	1	LS	150
5	Liability Insurance as Described Herein	1	LS	10
TOTAL QUOTATION INCLUDING TAX				\$ 1,810

* MAXIMUM DEPTH OF 1"

THE SIGNED OFFERS AND AGREES TO FURNISH THE ABOVE SERVICES TO SAN SIMEON GSD AT THE PRICES STATED ABOVE PER AMERICAN WATER WORKS ASSOCIATION STANDARDS AND I.C.B.O. AND N.A.C.E. CERTIFIED INSPECTION STANDARDS AND THAT SAID PRICES ARE FIRM FOR A PERIOD OF 60 CALENDAR DAYS AFTER THE DATE HEREOF. UNLESS OTHERWISE INDICATED, COMPLETED DELIVERY WILL BE MADE WITHIN 30 CALENDAR DAYS AFTER RECEIPT OF THE NOTICE TO PROCEED.

COMPANY NAME: ADVANTAGE TECHNICAL SERVICES, INC
 ADDRESS: 6601 FERN CANYON RD
 CITY: SAN LUIS OBISPO
 STATE: CA

SIGNATURE: [Signature]
 TITLE: PRESIDENT
 DATE: 4/28/03
 PHONE: 805-545-2282

THE RIGHT IS RESERVED TO ACCEPT OR REJECT ANY OR ALL QUOTATIONS FOR ANY REASON

REQUEST FOR QUOTATION

SAN SIMEON COMMUNITY SERVICES DISTRICT

150,000 GALLON WATER TANK INSPECTION SERVICES

RETURN COMPLETED AND
SIGNED COPY OF THIS FORM
VIA FAX TO:
805-844-4294

CLOSING DATE: WEDNESDAY, MAY 7, 2003

THIS IS NOT AN ORDER

F.O.B.
111 Pico Avenue
San Simeon, CA 93452

QUOTATIONS WILL BE RECEIVED AT THIS OFFICE UNTIL 2:00 PM ON THE
CLOSING DATE INDICATED ABOVE FOR FURNISHING THE FOLLOWING :

ATTN: Craig Taylor
John L. Wallace & Associates
4115 Broad Street - St. BS
San Luis Obispo, Ca 93401

805-844-4011

ITEM	DESCRIPTION	QTY	UNIT	TOTAL
1	Wet Inspection	1	LS	\$ 1,000.00
2	Removal of Bottom Sediments	1	LS	\$ 1,250.00
3	Color Photographs, and Test of Coatings, Roof Structural, Tank Shell and Accessories	1	LS	Included
4	Final Internal and External Report and Recommendations	1	LS	Included
5	Liability Insurance as Described Herein	1	LS	Will Mail
TOTAL QUOTATION INCLUDING TAX				\$ 2,250.00

with inspectio
with inspectio
certificates

THE SIGNED OFFERS AND AGREES TO FURNISH THE ABOVE SERVICES TO SAN SIMEON CSO AT THE PRICES STATED ABOVE PER AMERICAN WATER WORKS ASSOCIATION STANDARDS AND I.C.B.O. AND N.A.C.E. CERTIFIED INSPECTION STANDARDS AND THAT SAID PRICES ARE FIRM FOR A PERIOD OF 60 CALENDAR DAYS AFTER THE DATE HEREOF. UNLESS OTHERWISE INDICATED, COMPLETED DELIVERY WILL BE MADE WITHIN 30 CALENDAR DAYS AFTER RECEIPT OF THE NOTICE TO PROCEED.

