

**Board of Directors
San Simeon Community Services District**



BOARD PACKET

**Wednesday, May 13, 2015
Regular Meeting 6:00 pm**

**Cavalier Banquet Room
250 San Simeon Avenue
San Simeon, CA**

Prepared by:



GRACE
ENVIRONMENTAL SERVICES

AGENDA
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, May 13, 2015
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA

1. REGULAR SESSION: 6:00 PM

- A. Roll Call
- B. Pledge of Allegiance

2. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

- A. **Sheriff's Report** – Report for April.
- B. **Public comment on Sheriff's Report**

3. BOARD PRESENTATIONS AND ANNOUNCEMENTS:

4. STAFF REPORTS

A. General Manager's Report

- 1. **Staff Activity** – Report on Staff activities for the month of April.
- 2. **SLO County Food Bank Coalition adding San Simeon Distribution (monthly).**
- 3. **Update** – Wellhead treatment system project.
- 4. **Update** – Well 2 sanitary seal project.
- 5. **Update** – Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation.

B. Superintendent's Report

- 1. **Wastewater Treatment / Collection Systems** – Summary of operations and maintenance for April.
- 2. **Water / Distribution Systems** – Distribution performance for the Month of April.

3. **District Maintenance** – Summary of District maintenance for April.

C. **District Financial Summary** – Update on Monthly Financial Status for close of business April 30, 2015.

D. **District Counsel's Report**

5. ITEMS OF BUSINESS

A. **Approval of last month's minutes** – April 8, 2015.

B. **Approval of Disbursements Journal** – May 13, 2015.

C. **Move that all ordinances presented for introduction or adoption be read in title only and all further readings be waived.**

6. DISCUSSION/ACTION ITEMS

A. **Consideration of Adoption of Ordinance No. 116 Repealing Ordinance No. 112 and Adopting a New Ordinance Mandating Use of Recycled Water Strictly From the San Simeon Community Services District's Recycled Water Facilities.**

B. **Consideration of entering into a preparation of grant application agreement with the County of San Luis Obispo/ Integrated Regional Water Management for preparation of the Wellhead Treatment Project grant application at a cost of up to \$25,000.**

C. **Consideration of approval of Resolution 15-373: Authorizing Charles Grace and Renee Samaniego Lundy to negotiate and execute preparation of a grant application agreement and to submit a grant application and material for the Wellhead Treatment Project.**

D. **Review of Draft Fiscal Budget 2015-2016.**

7. **Board Committee Reports** – Oral Report from Committee Members.

8. **Board Reports** – Oral Report from Board Members on current issues.

9. **BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS**- Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda.

10. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.

4A. GENERAL MANAGER'S REPORT

Charles Grace

- 1. Staff Activity** – Report on Staff activities for the month of April.
- 2. SLO County Food Bank Coalition adding San Simeon Distribution (monthly).**
- 3. Update** – Wellhead treatment system project.
- 4. Update** – Well 2 sanitary seal project.
- 5. Update** – Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation.

4A. GENERAL MANAGERS REPORT

May 13, 2015

1. Staff Activity – Report on Staff activities for the month of April.

During the month of March, Staff read meters and distributed water billing and responded to multiple customer service calls. Staff attend a WRAC and IRWM meeting. The District quarterly newsletter was written and distributed. Hearst/State invoice was prepared and sent out (\$7042.78). Ordinance 116 publication was posted per Brown Act.

District Weed abatement is being performed around the District office, Wells, Reservoir and District easements. Cal Fire has asked the District to send out the Weed Abatement notices out sooner than May billing.

Staff is continuing to work on Grants with the USDA and County/Integrated Regional Water Management group. The Wellhead Treatment project and the Water Loop project were submitted.

2. SLO County Food Bank Coalition adding San Simeon Distribution (monthly).

The District has received an notice from the Food Bank that they will be distributing food to those in need in San Simeon every third Thursday of the month. Many San Simeon residents had to walk, take the bus or drive to Cambria if they needed food assistance. The Food Bank trailer will park on Avonne across from the Oceanside Inn, from 5:00 PM to 6:00 PM. All who need assistance are welcome.

3. Wellhead treatment system project update.

The bid package for the wellhead treatment unit was advertised with a response due date of May 21. Staff will met with PG&E to draft plans for the 480v power supply and coordinated the submittal of the Land Use Permit with the County. The CEQA exemption and the Land User Permit Application have been submitted.

4. Well 2 sanitary seal project update.

Enloe Well Drilling contractor is tied up on other projects and has not submitted plans to the Phoenix Engineering. Staff will work with Enloe to discuss an updated time frame and Liquidated Damages.

5. Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation update.

Staff has requested a list of documents from the Coastal Commission and has requested an estimate from Phoenix Engineering to update plans. Staff has also requested an estimate from Earth Systems to update their March 2008 study submitted with the previous 2008 CDP (Coastal Development Permit) application submittal. Once estimates are received, consideration will be given to either re-submitting a CDP application with existing material to solicit a formal response, or updating the previously submitted material and submitting the CDP.

Food Distribution



The Food Bank Coalition of San Luis Obispo County
will hold a USDA food distribution

the 4th Tuesday of each month beginning on

Tuesday May 26th.

5:00pm - 6:00pm

In front of

Oceanside Inn

9490 Avonne., San Simeon

**Must be 18+ years to sign for food*

EFAP MAX INCOME (revised 4/14)		
HOUSEHOLD SIZE	MONTHLY INCOME	ANNUAL INCOME
1	\$1,458.75	\$17,505
2	\$1,966.25	\$23,595
3	\$2,473.75	\$29,685
4	\$2,981.25	\$35,775
5	\$3,488.75	\$41,865
6	\$3,996.25	\$47,955
7	\$4,503.75	\$54,045
8	\$5,011.25	\$60,135
9	\$5,518.75	\$66,225
10	\$6,026.25	\$72,315
Over 10	Add \$507.50 each	Add \$6,090 each

Each qualifying family will receive a bag of shelf stable food items as well as a bag of healthy produce.

Self-certify that you meet the income guidelines.

**proof of income not required*

www.slofoodbank.org

**dates subject to change due to holidays and unforeseen circumstances, always check our website for the most updated list.*

4B. SUPERTINTENDENT'S REPORT
Jerry Copeland
Facilities Update for April

- 1. Wastewater Treatment Plant Update**
- 2. Water Distribution System Update**
- 3. District & Equipment Maintenance Update**

4B. SUPERINTENDENT'S REPORT

Activities of April 2015

Wastewater Treatment Plant

- All sampling, testing and reporting at the wastewater treatment plant and the recycled water facility was performed as required by the RWQCB.
- The generator head on the stand-by generator at the wastewater treatment plant was replaced and tested.
- Annual maintenance on the Equalization Basin Pumps was performed.
- Repairs to the Influent Turbidity Meter were performed on the SSWRF. The system was then disinfected and brought back on line.
- One load of sludge was hauled away this month.

Water Distribution System

- All routine sampling and testing was performed. The monthly report was submitted to the State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW).
- Monthly water meter reading was performed.
- Fire hydrant flushing was performed throughout the entire distribution system.
- Chloride levels are monitored daily throughout the system.
- Pico Creek flow is monitored periodically throughout the month. It stopped flowing over the sand on April 18th.

District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- All of the District green easements were mowed and trimmed.
- The Pico Ave beach access was picked up and swept.

