



**SAN SIMEON COMMUNITY SERVICES DISTRICT  
111 PICO AVENUE  
SAN SIMEON, CA 93452**

**Thursday, June 15, 2023**

## **ADDENDUM NO. 1**

### **REQUEST FOR QUALIFICATIONS FOR THE POSITION OF GENERAL MANAGER**

This Addendum modifies the original RFQ Documents for the above referenced RFQ.

**The following correction has been made to the above referenced RFQ:**

#### **Deadline for Submissions:**

**Deadline for Submissions: ~~5:00 p.m. on August 3, 2023~~  
5:00 p.m. on July 14, 2023**

#### **SELECTION CRITERIA AND SUBMITTAL PROCESS:**

All requirements for the RFQ are to be submitted in a sealed envelope **or via electronic submission to [ktiwana@sansimeoncsd.org](mailto:ktiwana@sansimeoncsd.org) with "General Manager RFQ" as the subject line** to the District on or before ~~5:00 p.m. on August 3, 2023~~, with the fee estimate in a separate sealed envelope. **5:00 p.m. on July 14, 2023**

Responses to this RFQ received after the stated deadline will not be accepted. The time of delivery shall be definitively determined by the time-stamping clock located in the San Simeon Community Services District. It is the prospective consultant's sole responsibility to see that its proposal is received in proper time, and prospective consultants assume all risks arising out of the means of delivery. Any submittal received after the deadline will be returned unopened.

All responses must be completed as required, signed by an officer of the firm who is authorized to enter into a binding agreement with the District on behalf of the firm, and must be received at the place and time designated above.

All applicants are encouraged to conduct a site visit to obtain all the information necessary to prepare an accurate bid. The cost of visiting the site shall be borne by the applicant. Requests to conduct a site visit can be made by emailing: [ktiwana@sansimeoncsd.org](mailto:ktiwana@sansimeoncsd.org). Site visits will be scheduled, and additional information will be provided thereafter based on the level of interest from prospective applicants.