COMPANY NAME: AQUATIC INSPECTIONS SIGNATURE: Robert R. Miller
 ADDRESS: 132 N. EL CAMINO REAL STE 165 TITLE: OWNER
 CITY: ENCINITAS DATE: 5-6-03
 STATE: CA 92024 PHONE: (760) 753-4812

THE RIGHT IS RESERVED TO ACCEPT OR REJECT ANY OR ALL QUOTATIONS FOR ANY REASON

REQUEST FOR QUOTATION

SAN SIMEON COMMUNITY SERVICES DISTRICT 150,000 GALLON WATER TANK INSPECTION SERVICES

RETURN COMPLETED AND
SIGNED COPY OF THIS FORM
VIA FAX TO:
805-544-4294

CLOSING DATE: WEDNESDAY, MAY 7, 2003

THIS IS NOT AN ORDER

QUOTATIONS WILL BE RECEIVED AT THIS OFFICE UNTIL 2:00 PM ON THE
CLOSING DATE INDICATED ABOVE FOR FURNISHING THE FOLLOWING :

F.O.B.
111 Pico Avenue
San Simeon, CA 93452

ATTN: Craig Taylor
John L. Wallace & Associates
4115 Broad Street - Su. B5
San Luis Obispo, Ca 93401

805-544-4011

ITEM	DESCRIPTION	QTY	UNIT	TOTAL
1	Wet Inspection	1	LS	1,500
2	Removal of Bottom Sediments	1	LS	*
3	Color Photographs, and Text of Coatings, Roof Structural, Tank Shell and Accessories	1	LS	W/C
4	Final Internal and External Report and Recommendations	1	LS	W/C
5	Liability Insurance as Described Herein	1	LS	W/C
TOTAL QUOTATION INCLUDING TAX				\$ 2,850.00

* WET INSPECTION + SEDIMENT REMOVAL + REPORT w/ DIGITAL STILLS + VIDEO - \$2,850 - * EACH ADDITIONAL INCH OF SEDIMENT w/ QUANTIFIED DEPTH = \$800.00 + per each inch

THE SIGNED OFFERS AND AGREES TO FURNISH THE ABOVE SERVICES TO SAN SIMEON CSD AT THE PRICES STATED ABOVE PER AMERICAN WATER WORKS ASSOCIATION STANDARDS AND I.C.B.O. AND N.A.C.E. CERTIFIED INSPECTION STANDARDS AND THAT SAID PRICES ARE FIRM FOR A PERIOD OF 60 CALENDAR DAYS AFTER THE DATE HEREOF. UNLESS OTHERWISE INDICATED, COMPLETED DELIVERY WILL BE MADE WITHIN 30 CALENDAR DAYS AFTER RECEIPT OF THE NOTICE TO PROCEED.

Los Osos Engineering, Inc.
PO Box 27377
Fresno, CA 93729-7377




SIGNATURE: *E. Swenson*
 TITLE: *PRESIDENT*
 DATE: *4-25-03*
 PHONE: *(505) 544-7909*

THE RIGHT IS RESERVED TO ACCEPT OR REJECT ANY OR ALL QUOTATIONS FOR ANY REASON

San Simeon Community Services District

111 Pico Avenue, San Simeon, California 93452
Telephone: (805) 927-4778 Fax (805) 927-0399

MEMORANDUM

DATE: May 8, 2003
TO: Board of Directors
FROM: District Advisory Facilities - Water Committee
VIA: Robert W. Carnes / John L. Wallace / Paul E. Reichardt 
RE: Recommendation for Approval of CIP and Maintenance Budget:

RECOMMENDATION:

The Facilities-Water Committee recommends that the San Simeon Board of Directors approve and adopt the CIP and Maintenance Budget as reviewed by the Committee at their meeting on 4-17-03.

DISCUSSION:

At the regular meeting of the Facilities-Water Committee on April 17, 2003 the committee members reviewed and approved the "CIP and Maintenance Budget" with minor revisions. The motion for approval was made Loraine Mirabal-Boubion and 2nd by Dave Kiech and approved unanimously by the committee.

This budget reflects the priorities identified by the Committee. Because approval of the CIP and Maintenance Budget comes this late in the fiscal year, staff recommends that those budget line items that cannot be accomplished in the remaining fiscal year be moved forward to the 2003 – 2004 fiscal year. Additionally, subsequent fiscal years should also be moved forward, allowing, however, for special consideration of certain tasks and/or projects which cannot be postponed an additional year (ie: outfall line inspection) due to requisite timelines.