San Simeon Community Services District

Superintendent's Report

April 2015

MONTHLY DATA REPORT														
Date	Day	Wastewater Influent Daily flow	Wastewater Effluent Daily Flow	CALCULATED			CALCULATED Total Daily Water Produced	Chloride Wells		Recycled Water Distributed	Water Level Well 1	Water Level Well 2	Rainfall in Inches	INPUT State Sewer Daily Flow
				Well 1 Total Pumped	Well 2 Total Pumped	Well 3 Total Pumped		1	2					
04/01/15	Wed	86,240	86,240	41,589	0	0	41,589	315	315	0			0.00	4,623
04/02/15	Thu	89,571	99,470	66,198	1,496	0	67,694	315	252	3,165	10.8	10.8	0.00	4,660
04/03/15	Fri	106,635	112,250	26,030	100,157	0	126,188	315	271	0			0.00	6,714
04/04/15	Sat	122,852	114,580	78,989	4,563	0	83,552	271	315	0			0.00	13,707
04/05/15	Sun	105,331	104,800	0	95,370	0	95,370	315	185	0			0.00	18,615
04/06/15	Mon	117,567	97,980	87,740	0	0	87,740	292	292	0	10.8	10.7	0.00	18,240
04/07/15	Tue	92,180	87,020	0	87,815	0	87,815	292	271	0	10.8	10.7	0.63	8,089
04/08/15	Wed	94,475	88,450	83,701	0	0	83,701	271	271	0	10.7	10.7	0.00	3,581
04/09/15	Thu	91,127	81,650	0	91,929	0	91,929	271	271	0	10.7	10.6	0.00	6,581
04/10/15	Fri	92,869	77,390	84,300	0	0	84,300	271	271	0	10.6	10.6	0.00	7,110
04/11/15	Sat	105,490	125,890	0	87,740	0	87,740			0	10.6	10.5	0.00	13,691
04/12/15	Sun	97,755	91,560	86,992	0	0	86,992			0	10.6	10.5	0.00	16,666
04/13/15	Mon	77,008	76,170	67,320	31,266	0	98,586	292		0	10.6	10.5	0.00	11,771
04/14/15	Tue	76,123	68,910	0	71,509	0	71,509	271	234	0	10.7	10.6	0.00	3,173
04/15/15	Wed	107,701	66,920	72,107	0	0	72,107	254	234	0	10.8	10.8	0.00	4,331
04/16/15	Thu	53,527	80,260	0	86,170	0	86,170	254	274	0	11.0	10.9	0.00	2,987
04/17/15	Fri	90,545	87,410	83,477	0	0	83,477	274	274	0	10.8	10.7	0.00	6,523
04/18/15	Sat	123,862	106,940	0	87,292	0	87,292	274	254	0	10.6	10.5	0.00	10,619
04/19/15	Sun	84,014	89,070	81,981	0	0	81,981	274	254	0	10.3	10.3	0.00	12,107
04/20/15	Mon	77,881	80,300	0	83,102	0	83,102	274	254	0	10.2	10.2	0.00	5,983
04/21/15	Tue	82,149	76,050	74,875	0	0	74,875	254	254	3,790	10.2	10.2	0.00	5,722
04/22/15	Wed	73,284	72,010	0	71,658	0	71,658	254	274	0	10.2	10.2	0.00	7,983
04/23/15	Thu	77,955	76,180	74,127	0	0	74,127	274	274	125	10.3	10.2	0.00	1,748
04/24/15	Fri	95,920	89,300	0	53,033	0	53,033	254	254	0	10.6	10.4	0.39	4,100
04/25/15	Sat	93,437	95,910	13,015	42,262	0	55,277	254	254	0			0.00	9,135
04/26/15	Sun	100,654	98,410	91,480	0	0	91,480	235	235	0			0.00	12,393
04/27/15	Mon	73,577	77,070	0	85,422	0	85,422	274	235	0	10.1	10.0	0.00	9,984
04/28/15	Tue	72,124	62,770	79,064	0	0	79,064	254	235	0	10.1	10.0	0.00	3,078
04/29/15	Wed	74,619	64,850	0	17,354	0	17,354	254	170	2,720	10.2	10.1	0.00	3,598
04/30/15	Thu	62,211	61,070	0	71,584	0	71,584	170	170	3,145			0.00	3,694
TOTALS		2,698,683	2,596,880	1,192,985	1,169,722	0	2,273,789	278	258	12,945	10.5	10.5	1.02	241,206
Average		89,956	86,563	39,766	38,991	0	81,206	235	170	432	10.1	10.0	0.03	8,040
Minimum		53,527	61,070	0	0	0	41,589	235	170	0	10.1	10.0	0.00	1,748
Maximum		123,862	125,890	91,480	100,157	0	41,589	315	315	3,790	11.0	10.9	0.63	18,615

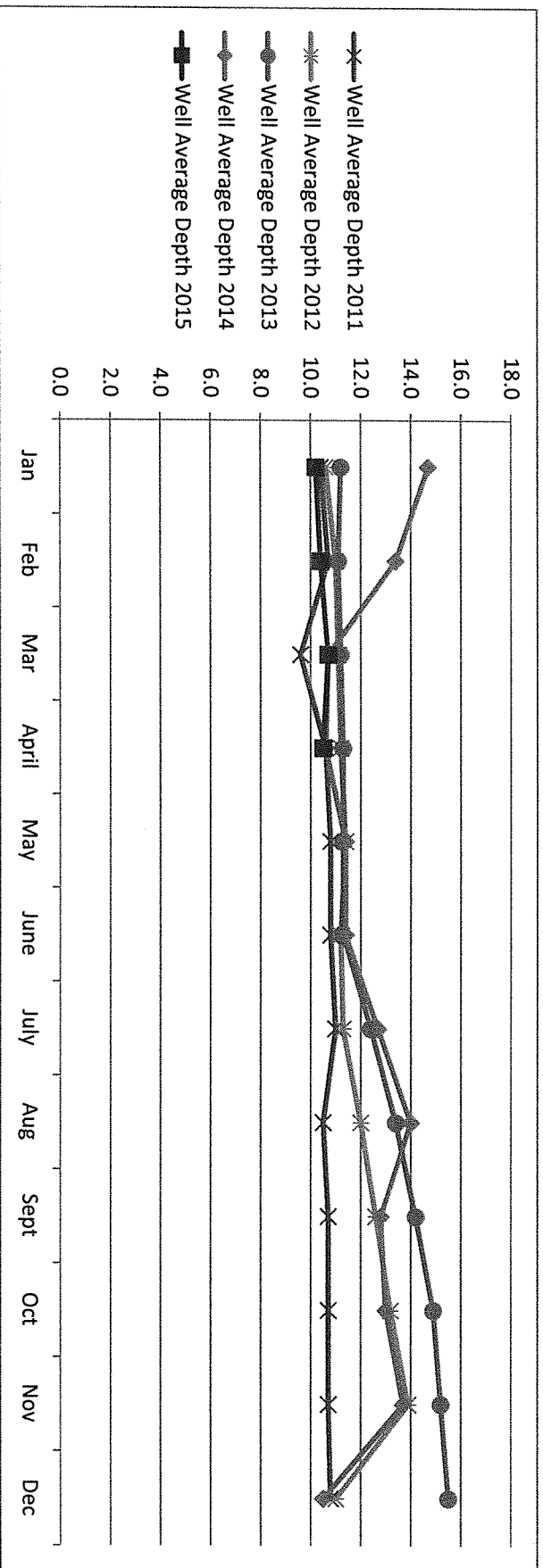
DATA SUMMARY SHEET

	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Total for 2015
2015													
Wastewater Influent	2,278,607	2,137,631	2,579,655	2,698,683									9,694,576
Wastewater Final Effluent (Month Cycle)	2,078,820	2,179,270	2,419,750	2,596,860									9,274,720
Adjusted Wastewater Influent (- State Flow) *	2,129,329	2,015,666	2,386,629	2,457,477									8,989,091
Water Produced (month cycle)	1,881,724	2,054,121	2,163,830	2,273,769									8,373,444
Sewer Influent/Water Produced Ratio	1.21	1.04	1.19	1.19									N/A
Adjusted Sewer/Water Produced Ratio	1.13	0.98	1.10	1.08									N/A
Well 1 Water Pumped	446,937	991,526	1,495,126	1,192,985									4,126,574
Well 2 Water Pumped	772,287	1,030,395	1,048,165	1,169,722									4,020,568
Well 3 Water Pumped	662,500	32,200	0	0									694,700
Total Well Production	1,881,724	2,054,121	2,163,830	2,273,769									8,373,444
Water Well 1 Avg Depth to Water	10.2	10.4	10.7	10.5									N/A
Water Well 2 Avg Depth to Water	10.2	10.3	10.6	10.5									N/A
Average Depth of Both Wells	10.2	10.4	10.7	10.5									N/A
Change in Average Well Depth from 2014	-4.5	-2.9	0.0	+0.1									N/A
Average Chloride mg/L at the Wells	844	576	342	268									N/A
State Wastewater Treated	149,278	121,975	193,026	241,206									705,485
State % of Total WW Flow	7%	6%	8%	9%									N/A
Recycled Water Sold (Gallons)	10,710	3,070	9,775	12,945									36,500
Biosolids Removal (Gallons)	0	6,000	6,000	6,000									18,000
WW Permit Limitation Exceeded	0	0	0	0									N/A
Constituent Exceeded	None	None	None	None									N/A
Sample Limit	N/A	N/A	N/A	N/A									N/A
Sample Result	N/A	N/A	N/A	N/A									N/A

