

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, November 14, 2018
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION @ 6:03 PM

- | | |
|--|---------------------------------------|
| A. Chairperson Williams – present | General Manager, Charles Grace |
| Vice-Chairperson McGuire – present | District Counsel, Natalie Frye Laacke |
| Director Russell – present | |
| Director Kellas – present | |
| Director Stanert – present | |

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Leroy Price commented on the management company's (GES) contract and weed abatement of facilities.

3. SPECIAL PRESENTATIONS AND REPORTS:

A. STAFF REPORTS:

i. Sheriff's Report – Report for October.

Commander Mike Manuele provided the report for the community from October 1 – October 31, 2018. Forty-Five reports were generated including two for disturbing the peace, one theft and one report of a stolen surf board.

ii. General Manager's Report –

Charlie Grace Summary of October Activities.

Jeff Oliveira from Oliveira Environmental Consulting (OEC) presented information on the Phase 1 Tank Project environmental review process and gave an update on the status of this item.

Supervisor Bruce Gibson was present and commented on the October 12, 2018 California Coastal Commission meeting in San Diego. He discussed the hearing outcome and commented as to why the application for the Coastal Development Permit was withdrawn by SSCSD staff. He stated that the Commission had a December deadline for this application. He also acknowledged that he could help to facilitate communication between the San Simeon CSD and the Cambria CSD.

Director Stanert asked Supervisor Gibson what he could do to facilitate this matter.

Supervisor Gibson suggested that Board members from the San Simeon CSD reach out to Board members in Cambria in order to get acquainted with one another. He also suggested the formation of a subcommittee from each District to discuss this matter.

Director Russell inquired as to why the District's objective score was ranked poorly.

Charlie Grace replied that he would research this matter and provide a follow up at the next Board meeting.

Vice-Chairperson McGuire stated that she had attended the grant meeting and that the overall score for the District would likely change before the grant submittal deadline.

iii. Superintendent's Report –

Jerry Copeland provided a summary of the October activities.

Director Stanert mentioned that the meter for State Parks was still broken and that there seemed to be a lot of traffic on Highway One.

iv. District Financial Summary – Update on Monthly Financial Status.

Cortney Murguia provided a summary of the District Financials for October.

v. District Counsel's Report –

Natalie Frye Laacke provided a summary of the October activities.

B. BOARD OF DIRECTORS AND COMMITTEE REPORTS: None

C. SPECIAL PRESENTATION:

i. Consideration of Approval of Board Resolution Honoring Daniel Williams for His Service on the Board – NO. 18-404.

Charlie Grace introduced the item and presented Daniel Williams with a copy of the Resolution.

A motion was made to approve Board Resolution 18-404.

Motion by: Director Russell

2nd: Director Kellas

All in: 4/0

Abstained: Chairperson Williams

Roll Call: Chairperson Williams: n/a Vice-Chairperson McGuire: YES Director Russell: YES
Director Kellas: YES Director Stanert: YES

D. PUBLIC COMMENTS ON SPECIAL PRESENTATIONS AND REPORTS:

Amanda Rice (President Cambria CSD) commented on Chairperson Williams's resignation and thanked him for his service. She also mentioned that she had been in contact with Supervisor Gibson and General Manager Charlie Grace regarding the Coastal Commission hearing and the commission's direction regarding the waste water treatment plant (WWTP) in San Simeon.

4. CONSENT AGENDA ITEMS:

Public Comment - None

A. Review and approval of Minutes for the Regular Meeting on October 10, 2018.

- B. Review and approval of Disbursements Journal.
- C. Review and approval of Minutes for the Regular Meeting on September 12, 2018.
Director Russell commented that the line item for Vice-Chairperson McGuire on the Disbursements journal be removed since she was not present at the October Board meeting.

A motion was made to approve items 4A – 4C with the changes recommended by Director Russell.