San Simeon Community Services District
Water and Facilities Committee Meeting Minutes
April 17, 2003 / 4:00 PM

Meeting Called to Order (Loraine Mirabel-Boubion) Loraine called meeting to order at 4:05 PM and adjourned at 6:00 PM.

Facilitators: Robert Carnes; eda design professionals

Facilities Committee Meeting:

Attendees: As per attached sign in sheet.

Agenda: **Approved**

Introductions: **Around the room.**

Public Comment: **None**

Review of Previous Meeting Minutes: **Approved with out corrections.**

Next Meeting Location and Time: **June 5th @ 4:00 PM.**

Discussion and Action Items:

1. Creek Curtain Wall: Paul gave a quick presentation of information he handed out pertaining to the old creek curtain creek walls project that had been reviewed quite some time ago. John Wallace discussed the environmental aspects of the project and the issues that were brought up i.e. the pond turtle endangerment and other issues. There was a brief discussion pertaining to progress of Cambria's desalination plant and other possibilities with the Hearst Ranch. Paul was trying to set up a meeting with the San Simeon Board and Cambria's Board.
2. Communication with Hearst Ranch: Communication has been more open since the deal with the conservancy. Soon there are hopes of discussions pertaining to water, better access to the wells and other issues. Paul and Mark are working on setting up a meeting with the ranch.
3. CIP and Maintenance Budget Review and Recommendation: The budgets for both CIP and Maintenance were reviewed item by item. Comments

were made on an item by item basis on the attached copy of the budget. There were no major issues discussed. In general the budget was found to be acceptable and a motion for approval of the CIP and Maint. Budget was made by Lorain and 2nd by Dave and approved unanimously by the committee. Specifically to the roads, Rob Carnes had Joe Ririe with PEI take a look at the road and provide some cost information. In general JR agreed with JLWA's assessment of the roads. An offer was made to the committee to have PEI review the roads and prepare a report. The committee determined that that was not necessary. A motion to approve the CIP and Maintenance Budgets was made by Loraine and 2nd by Dave and approved unanimously by the committee.

4. Review Progress on Phase II of the Facilities Inventory Plan: Rob Carnes presented the status on the FIP, pertaining to the review of all of the manholes and fire hydrants in the town. We will be exercising the valves and determining the condition as they are exercised. We still need to look at the storm drains after a determination is made as to who owns them. Over all progress is going well and Phase II should be done in a month or two.

SAN SIMEON COMMUNITY SERVICES DISTRICT

CIP AND MAINTENANCE BUDGET

April 17, 2003

PROJECT TITLE Water Project **PROJECT NO.** W-3

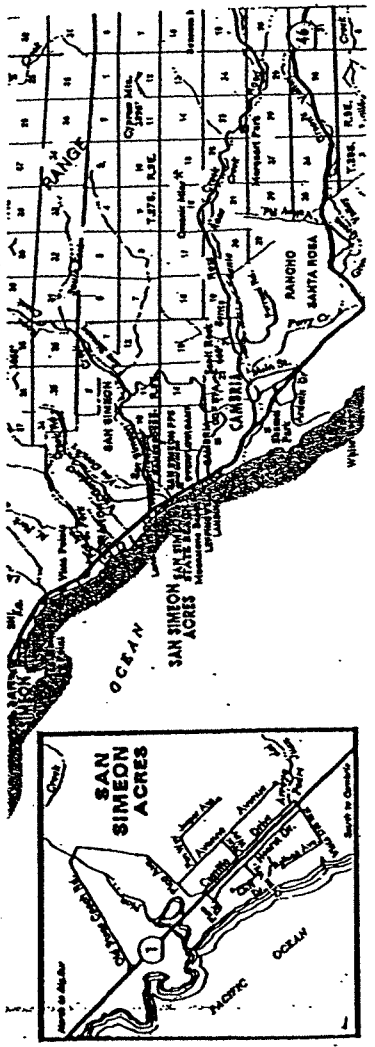
PROJECT DESCRIPTION District project or the possibility of a combined effort with Cambria CSD or other agency. This project includes the environmental review and preliminary design/coordination for a District Water project or the possibility of combined efforts with other agencies. **TOTAL PROJECT COST** \$1,550,000