	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Total for 2014
2014													
Wastewater Influent	2,038,514	2,129,638	2,312,484	2,560,476	2,551,268	2,827,071	3,032,345	2,978,001	2,438,979	2,319,178	2,327,707	2,981,479	30,497,140
Wastewater Final Effluent (Month Cycle)	2,086,860	2,250,320	2,347,710	2,548,090	2,475,100	2,547,800	3,024,620	2,859,870	2,344,990	2,259,290	1,919,400	2,667,890	29,331,940
Adjusted Wastewater Influent (- State Flow) *	1,776,470	1,863,820	1,938,110	2,204,983	2,198,940	2,428,604	2,790,878	2,840,506	2,303,254	2,192,612	2,213,479	2,757,165	27,508,821
Water Produced (month cycle)	1,892,141	1,737,158	1,745,682	1,941,958	2,196,613	2,314,014	2,731,098	2,729,715	2,192,595	2,182,907	1,721,518	1,728,672	25,114,070
Sewer Influent/Water Produced Ratio	1.10	1.23	1.32	1.32	1.16	1.22	1.11	1.09	1.11	1.06	1.35	1.77	N/A
Adjusted Sewer/Water Ratio	0.94	1.10	1.10	1.14	1.00	1.04	1.02	1.04	1.05	1.01	1.29	1.60	N/A
Average Depth of Both Wells	14.7	13.3	10.7	10.6	10.5	11.4	12.7	14.0	12.8	13.0	13.7	10.5	N/A
Average Chloride mg/L at the Wells									1036	1964	2776	1965	N/A
Change in Average Well Depth from 2013	+3.4	+2.2	-0.5	-0.7	-0.8	-0.1	+0.3	+0.6	-1.4	-1.9	-1.5	-5.0	N/A
State Wastewater Treated	262,044	265,818	311,282	355,493	352,328	398,467	241,467	137,495	135,725	126,566	114,228	224,314	2,925,227
State % of Total WW Flow	13%	13%	16%	14%	14%	14%	8%	5%	6%	6%	5%	8%	N/A
Recycled Water Sold (Gallons)	0	0	0	125	5785	10420	29555	44145	36080	38705	9080	0	173,895
Biosolids Removal (Gallons)	0	0	0	12,000	6,000	6,000	12,000	6,000	6,000	6,000	0	0	72,000
WW Permit Limitation Exceeded	0	0	0	0	0	0	0	0	0	0	0	0	0
Constituent Exceeded	None	None	None	None	None	None	None	None	None	None	None	None	N/A
Sample Limit	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sample Result	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

The formula for calculation of "State % of total WW Flow" compares the State Wastewater Treated to the Wastewater Influent Flow.

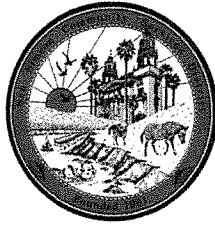
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Well Average Depth 2011	10.4	10.7	9.6	10.6	10.8	10.8	11.0	10.5	10.7	10.7	10.7	10.8
Well Average Depth 2012	10.6	11.0	11.1	11.2	11.4	11.2	11.3	12.0	12.6	13.2	13.9	11.0
Well Average Depth 2013	11.2	11.1	11.2	11.3	11.3	11.3	12.4	13.4	14.2	14.9	15.2	15.5
Well Average Depth 2014	14.7	13.4	10.7	10.6	11.4	11.4	12.7	14.0	12.8	13.0	13.7	10.5
Well Average Depth 2015	10.2	10.4	10.7	10.5								



4C. DISTRICT FINANCIALS
Renee Samaniego
April 30, 2015

- **Financial Summary**
- **Balance Sheet**
- **Water Sales & Production**

SAN SIMEON COMMUNITY SERVICES DISTRICT



4C. FINANCIAL SUMMARY

**BILLING
April 30, 2015**

March Billing Revenue	\$ 57,218.64
April Billing Revenue	\$ 70,633.56
Past Due (31 to 60 days)	\$ 119.18
Past Due (60 days)	\$ 61.63

**RABOBANK SUMMARY
Ending Balances April 30, 2015**

Summary of Transactions:

Money Marketing Account Closing Balance March 31, 2015	\$ 757,366.04
Interest for April 2015	\$ 136.95

Money Marketing Account Closing Balance April 30, 2015 **\$ 757,502.99**

Reserve Fund	(\$ 250,000.00)
Hook up Deposits	(\$ 45,750.00)
Available Funds	\$ 461,752.99

General Checking Account **\$ 90,197.61**

Well Rehab Project/USDA Checking Account **\$ 100.05**

LAIF Closing Balance April 30, 2015 **\$ 519.18**

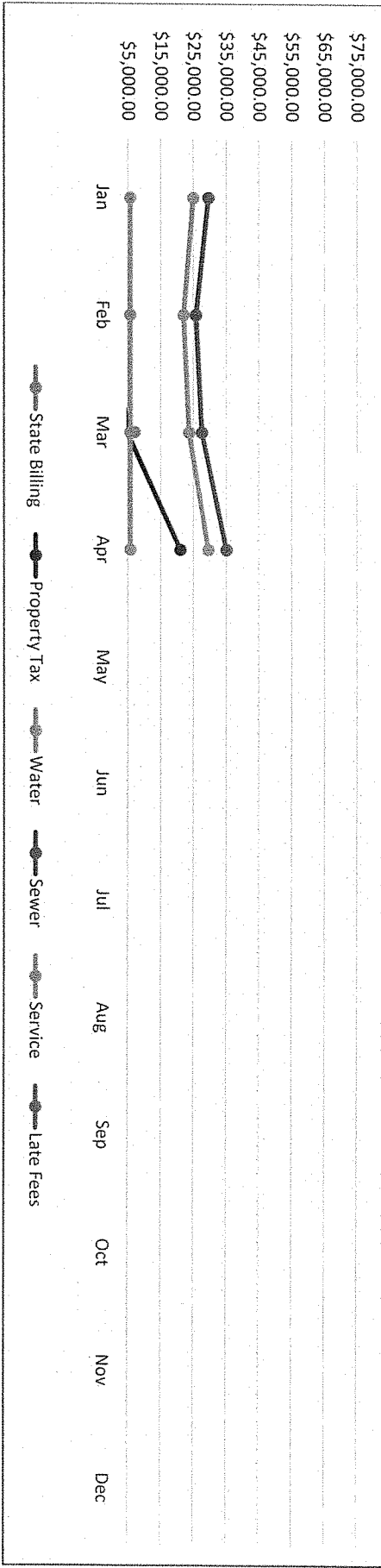
SAN SIMEON COMMUNITY SERVICES DISTRICT
Balance Sheet
As of April 30, 2015

Apr 30, 15

ASSETS	
Current Assets	
Checking/Savings	
1010 · Petty cash	150.00
1020 · General checking	90,336.61
1022 · USDA checking	10,445.05
1040 · Cash in county treasury	(3,053.68)
1050 · LAIF - non-restricted cash	518.24
1060 · Money Market Account 9548643039	757,502.99
Total Checking/Savings	855,899.21
Other Current Assets	
1200 · Accounts receivable	52,100.82
1220 · A/R - Hearst Castle	8,937.39
1300 · Prepaid expenses	2,478.61
Total Other Current Assets	63,516.82
Total Current Assets	919,416.03
Fixed Assets	
1400 · Fixed assets	
1420 · Building and structures	395,874.73
1500 · Equipment	316,747.53
1540 · Major water projects	145,068.22
1580 · Sewer plant	1,488,555.08
1600 · Water system	550,390.00
1620 · WWTP expansion	299,565.92
1630 · Tertiary Project	261,723.62
1640 · Wellhead project	444,712.08
Total 1400 · Fixed assets	3,902,637.18
1650 · Walkway access projects	11,511.00
1660 · RO Unit	9,170.00
1690 · Accumulated depreciation	(2,023,338.96)
Total Fixed Assets	1,899,979.22
Other Assets	
1710 · Customer deposits	100.00
Total Other Assets	100.00
TOTAL ASSETS	2,819,495.25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · Payroll liabilities	214.20
2500 · Customer security deposits	10,108.13
2510 · Connect hookup wait list	45,750.00
2520 · USDA Loan	479,310.00
Total Other Current Liabilities	535,382.33
Total Current Liabilities	535,382.33
Total Liabilities	535,382.33
Equity	
3200 · Fund balance	2,332,653.26
3900 · Suspense	113,665.57
Net Income	(162,205.91)
Total Equity	2,284,112.92
TOTAL LIABILITIES & EQUITY	2,819,495.25

