

MEETING MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
1000 MAIN STREET
CAMBRIA, CA 93428
Tuesday, March 14, 2023
5:00 pm

This meeting occurred as an in-person hybrid meeting.

1. REGULAR SESSION @ 5:01 PM

- A. Chairperson Diamond – Present
- Vice-Chairperson Tiwana – Present
- Director de a Rosa – Present
- Director Donahue – Present
- Director Kellas – Present (on-line)

A. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Public Comment –

(4:50) Todd Wealty presented information on his company NViro and providing operation services to the District.

(8:55) Henry Krzciuk commented on the District's available cash balances stating that the District should be applying for grants.

(12:20) Patrick Flaverly commented on the status of the District finances and committees.

B. SPECIAL PRESENTATIONS AND REPORTS: (15:15)

A. STAFF REPORTS:

- i. **Sheriff's Report** – None.
- ii. **CHP Report** – None.
- iii. **Superintendent's Report** – (15:25) Steve Orellana provided a summary of February activities.
- iv. **General Manager's Report** – (17:15) Charlie Grace provided a Summary of February activities.
- v. **District Financial Summary** – (19:19) Charlie Grace provided a summary of the February financials.

Public Comment –

(23:39) Henry Krzciuk commented.

- vi. **District Counsel's Report** – (25:50) Nubia Goldstein provided a Summary of February activities.

- vii. **Board Member Report** – None.

Public Comment –

(27:10) Chris and Michael commented.

(29:50) Patrick Flaverty commented.

B. AD-HOC & STANDING COMMITTEE REPORTS: (32:10)

- i. Status Update Budget/Finances Committee – None.
- ii. Status Update Water/Facilities Committee – None.
- iii. Status Update Camping Ordinance on District Streets - Director Donahue provided information about the status of this item.
- iv. Status Update Coastal Hazard Response Plan (CHRP) – Director de la Rosa provided information about the status of this item and provided a recap of the town hall meeting.
- v. Status Update Policies and Procedures Committee – None.

Public Comment –

(48:44) Patrick Flaverty commented.

C. CONSENT AGENDA ITEMS: (53:20)

Director Donahue requested that Item D be pulled for discussion.

(53:44) Chairperson Diamond asked the public if they wanted any items pulled from consent for public comment.

A. REVIEW AND APPROVAL OF MINUTES FOR THE REGULAR BOARD MEETING ON FEBRUARY 14, 2023.

B. REVIEW AND APPROVAL OF DISBURSEMENTS JOURNAL.

(54:27) A motion was made to approve consent agenda items A-B.

Motion: Vice-Chairperson Tiwana

2nd: Director de la Rosa

Vote: 5/0

Absent: None

Roll Call:

Diamond: Yes Donahue: Yes Tiwana: Yes Kellas: Yes de la Rosa: Yes

C. RATIFICATION AND APPROVAL OF A CONTRACT WITH KATHY FRY BOOKKEEPING SERVICES TO PROVIDE SERVICES TO THE DISTRICT FOR THE PERIOD OF THREE YEARS.

Public Comment –

(55:40) Henry Krzciuk commented.

(57:29) There was Board discussion among the Board members about the insurance requirements for the Bookkeeping contract. Director Kellas requested several changes on the language of the contract. Page 1: inaudible comments, Page 2: Item #4 Item 6 Item B, 10 days should be changed to 30 days, Page 4: the ownership of documents

should be changed from GES to District, Page 12: increasing the insurance will increase the costs of the proposal.

(1:01:10) Vice-Chairperson Tiwana commented that she wanted the contract to be filled out correctly before it could be approved.

(1:02:05) A motion was made to move this contract forward to the next special meeting to have it filled out correctly.

Motion: Chairperson Diamond
2nd: Vice-Chairperson Tiwana

(1:02:20) Nubia Goldstein suggested that the Board could approve the contract with the suggested changes. Director Donahue questioned the increase in the insurance requirement amount. The Board further discussed this matter. The General Manager and District Counsel provided procedural information to the Board.

(1:07:30) A second motion was made to approve the contract with changes.

Motion: Director Kellas
2nd: Chairperson Diamond
Vote: 3/2
Absent: None

Roll Call:
Diamond: Yes Tiwana: No Donahue: No Kellas: Yes de la Rosa: Yes

D. APPROVAL OF THE BASIS OF DESIGN AND THE 30% DESIGN PLANS FOR THE PIPE BRIDGE. (1:08:50)

Director Donahue commented on the need for a second 8" line to be included in the design. He asked the Board to consider using the existing abutments to use the bridge as a walking bridge/pipe bridge.