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Water Fund	50,000	0	0	0	0	0
Funding TBD	0	0	0	0	0	1,500,000
Total	50,000	0	0	0	0	1,500,000

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	50,000	0	0	0	0	0
Construction	0	0	0	0	0	1,500,000
Administration	0	0	0	0	0	0
Total	50,000	0	0	0	0	1,500,000



PROJECT TITLE New Water Line-Jasper/Avonne Loop - Master Plan Stage 3 **PROJECT NO.** W-7

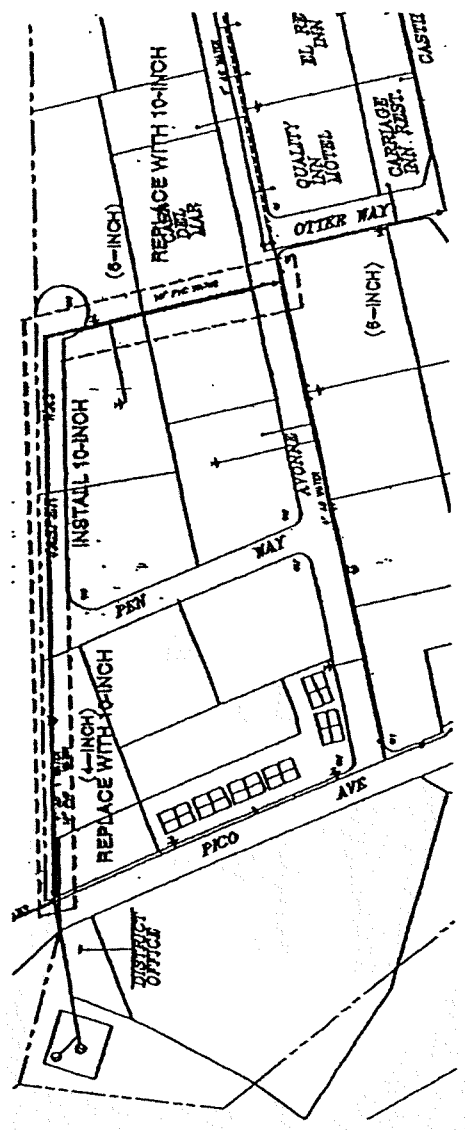
PROJECT DESCRIPTION
 Construction of 1,550 linear feet of 10-inch PVC water line from Pico Avenue to Jasper to Avonne Avenue. Install three new fire hydrants with project and cross tie to 6" in pen. **TOTAL PROJECT COST** \$95,000

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Prop. 50	10,000	85,000	0	0	0	0
Total	10,000	85,000	0	0	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design/Right-of-Way Acc	7,500	0	0	0	0	0
Construction	0	85,000	0	0	0	0
Administration	2,500	0	0	0	0	0
Total	10,000	85,000	0	0	0	0



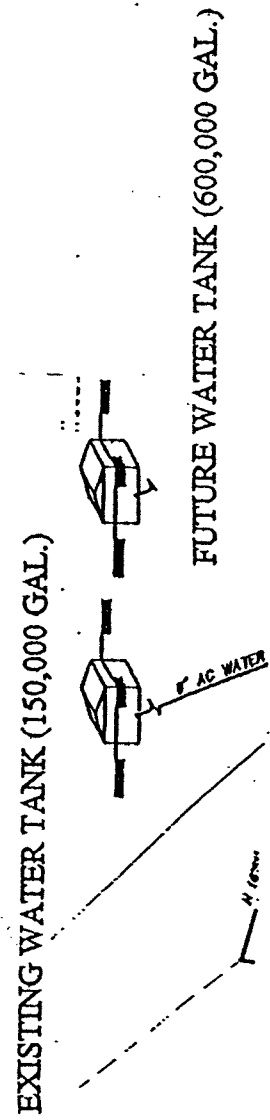
PROJECT DESCRIPTION Preliminary engineering design, environmental review right of way investigation and coordination in **TOTAL PROJECT COST** \$655,000