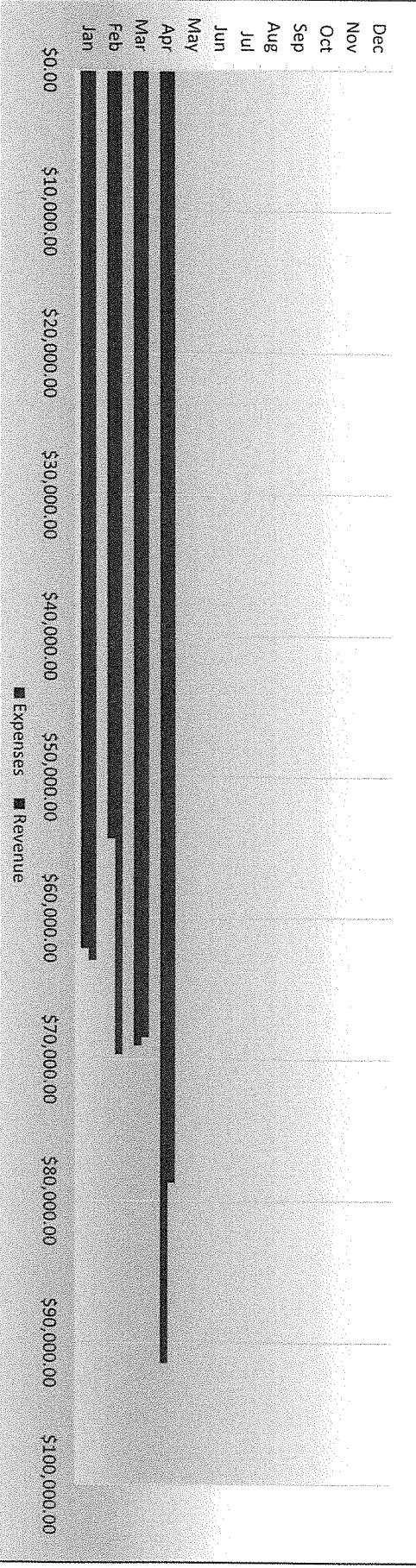
2015 DISTRICT REVENUE

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
State Billing			\$7,042.78	\$20,998.8									\$7,042.78
Property Tax	\$1,698.01	\$680.91	\$4,730.41	\$29,614.9									\$28,108.08
Water	\$24,980.7	\$22,031.4	\$23,713.3	\$29,614.9									\$100,340.29
Sewer	\$29,619.7	\$25,800.7	\$27,563.4	\$35,077.2									\$118,060.92
Service	\$5,775.1	\$5,747.7	\$5,747.7	\$5,747.70									\$23,018.17
Late Fees	\$78.2	\$106.6	\$194.3	\$19.45									\$398.52
Total	\$62,151.65	\$54,367.29	\$68,991.83	\$91,457.99									\$276,968.76
Water Sold Cu Ft	255324	224325	240675	300989									1021313
Water Sold Acre ft	5.86	5.15	5.53	6.91									23.45



REVENUE VS EXPENSES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Revenue	\$62,151.65	\$54,367.29	\$68,991.83	\$91,457.99									\$276,968.76
Expenses	\$62,999.58	\$69,646.10	\$68,440.42	\$78,744.51									\$1021313
Balance	-\$847.93	-\$15,278.81	\$551.41	\$12,713.48									



**SAN SIMEON COMMUNITY SERVICES
HISTORICAL FISCAL REVIEW**

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$23,422.1	\$24,495.2	\$24,323.5	\$18,281.7	\$17,712.1	\$13,309.5	\$14,079.9	\$14,436.8	\$14,580.3	\$15,978.4	\$17,181.9	\$20,045.1	\$217,846.3
Sewer	\$21,589.4	\$22,706.9	\$22,330.6	\$16,837.1	\$17,839.7	\$13,259.2	\$14,010.9	\$14,599.5	\$13,759.0	\$16,248.7	\$17,077.0	\$20,232.7	\$210,490.6
Service	\$3,835.7	\$3,820.5	\$3,802.2	\$3,802.2	\$3,802.2	\$3,857.1	\$3,820.5	\$3,838.8	\$3,802.2	\$3,802.2	\$3,820.5	\$3,802.2	\$45,806.6
Total	\$48,847.2	\$51,022.6	\$50,456.4	\$38,921.0	\$39,354.1	\$30,425.7	\$31,911.3	\$32,875.1	\$32,141.5	\$36,029.3	\$38,079.4	\$44,080.0	\$474,143.4
Water Sold Cu Ft	370034	403035	381961	302816	275704	203414	216577	220129	214084	243460	269171	304566	3,404,981
Water Sold acre ft	8.49	9.25	8.77	6.95	6.33	4.67	4.97	5.05	4.91	5.59	6.18	6.99	78.17

2010 / 2011

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$29,080.9	\$30,541.4	\$24,905.3	\$23,664.7	\$18,603.5	\$18,224.2	\$18,368.8	\$17,712.9	\$14,752.5	\$20,943.1	\$19,569.8	\$24,471.6	\$260,838.8
Sewer	\$30,694.0	\$32,170.1	\$26,341.4	\$24,926.1	\$19,583.4	\$19,169.6	\$19,403.2	\$16,370.8	\$15,243.1	\$22,112.6	\$20,266.8	\$25,270.9	\$271,552.0
Service	\$4,272.0	\$4,231.1	\$4,251.5	\$4,251.5	\$4,251.5	\$4,272.0	\$4,251.5	\$4,272.0	\$4,251.5	\$4,251.5	\$4,251.5	\$4,292.4	\$51,100.0
Total	\$64,046.8	\$66,942.6	\$55,498.2	\$52,842.4	\$42,438.4	\$41,665.8	\$42,023.5	\$38,355.7	\$34,247.2	\$47,307.2	\$44,088.1	\$54,034.9	\$583,490.8
Water Sold Cu Ft	394069	413435	337511	319681	252605	247832	248528	225987	201323	285397	264824	329516	3,520,708
Water Sold acre ft	9.05	9.49	7.75	7.34	5.80	5.69	5.71	5.19	4.62	6.55	6.08	7.56	80.82

2011 / 2012

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$30,164.0	\$31,860.6	\$27,236.4	\$23,180.2	\$19,172.8	\$13,606.3	\$18,102.6	\$20,631.4	\$17,394.1	\$23,008.4	\$23,384.4	\$29,603.5	\$277,344.6
Sewer	\$32,911.6	\$34,733.9	\$29,563.0	\$25,730.9	\$21,158.5	\$14,923.0	\$20,172.8	\$21,705.5	\$18,903.2	\$25,168.5	\$24,914.3	\$32,350.8	\$302,236.0
Service	\$4,792.3	\$4,792.3	\$4,815.4	\$4,815.4	\$4,792.3	\$4,815.4	\$4,792.3	\$4,769.3	\$4,769.3	\$4,792.3	\$4,815.4	\$4,792.3	\$57,553.9
Total	\$67,867.9	\$71,386.8	\$61,614.7	\$53,726.5	\$45,123.6	\$33,344.7	\$43,067.8	\$47,106.2	\$41,066.6	\$52,969.2	\$53,114.0	\$66,746.6	\$637,134.5
Water Sold Cu Ft	361479	380540	324880	279621	232827	165658	220059	216680	209256	285145	279229	354134	3,309,808
Water Sold acre ft	8.30	8.74	7.46	6.42	5.34	3.80	5.05	4.97	4.80	6.55	6.42	8.13	75.98

2012 / 2013

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
State Billing			\$27,981.20			\$21,530.45			\$23,125.6			\$21,530.5	\$94,167.7
Property Tax	\$8,069.77	\$51.86	\$1,503.31	\$3,859.65	\$5,718.15	\$25,445.32	\$1,327.66	\$1,155.6	\$2,632.2	\$21,054.4	\$912.0	\$195.0	\$71,925.1
Water	\$36,628.9	\$36,833.3	\$28,053.5	\$24,908.9	\$20,549.4	\$17,417.0	\$21,971.3	\$19,076.2	\$16,337.8	\$22,890.1	\$21,881.1	\$25,417.3	\$291,964.7
Sewer	\$40,084.9	\$43,613.3	\$33,179.7	\$29,636.1	\$23,946.3	\$20,191.1	\$25,116.2	\$22,334.7	\$19,215.2	\$27,214.3	\$26,016.0	\$30,425.9	\$340,973.7
Service	\$5,436.9	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.4	\$5,366.40	\$5,366.40	\$5,366.40	\$5,392.20	\$5,392.20	\$64,518.9
Late Fees	\$59.8	\$110.4	\$120.6	\$71.4	\$117.4	\$101.1	\$155.8	\$100.38	\$93.94	\$413.64	\$896.41	\$139.15	\$2,380.0
Total	\$90,280.3	\$85,975.3	\$96,204.7	\$63,842.4	\$55,697.7	\$90,051.4	\$53,937.3	\$48,033.3	\$66,771.2	\$76,938.8	\$55,097.7	\$83,100.0	\$865,930.0
Water Sold Cu Ft	373741	396714	303256	269689	222002	188500	223200	206900	177200	248063	236917	275338	3,121,520
Water Sold acre ft	8.58	9.11	6.96	6.19	5.10	4.33	5.12	4.75	4.07	5.69	5.44	6.32	71.66

