

February 10, 2021

Input to SSCSD Board Meeting February 11, 2021

Agenda Item 5.D: Direction to staff regarding the responses from the request for proposal related to the Coastal Hazard Response Plan (CHRP).

I know a lot of companies were contacted to get only two responses and that is disappointing. There is less than a year to complete the CHRP but it can still be done.

I believe the attached representative workplan and "second envelope" cost estimate should be used as an additional basis for qualifications-based-selection.

Potential suppliers would demonstrate that they have the skills and experience in each of the areas in the representative workplan and the resources available during this period to execute the plan. This would be demonstrated by providing supporting narrative for the specific workplan tasks.

In a second sealed envelope, they should provide estimated hours by skill type and hence estimated total pricing to execute the workplan. This combination of qualifications narrative and cost estimate is called the two-envelope approach.

One views the workplan capabilities/qualifications first and selects the leader. The second envelope is then opened to see if the cost appears appropriate and affordable. (Normally, one should have a cost estimate developed prior to bidding but...)

Preferably, the request for proposals would be reissued with the above workplan and cost estimate requirement. This would be done through the County to improve participation. It would be posted to one or two online bid systems that are the main way bids are posted today. Companies monitor these sites.

At an absolute minimum, the workplan should be given to present bidders to see if they have all the qualifications, experience, and resources available to execute this demanding plan. They would also submit a second sealed envelope with hours by skill/consultant and total cost estimate.

Again, the preferred approach is to reissue with the workplan and second cost estimate envelope as part of the request for qualifications. The bid would be posted online by the County on behalf of the District. Lacking that, the two bidders should now be given the request for more information via the workplan and second envelope hours and cost estimate.

The present request for qualifications lacks specificity. Further, the community deserves to have some idea of the cost of the work. Cost needs to play some role in the ultimate selection for our financially limited community.

Sincerely,



Hank Krzciuk
San Simeon Resident