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Water Fund	10,000	0	390,000	0	0	0
Prop. 50		15,000	240,000			
Total	10,000	15,000	630,000	0	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design/Right-of-Way Acc	10,000	525	22,050	0	0	0
Construction	0	13,950	585,900	0	0	0
Administration	0	525	22,050	0	0	0
Total	10,000	15,000	630,000	0	0	0



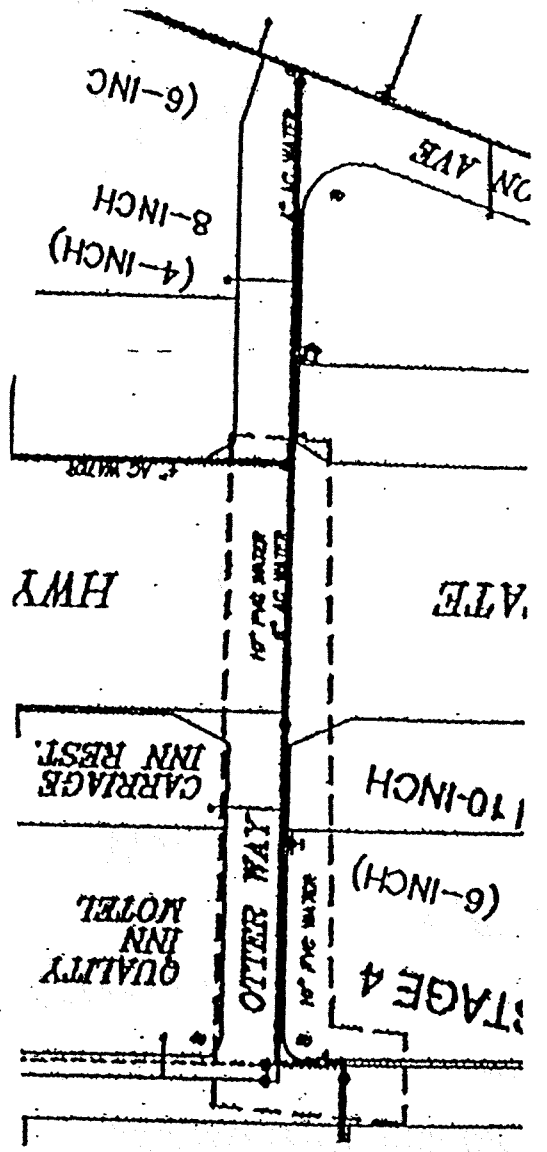
PROJECT TITLE New Water Line-Otter Way to Hearst Drive - Master Plan Stage 4 **PROJECT NO.** W-16

PROJECT DESCRIPTION
 Construction a new 10-inch water line for increased fire flow capacities. Cross Highway 1 right-of-way through existing crossing.
REVENUE **TOTAL PROJECT COST** \$125,000

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Water Fund	0	0	20,000	105,000	0	0
Total	0	0	20,000	105,000	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	0	0	20,000	0	0	0
Construction	0	0	0	100,000	0	0
Administration	0	0	0	5,000	0	0
Total	0	0	20,000	105,000	0	0



PROJECT TITLE Upgrade Three Fire Hydrants

PROJECT NO. W-4

TOTAL PROJECT COST \$15,000

PROJECT DESCRIPTION
Upgrade undersized three fire hydrants to current fire hydrant standards. Will be constructed with

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Water Fund	15,000	0	0	0	0	0
Total	15,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	500	0	0	0	0	0
Construction	14,000	0	0	0	0	0
Administration	500	0	0	0	0	0
Total	15,000	0	0	0	0	0

PROJECT TITLE Well Pump Equipment **PROJECT NO.** W-10

PROJECT DESCRIPTION Raise Well Pump Heads above 100 yr Flood **TOTAL PROJECT COST** \$70,000

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Water Fund	0	0	35,000	35,000	0	0
Total	0	0	35,000	35,000	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	0	0	1,225	1,225	0	0
Construction	0	0	32,550	32,550	0	0
Administration	0	0	1,225	1,225	0	0
Total	0	0	35,000	35,000	0	0