2013 / 2014

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
State Billing			\$9,972.00			\$6,480.49			\$7,042.8				\$23,495.3
Property Tax	\$1,749.86		\$170.96	\$4,304.07	\$6,305.04	\$30,755.69	\$1,698.01	\$680.91	\$4,730.41	\$20,998.8			\$71,393.7
Water	\$34,524.9	\$30,347.3	\$26,979.2	\$24,551.7	\$23,063.4	\$16,542.2	\$24,980.7	\$22,031.4	\$23,713.3	\$29,614.9			\$256,348.9
Sewer	\$41,554.7	\$36,609.6	\$32,364.6	\$29,124.2	\$27,266.3	\$19,555.3	\$29,619.7	\$25,800.7	\$27,563.4	\$35,077.2			\$304,535.6
Service	\$5,773.5	\$5,747.7	\$5,747.7	\$5,747.7	\$5,775.1	\$5,747.7	\$5,775.1	\$5,747.7	\$5,747.7	\$5,747.70			\$57,557.5
Late Fees	\$124.0	\$44.8	\$94.8	\$153.1	\$221.7	\$168.2	\$78.2	\$106.6	\$194.3	\$19.45			\$1,205.0
Total	\$83,726.9	\$72,749.4	\$75,329.2	\$63,880.8	\$62,631.5	\$79,249.6	\$62,151.65	\$54,367.29	\$68,991.83	\$91,458.0			\$714,536.0
Water Sold Cu Ft	352622	309962	275523	250905	235552	169443	255324	224325	240675	300989			2,615,320.0
Water Sold Acre ft	8.10	7.12	6.33	5.76	5.41	3.89	5.86	5.15	5.53	6.91			60.0

2014 / 2015

5. ITEMS OF BUSINESS

- A. Approval of last month's minutes – April 08, 2015.**
- B. Approval of Disbursements Journal – May 13, 2015.**

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, May 13, 2015
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA

1. REGULAR SESSION: @ 6:02 PM

A. Roll Call:

Chairperson McAdams - Present	General Manager, Charles Grace
Vice-Chair Fields - Present	District Counsel, Heather Whitham
Director Williams - Absent	Sheriff Representative, Commander Taylor
Director Patel - Absent	
Director Price - Present	

B. Pledge of Allegiance

2. PUBLIC COMMENT: None

A. Sheriff's Report – Report for April.

There were 66 calls for service in the month of April. 17 Traffic Stops, 4 Pedestrian Stops, 6 Foot Patrols of area beaches, 4 Disturbing the peace calls, 1 Spousal abuse, 1 Theft report (wallet stolen from motel room at Ragged Point).1 Suicidal Subject, Cambria resident reported as suicidal. Deputies found her in a parking lot in the 9000 Blk of Castillo Dr., barricaded in her car with a camping saw to her throat. The deputies eventually talked her out of the car and later transported her to mental health in SLO.

In addition, to the service report, the Sheriff's office is issuing a warning to residents about current identity theft on the rise. Please safe guard your personal info.

B. Public comment on Sheriff's Report: None

3. BOARD PRESENTATIONS AND ANNOUNCEMENTS: None

4. STAFF REPORTS

A. General Manager's Report

1. Staff Activity – Report on Staff activities for the month of April.

During the month of April, Staff read meters and distributed water billing and responded to multiple customer service calls. Staff attended a WRAC and IRWM meeting. The District quarterly

newsletter was written and distributed. Hearst/State invoice was prepared and sent out (\$7042.78). Ordinance 116 publication was posted per Brown Act.

District Weed abatement is being performed around the District office, Wells, Reservoir and District easements. Cal Fire has asked the District to send out the Weed Abatement notices out sooner than May billing.

Staff is continuing to work on Grants with the USDA and County/Integrated Regional Water Management group. The Wellhead Treatment project and the Water Loop project were submitted.

2. SLO County Food Bank Coalition adding San Simeon Distribution (monthly).

The District has received a notice from the Food Bank that they will be distributing food to those in need in San Simeon every third Tuesday of the month. Many San Simeon residents had to walk, take the bus or drive to Cambria if they needed food assistance. The Food Bank trailer will park on Avonne across from the Oceanside Inn, from 5:00 PM to 6:00 PM. All who need assistance are welcome.

3. Wellhead treatment system project update.

The bid package for the wellhead treatment unit was advertised with a response due date of May 21. Staff will meet with PG&E to draft plans for the 480v power supply and coordinated the submittal of the Land Use Permit with the County. The CEQA exemption and the Land User Permit Application have been submitted.

4. Well 2 sanitary seal project update.

Enloe Well Drilling contractor is tied up on other projects and has not submitted plans to Phoenix Engineering. Staff will work with Enloe to discuss an updated time frame and Liquidated Damages.

5. Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation update.

Staff has requested a list of documents from the Coastal Commission and has requested an estimate from Phoenix Engineering to update plans. Staff has also requested an estimate from Earth Systems to update their March 2008 study submitted with the previous 2008 CDP (Coastal Development Permit) application submittal. Once estimates are received, consideration will be given to either re-submitting a CDP application with existing material to solicit a formal response, or updating the previously submitted material and submitting the CDP.

B. Superintendent's Report

Wastewater Treatment Plant

- All sampling, testing and reporting at the wastewater treatment plant and the recycled water facility was performed as required by the RWQCB.

- The generator head on the stand-by generator at the wastewater treatment plant was replaced and tested.
- Annual maintenance on the Equalization Basin Pumps was performed.
- Repairs to the Influent Turbidity Meter were performed on the SSWRF. The system was then disinfected and brought back on line.
- One load of sludge was hauled away this month.

Water Distribution System

- All routine sampling and testing was performed. The monthly report was submitted to the State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW).
- Monthly water meter reading was performed.
- Fire hydrant flushing was performed throughout the entire distribution system.
- Chloride levels are monitored daily throughout the system.
- Pico Creek flow is monitored periodically throughout the month. It stopped flowing over the sand on April 18th.

District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- All of the District green easements were mowed and trimmed.
- The Pico Ave beach access was picked up and swept.

C. District Financial Summary – Update on Monthly Financial Status for close of business April 30, 2015.

March Billing Revenue	\$ 57,218.64
April Billing Revenue	\$ 70,633.56
Past Due (31 to 60 days)	\$ 119.18
Past Due (60 days)	\$ 61.63

**RABOBANK SUMMARY
Ending Balances April 30, 2015**

Summary of Transactions:

Money Marketing Account Closing Balance March 31, 2015	\$ 757,366.04
Interest for April 2015	\$ 136.95
Money Marketing Account Closing Balance April 30, 2015	\$ 757,502.99
Reserve Fund	(\$ 250,000.00)
Hook up Deposits	(\$ 45,750.00)
Available Funds	\$ 461,752.99

General Checking Account	\$ 90,197.61
Well Rehab Project/USDA Checking Account	\$ 100.05

LAIF Closing Balance April 30, 2015	\$ 519.18
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D. District Counsel's Report

District Counsel assisted Staff for the month of April on;

- Ordinance 116 Summary and publication summary
- Future Draft Resolution and ordinance regarding Water, Sewer, Service connection fees.
- Memo regarding new regulations from the Department of Water Resources.
- Updated Staff on prop 218 requirements
- Reviewed Resolution 15-373 for the county

5. ITEMS OF BUSINESS

A. Approval of last month's minutes – April 8, 2015.

Minutes were approved as presented.

Motion by: Vice-Chair Fields

2nd by: Chairperson McAdams

All in: 3 in favor, 2 absent (Patel, Williams)

B. Approval of Disbursements Journal – May 13, 2015.

Disbursement journal approved as presented.

Motion by: Director Price

2nd by: Vice-Chair Fields

All in: 3 in favor, 2 absent (Patel, Williams)

C. Move that all ordinances presented for introduction or adoption be read in title only and all further readings be waived.

Motion by: Chairperson McAdams

2nd by: Director Price

All in: 3 in favor, 2 absent (Patel, Williams)

6. DISCUSSION/ACTION ITEMS

A. Consideration of Adoption of Ordinance No. 116 Repealing Ordinance No. 112 and Adopting a New Ordinance Mandating Use of Recycled Water Strictly From the San Simeon Community Services District's Recycled Water Facilities.

Ordinance 116 regarding the mandatory use of recycled water from the District's Recycled Water System was attached in the April and May Board packet. Ordinance 116 is being written in order to clarify regulations currently contained in Ordinance 112 passed and adopted August 16, 2012. Ordinance 116 also includes fines associated with violating the mandatory use of District recycled

water requirements, which were not defined in Ordinance 112. Ordinance 116 was introduced at the April 8th San Simeon CSD board meeting and posted in the Tribune, per Brown Act standards.

There were no public comments on this Ordinance. A motion was made to Adopt Ordinance No. 116 Repealing Ordinance No. 112 and Adopting a New Ordinance Mandating Use of Recycled Water Strictly from the San Simeon Community Services District's Recycled Water Facilities.

Staff asks for a roll call vote for approval of Ordinance 116.