Public Comment -
(1:11:11) Henry Krzciuk commented.

(1:14:06) Director Kellas commented on her concern in delaying design of the pipe bridge.

(1:14:56) A motion was made to postpone consideration of this item until we have a firmer handle on the location of the Wastewater Treatment Plant (WWTP).

Motion: Chairperson Diamond
2nd: Vice-Chairperson Tiwana
Vote: 4/1
Abstain: Kellas

Roll Call:
Diamond: Yes Tiwana: No Donahue: No de la Rosa: Yes Kellas: Abstain

D. BUSINESS ACTION ITEMS:

A. DISCUSSION, REVIEW AND APPROVAL OF THE 2023 LIST OF GOALS AND PRIORITIES FOR THE SAN SIMEON COMMUNITY SERVICES DISTRICT. (1:15:44)

(1:16:24) Chairperson Diamond introduced the item.

Public Comment –

(1:19:33) Chris & Michael commented.

(1:21:30) Henry Krzciuk commented.

(1:22:50) A motion was made to bring this back to the Board to narrow this list down to the six most critical items the feel should be the focus of the Board for the remainder of the year.

Motion: Chairperson Diamond
2nd: Vice-Chairperson Tiwana
Vote: 5/0
Absent: None

Roll Call:
Diamond: Yes Donahue: Yes Tiwana: Yes Kellas: Yes de la Rosa: Yes

B. DISCUSSION, REVIEW AND APPROVAL OF STANDING COMMITTEE MEMBERS AND AD-HOC COMMITTEE MEMBERS PURSUANT TO DISTRICT POLICY 13.01. (1:23:44)

Chairperson Diamond introduced the item. She stated that she wanted to dissolve the Coastal Hazard Response Plan (CHRP) ad-hoc committee.

(1:25:10) A motion was made to dissolve the CHRP ad-hoc committee and have Dudek report directly to the Board.

(1:25:22) Director Kellas contested the motion. Director Kellas and the Chairperson further discussed this matter.

Public Comment –

(1:27:30) Henry Krzciuk commented.

Motion: Chairperson Diamond
2nd: Vice-Chairperson Tiwana
Vote: 3/1
Abstain: de la Rosa

Roll Call:
Diamond: Yes Donahue: Yes Tiwana: Yes Kellas: No de la Rosa: Abstain

Chairperson Diamond announced that there were still vacant positions on the both the Water/Facilities and Budget/Finance committees.

(1:32:25) Director de la Rosa and Chairperson Diamond discussed the budget committee and Mr. Krzciuk contacting the District Bookkeeper to obtain additional information. He expressed concerns about her charging the District for these conversations. He stated that this was not transparent.

C. DISCUSSION AND APPROVAL OF STILLWATER PICO CREEK STREAM FLOW MANAGEMENT PLAN TECHNICAL MEMORANDUM AND PROPOSAL FOR LONG-TERM PICO CREEK MONITORING. (1:36:38)

Chairperson Diamond introduced the item. Ken Jarrett from Stillwater was present (via Zoom). There was discussion among the Board and the General Manager regarding this matter.

Public Comment –
(1:41:15) Henry Krzciuk commented.

(1:42:15) There was further discussion between the General Manager and the Board regarding the fact that this was a secondary monitoring plan. Ken Jarrett also provided information about this matter.

Public Comment –
(1:57:20) Tina Dickason commented.

(1:59:38) The Board discussed the additional costs associated with the monitoring plan.

Public Comment –
(2:00:13) Bob Hather was unable to comment.
(2:02:00) Chris and Michael commented.

(2:04:30) A motion was made to accept the memorandum of proposal for long-term creek monitoring as provided by Stillwater.

Motion: Director Kellas
2nd: Director de la Rosa
Vote: 5/0
Absent: None

Roll Call:
Diamond: Yes Donahue: Yes Tiwana: Yes Kellas: Yes de la Rosa: Yes

E. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS – Director Kellas asked that the water/facilities committee look at the fact there was a lot of water going down the drain that could be re-used and she asked that the could work on a solution to this. Director Donahue asked that a grant acquisition subcommittee be created to work

with Criscom on grant opportunities. He agreed with Director Kellas's recommendations for the water/ facilities committee.

F. ADJOURNMENT – @ 7:19 PM