Motion by: Director Russell
2nd: Chairperson Williams
All in: 5/0

5. BUSINESS ITEMS:

Public Comment - None

A. Discussion regarding public comment and Regular Meeting Agenda layout.

Cortney Murguia presented the item.

Natalie Frye Laacke also discussed the government code that regulates public comment and meeting agenda formats.

Director Russell commented on allowing public comment before each individual Business Item on the meeting agenda.

Vice-Chairperson McGuire commented regarding the additional amount of time and stated that it would be excessive.

Director Kellas commented that she agreed with Director Russell.

Director Stanert commented that she agreed with Director Russell.

A consensus was reached by Director Russell, Stanert, and Kellas directing staff to modify the meeting agenda allowing for public comment before each Business Item.

B. Discussion and direction to staff regarding the Waste Water Treatment Plant (WWTP) and potential odor control mitigation.

Charlie Grace introduced the item.

Director Kellas commented that the odor from the WWTP has subsided and remarked that as long as the odor was not present there was not a need for mitigation.

No action was taken on this item.

C. Discussion on Procedure to Fill the Vacancy on the San Simeon Community Services District Board of Directors Created by the Resignation of Daniel Williams; Direction to Staff to Post Notice of Vacancy pursuant to Gov't Code 1780; Schedule meeting at which candidates will be considered and the appointment made.

Natalie Frye Laacke provided information to the Board regarding this process.

A motion was made to direct staff to post a vacancy notice and schedule a meeting when the Board appointment will be made.

Motion by: Director Kellas

2nd: Vice-Chairperson McGuire

All in: 5 /0

D. Consideration on Board vote on Chairperson and Vice Chairperson for the 2019 Calendar year.

Charlie Grace introduced the item.

Director Stanert nominated Director Kellas for the Chairperson position.

Chairperson Williams nominated Vice-Chairperson McGuire for the Chairperson position.

Chairperson Williams suggested that Vice-Chairperson McGuire be the Chairperson for the December meeting.

Staff was directed to table this item until the January Board meeting when the new director would be in attendance.

E. Discussion and consideration of submitting the Highway 1 fence replacement project for the County beautification grant 2019 application.

Chairperson Williams commented on the project and stated that he would abstain from voting on this item.

Charlie Grace introduced the item.

Public Comment:

Leroy Price remarked about the fence project asked why the District was going to take on this project since it was Cal-Trans responsibility.

Hank Krzciuk commented that the District would be responsible to maintain the fence.

Staff replied that if the District used “like for like” material the District would not be responsible for maintaining the fence.

Staff was asked to contact the San Simeon Business District and the Chamber of Commerce to inquire about contributing funds to help pay for the project.

Hank Krzciuk commented about removal of the tree stumps on Pico Avenue as an alternative project.

Charlie Grace suggested that staff could move forward with the fence project and gather estimates for the stump project as an alternative project idea.

A motion was made to direct staff to move forward with the fence project for the beautification grant submittal.

Motion by: Director Kellas

2nd: Director Stanert

All in: 4 /1

Abstained: Chairperson Williams

6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS –

Vice-Chairperson McGuire presented a brief recap on the Coastal Clean Up day for San Simeon.

Director Kellas requested monthly reporting from Phoenix Engineering and OEC on the status of the water reservoir project.

Charlie Grace stated that staff would have the contractors provide monthly reports for the Board.

Director Stanert requested that a discussion for a PA system item be placed on the December agenda. She asked that staff contact a local vendor to obtain another quote for the system. Staff was asked to place this item on the agenda for the December Board meeting.

Director Russell commented about the Coastal Commission and the permit for the rip rap. He suggested that follow up information from the October 12, 2018 Coastal Commission hearing be discussed in public. He asked that this item be placed on the next agenda.

A consensus was reached to place this item on the agenda prior to the General Manager submitting anything to the Coastal Commission.

7. ADJOURNMENT @ 8:09 PM