Director Price – Yes

Vice-Chair Fields - Yes

Chairperson McAdams – Yes

2 absent (Patel, Williams)

B. Consideration of entering into a preparation of grant application agreement with the County of San Luis Obispo/Integrated Regional Water Management for preparation of the Wellhead Treatment Project grant application at a cost of up to \$25,000.

Staff has been pursuing grant funding through the County's IRWM program. Since the SSCSD Wellhead project has been accepted by the County's IRWM program to the State IRWM Prop 84 funds grant application process, the District will have to pay the Consultant that the County hired to prepare the grant application for all the County submissions. The proposed cost of the Consultant's fee is up to \$25,000. This fee is due by August 2015. It is non-refundable, whether the County is awarded the grant for this region or not. If the District does not want to pay the fee, Staff will need to pull the project from the County's submissions. Out of all the projects submitted from within the County to the IRWM, the SSCSD Wellhead project is rated number one by IRWM.

The first motion by Chairperson McAdams and seconded by Vice-Chair Fields was denied. Director Price denied the motion, with only 3 Directors present, the motion lost.

A motion was then made to reconsider the point and have a discussion. Motion by: Director Price and seconded by Vice-Chair Fields, also in favor was Chairperson McAdams.

After discussion, with public input, a motion was made and approved to approve the grant application agreement with the County for costs not to exceed \$25,000.

Motion by: Director Price

2nd by: Vice-Chair Fields

All in: 3 in favor, 2 absent (Patel, Williams)

C. Consideration of approval of Resolution 15-373: Authorizing Charles Grace and Renee Samaniego Lundy to negotiate and execute preparation of a grant application agreement and to submit a grant application and material for the Wellhead Treatment Project.

If the District chooses to stay in Grant competition with the County's IRWM Regional program, the attached Resolution 15-373, will need to be approved. The General Manager and Administrator will

need to process many forms and turn in information on the behalf of the District. The County needs verification that Staff has authorization to proceed on behalf of the District.

A motion was made to approve Resolution 15-373.

Motion by: Vice-Chair Fields

2nd by: Director Price

All in: 3 in favor, 2 absent (Patel, Williams)

D. Review of Draft Fiscal Budget 2015-2016.

The draft fiscal budget for 2015-2016 was included in the May Board Packet for Board review and discussion. Staff is asking the board members for comments and or questions. Government Code Section 61110 requires notice and a public hearing prior to adopting the budget. With the assistance of Counsel, Staff will prepare the required notice for the newspaper to be published. The public hearing will be held at the June regular meeting prior to presentation of the final 2015-2016 budget.

7. Board Committee Reports – None

8. Board Reports – None

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS- None

10. ADJOURNMENT @ 7:40 PM

SAN SIMEON COMMUNITY SERVICES DISTRICT
Warrant Report
 April 16 through May 13, 2015

Type	Date	Num	Name	Memo	Amount	Balance
				Beginning Bank Balance		\$ 92,690.51
Bill Pmt	04/16/2015	7269	TERRY LAMBETH	Consulting, Hearst LOI	2,294.00	\$90,396.51
Liability	04/29/2015	7270	United States Treasury	1st Quarter payroll	198.90	\$90,197.61
Bill Pmt	05/01/2015	7271	Carmel & Nacassha. LLP	April Legal monthly services	1,800.00	\$88,397.61
Bill Pmt	05/01/2015	7272	County of San Luis Obispo	Cross Connection- Direct/admn costs	53.40	\$88,344.21
Bill Pmt	05/01/2015	7273	Grace Environmental	May Op and Mgt. Services	47,762.00	\$40,582.21
Bill Pmt	05/01/2015	7274	Marina Michel	2014 Consumer Confidence Report Prep.	100.00	\$40,482.21
Bill Pmt	05/01/2015	7275	MICHAEL O'NEILL	Monthly maintenance fee	320.00	\$40,162.21
Bill Pmt	05/01/2015	7276	OLIVEIRA ENV. CONSULTING	Env. Prep for Wellhead project CEQUA	2,975.00	\$37,187.21
Bill Pmt	05/01/2015	7277	Phoenix Civil Engineering, Inc	Well # 2 Seal Engineering	260.00	\$36,927.21
Bill Pmt	05/01/2015	7278	Robert Stilts, CPA	April Bookkeeping Service	1,200.00	\$35,727.21
Bill Pmt	05/01/2015	7279	San Luis Power House	Fork Lift \$707.40	21,319.46	\$14,407.75
				Generator Repair \$20612.06		\$14,407.75
Paycheck	05/01/2015	7280	ALAN FIELDS	Monthly Board Service	92.35	\$14,315.40
Paycheck	05/01/2015	7281	DAN WILLIAMS	Monthly Board Service	92.35	\$14,223.05
Paycheck	05/01/2015	7282	KAUSHIK S PATEL	Monthly Board Service	92.35	\$14,130.70
Paycheck	05/01/2015	7283	LEROY E PRICE	Monthly Board Service	92.35	\$14,038.35
Paycheck	05/01/2015	7284	RALPH N MCADAMS	Monthly Board Service	92.35	\$13,946.00
					78,744.51	\$13,946.00

6. DISCUSSION & ACTION ITEMS

A. Adoption of Ordinance No. 116.

**B. Consideration payment of SLO County/IRWM Project grant
Consultant application at a cost of up to \$25,000.**

C. Consideration of approval of Resolution 15-373.

D. Review of Draft Fiscal Budget 2015-2016.

5. DISCUSSION ACTION ITEMS

May 13, 2015

A. Consideration of Adoption of Ordinance No. 116 Repealing Ordinance No. 112 and Adopting a New Ordinance Mandating Use of Recycled Water Strictly From the San Simeon Community Services District's Recycled Water Facilities.

Attached is Ordinance 116 regarding the mandatory use of recycled water from the District's Recycled Water System. Ordinance 116 is being written in order to clarify regulations currently contained in Ordinance 112 passed and adopted August 16, 2012. Ordinance 116 also includes fines associated with violating the mandatory use of District recycled water requirements, which were not defined in Ordinance 112. Ordinance 116 was introduced at the April 8th San Simeon CSD board meeting and posted in the Tribune, per Brown Act standards.

Staff asks for a roll call vote for approval of Ordinance 116.

B. Consideration of entering into a preparation of grant application agreement with the County of San Luis Obispo/ Integrated Regional Water Management (IRWM) for preparation of the Wellhead Treatment Project grant application at a cost of up to \$25,000.

Staff has been pursuing grant funding through the County's IRWM program. Since the SSCSD Wellhead project has been accepted by the County's IRWM program to the State IRWM Prop 84 funds grant application process, the District will have to pay the Consultant that the County hired to prepare the grant application for all the County submissions. The proposed cost of the Consultant's fee is up to \$25,000. This fee is due by August 2015. It is non-refundable, whether the County is awarded the grant for this region or not. If the District does not want to pay the fee, Staff will need to pull the project from the County's submissions. Out of all the projects submitted from within the County to the IRWM, the SSCSD Wellhead project is rated number one by IRWM.

C. Consideration of approval of Resolution 15-373: Authorizing Charles Grace and Renee Samaneigo Lundy to negotiate and execute preparation of a grant application agreement and to submit a grant application and material for the Wellhead Treatment Project.

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Manager and Administrator will need to process many forms and turn in information on the behalf of the District. The County needs verification that Staff has authorization to proceed on behalf of the District.

D. Review of Draft Fiscal Budget 2015-2016.

Attached is the draft fiscal budget for 2015-2016 for Board review and discussion. Staff is asking the board members for comments and or questions. Government Code Section 61110 requires notice and a public hearing prior to adopting the budget. With the assistance of Council, Staff will prepare the required notice for the newspaper to be publish. The public hearing will be held at the June regular meeting prior to presentation of the final 2015-2016 budget.

ORDINANCE NO. 116

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT REPEALING ORDINANCE NO. 112 AND ADOPTING A NEW ORDINANCE MANDATING USE OF RECYCLED WATER STRICTLY FROM THE SAN SIMEON COMMUNITY SERVICES DISTRICT'S RECYCLED WATER FACILITIES.

Whereas, the San Simeon Community Services District ("District") is a community services district duly formed under California Government Code Section 61000 et seq. to provide community services within the District's service area, including water, sewer and services; and

Whereas, the District owns and operates a Recycled Water system providing tertiary treated, disinfected Recycled Water for approved purposes to customers within its service area; and

Whereas, it is the objective of the District to continually focus on ways to improve and enhance the quality of service to its customers. In light of this objective, it is the policy of the District that Recycled Water shall be used within its service area wherever such use is economically justified, financially and technically feasible and is not detrimental to public health, safety, welfare, and the environment; and

Whereas, Recycled Water is available and useful and suitable for the uses being proposed.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the San Simeon Community Services District, San Luis Obispo County, California as follows:

Section 1: Recitals

The Recitals are true and correct and incorporated herein by this reference.