PROJECT TITLE	Replace Water Meters	PROJECT NO.	W-12
----------------------	----------------------	--------------------	------

PROJECT DESCRIPTION
 Replace 15 2-inch water meters at motels from turbine to compound meters to increase efficiencies. **TOTAL PROJECT COST** \$25,000

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Water Fund	25,000	0	0	0	0	0
Total	25,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	0	0	0	0	0	0
Construction	23,750	0	0	0	0	0
Administration	1,250	0	0	0	0	0
Total	25,000	0	0	0	0	0

PROJECT TITLE Blacktop Reservoir Area **PROJECT NO.** W-14

PROJECT DESCRIPTION
 Reconstruct existing oiled surface with an asphalt pavement section; to be completed with water tank **TOTAL PROJECT COST** \$2,000

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Water Fund	0	2,000	0	0	0	0
Total	0	2,000	0	0	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	0	500	0	0	0	0
Construction	0	1,000	0	0	0	0
Administration	0	500	0	0	0	0
Total	0	2,000	0	0	0	0

PROJECT TITLE	Reclaimed Water Facilities Design, Phase II	PROJECT NO.	S-7
----------------------	---	--------------------	-----

PROJECT DESCRIPTION **TOTAL PROJECT COST** \$20,000

Higher level of treatment for additional reclamation use.

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Sewer Fund	10,000	10,000	0	0	0	0
Total	10,000	10,000	0	0	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	10,000	10,000	0	0	0	0
Total	10,000	10,000	0	0	0	0

PROJECT TITLE	Odor Control and EQ Measures	PROJECT NO.	S-10
----------------------	------------------------------	--------------------	------

PROJECT DESCRIPTION **TOTAL PROJECT COST** \$75,000

Install a permanent cover over the equalization tank to reduce odors.

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Sewer Fund	75,000	0	0	0	0	0
Total	75,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	2,000	0	0	0	0	0
Construction	71,000	0	0	0	0	0
Administration	2,000	0	0	0	0	0
Total	75,000	0	0	0	0	0

PROJECT TITLE WW Treatment Plant Improve, Phase III **PROJECT NO.** S-15

PROJECT DESCRIPTION \$140,000

Retrofit aeration treatment tanks 3 and 4 for increased efficiency.

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Sewer Fund	0	0	0	140,000	0	0
Total	0	0	0	140,000	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	0	0	0	8,500	0	0
Construction	0	0	0	126,500	0	0
Administration	0	0	0	5,000	0	0
Total	0	0	0	140,000	0	0

PROJECT TITLE Reclaimed Water Lines - Various Locations **PROJECT NO.** S-17

PROJECT DESCRIPTION Installation of reclaimed water lines for future distribution of reclaimed water as part of road improvement projects. **TOTAL PROJECT COST** \$50,000

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Sewer Fund	0	0	50,000	0	0	0
Total	0	0	50,000	0	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	0	0	3,500	0	0	0
Construction	0	0	45,000	0	0	0
Administration	0	0	1,500	0	0	0
Total	0	0	50,000	0	0	0

MAINTENANCE SEWER PROJECTS

PROJECT RANK	Project No.	Project Name	Project Budget	Funding Source	1 FY2002-03	2 FY2003-04	3 FY2004-05	4 FY2005-06	5 FY2006-07	Funding to Complete
1	S-9	Sewer System Improve (Manholes)	\$ 30,000	Sewer Fund \$ 30,000	\$ 15,000	-	\$ 7,500	\$ 7,500	-	\$ -
0 DONE	S-11	Safety Improvements-Grating	\$ 5,000	Sewer Fund \$ -	\$ 5,000	-	-	-	-	\$ -
2	S-13	Video/Clean Sewer Lines	\$ 15,000	Sewer Fund \$ 15,000	-	-	\$ 15,000	-	-	\$ -
3	S-13B	Remove Old Outfall Line	\$ 5,000	Sewer Fund \$ 5,000	\$ 5,000	-	-	-	-	\$ -
	TOTAL SEWER PROJECTS		\$ 55,000		\$ 25,000	\$ -	\$ 22,500	\$ 7,500	\$ -	\$ -

