

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, October 14, 2020
3:00 pm

Internet Meeting Location

1. REGULAR SESSION - 3:01 PM

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|--|---|
| A. Chairperson Kellas – Present
Vice-Chairperson Russell – Absent
Director Carson – Present
Director Maurer – Present
Director de la Rosa – Present | General Manager, Charlie Grace
District Counsel, Natalie Frye Laacke |
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2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: None

3. SPECIAL PRESENTATIONS AND REPORTS: None

A. STAFF REPORTS:

- i. Superintendent's Report** – Jerry Copeland provided a summary of September activities.
- ii. Sheriff's Report** – Sheriff MacDonald provided the report for September.
- iii. General Manager's Report** – Charlie Grace provided a summary of September activities.
- iv. District Financial Summary** – Charlie Grace provided a monthly financials.
- v. District Counsel's Report** – Natalie Frye Laacke provided a Summary of September activities.

B. BOARD OF DIRECTORS AND COMMITTEE REPORTS:

Chairperson Kellas read a letter from John Russell pertaining to his resignation.

C. SPECIAL PRESENTATION: None

D. PUBLIC COMMENTS ON SPECIAL PRESENTATIONS AND REPORTS – None

4. CONSENT AGENDA ITEMS:

Henry Krzciuk requested that two items be pulled from the Disbursements Journal.

A. Review and approval of Minutes for the Regular Meeting on September 9, 2020.

B. Review and approval of Disbursements Journal.

A motion was made to approve Items A & B on the consent agenda.

Motion: Chairperson Kellas
2nd: Director Carson
Vote: 4/1
Absent: Director Russell

Roll Call:

Kellas: Yes Russell: Absent Carson: Yes Maurer: Yes De la Rosa: Yes

5. BUSINESS ACTION ITEMS:

Public Comment – None

A. Review of authorization of powers to the General Manager awarded under Resolution 20-419.

Chairperson Kellas made a motion to table this matter until the next board meeting.

B. Discussion and Consideration of security camera installation; not to exceed the amount of \$35,000.

A demonstration was given by Sentinel Security Solutions. Director Carson, the General Manager, and Cortney Murguia discussed the best choice of action in handling the security camera installation.

A motion was made to direct staff to install cameras at the WWTP and District office not to exceed the amount of \$35,000.00.

Motion: Chairperson Kellas
2nd: Director Carson
Vote: 3/2
Absent: Director Russell

Roll Call:

Kellas: Yes Russell: Absent Carson: Yes Maurer: No De la Rosa: Yes

C. Authorization of the General Manager to obtain Harbor Offshore Inc. to perform the ocean outfall and water reservoir inspection; not to exceed the amount of \$13,307.00.

A motion was made to have staff obtain Harbor Offshore to perform the ocean outfall and water reservoir inspection.

Motion: Chairperson Kellas
2nd: Director Carson
Vote: 4/1
Absent: Director Russell

Roll Call:

Kellas: Yes Russell: Absent Carson: Yes Maurer: Yes De la Rosa: Yes

D. Authorization of the General Manager to obtain Dechance to perform the water valve replacement; not to exceed the amount of \$11,520.00.

A motion was made to approve Dechance to perform the water valve replacement; not to exceed the amount of \$11,520.00

Motion: Chairperson Kellas
2nd: Director Maurer
Vote: 4/1
Absent: Director Russell

Roll Call:

Kellas: Yes Russell: Absent Carson: Yes Maurer: Yes De la Rosa: Yes

E. Authorization of the General Manager to obtain Mission Paving Inc. to perform street repairs; not to exceed the amount of \$50,000.00.

Cortney Murguia introduced the item and provided information about potential spending options

A motion was made authorizing staff to obtain Mission Paving to perform street repairs not to exceed the amount of \$50,000.00.

Motion: Chairperson Kellas
2nd: Director Carson
Vote: 4/1
Absent: Director Russell

Roll Call:

Kellas: Yes Russell: Absent Carson: Yes Maurer: Yes De la Rosa: Yes

F. Approval of Revocable Encroachment License Agreement with Hearst Holdings, Inc.

Henry Krzcuik expressed several concerns that he had related to the encroachment agreement.

Mike Hanchett provided historical information to the Board about the importance of the RO system and how it has improved community's water quality,

A motion was made to approve the revocable encroachment license agreement with Hearst Holdings.

Motion: Chairperson Kellas
2nd: Director Carson
Vote: 4/1
Absent: Director Russell

Roll Call:

Kellas: Yes Russell: Absent Carson: Yes Maurer: Yes De la Rosa: Yes

G. Discussion regarding acceptance of utility easement A.P.N. 013-091-032.

District counsel provided information on conflict of interest laws.

Director Mather and Director de la Rosa recused themselves from this matter due to potential violations of conflict of interest laws.

Chairperson Kellas reminded the board that this will not influence their property value.

A motion was made to table this item so Board members could obtain additional information about a conflict of interest. .

H. Discussion and Consideration related to the Water Service Moratorium and water waitlist.

Chairperson Kellas introduced the item and reviewed the 11 steps that had been outlined in the staff report.

Community members David Sansone, Jeffery Stolbery, Henry Krzcuik, and Bob Hather commented on various matters throughout the review of the steps. Chairperson Kellas, Director de la Rosa, and Director Carson asked questions about the items.

Chairperson Kellas established an adhoc committee to review the process of will serve letters. Director Carson shall serve as the second member.

I. Adoption of Resolution 20-426 establishing a waitlist for water, sewer and service allocations.

Henry Krzcuik inquired about various items from the staff report and the Resolution.

Director Carson remarked that the district does not require a third party to review potential water usage/water availability. Chairperson Kellas and Charlie Grace responded to several questions posed by Director Carson.

A motion was made to adopt Resolution 20-426.

Motion: Chairperson Kellas

2nd: Director de la Rosa

Vote: 4/1

Absent: Director Russell

Roll Call:

Kellas: Yes Russell: Absent Carson: No Maurer: Yes De la Rosa: Yes

6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS –

Chairperson Kellas asked that the open board vacancy be posted on the next agenda.

7. ADJOURNED FOR CLOSED SESSION - 5:38 PM

8. RECONVENE TO OPEN SESSION - 6:20 PM

No reportable action was taken regarding this matter.

9. ADJOURNMENT - 6:22 PM