Section 2: Repealer

Ordinance No. 112 is hereby repealed in its entirety.

Section 3: Purpose

The District offers Recycled Water that is surplus to the needs of the Recycled Water customers within the District's service area for such uses outside the service area of the District by agreement with the retail water purveyor. The purpose of this Ordinance is to promote the conservation of the District's potable/drinking water resources and to ensure maximum public benefit from the use of District's Recycled Water supply by regulating its use in accordance with applicable federal, state and local regulations.

Section 4: Policy

Recycled Water supplies shall be used to the maximum extent possible for any approved use. This shall be accomplished through the collection and treatment of wastewater and the beneficial reuse of the resultant Recycled Water in compliance with applicable federal, state and local regulations.

Section 5: Recycled Water Uses

Where water is used for irrigation, fountains, commercial uses, industrial process purposes, landscape impoundment, wildlife habitat, recreational impoundment, and commercial laundry, the District may provide Recycled Water where technically and economically feasible.

However, each use must be approved on a case by case basis. Determination of the specific uses shall be in accordance with the treatment standards and water quality requirements set forth in Title 22, Division 4, Chapter 3 of the California Administrative Code and with the intent of this Ordinance to preserve the public health and upon approval of the State Water Resources Control Board Division of Drinking Water.

In addition, each use shall be subject to the availability of distribution facilities or the technical and economic feasibility of making such facilities available, as determined by the District.

All persons, customers, and properties served by the District seeking Recycled Water or any non-potable water shall be restricted and required to only utilize the Recycled Water from the San Simeon Community Services District's Recycled Water System.

Section 6: District's Liability

The District is not responsible for any condition of the Recycled Water itself, or any substance that may be mixed with or be in Recycled Water as delivered to any customer, except as required by Title 22 and applicable regulations. The District shall not be liable for any damage from Recycled Water, including that resulting from inadequate capacity, defective plumbing, broken or faulty services, or Recycled Water mains or any conditions beyond the control of the District.

Section 7: Compliance with Regulations

The District's Recycled Water shall be used in a manner that complies with all applicable federal, state, and local statutes, ordinances, regulations and other applicable requirements for the treatment level supplied, as determined by the District.

Section 8: Service Constraints

All service is contingent on the quantity and quality of Recycled Water available from District's facilities and shall be provided in accordance with this Ordinance and the terms of the Agreement between the District and the Customer.

Section 9: Distribution

The District reserves the right to control and schedule distribution as necessary to:

- 1) Maintain an acceptable working pressure
- 2) Safeguard the public health
- 3) Manage the availability of the Recycled Water supply
- 4) Construct, maintain, and operate facilities

Section 10: Metering & Charges For Service

All use shall be metered, and all customers shall be held responsible and charged for all Recycled Water passing through the meter(s). It is the policy of the District to price Recycled Water at a sufficient discount from the price of potable water to make the use of Recycled Water for irrigation and other suitable uses cost effective for new development, and result in savings sufficient to encourage existing customers of the District to convert existing uses to Recycled Water where appropriate. To accomplish this policy the Board of Directors will set the price of Recycled Water service at least 10% less than the price of potable water served by the District.

Section 11: Unauthorized Usage:

When the District has discovered an unauthorized use, the District shall, as appropriate, notify the California Department of Public Health of such unauthorized use. Repeated unauthorized usage shall be considered as tampering with District property and may result in the offender being charged and prosecuted.

Section 12: Notice of Violation and Penalties:

In addition to any other penalty permitted by law, if and when the District becomes aware of any violation of this Ordinance, a written notice shall be placed on the property where the violation occurred and/or mailed to the person who is regularly billed for the service where the violation occurs and to any other person(s), and/or home owner associations known to the District who is responsible for the violation or its correction.

Said notice shall describe the violation and order that it be corrected, cured and abated immediately or within such specified time as the General Manager determines is reasonable under the circumstances. Said notice shall constitute the first violation of the provisions of this Ordinance.

If said violation and order is not complied with, the General Manager may forthwith issue an administrative citation for the following amounts:

1. The notice of violation described above shall constitute the first violation of the provisions of this Ordinance with no fine amount attached.
2. The second violation of any provision of this Ordinance, within the same twelve month period beginning with the first violation, a fine in the amount of one hundred and fifty dollars (\$150.00) shall be added to the customer's and/or association's water bill.
3. The third violation of any provision of this Ordinance, within the same twelve month period beginning with the first violation, a fine in the amount of three hundred dollars (\$300.00) shall be added to the customer's and/or association's water bill.
4. The fourth violation of any provision of this Ordinance, within the same twelve month period beginning with the first violation, a fine in the amount of six hundred dollars (\$600.00) shall be added to the customer's and/or association's water bill.
5. The fifth violation of any provision of this Ordinance, within the same twelve month period beginning with the first violation, a fine in the amount of twelve hundred dollars (\$1,200.00) shall be added to the customer's and/or association's water bill.

Section 13: Severability:

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court or competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of Directors hereby declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

Section 14: Effective Date:

This Ordinance shall take effect and be in full force and effect thirty (30) days after the date of its adoption.

Section 15: Publication:

A summary of this Ordinance shall be published in a newspaper and circulated in the District at least five (5) days prior to the Board of Directors' meeting at which the proposed Ordinance is to be adopted. A certified copy of the full text of the proposed Ordinance shall be posted in the District office. Within fifteen (15) days after adoption of the Ordinance, the summary with the names of those voting for and against the Ordinance shall be published again, and the District shall post a certified copy of the full text of such adopted Ordinance.

Introduced at a meeting of the Board of Directors on April 8, 2015, and passed and adopted by the Board of Directors of the San Simeon Community Services District on May 13, 2015, by the following roll call vote:

Chairperson McAdams____ Vice-Chair Fields____ Director Price____

Director Williams____ Director Patel____

On motion of Director _____, Seconded by Director _____.

Ralph McAdams, President

ATTEST:

Charles Grace, General Manager/
District Secretary

APPROVED AS TO FORM:

Heather K. Whitham, District Counsel

RESOLUTION NO. 15-373

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT AUTHORIZING CHARLES GRACE AND RENEE LUNDY TO NEGOTIATE AND EXECUTE A PREPARATION OF GRANT APPLICATION AGREEMENT AND TO SUBMIT A GRANT APPLICATION FOR THE WELLHEAD TREATMENT PROJECT

WHEREAS, the San Simeon Community Services District is a community services district duly formed under California Government Code Section 61000 et seq. to provide community services within the District's service area, including water and wastewater services; and

WHEREAS, the San Simeon Community Services District is pursuing a Wellhead Treatment Project and is interested in being included on the Water Resources Advisory Committee/ Integrated Regional Water Management grant list submittal.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT that the General Manager, Charles Grace and Administrator, Renee Samaniego Lundy, have the authorization of the Board of Directors to sign and file, for and on behalf of the San Simeon Community Services District, a Grant Application for the Wellhead Treatment Project; and

BE IT FURTHER RESOLVED, that the Board of Directors hereby agrees and further does authorize the aforementioned representatives or his/her designees to certify that the San Simeon Community Services District has and will comply with all applicable state statutory and regulatory requirements related to any state grant funds received; and

BE IT FURTHER RESOLVED, that Charles Grace and Renee Samaniego Lundy are hereby authorized to negotiate and execute a grant contract and any amendments or change orders thereto on behalf of the San Simeon Community Services District.