PROJECT TITLE	Safety Improvements - Grating	PROJECT NO.	S-11
----------------------	-------------------------------	--------------------	------

PROJECT DESCRIPTION	Grating Replacements	TOTAL PROJECT COST	\$5,000
----------------------------	----------------------	---------------------------	---------

REVENUE	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
Sewer Fund	5,000	0	0	0	0	0
Total	5,000	0	0	0	0	0

EXPENDITURES	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	0	0	0	0	0	0
Construction	4,500	0	0	0	0	0
Administration	500	0	0	0	0	0
Total	5,000	0	0	0	0	0

MAINTENANCE ROAD PROJECTS

PROJECT RANK	Project No.	Project Name	Project Budget	Funding Source	1 FY2002-03	2 FY2003-04	3 FY2004-05	4 FY2005-06	5 FY2006-07	Funding to Complete
1	R-6	Rehabilitate Otter Way	\$50,000	General Fund	\$50,000	\$0	\$0	\$0	\$0	\$0
1	R-7	Rehabilitate Avonne	\$100,000	General Fund	\$0	\$100,000	\$0	\$0	\$0	\$0
2	R-8	Rehabilitate Vista Del Norte	\$100,000	General Fund	\$0	\$0	\$100,000	\$0	\$0	\$0
3	R-9	Rehabilitate Pico East	\$75,000	General Fund	\$0	\$0	\$0	\$75,000	\$0	\$0
4	R-10	Rehabilitate Pico West	\$25,000	General Fund	\$0	\$0	\$0	\$25,000	\$0	\$0
5	R-11	Rehabilitate Balboa	\$100,000	General Fund	\$0	\$0	\$0	\$0	\$100,000	\$0
	TOTAL ROAD PROJECTS		\$450,000		\$50,000	\$100,000	\$100,000	\$100,000	\$100,000	\$0

Projects which were funded

PROJECT TITLE Miscellaneous Road Repairs - 01/02 **PROJECT NO.** R-7

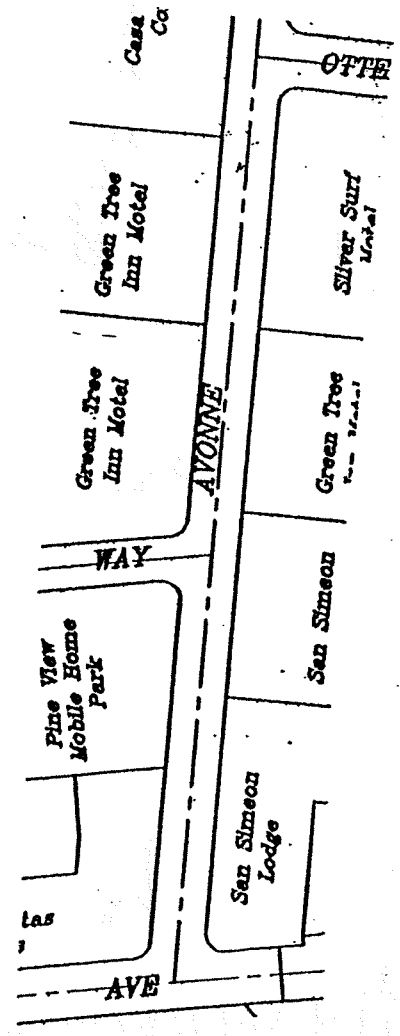
PROJECT DESCRIPTION
 Avonue Avenue - Otter Way to Pico Avenue. **TOTAL PROJECT COST** \$100,000

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
General Fund	0	100,000	0	0	0	0
Total	0	100,000	0	0	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	0	3,500	0	0	0	0
Construction	0	93,000	0	0	0	0
Administration	0	3,500	0	0	0	0
Total	0	100,000	0	0	0	0



PROJECT TITLE Miscellaneous Road Repairs - 03/04 **PROJECT NO.** R-9

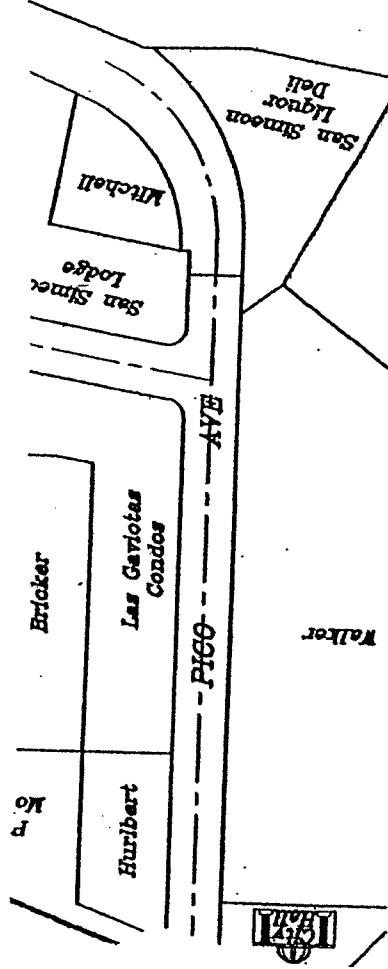
PROJECT DESCRIPTION
 Pico Avenue - Avonne Avenue to Highway 1 (tentative). **TOTAL PROJECT COST** \$75,000

REVENUE

Source	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Funding to Complete
General Fund	0	0	0	75,000	0	0
Total	0	0	0	75,000	0	0

EXPENDITURES

Activity	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	FY 2006-07	Costs to Complete
Design	0	0	0	3,500	0	0
Construction	0	0	0	68,000	0	0
Administration	0	0	0	3,500	0	0
Total	0	0	0	75,000	0	0



San Simeon Community Services District



111 Pico Avenue, San Simeon, California 93452
(805) 927-4778 Fax (805) 927-0399

Board of Directors

David Kiech, Loraine Mirabal-Boubion, Eric Schell, Carol Bailey-Wood, Terry Lambeth

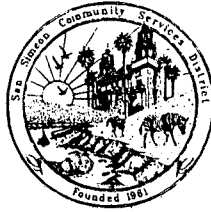
**NOTICE OF MEETING
DISTRICT BUDGET ADVISORY COMMITTEE**

Tuesday, May 20, 2003
10:00 A.M.

Cavalier Community Room
9415 Hearst Avenue
San Simeon, CA 93452

The San Simeon District Budget Advisory Committee is currently conducting weekly meetings on Tuesdays at 10A.M.

San Simeon Community Services District



111 Pico Avenue, San Simeon, California 93452
(805) 927-4778 Fax (805) 927-0399

Board of Directors

David Kiech, Loraine Mirabal-Boubion, Eric Schell, Carol Bailey-Wood, Terry Lambeth

**NOTICE OF MEETING
DISTRICT BUDGET ADVISORY COMMITTEE**

Wednesday, May 28, 2003
10:00 A.M.

Cavalier Community Room
9415 Hearst Avenue
San Simeon, CA 93452

May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
4	5	6	7	8	9	10
11	12	13 Budget Committee Mtg 10AM	14 Board of Directors Mtg	15	16	17
18	19 Policy Committee Mtg 9AM	20 Budget Committee Mtg 10AM	21	22	23	24
25	26 Memorial Day Holiday	27 Budget Committee Mtg 10AM	28	29 Checks to Be Signed	30	31

2003

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2 Policy Committee Mtg 9AM	3 Budget Committee 10AM	4	5	6	7
8	9	10 Budget Committee 10AM	11 Board of Directors Mtg	12	13	14 Flag Day
15	16 Policy Comm Mtg Checks to Sign	17 Budget Committee 10AM	18	19	20	21 Tentative Community Outreach Day
22	23	24 Budget Committee 10AM	25	26	27	28
29	30 Policy Comm. Mtg Checks to Sign					

2003

July

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4 Independence Day	5
6	7	8	9 Board of Directors Mtg	10	11	12
13	14	15 Checks to Sign	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31 Checks to Sign		

2003