PASSED AND ADOPTED THIS 13th day of May, 2015. Upon motion of _____, seconded by _____ and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Ralph McAdams, Chairperson
Board of Directors

Charles Grace
Secretary/General Manager

**Results and Draft Scoring of 2015 IRWM Project Solicitation - SLO Co Region
Recommendation of RWMG Working Group, 5/4/2015**

Project	Meets Objectives & Goals	Issues with Eligibility Requirement	Criteria and Score (13 possible):	Score (13 possible)	Estimated Project
			Human Right to Water: 0-1		
			Readiness to Proceed: 0-3		
			Long Term Drought Preparedness: 0-3		
			Direct DAC Benefit: 0-3		
			Quantifiable Benefits: 0-3		

①

Wellhead Treatment (San Simeon CSD)	Yes	N/A	Human Right to Water - 1 Readiness to Proceed - 3 Long Term Drought Preparedness - 1 Direct DAC Benefit - 3 Quantifiable Benefit - 3	14	426,541 \$926,540
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Upper Salinas River Basin Water Conservation/Conjunctive Use Project (Atascadero Basin) (Templeton CSD)	Yes	N/A	Human Right to Water - 0 Readiness to Proceed - 3 Long Term Drought Preparedness - 2 Direct DAC Benefit - 0 Quantifiable Benefit - 3	8	7,000,000
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Leak Detection and Mitigation Plan (Oceano CSD)	Yes	N/A	Human Right to Water - 0 Readiness to Proceed - 3 Long Term Drought Preparedness - 1 Direct DAC Benefit - 3 Quantifiable Benefit - 1	8	\$50,000 to \$75,000
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Prepare a Groundwater Recharge Plan for the Community of Oceano (Oceano CSD)	Yes	N/A	Human Right to Water - 0 Readiness to Proceed - 3 Long Term Drought Preparedness - 0 Direct DAC Benefit - 3 Quantifiable Benefit - 0	6	\$50,000 to \$100,000
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Grant Administration	N/A	N/A	N/A	N/A	TBD
TOTAL RECOMMENDED GRANT FUNDING FOR SLO CO IRWM REGION 2015 IRWM GRANT APPLICATION					

Potable Water System Distribution reliability - Water loop (San Simeon CSD)	Yes	N/A	Human Right to Water - 0 Readiness to Proceed - 1 Long Term Drought Preparedness - 0 Direct DAC Benefit - 3 Quantifiable Benefit - 2	6	\$614,931
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Phase 1: Pismo Beach Recycled Water Project (City of Pismo Beach)	Yes	Phase 1 will not result in quantifiable benefits	Human Right to Water - 0 Readiness to Proceed - 3 Long Term Drought Preparedness - 2 Direct DAC Benefit - 1 Quantifiable Benefit - 0	6	\$1 to \$5 million
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Paso Robles Groundwater Recharge Basins (USLTRCD)	Yes	Yes	Human Right to Water - 0 Readiness to Proceed - 2 Long Term Drought Preparedness - 1 Direct DAC Benefit - 0 Quantifiable Benefit - 1	4	\$250,000 or un-
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Human Right to Water - 0
Readiness to Proceed - 2

SAN SIMEON COMMUNITY SERVICES DISTRICT

July 2015 - June 2016 DRAFT Budget

Ordinary Income/Expenses		CPI	General	Waste	Water	Total 15/16	Total 14/15
Income	Rate Increase = CPI	1.30%	5.00%	1.30%	1.30%	6.30%	6.10%
4000 Operating Revenues							
4005	Utility fees-waste		\$0.00	\$388,430.00	\$0.00	\$388,430.00	\$362,264.66
4010	Utility fees-water		\$0.00	\$0.00	\$326,998.00	\$326,998.00	\$311,508.54
4025	Service fees		\$73,419.00	\$0.00	\$0.00	\$73,419.00	\$67,725.49
4050	State of Calif fees-waste		\$0.00	\$32,000.00	\$0.00	\$32,000.00	\$79,677.21
4000	Total Operating Revenue		\$73,419.00	\$420,430.00	\$326,998.00	\$820,847.00	\$821,175.90
4100 Property Taxes							
4110	Prop Tax current secured		\$68,454.44	0.00	0.00	\$68,454.44	\$68,454.44
4120	Prop Tax current secured		\$472.32	0.00	0.00	\$472.32	\$472.32
4130	Prop Tax current unsecured		\$1,756.86	0.00	0.00	\$1,756.86	\$1,756.86
4140	Prop Tax current unsecured		\$10.93	0.00	0.00	\$10.93	\$10.93
4150	Prop Tax prior secured		-\$332.91	0.00	0.00	-\$332.91	-\$332.91
4160	Prop Tax prior secured st		-\$7.65	0.00	0.00	-\$7.65	-\$7.65
4170	Prop Tax prior unsecured		\$125.54	0.00	0.00	\$125.54	\$125.54
4180	Prop Tax prior unsecured		\$11.16	0.00	0.00	\$11.16	\$11.16
4190	Penalties and interest pro		\$16.57	0.00	0.00	\$16.57	\$16.57
4220	Homeowners prop tax rel		\$0.00	0.00	0.00	\$0.00	\$0.00
4230	Prop tax admin fee SB 25		\$0.00	0.00	0.00	\$0.00	\$0.00
4270	Current utility tax		-\$1,733.24	0.00	0.00	-\$1,733.24	-\$1,733.24
4280	State aid-homeowners		\$802.60	0.00	0.00	\$802.60	\$802.60
4290	Educaton Rev Augme		\$614.00	0.00	0.00	\$614.00	\$614.00
4100-4299	Total Property taxes		70,190.62	0.00	0.00	70,190.62	70,190.62
4750	Fema-storm damage funds				\$0.00	\$0.00	\$0.00
4800	Miscellaneous Income			\$0.00	\$0.00	\$0.00	\$0.00
4900	Late fees & adjustments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Income			\$143,609.62	\$420,430.00	\$326,998.00	\$891,037.62	\$891,366.52
Expense							
6000	Accounting *		\$10,110.00	\$0.00	\$0.00	\$10,110.00	\$9,540.00
6045	Auto Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6047	Bad Debts		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6020	Bank Fees		\$110.00	\$0.00	\$0.00	\$110.00	\$110.00
6025	Bookkeeping *		\$4,536.00	\$5,040.00	\$4,824.00	\$14,400.00	\$15,983.91
6030	Directors Fees *		\$348.00	\$2,376.00	\$2,916.00	\$5,640.00	\$5,671.71
6031	Payroll Expense		\$199.38	\$161.94	\$161.94	\$523.26	\$500.00
6035	Dues and subscriptic *		\$2,386.80	\$150.00	\$150.00	\$2,686.80	\$2,041.82
6045	Electrical power		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6050	Election Expenses		\$707.70	\$0.00	\$0.00	\$707.70	\$707.70
6055	Road Maintenance		\$11,446.54	\$0.00	\$0.00	\$11,446.54	\$11,446.54
6060	Riprap engineering *		\$0.00	\$4,200.00	\$0.00	\$4,200.00	\$3,033.00
6065	Equipment rental *		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6075	Insurance-health		\$9,914.00	\$0.00	\$0.00	\$9,914.00	\$12,335.45
6080	Insurance-liability *		\$696.60	\$4,180.08	\$2,090.40	\$6,967.08	\$6,387.38
6095	LAFCO Cost App *		\$1,487.22	\$743.60	\$743.60	\$2,974.42	\$3,969.17
6100	Legal fees *		\$8,600.00	\$6,500.00	\$6,500.00	\$21,600.00	\$21,600.00
6105	Licenses and permits *		\$0.00	\$15,000.00	\$3,000.00	\$18,000.00	\$18,000.00
6110	Memberships and seminars		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6115	Miscellaneous expenses		\$400.00	\$200.00	\$200.00	\$800.00	\$1,132.44
6120	Office Expenses		\$1,520.29	\$94.56	\$90.00	\$1,704.85	\$382.58
6125	Operations Manager *		\$28,247.40	\$338,968.80	\$205,931.80	\$573,148.00	\$573,148.00
6130	Operating supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6145	Professional Fees		\$5,000.00	\$15,000.00	\$15,000.00	\$35,000.00	\$35,000.00
6150	Contingency *		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6180	Street lights		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6191	Emergency Water Standby		\$10,000.00	\$0.00	\$11,000.00	\$21,000.00	\$10,000.00
6195	Website Support		\$3,900.00	\$0.00	\$0.00	\$3,900.00	\$3,300.00
6200	Violations		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expense			\$99,609.93	\$392,614.98	\$252,607.74	\$744,832.65	\$734,289.70

Net Ordinary Income(Loss)		\$43,999.69	\$27,815.02	\$74,390.26	\$146,204.97	\$157,076.82
er Income/Expenses						
Other Income						
8010 Interest Income		\$1,761.32	\$0.00	\$0.00	\$1,761.32	\$1,761.32
8015 Dividend		\$0.00			\$0.00	\$0.00
8020 Interest-Money Market		\$0.00			\$0.00	\$0.00
8030 Interest - LAIF		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CPI Rate Increase					\$0.00	\$0.00
State Payment for WWTP Cap Imprv					\$0.00	\$0.00
Total Other Income		\$1,761.32	\$0.00	\$0.00	\$1,761.32	\$1,761.32
Other Expenses						
9010 Depreciation Expense		\$17,320.37	\$39,588.54	\$25,568.07	\$82,476.98	\$82,476.98
9030 Capital Projects/Improvements		\$0.00		\$0.00	\$0.00	\$0.00
Water Well Loan Payments		\$0.00		\$20,730.00	\$20,730.00	\$20,730.00
Total Other Expenses		\$17,320.37	\$39,588.54	\$46,298.07	\$103,206.98	\$103,206.98
Net Other Income (Loss)		-\$15,559.05	-\$39,588.54	-\$46,298.07	-\$101,445.65	-\$101,445.65
Net Income (Loss)		\$28,440.64	-\$11,773.52	\$28,092.19	\$44,759.32	\$55,631.17

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